











Minutes of Meeting of the Board of Governors held in the Board Room, Lincoln Hall, on Wednesday, 10<sup>th</sup> June, 1931, at 4 p.m.

- Present -

The Vice-Chairman

The Chancellor

The President

D<sup>r</sup>. Anderson

Sir Joseph Flavelle

M<sup>r</sup>. Gibson

D<sup>r</sup>. Merchant

D<sup>r</sup>. Rowell.

D<sup>r</sup>. Russell

The Acting Bursar was present as Secretary

The minutes of the last meeting were read and confirmed.

Appointments

The following appointments were made upon the recommendation of the President, and the salaries were fixed at the amounts set opposite the respective names:-

For the Session 1930-31.

Research Assistants -

Chemistry - for June:-

- Miss E. V. Eastcott. - \$1.80. - G. E. Coke - \$1.20.

- Miss H. J. Bell. - 1.00. - A. F. W. Cole - 1.00.

- R. M. B. Roome - Chemical Engineering.  
21 May to 20 June - 1.00.

University Extension -

Professor R. Fleury - Instructor for Correspondence Courses - amount of remuneration to be certified by the Directors upon the completion of the work

The following to be effective from 1 July, 1931.

- W. M. Linsteadgold - to be Head of the Department of Civil Engineering; Surveying and Geodesy - at present salary.  
- W. S. Ferguson - to be Professor of Accounting (part time).  
Department of Political Economy. \$2,550.  
- G. A. Dale - to be Professor of Latin - 4,500.  
- H. D. Kay - " " " Bio-Chemistry - 4,500.  
- G. A. Linnell - " " " Neuropathology - 4,500.  
- G. A. Allcutt - " " " Mechanical Engineering - 4,500.  
- F. M. Lott - " " " Prosthetic Dentistry - 5,000.  
- G. C. Cameron - " " " Dental Pathology and Bacteriology - 3,000.



## Ontario College of Education -

- W. E. Macpherson -	to be Professor in the History of Education and Librarian	* 4,700.
- J. O. Canisale -	" " " of Methods in Classics	- 4,700.
- N. E. Sheppard -	" " Associate Professor of Mathematics	- 3,600
- A. Brady -	" " " " Political Economy	- 3,600
- S. N. F. Chant -	" " " " Psychology	- 3,700.
- P. J. Moloney -	" " " " Hygiene & Preventive Medicine (part time)	- 1,000
- W. J. T. Wright -	" " " " Engineering Drawing	3,600.
- A. F. B. Stevenson -	" " Assistant Professor of Applied Mathematics	- 3,300
- F. R. Crocombe -	" " " " Accounting, Political Economy	- 3,300.
- E. W. Macdonald -	" " " " Philosophy	- 2,700.
- L. A. MacKay -	" " " " Latin	- 2,700.
- E. K. Brown -	" " " " English	- 2,700.
- R. Finch -	" " " " French	- 2,700.
- G. Shaiks -	" " " " Pathology (without salary)	
- R. R. McLaughlin -	" " " " Chemical Engineering	2,700.
- K. B. Jackson -	" " " " Engineering Physics & Photography	- 2,700.
- Miss C. F. Valentine -	" " " " of Household Science	- 2,700.
- F. F. Lisdall -	" " Associate in Paediatrics	- 2,000.
- R. G. Armour -	" " " " Medicine	- 250.
- R. E. Gaby -	" " " " Surgery	- 250.
- R. J. Harris -	" " " " Surgery	- 250.
- R. Pearce -	" " " " Surgery	- 250.
- H. W. Wooley -	" " " " Surgery	- 250.
- R. G. Ellis -	" " " " Prosthetic Dentistry	- 2,000.
- J. H. Johnson -	" " " " Dental Surgery and Anaesthesia	- 2,500.
- E. H. M. Williams -	" " " " Periodontia (half time)	- 1,500.
to be Associates in Dentistry:-		
- G. D. Beierl	* 750.	- F. L. Cole - 670.
- J. H. Duff	- 945.	- W. J. Holmes - 1,000.
- W. L. Hugill	- 670.	- G. V. Morton - 670.
- J. M. Sheldon	- 670.	- R. R. Walker - 670.
- R. S. Woollatt - * 670.		
- Miss Dorothy Thompson -	to be Lecturer in Library Science, and Supervising Assistant in the Library of the Ontario College of Education	- 2,400.



Miss A. J. Reed - Secretary and Class Assistant, Physics - \$2,000.  
 Miss B. M. Savage - Clerical Assistant, Physics - 1,500.

Bio-Chemistry:-

- Miss M. E. Delamere - Secretarial Assistant - 1,300.  
 - L. Sloan - Senior Technician - 1,500.  
 - Miss D. Skill - Technician - 900.  
 - J. H. McBlary - Technician - 900.  
 - Mrs L. Lumbard - Laboratory Assistant - 830.  
 - Mrs M. McCarthy - Laboratory Attendant - 550.

The following for the Session 1931-32.

H. K. Detweiler - Associate Director of Serology,  
 Department of Pathology (without salary)

N. E. McKinnon - Assistant Professor, Hygiene and  
 Epidemiology, School of Hygiene - \$1,700.

H. A. Beatty - Assistant Professor, Surgery - 300.

Lecturers:-

- J. D. Burk  
 - Gilbert Robinson  
 - Miss M. E. G. Waddell  
 - Miss C. C. Krieger

Mathematics

- 2,450.

- 2,000.

- 1,800.

- 1,800.

- H. J. C. Inelton - Demonstrator, Lecturer and  
 Research Associate - 2,800.

- C. Barnes - Lecturer and Research  
 Assistant - 2,000.

- M. F. Crawford - Technical Assistant,  
 Demonstrator & Lecturer - 2,500.

- Dr Janet Brown - Micro-Analysis, Chemistry - 2,500.

- F. E. Beaumish - Chemistry - 2,100.

History:-

- D. G. Creighton - \$2550. - H. Rothwell - 2,550.

- E. W. McInnis - 2450. - D. J. McDougall - 2,450.

Political Science:-

- J. G. Perold - 2550. - A. E. Gruener - 2500.

- O. P. N. Vander Sprenkel - 2400. - J. F. Parkinson - 2,300.

- Miss J. Biss - 2200. - D. C. Mc Gregor - 2,150.

- A. F. W. Plumtree - \$2,150.

Psychology - (each 12 months):-

- R. S. Bernhardt - 1,900. - D. J. Wilson - 1,900.

- C. R. Myers - 1,500. - R. H. Rogers - 1,500.

- Miss M. C. Needler - Ancient History - 2,550.

- Miss M. B. Ferguson - Classics, Latin - 2,150.

- F. L. Kay - Latin - 2,150.



## Lecturers (Contd) -

- M. St. A. Woodside	- Classics	- £1,800.
- N. J. Endicott	- English	- 2,550.
- J. R. Mac Gillivray	- English	- 2,150.
French: -		
- M. Poirier	- £2,550.	- Miss A. E. Cole - 2,350.
- B. Debray	- 2,500.	- A. K. Laflamme - 2,150.
- F. V. Winnelt	- Oriental Languages	- 2,550.
- W. S. McCullough	- " "	- 1,950.
- R. George	- Special Lecturer, Anatomy	- 3,000.
- W. Magnien	- " " Pathology (St. Michael's)	- 1,000.
- J. H. Belt	- Pathology	- 1,700.
- J. E. Bates	- Pathology	- 200.
- J. H. Erb	- Pathology	(without salary)
- P. H. Grey	- Bacteriology and Serology	- 2,150.
- E. J. Clifford	- Bacteriology	- 1,800.
- Dr R. Margarite Price	- Bacteriology	- 200.
- Mrs R. E. Partridge	- Lecturer & Research Associate, Physiology	- 1,800.
- G. D. Porter	- Hygiene (part time)	- 500.
- S. Johnston	- Anaesthesia	- 250.

## Special Lectures, Faculty of Medicine: -

- A. D. A. Mason	- Dentistry	- 100.
- H. Wasteneys	} Science and Civilisation	- 325.
- A. F. Coventry		- 325.
- E. L. Daniber	} English Expression	- 625.
- J. F. Van Every		- 625.
- E. J. Pratt	- English	- 400.
- G. S. Young	- Medical Ethics	(without salary)
- H. S. Hutchison	- Life Insurance	

## School of Hygiene: -

- J. W. S. McCullough	- Public Health	- 250.
- A. E. Berry	- Public Health Engineering	- 500.
- Miss M. A. Ross	- Vital Statistics	- 2,400.
- E. W. McHenry	- Physiological Hygiene	- 1,500.
of which £500, chargeable to Medical Research Best Fund.		
- J. G. Cunningham	- Industrial Hygiene	- 500.

## Household Science: -

- Miss E. W. Park	- £2,400.	- Miss R. E. Berneth - 2,300.
- Miss Grace A. F. Rose	- 1,950.	- Miss J. L. Courtice - 1,950.
- Miss Jean R. Panton	- Food Chemistry	- 1,950.
- R. E. Hosie	- Forestry	- 2,400.
- Miss B. Hamilton	- Social Science	- 2,550.



Other Sessional appointments:-

- Miss Dorothea Tod - Clerk in the Library

1 July, 1931, to 30 June, 1932, @ \$1,200. a year

Athletics and Physical Training - Men:-

- W. M. Barton - Gymnasium Director (10 months) - 3,200

- W. H. Martin - Gymnasium Instructor (10 months) - 2,500.

- W. W. Winterburn - Swimming Instructor (10 months) - 2,600

- J. E. McButcheon - Gymnasium Instructor -

8 months from 1 October, 1931, @ 300. per month

- W. Rinaman - Chief Attendance & Locker Room Clerk - 2,000

Faculty of Arts:-

- R. J. Burgess } - 700.

- D. B. De Lury } Fellows in Mathematics - 700.

- S. A. Dischinsky } - 700.

- B. A. Griffith - Fellow, Applied Mathematics - 700

Physics:-

- Miss E. J. Allin } Demonstrators and - 1,800.

- Arnold Pitt } Research Assistants - 1,800

Demonstrators:-

- J. A. McPherson - \$1,500. - Miss K. M. Crossley - 1,400.

- Allan Smith - 1,400. - L. H. Collingwood - 1,200.

- Miss F. M. Quinlan - \$600.

- J. O. Wilhelm - Technical and Research Assistant - 2,800

- B. Clark - First Assistant Mechanician - 2,100.

- J. Ward } Assistant Mechanicians - 1,900.

- J. Anderson } - 1,800.

- E. Woodward } - 1,800.

- P. Blackman - Laboratory & Lecture Assistant - 1,600

Astronomy:-

- W. S. Armstrong - Research and Class Assistant - 650

- C. A. Naylor - Class Assistant - 50

Geology:-

- D. R. Derry } Demonstrators - 1,350

- J. C. Sproule } - 1,250.

Class Assistants:-

- Miss M. A. Fritz - \$600. - W. R. Kernerovsky - 400.

- J. D. Wright - 400. - M. F. Leskey - 400.

Mineralogy:-

- W. L. Brown - Demonstrator, 8 months from 1 October @ 100. a month

- William Wightman - Attendant, 8 months from 20 September @ 100. a month

Chemistry:- Assistants:-

- Miss E. V. Gastcott - full time - 1,800.

- Mrs Alma G. Sleep - \$1,600. - A. F. W. Cole - 800.

- L. Farber - 800. - R. B. French - 800.



Chemistry - Assistants (Cont<sup>d</sup>):-

- A. J. Mueller	- \$800.	- J. R. Muequave	- \$800.
- J. M. Zeavin	- 800.	- Miss H. J. Bell	- 700.
- J. E. Blaney	- 700.	- D. S. Calder	- 700.
- A. M. Fisher	- 700.	- A. C. Metcalfe	- 700.
- G. E. Moore	- 700.	- H. A. Showalter	- 700.
- S. J. Wright - \$700.			

- J. G. Duncan	} Assistants, Electro -	- 900.
- H. C. Graham		- 900.
- J. C. Morgan		800.

## Biology:-

- F. P. Ide	- Instructor	- 1,600.
- D. Mc C. Allan	- Demonstrator	- 1,400.
- H. Le Masurier	- Technical Assistant (half time)	- 850.
- E. B. Cross	- Museum Assistant	- 1,650.
- Miss M. W. Cronk	- Secretarial Assistant	- 1,450.
- Miss D. Larr	- Stenographer and Librarian	- 1,300.
- W. J. Le Roy	- Laboratory Assistant	- 1,650.
- Thomas Stovell	- Temporary Laboratory Attendant	
July to 30 September - - - @ 10. a week.		

## History:-

- Miss F. Hahn	- Clerical Assistant	- 800.
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## Political Science:-

- D. W. Buchanan	} Assistants	- 1,000.
- J. A. Lutes		- 1,000.

## Italian and Spanish:-

- Miss E. M. Lamb	} Instructors	- 1,500.
- Miss Muriel David		- 1,500.

## University College Departments:-

- B. R. Delapfield	- Fellow, Classics	750.
- J. Roy Daniels	- Fellow, English	- 750.
- G. L. Assie	- Instructor, French	- 1,000.
- Miss E. M. Le Prévoist	- Part-time Instructor, French	- 600.
- H. Boescheustein	- Instructor German	- 1,000.
- W. J. Mc Andrew	- Registrar, University College	750.
- Miss R. R. Martin	- Registrar's Assistant	- 1,050.
- Miss M. Blackburn	- Stenographer for	
Language Departments		- 1,250.
- Miss F. L. Mathews	- Office Assistant	- 700.
- Geo. Mc Gillivray	- Tutor, University College	

Men's Residence (without salary)

## Faculty of Medicine:-

## Pharmacology - Fellows:-

- J. R. Mc Rae	- \$1,500.	- Martin H. Riepke	- 1,500.
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# Faculty of Medicine (Contd.) -

## Anatomy:-

-H. D. Ball	- Assistant, Histology	£1,000.
-M. J. Wilson	- Demonstrator X-Ray	

## Demonstrators:-

-W. G. Carscadden	- J. H. Couch	
-J. I. Davis	- W. R. Fletcher	
-F. J. Lewis	- J. A. MacFarlane	
-Miss K. McMurvich	- J. A. Sullivan	
-M. C. Watson		

-G. L. Chambers	} Demonstrators,	
-E. Montgomery		
-B. L. Guezath	- Museum Preparator	£1,450.

## Pathology and Bacteriology:-

-Miss W. N. Snipon	- Assistant in Laboratory, Pathology	£1,500.
-Miss H. M. Boyd	- " " " Bacteriology	£1,020.
-Miss A. B. Beattie	- Fellow, Bacteriology	£1,000.
-J. L. Blairidell	- Fellow, Pathology	£1,000.
-P. W. Hardie	- " " "	£1,000.
-J. F. Payne	- Preparator, Pathology	£1,800.
-Miss P. M. Dixon	- Special Technician, Pathology	£1,020.
-Miss M. G. Stein	- Assistant Technician, Pathology	£1,140.
-Miss E. A. Gordon	- Senior Technician (11 months)	£1,200.
-Miss E. Lume	- Attendant	} Bacteriology 840.
-L. Small	- Junior Attendant	
-Miss G. K. R. Boyd	- Secretary, Pathology	£1,260.
-Miss L. McKinnon	- Stenographer in Museum, Pathology	£1,260.
-C. R. Rapp	- Assistant in Museum, Pathology	£1,000.
-Miss E. Chiddenton	- Junior Attendant in Museum, Pathology	£600.
-Miss E. Cameron	- Autopsy Recorder	£960.
-Miss G. F. Johnston	- Autopsy Technician	£900.

## Pathological Chemistry:-

-D. H. Boddington	- Demonstrator	£500.
-R. W. J. Urquhart	} Assistants	£500.
-J. L. Wren		£250.
-G. A. Grant	} Fellows.	£1,200.
-A. R. Armstrong		£1,200.
-D. L. Selby (part time)		£500.
-C. E. Downs	- Technician	£1,500.
-R. P. Tillmore	- Laboratory Assistant	£800.
-Miss J. Farolds	} Laboratory Attendants	£750.
-Miss C. MacCallum		£350.
-Miss C. G. Shannon	- Secretarial Assistant	£1,100.



Faculty of Medicine (Cont<sup>d</sup>) -

## Bio - Chemistry:-

- B. F. Crocker	} Senior Fellows	\$1,100.
- Miss F. J. Hargreaves		- 1,100.
- W. W. Lemmon	- Fellow	- 900.
- G. A. McVicar	- Junior Fellow	- 800.
- L. B. Pett	- Fellow, Zymology	- 600.
- W. W. Johnston	- Assistant	- 600.
- Miss M. Riggs	- Assistant	- 400.
- M. A. Cox	- Assistant	- 200.

## Physiology:-

- E. B. Weld	- Demonstrator and Research Associate	- 1,100.
- O. M. Solandt	- Demonstrator	- 1,200.
- Miss M. E. Huntsman	} Fellows	- 1,000.
- W. R. Cameron		- 800.
- A. L. Chute		- 800.
- Miss D. E. Starr		- 800.
- A. D. Crouch	- Assistant Animal Caretaker	- 800.

## Hygiene and Preventive Medicine:-

- M. H. Brown	} Demonstrators, part time	- 500.
- Miss F. Fraser		- 500.
- P. A. J. Sneath		- 500.
- Miss E. W. Mader	- Class Assistant	- 1,100.
- Miss E. J. Fraser	} Class Assistants, part time	- 200.
- Miss H. Plummer		- 200.
- Miss E. M. Taylor		- 200.
- Miss E. M. Barr	- Secretarial Assistant	- 1,000.
- Mrs Hall	- Cleaner	- 240.

## Medicine and Clinical Medicine:-

## - Senior Demonstrators -

- J. Owen	\$1,000.	- J. Hepburn	- 500.
- G. Bates	- 200.	- G. F. Boyer	- 200.
- A. H. Caulfield	- 200.	- E. E. Cleaver	- 200.
- H. K. Detweiler	- 200.	- H. A. Dixon	- 200.
- A. A. Fletcher	- 200.	- B. Hannah	- 200.
- R. A. Jamieson	- 200.	- A. J. Mackenzie	- 200.
- A. G. McPhedran	- 200.	- J. H. McPhedran	- 200.
- W. E. Ogden	- 200.	- F. W. Rolph	- 200.

## - Junior Demonstrators -

- R. F. Farquharson	- 2,500.	- W. H. Hyland	- 2,500.
- E. J. Maltby	- 2,500.	- W. P. Warner	- 2,500.
- E. A. Broughton	- 150.	- J. G. Falconer	- 150.
- A. R. Stagerman	- 150.	- L. M. Murray	- 150.
- D. J. Prendergast	\$50.		



# Medicine and Clinical Medicine (Contd):

- H. Brown	- Fellow	\$1,000.
- G. W. Longhead	- Senior Demonstrator, Clinical Microscopy	- 250.
- H. M. Gray	- Junior " "	- 500.
- Miss M. Hanna	- Technician, Chemistry	- 1.380.
- Miss N. R. Hearn	- " Applied Physiology	- 1.320.
- H. W. Wakefield	- " Medicine	- 1.200.
- Miss S. H. Clutton	- Secretarial Assistant	- 1.320.

## Paediatrics - Sub-Department:-

### - Senior Demonstrators -

- Dr Gladys L. Boyd	- \$2,000.	- A. P. Hart	- 200.
- G. A. Morgan	- 200.	- G. R. Pirie	- 200.
- G. G. Smith	- \$200.		

### - Junior Demonstrators -

- J. G. H. Drake	- 4,000.	- Dr Pearl Summerfeldt	- 1.500.
- Miss R. Herbert	- Technician, Chemistry		- 1.200.
- Mrs Marion Johnston	- " Bacteriology		- 1.200.
- Miss M. J. Kaake	- " "		- 1.200.
- Miss M. F. Eickson	- " "		- 1,000.

## Surgery and Clinical Surgery:-

### - Senior Demonstrators -

- J. A. J. Duff	- \$200	- G. S. Foulds	- 200.
- C. H. Hair	- 200.	- R. M. Jones	- 200.
- J. L. McDonald	- 200.	- J. C. McClelland	- 200.
- R. J. A. McComb	- 200.	- K. G. McKenzie	- 200.
- C. B. Parker	- 200.	- J. A. Robinson	- 200.
- J. W. Ross	- 200.	- R. H. Thomas	- 200.
- J. H. Wood	- \$200.		

### - Junior Demonstrators -

- J. A. MacFarlane	- 600.	- D. W. G. Murray	- 600.
- R. M. Wansbrough	- 600.	- W. G. Armstrong	- 150.
- W. G. Carscadden	- 150.	- C. Crompton	- 150.
- J. T. Davies	- 150.	- G. M. Dale	- 150.
- G. J. Gilliam	- 150.	- C. W. Harris	- 150.
- W. J. Henry	- 150.	- G. C. McIntyre	- 150.
- D. W. Pratt	- 150.	- G. G. Shouldice	- 150.

### - Fellows, full time -

- J. H. Garsch	- 1.500.	- T. J. Lewis	- 1.500.
- D. R. Mitchell	- 1.500.	- S. D. Gordon	- 1.300.
- Ian MacDonald	- 400.	- G. S. McKee	- 400.
- C. J. Sutton	- \$1,000.		

- C. H. Greig	} Junior Fellows	- 300.
- T. M. Greig		- 300.
- R. G. Laird		- 300.
- Miss J. MacLaren		- 1.200.
	Secretary	



## Obstetrics and Gynaecology:-

## - Senior Demonstrators -

S. J. Magwood	- \$200.	- W. G. Leslie	- \$200.
- W. W. Liley	- 200.	- D. M. Low	- 200.
		- H. B. Van Wyck	- \$200.

## - Junior Demonstrators -

- W. A. Dapoe	- \$150.	- H. W. Johnston	- 150.
- R. Manning	- 150.	- W. J. Noonan	- 150.
		- F. J. O'Leary	- \$150.

- D. N. Henderson	} Fellows, full time		- 1500.
- J. Mann			- 1500.
- J. Goodwin	- Fellow, half time		- 500.
- Miss H. Carson	- Secretarial Assistant		- 900.

## Ophthalmology:-

## - Senior Demonstrators -

- F. A. Aylesworth	- \$200.	- C. E. Hill	- 200.
- M. Lyon	- 200.	- W. W. Wright	- 200.
- A. E. Mac Donald	} Assistants		- 2000.
- H. M. Mac Crae			- 500.

## Oto - Laryngology:-

- J. C. Calhoun	} Senior Demonstrators		- 200.
- A. Campbell			- 200.

## - Junior Demonstrators -

- G. Mc Gregor (full time)	- \$2,000.	- H. Burnham (part time)	- 500.
- H. Mc Cant	- 150.	- C. Rae	- 150.
- S. Wishart	- 150.	- M. B. Whyte	- 150.
- Miss M. Gray	- Technician		- 480.

## Therapeutics:- Senior Demonstrators -

- C. E. C. Cole	- \$200.	- W. V. Watson	- 200.
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## - Junior Demonstrators, Anaesthesia -

- Casson Brown	- 150.	- H. S. Douglas	- 150.
- R. Hargrave	- 150.	- W. R. Parks	- 150.
- C. H. Robson	- 150.	- H. J. Shields	- 150.

## Psychiatry:-

- D. R. Fletcher	} Demonstrators		- 150.
- B. J. Mc Ghee			- 150.
- G. A. Mc Larty			- 150.
- A. J. Kilgour	} Fellows		- 500.
- Dr Ruth M. Franks			(without salary)
- J. A. Hannah	- Fellow, Neuropathology		- 1000.
- Miss A. F. Abbott	- Secretarial Assistant		(without salary)

## Radiology:-

- W. H. Dickson	} Senior Demonstrators		- 200.
- A. H. Rolph			
- A. C. Singleton	- Assistant Demonstrator		- 100.



Faculty of Medicine (Cont<sup>d</sup>):-

• E. Hart, - Attendant, Medical Theatre, J. G. H.	- \$1,550
• E. S. Ryerson - Student Adviser	- 750
• Miss M. L. Wishart - Artist	- 2,500

## School of Hygiene:-

## - Epidemiology and Biometrics -

• A. L. McKay - Clinical Associate, Epidemiology	- 250
• Miss L. Wellwood - Demonstrator, Vital Statistics	- 1,600

## Laboratory Assistants, Vital Statistics:-

• Mr M. Morgan - \$924	• Miss S. McCausland - 732
• S. Raven - 840	• Miss R. Sheridan (part time) - 500
• Miss O. E. Somerville - Secretary (part time)	- 400

## - Physiological Hygiene -

• D. L. MacLean	- Research Associate	- 2,500.
• Miss G. Gavin	- Research Assistant	- 1,500.
• W. Parkinson	- Senior Technical Assistant	- 1,900.
• W. Staples	} Technical Assistants	- 925.
• Miss N. Thompson		- 825.
• Miss O. E. Somerville	- Secretary (part time)	- 300.

## Faculty of Dentistry:-

• H. F. Whittaker - Laboratory Technician, Dental Histology	- 120
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## Faculty of Household Science:-

## Household Science - Assistants:-

• Miss H. R. Coateworth - \$900	• Miss R. Carter - 850
• Miss M. A. Lind - \$800	

## Food Chemistry:-

• Miss E. J. Walker	} Instructors	- 1,300
• Miss A. S. Aslin		- 1,200
• Mrs E. B. Irvine (part time)		- 950
• Miss K. A. Treacy - Assistant		- 900

## Clerical Assistants:-

• Miss Ruth M. Briggs (12 months)	- 1,150
• Miss E. E. Cross (10 months)	- 1,050

## Faculty of Forestry -

• G. L. Assie - Instructor, French	- 800
• Albert Dewdney - Temporary Assistant (7 months)	- 800
• Miss J. J. Fraser - Secretary, Dean's Office	- 1,300
• Miss E. M. Robinson - Clerical Assistant	- 1,130

## Department of Social Science

• Miss E. B. Bancbridge - Secretary - Librarian	- 1,350
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## Special Research

## Anatomy:-

• Miss M. J. Lona - Research Assistant	
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## Special Research (Contd.) -

## Bio-Chemistry: - Research Fellows: -

- B. F. Crocker	- for July and August	@ \$100. a month.
- Miss F. J. Hargreaves	- for August and September	@ 100. " "
- G. J. Maltby	} for July - at each	- 100.
- H. D. Jenner		

## Biology: - Research Assistants: -

- J. G. R. Sutherland	- for July, August and September	@ 100. a month
- A. M. Fallis	} for July, August and September,	@ 95. " "
- F. E. J. Fry		
	Fisheries Research.	@ 85. " "

## Geology - Research Assistants -

- G. H. Charlewood	\$400.	- G. I. MacKenzie	- 400.
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## Physics -

- A. B. McLay	- Research Associate	- 600
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## Physiology - Research Fellows: -

- E. Fidler	- - - - -	- 1,320.
- H. C. Foster	- for July, August and September	@ 130. a month
- J. H. W. Ferguson	- for July and August	@ 100. " "
- E. A. Keenleyside	- Alexander McPhedran Research Fellow in Medicine	- 1,200.

## Civil Engineering -

- C. E. Helwig	- Research Assistant, for July, August and September	@ 160. a month
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## Mechanical Engineering - Research Assistants: -

- W. J. Skewson	} for July and August	@ 160. " "
- J. N. Conry		@ 125. " "
- G. B. Skymmen		@ 125. " "

## Medical Research, Banting: -

- the following from 1 July, 1931, to 30 June, 1932: -

- Miss S. Garins	- Research Associate	- 2,160.
- Miss H. Stautial	- Research Fellow	- 2,000.
- Miss J. Lang	} Research Assistants	- 1,400.
- Miss M. Shaw		

- the following from 1 September, 1931, to 30 June, 1932: -

- J. Rae	} Research Fellows.	@ 100. a month
- J. R. Ross (part time)		@ 100. " "
- G. L. Duthouse		@ 75. " "
- G. H. Göttinger	} Research Fellows for	@ 200. " "
- G. E. Hall		July, August and September @ 100. " "
- Miss M. J. Millar	- Secretarial Assistant	each @ 90. " "
- L. C. Brock	- Technician	from @ 95. " "
- H. Douglas	- " "	1 July, 1931, @ 85. " "
- J. Walker	- " "	to 30 June, 1932, @ 75. " "
- Mr A. Moffitt	- Cleaner (part time)	@ 35. " "



Special Research (Cont<sup>d</sup>)Medical Research Bunting (Cont<sup>d</sup>)

C. C. Lucas - Research Fellow for June, July  
and August @ 100. a month

chargeable to J. P. Ruthenford Research Fund.

## Medical Research Best:-

## Physiology:-

Beecher Weld	- Research Associate	- 400.
Miss A. E. Riggs	- Research Assistant	- 800.
W. R. S. Groves	} Fellows for 4 months from 1 July.	@ 100. a month
A. Raslen		@ 100. "
G. L. M. Smith		@ 100. "
H. A. Procter		- 150.
F. L. Robinson	- Senior Technical Assistant	- 500.
Campbell Cowan	} Technical Assistants	1,000
Gordon Pringle		- 925.
Ms Margaret Dobbie		- 700.

## Physiological Hygiene:-

Miss J. H. Ridout	- Research Assistant	- 200.
Miss E. L. Mahon	- Secretary	- 1,150.

## Ontario College of Education:-

## Instructors in Library School:-

G. H. Locke	- Administration	- 700.
W. S. Wallace	- College and University Libraries	- 350.
Miss Lillian H. Smith	- Boys' and Girls Work	- 450.
Miss Jean Merchant	- School Libraries	- 150.
Miss M. Edna Poole	- Special Libraries	- 150.
Miss Janet M. Murray	- Story - Telling	- 150.
John Alexander Long	- Assistant in Educational Research	- 3,500.

## Miscellaneous:-

A. Gordon Burns	- Secretary Treasurer Men Students' Administrative Council	- 2,100.
Miss A. E. M. Parkes	- Secretary Treasurer Women Students' Administrative Council (without salary)	
Thomas Douglas Kendrick	- Fellow in Connaught Laboratories	- 1,500.

The following appointment was also made upon the recommendation of the President, the Chancellor dissenting-

C. Roland Wason - to be Assistant Professor of  
History of Industrial Art and Archaeology  
from 1 July 1931 at a salary of - \$2,700. per annum



Prof. Jackson

The title of Professor W. S. Jackson in the Report of the Board of Education was changed so as to read "Professor of Zoology and Entomology".

Prof. Sandiford

That of Professor Peter Sandiford, in the Report of the Board of Education, was changed so as to read "Professor of Zoology and Entomology and Director of Biological Services".

Miss E. M.

Sharpe

and that of Miss E. M. Sharpe, in the Report of the Board of Education, was changed so as to read "Secretary to the Registrar".

Prof. L. B.

Stewart

The title of Professor L. B. Stewart was changed so as to read "Professor of Zoology and Entomology".

Ontario

College of

Education -

Librarian

The appointment not yet having been made to the position of Librarian in the Ontario College of Education, the position was given to the Librarian of the University of Toronto at a salary of \$425.00 per annum. The work of the Librarian is not yet appointed.

Resignation

of Sir

Robert

Tolson

is President.

Leave of

absence

Leave was read to the Board a letter, addressed to the Vice-President, from Sir Robert Tolson, the President of the University, in which Sir Robert tendered to the Board his resignation of the position of President on account of ill health. Sir Robert asked that his resignation take effect at the end of June, 1911, and that he be given two months leave of absence during the Spring. After some discussion, during which the President retired from the meeting, it was decided that Sir Robert would be relieved that the Board felt that under the circumstances they must accept his resignation, though with regret and regret, but that the long term of his presidency in the University had been of a gratifying character that the Board was of opinion that formal action as to the resignation should be deferred until the next meeting, the Board when a special committee would have an opportunity to report fully on the matter.

Special

committee

appointed

The following committee was appointed to consider the resignation and to report to the Board at the next meeting. The committee is composed of the following members:



Re successor  
to President.

Leave of absence  
to Dr A. W. Gordon

Amendments  
to Estimates

Special Reserve, Applied Science, 1900-1901.

Monday - December 17, 1912

Payment to  
Miss Reed -  
School Graduate  
Studies.

Authority was given for payment of \$40. to Miss A. S. Reed of the Department of Physics for Chemical Assistance to the Dean of the School of Graduate Studies from the vote for that service.

University  
of California  
Library for  
Educational  
Research.

Upon the recommendation of the President the Carnegie Corporation granted \$100,000 to finance the project. The standard Canadian text was approved for 1931-32 as follows:-

John J. ...

A instance in coming to L. 1. 1. 1.

Honorable. In regard to making the same.

Printed on vellum

Office supplies including printing, text and  
construction, 'text' and 'text'.

1000



Appointment  
of Miss Hobday.

Also upon the recommendation of the President -  
Miss R. M. Hobday was appointed Secretary for  
Dr. Sandiford in Educational Research for  
1931-32 at a salary of \$1500.

Prof. J. S.  
Shotwell.  
Marple Foundation  
Lectureship.

The President reported that he had extended an invitation to  
Professor J. S. Shotwell of Columbia University to give the  
Marple Foundation lectures in 1931-32, and that he had  
signified his acceptance. - Approved.

Dr. Banting to  
Royal College of  
Physicians of  
Edinburgh -  
vote for  
expenses.

The President's recommendation that Professor F. B. Banting  
be asked to represent the University at the celebration  
of the 250<sup>th</sup> anniversary of the Foundation of the Royal College  
of Physicians of Edinburgh in December next was approved;  
and the sum of Two Thousand Dollars (\$2,000) was granted  
towards Dr. Banting's expenses in this connection.

Dr. Banting  
Honored.

Ordered that the congratulations of the Board be conveyed to  
Dr. Banting upon the recognition which is being accorded  
to him by the Royal College of Physicians of Edinburgh in  
conferring upon him the distinction of an Honorary  
Fellowship.

Amendments  
to Constitution  
Athletic  
Association.

Amendments to the Constitution of the Athletic Association  
transmitted by that body through the President for  
approval, were approved as follows:-

Article III. - Colours.

Section 4 - (Page 28 of the 1930 Stated Book)

Delete last paragraph and substitute: To "make the  
crew" in Rowing, the crew shall have competed in the  
Senior Intercollegiate Boat Race or, in the event of  
there being no Intercollegiate contest in the  
Canadian Championships.

Article III. - Colours.

Division II. - Golf (Page 32, Stated Book)

Delete last paragraph and substitute:

- a. A member of the U. of T. Golf Team winning the  
Individual Intercollegiate Championship shall  
be awarded a First Colours.
- b. All members of the U. of T. Championship Golf Team  
finishing to qualify for a First Colours, shall be  
awarded Second Colours.



### Article 10 - Colours (Contd.)

- 10 In the event of the U. S. Golf Team failing to win the championship, members of the team finishing second, third or fourth medal positions shall be awarded second colours.
- 11 All members of the U. S. Golf Team who compete at the Intercontinental Meet, but who fail to qualify for First or Second Colours, shall be awarded third Colours.

### Article 11 - Electoral Body.

Section 4 - add Page 40, Round Book.

Two representatives elected by the Executive Committee of the Golf Club.

Ontario  
Medical  
Association  
Prize

An offer of the Ontario Medical Association as conveyed in the following resolution was accepted with thanks:-

"That a prize of \$25.00 be awarded by the Ontario Medical Association to the student in each of the three Medical Schools of the Province, taking the highest standing in the subject of Preventive Medicine, in the final year of that course, this prize to be known as the Ontario Medical Association Prize in Preventive Medicine."

American  
Association  
for Advancement  
of Science.

There was read a letter from the Toronto Convention and Tourist Association suggesting that the American Association for the Advancement of Science might be invited to meet here in December, 1926, or later. The Board decided that, on account of prevailing conditions, they were not in a position to extend such an invitation at the present time to that Association, nor to the National Academy of Science as suggested at the last meeting of the Board.

National  
Academy of  
Science.

Gibson Pass  
Matriculation  
Scholarships

The matter of the enlargement of the scope of the two Gibson Pass Matriculation Scholarships presented at the last meeting was further deferred for information regarding commitment which possibly might have been made by the donors to the institutions in schools.



Report Number 96 of the Finance Committee

was read as follows, and upon motion of Dr. Russell concurred in:-

The Finance Committee begs to report to the Board of Governors:-

Investment of  
Rockefeller  
Foundation  
Grant re  
School of Hygiene.

1- Your committee recommends that the \$100,000 received from the Rockefeller Foundation for the endowment of the School of Hygiene be invested in the following securities:-

\$100,000 in Province of Ontario Guaranteeing Hydro-Electric Power Commission  $4\frac{3}{4}\%$  Bonds, due Jan. 1, 1961, @ 103.75 and interest (plus Government transfers to yield approximately 4.55%

\$100,000 in Province of New Brunswick  $4\frac{1}{2}\%$  Bonds, due April 15, 1961, @ 101 and interest (principal and interest payable at par in Canada and New York), yielding approximately 4.45%.

\$100,000 in Grand Trunk Railway,  $4\frac{1}{2}\%$  Perpetual Non-callable Debenture Stock, guaranteed unconditionally by the Dominion of Canada, interest payable quarterly in Canada, New York and London) @ 97.75 and interest, yielding 4.56%.

\$50,000 in Dominion of Canada Guaranteeing Canadian National Railway 5% Bonds, due Oct. 1, 1961, @ 107 and interest (principal and interest payable at New York or Toronto, yielding approximately 4.60%.

\$50,000 in Dominion of Canada Guaranteeing Canadian National Railway 5% Bonds, due Feb. 1, 1964, @ 106.65 and interest (principal and interest payable in Canada, yielding approx. 4.56%.

\$100,000 in City of Toronto  $4\frac{1}{2}\%$  Bonds, due April 1, 1961, @ 101 and interest, yielding approx. 4.44%.

\$50,000 in City of Kingston  $4\frac{3}{4}\%$  Bonds, due Mar. 2, 1961, @ 102.75 and interest (plus Government transfers for tax), yielding approx. 4.55%.

\$50,000 in Town of Scarborough 5% Bonds, due Dec. 15, 1943-1957, at a rate to yield 4.50%.

2- Your committee has given consideration to the request of the University that it should insure, to which the employer would contribute, be taken out for its employees. During the discussion that action of this kind in our branch would be a probability being similar requests from other departments.

University  
Press re  
group  
insurance



ment of the University, entailing essentially a similar risk  
incurred by the Board as employer, your Board is in  
the opinion that the proposal should not be entertained,  
for the present at any rate, and so recommended.

All of which is respectfully submitted.

(Signed) W. R. Russell,

Secretary

Chairman.

5 June, 1931.

Current  
Expenditure.

The Acting Bureau presented the statement, duly audited,  
of the expenditure made during the month of May, and the  
same was laid on the table.

Statutes of  
Senate

Statutes of Senate -

1152 - Respecting the Calendar of the Faculty of Forestry  
for the session 1931-1932;

1153 - Respecting the Calendar of the Department of  
Public Health nursing for the session 1931-1932

transmitted by the Registrar for approval, were read and  
approved by the Board.

Request  
under will  
of late  
August  
MacKinnon.

There was read a communication from John D.  
Spence, Esq., with copy of will of the late August  
MacKinnon, R.C., in which there is a reversionary  
bequest to the University for scholarships in University  
Colleges as follows:-

"After the death of my wife and my said sister, I give,  
devise and bequeath to the University College of the Univer-  
sity of Toronto all the real and personal estate for the  
purpose of founding scholarships to be awarded on the  
basis of entrance examinations and examinations

to be first held on the 1st year in the University College of  
the University of that College as provided by the degree  
therein, subject to such regulations as the Senate of the  
University of Toronto may from time to time make with  
the approval of the Board, to award such scholarship  
to be awarded in some or all of the following subjects,  
namely, Latin, Greek, the Classics, Mathematics, English,  
History, French and German, or for General Proficiency,  
to be of such number and name as the Council of  
University College, with the approval of the Senate  
and Board of University may determine, and to be known



as the "Archibald Mac Murray Scholarship" in memory of my father."

Members of  
B<sup>d</sup> of Trustees,  
Banting Research  
Foundation.

The Honourable and Reverend H. J. Goad, the Right Honourable Sir William Munk and Sir Robert Falconer were re-appointed as members of the Board of Trustees of the Banting Research Foundation for 3 years from 28<sup>th</sup> July, 1931.

Indorsed  
by

The meeting adjourned at 5.45 p.m.

*A. Russell Macdonald*  
Secy. Chairman



Minutes of Meeting of the Board of Governors held in the Board Room, Lincoln Hall, on Thursday, 25<sup>th</sup> June, 1931, at 4 p.m.

- Present -

The Vice-Chairman  
The President  
Mr. Anderson  
Mr. Justice Kelly  
Mr. Acker

The Chancellor  
Mr. Russell  
Sir Joseph Flavelle  
Mr. Merchant  
Chief Justice Rose

The Acting Bursar was present as Secretary.

The minutes of the last meeting were read and confirmed.

Gibson Pass  
matriculation  
Scholarships.

Arising out of the minutes there were read communication from the Registrar that upon investigation he had found that the original regulations covering the award of the Gibson Pass Matriculation Scholarships had been changed twice, and the Senate had therefore referred to the Standing Committee on Matriculation the question of the interpretation of the regulations in the light of Mr. G. W. Gibson's letter; and that action would probably not be taken until October.

Appointments.

The following appointments were made upon the recommendation of the President, and the salaries were fixed at the amounts set opposite the respective names:-

A. H. Boulthac - Research Assistant, Chemical Engineering, 5<sup>th</sup> to 30<sup>th</sup> June, 1931 - £75.

The following to be effective from 1 July, 1931:-

W. G. MacIntosh	- to be Assistant Professor,	
	Mechanical Engineering	- 3,050.
St. P. Lewis	- " " Associate, Psychiatry	- 1,850.
Miss M. Johnston	- Assistant in Library	- 1,250.
Miss D. Shield	- " " " "	- 1,250.
Miss Peggie Mason	- " " " "	- 1,200.
Miss D. Calderoll	- Clinical Assistant	- 500.
J. Brickley	- Cleaner	- 1,160.

Pharmacology



Miss H. G. Smith - Stenographer and Clerk, University Extension and Publicity	\$1,000.
Miss M. E. Mickell - Dictation, new University College Women's Residence	- 1,700.
Miss M. S. R. Boyd - Financial Secretary, University College Women's Residence and Union	- 1,600.
Mrs L. R. Howard - Social Hostess, University College Women's Union (succeeding previous appointments)	1,000.
H. Aylward - Laboratory Assistant in Infirmary, Faculty of Dentistry, @ \$22. per week	- 1,144.
R. F. Baird - Teacher - Librarian in the University Schools, Ontario College of Education	- 3,300.

The following for the session 1931-1932.

E. J. Unwick - Acting Head, Department of Social Science - 500.

Lecturers:-

J. Finkelmann - Law, Political Economy	- 2,150.
A. J. Glazebrook - Special Lecturer in Banking and Finance, Political Economy (paid from special fund)	- 2,500.
J. D. Ketchum - Psychology	- 2,150.
B. de F. Bayly - Electrical Engineering (Radio)	- 2,400.
C. F. Morrison - Civil Engineering, Municipal & Structural	2,250.
M. J. C. Lagier - Applied Mechanics } Civil Engineering.	- 2,150.
W. L. Sagar - Civil Engineering }	- 1,950.
W. E. Carswell - Architecture	- 2,100.
W. B. Dunbar - Engineering Drawing	- 2,550.
P. V. Jennings - " "	- 1,950.
J. J. Spence - " "	- 1,800.

Special Lecturers, Faculty of Applied Science:-

A. E. Berry - Sanitary Engineering, Civil Engineering: M. & L.	600.
L. L. Crossley - Pulp and Paper - Chemical Engineering	100.
H. B. Dunnington - Gubb - Landscape Architecture	200.
A. R. Blute - Limited Companies and Commercial Law	500.
R. R. Grant - Accountancy and Business	300.
R. E. Lairdlaw - Engineering Law (1 term)	250.
W. J. T. Wright - Technical English	200.
F. H. Kirkpatrick - Public Speaking (1 term)	250.

Public Health Nursing:-

W. Secombe - Oral Hygiene	- 40.
J. T. P. Hair - School Hygiene	- 40.
Alan Brown - Paediatrics	- 60.



Lecturers (Cont<sup>d</sup>):-Public Health Nursing (Cont<sup>d</sup>):-

- Beverly Hammarsh	} Special Lecturers, Medicine.	- 70.
- J. H. Elliott		40.
- Gordon Bates		20.

## Dentistry, Faculty of:-

- C. C. Ross - Applied Chemistry and Metallurgy	300.
- E. J. Pratt - Special Lecturer, English	160.

## Other Sessional Appointments:-

- W. A. Baughurst - Assistant, Military Studies, September, 1931, to 30 June, 1932	@ 98. a month.
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## Faculty of Arts:-

- H. R. Balls - Fellow, Mathematics	- 700.
- H. H. Tenny - " "	- 700.
- Miss M. Annetts - Assistant Demonstrator and Research Assistant, Physics	- 1,000.
- F. Brenner - Assistant, Chemistry	- 700.

## Botany:-

- E. C. Beck	} Senior Demonstrators	- 1,800.
- G. J. V. Lehmann		- 1,150.

## - Class Assistants -

- D. H. Hamby	- \$850.	- Miss J. E. Ashion	- 790.
- Mr. W. Barman	- 640.	- R. F. Cain	- 640.
- R. G. H. Cornack	- 640.	- R. E. Fitzpatrick	- 640.
- J. W. Groves	- 640.	- Miss S. R. Hindley	- 640.
- Miss M. R. Hobbes	- 640.	- S. M. Pady	- 640.
- D. F. Putnam	640.	- W. K. W. Baldwin	- 500.
- Miss M. B. Givens	} Technical Assistants	- 1,800.	
- Miss L. M. Hunter		- 1,800.	
- Miss G. B. Ross		- 1,300.	
- Mr. Mac Donald	- Assistant Gardener	- 1,534.	
- Miss J. L. Gibson	- Librarian	1,200.	
- P. Krotkow	- Herbarium Assistant	- 1,800.	
- L. G. Smith	} Laboratory Attendants	- 1,000.	
- R. Lyman		1,000.	
- Miss L. Howard	} Element. Assistants	- 1,400.	
- Miss M. A. Forward		- 1,400.	
- W. K. W. Baldwin	- Research Assistant, Herbarium & Museum.		
	for July and September	- 200.	
- Miss M. H. Thomson	- Research Assistant, Herbarium & Museum, July, August and September	- 300.	
- Miss V. Wright	- Research Assistant, Botanic Garden.		
	July	- 100.	



## Psychology:-

Miss C. Langstaff - Instructor	\$400.
- Class Assistants -	
L. D. Whisler \$600. H. Goldhamer	- 500.
Miss E. M. McCollum - 500. Miss M. R. Smith	- 500.
L. S. Freedman - 400. Mrs. J. Hedman	- 400.
Miss E. Stapleford - 350. W. G. Scott	- 250.
G. B. Cooper - Technician	2,300.
Mrs W. Musser - Chemical Assistant	- 950.
Miss D. D. Heam - Laboratory Attendant and Research Assistant	- 1,100.
Miss G. Evans - Laboratory Attendant	- 500.

## Faculty of Medicine:-

H. Le Masurier - Technician, Anatomy	- 850.
H. Whittaker - Assistant Technician, Anatomy	- 600.
Grant Kerr - Fellow	} Pathological Chemistry
J. R. Ruffley - Laboratory Assistant	
G. W. Anderson - Demonstrator, Psychiatry	- 150.
Miss Dorothy Foster - Assistant, Art Service,	
1 September, 1931, to 30 June, 1932 -	@ 100. a month

## Faculty of Applied Science:-

## Electrical Engineering -

Demonstrators - each 7 months -

W. F. Kachnal \$1,300. P. L. McKay	- 1,200.
J. R. Turnbull - 1,200. G. S. Jarvis	- 1,000.
M. H. Gibson - 1,000. P. A. Rickard	- 1,000.
R. Le R. Mooney - 1,000.	
J. W. Lawson - Mechanician	- 2,000.
W. L. Bakewell - Assistant Electrician	- 1,050.
Miss G. E. Empingham - Stenographer + Librarian (part time)	- 575.

## Mechanical Engineering:-

G. H. Hally - Instructor	- 1,700.
F. Hickey - Engineer and Machinist	- 2,000.
W. Odd - Laboratory Attendant	- 1,200.
Miss M. Burt - Stenographer and Librarian	- 1,100.

## Civil Engineering: Municipal and Structural:-

C. E. Gehrig - Demonstrator	- 1,250.
J. Brown - Laboratory Assistant (10 months)	- 1,100.
Miss G. E. Empingham - Stenographer + Librarian (part time)	- 575.

## Civil Engineering: Surveying and Geodesy:-

J. L. Rowe - Instructor	- 1,400.
C. J. Harding - Mechanician (7 months from 1 October)	- 450.



## Mining Engineering:-

- H. L. McClelland	- Instructor	1,700.
- S. E. Wolfe	- Instructor	1,600.
- L. Waybrant	- Laboratory Attendant	1,250.
- Miss V. A. Jordan	- Stenographer and Librarian	1,100.

## Metallurgical Engineering:-

- H. Ross	- Laboratory Attendant (15 months)	700.
- Miss A. Walker	- Stenographer & Librarian (part time)	450.

## Chemical Engineering:-

- A. W. Fitzgerald	- Instructor	1,600.
- Demonstrators -		
- G. P. Beal	- $\frac{1}{2}$ , 200.	1,200.
- R. E. Richardson	- 1,200.	1,100.
- W. H. de Montmorency	- $\frac{1}{2}$ , 100.	
- H. Boeschenstein	- Instructor, Technical German (part time)	700.
- R. A. Hunt	- Picture Assistant and Glass-blower	
- F. Westhead	- Laboratory Assistant	1,200.

## Architecture:-

- C. W. Jefferys	- Instructor, Painting (part time)	750.
- T. Coates	- Instructor, Modelling (part time)	300.
- Miss J. C. Laing	- Librarian & Instructor in Architectural History and French	850.
- T. E. Simpson	- Assistant, Modelling (part time)	650.
- G. A. Arksey	- Attendant, Drafting, 8 months	800.
- Miss E. W. Dyer	- Office Assistant & Stenographer (part time)	650.

## Engineering Drawing:-

- E. Brown	- Attendant, Drafting Rooms (8 months)	1,000.
- Miss E. M. Mason	- Stenographer & Office Assistant (part time)	475.

## Engineering Physics and Photography:-

- C. Crowther	- Chief Photographer	1,450.
- Miss M. Skines	- First Assistant Photographer	1,200.
- F. Stark	- Second Assistant Photographer	1,100.
- W. Vance	- Photographic Assistant	950.
- Mrs. R. E. Morley	- Book-keeper	1,100.
- Miss E. M. Mason	- Stenographer & Office Assistant (part time)	575.
- C. J. Standing	- Mechanician (part time - 7 months from 1 October)	600.
- F. Sayer	- Messenger and Laboratory Assistant	600.

## Secretary's Office:-

- Miss M. Fenton	- Assistant	1,150.
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## Faculty of Dentistry:-

- E. M. Ripley	- Instructor, Dental Technology	240.
- Miss D. Smith	- Research Assistant, Preventive Dentistry	1,000.
- R. G. McLean	- Clinician	50.



Faculty of Dentistry (Cont<sup>d</sup>).

- G. L. Assie	- Instructor, French	- \$180.
- R. S. Hosking	- Instructor, English Expression	- 100.
Representatives on Faculty Council (without salary) -		
- G. H. Holmes (Owen Sound),	- W. H. Woodrow (Brockville)	
- G. C. Veitch (Lorain)		
- D. M. Allan	- Laboratory Assistant, Dental Technology	- 250.
- Miss L. A. Cameron	- Graduate Nurse in Infirmary	- 1300.
	- Dental Nurses in Infirmary -	
- Miss B. J. Gee	- \$900.	- Miss F. G. Whitehead - 800.
- Miss A. H. Rose	- 756.	- Miss L. E. Lutt - 714.
- Miss A. J. Park	- Appointments Clerk, Infirmary	
	for 10 months, September 1931 to June, 1932.	- 714.

## Faculty of Household Science -

- Miss G. E. Watts	- Research Assistant, Household Science	- 1000.
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## Public Health Nursing: -

- Miss E. M. L. Montaner	- Secretary	- 1500.
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## University College Women's Union: -

- Miss M. B. Macdonald	- Assistant Dietitian	- 1000.
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## Special Research - Research Assistants

## Botany -

- G. Knolthov	- for month of July	- 100.
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The following each for July, August + September: -

- R. F. Cain	- \$300.	- J. L. Van Camp	- 300.
- Miss J. E. Astrom	- 250.	- M. W. Bannan	- 250.
- R. G. H. Connack	- 250.	- Miss D. F. Forward	- 250.
- D. H. Hamly	- 250.	- A. J. V. Lehmann	- 250.
- Miss M. K. Nobles	- 250.	- G. B. Beck	- 150.
- R. E. Fitzpatrick	- 150.	- Miss S. R. Skindley	- 150.
	- J. D. MacLachlan	- \$150.	

## Architecture: -

- J. F. Phillips	- for July and August	- 175. a month
- W. E. Canwell	- for July	- 100.

## Civil Engineering: -

- G. V. Helwig	- for July	- 150.
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## Electrical Engineering: -

- C. R. Duff	- 1 July, 1931, to 30 June, 1932	- 2,750.
- R. J. Brown	- July, August and September, 1931; also May and June, 1932	- 165. a month

## Applied Science - General: -

- Miss D. Birckett	- Stenographer, July, 1931, to 30 June, 1932	- \$400
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## Experimental Research - Medicine: -

- W. Cowan	- Technician	- 1,600.
- G. Bruce	- Laboratory Attendant	- 800.



## Experimental Research, Medicine (Cont'd.) -

- Robert Geater } Assistants in
- Gordon Parkes } Animal Room

\* @ 45. a month

@ 45. . . .

## University Extension:-

Vide Min Bk

No. 11 -

fol. 364)

## Summer Session -

## - Teachers' Course -

- E. C. Beck - Assistant in Botany - 150.

## - Specialists' Courses -

- E. F. Burton - Physics (one week) } replacing - 80.
- L. Gilchrist - Physics (four weeks) } former schedule - 320.
- H. A. Mc Laggart - Physics (three weeks) (vide Bk. 11, fol. 364) - 240
- F. C. A. Jeanneret - 4<sup>th</sup> Year Honour French - 320.
- (vice H. S. Mc Kellar)
- H. E. Ford - 4<sup>th</sup> Year Honour French - 320.
- (vice V. de Beaumont)

- Miss M. Annetts } - 25.
- Allan Smith } Assistants in Physics - 75.
- W. C. Wood } - 100.

## Summer Course for Institutional Workers: - Instructors: -

- Miss Mae Fleming - \$150. - Miss Effie Chestnut - 50.
- Miss Alice Thomson - 20. - Miss Nora Lea - 5.
- F. W. Stapleford - 10. - W. E. Blatz - 40.

## St. George's School for Child Study:-

- W. E. Blatz - Director - 600
- Miss M. Poppleton - Secretary - 2,000.

## - Instructors -

- Mrs Helen Bott - \$2,000 - Miss M. Fleming - 2,000.
- Miss B. Langstaff - 1,600. - Mrs Nellie Ghaut - 1,100.
- Mrs Reba L. Cohen - 1,050 - Miss M. Fletcher - 1,000.
- Mrs F. Lilly Johnson - \$800.

- Miss E. Westman - Dietitian (part time) - 540.
- H. A. Bates - Anthropological Research Assistant - 250.
- Miss J. G. Macnamara } Graduate Assistants - 400.
- Miss D. Millichaup } - 200.
- Miss M. L. Husband - Senior Studentship - 500.
- Miss E. Mc Farland } Junior Studentships - 150.
- Miss E. Stapleford } - 150.

Payment to  
Miss G. Jordan,  
Mining  
Engineering

Authority was given for payment of \$46<sup>67</sup> to Miss G. Jordan, stenographer in the Department of Mining Engineering, in continuation of her appointment from 16<sup>th</sup> to 30<sup>th</sup> June, this amount to be transferred from the vote for "Laboratory Help."



Payments to  
Revising  
Committee,  
Auto Examinations

The payment of \$100. each to the following for acting as a Revising Committee in connection with the Auto Examinations results was ordered:-

- W. J. McAndrew
- C. E. Anger
- J. N. Woodcock
- Rev. B. F. Sullivan

Amendments  
to Estimates.

The following additional appropriations and transfers in appropriations were granted:-

Additional -

Social Science - Office supplies, printing, re - \$100.

Transfers -

Library - from Library current to Occasional assistance - 100.

Special Research (Applied Science):-

From Salaries, Mining Engineering,	
to Expenses, Architecture - - - - -	30.
to Expenses, Civil Engineering - - - - -	25.
to Salaries, Chemical Engineering - - - - -	75.

University Extension:-

Correspondence Courses - from Secondary and Forestry to Pass Auto 1,000.

From Extension Lectures to Evening Classes - 125.

From Teachers' Course to Specialists' Courses (1931-32) - 200.

Psychiatry - from "Supplies and Apparatus" to Salaries - "Junior Demonstrators" (1931-32) - 150.

Special Research (1931-32):-

Physics - from Expenses to Salaries - 150.

Medicine, Clinical Departments:-  
from Expenses to Salaries - 280.

Applied Science - increased accommodation

Ordered that any unexpended balance of the vote of \$1,000. for the Committee on Accommodation of the Faculty of Applied Science be made available for the continuance of the work after 30<sup>th</sup> June.

St. George's  
School  
Estimates  
1931-32.

The budget for 1931-32 of the St. George's School was presented by the President, and referred to the President and W. Merchant with power to act as to approval thereof, as follows:-



St. George's School for Child Study  
Budget 1931-2

## Expenditure:

## Income:

## STAFF:

W. E. Blatz	Director	600 part
M. Poppleton	Secretary	2000
H. Bott	Instructor	2000
M. Fleming	"	2000
C. Langstaff	"	1600 part
N. Chant	"	1100
R. Cohen	"	1050
M. Fletcher	"	1000
L. Johnson	"	800
E. Westman	Diet'n	500 part time
H. A. Cates	Anth. Res.	250 part time
K. Brown	on leave	-
Graduate Assistants		1400
Part time typist		500
1 Senior studentship		300
2 Jun. studentships @ 150		<u>300</u>
		15400

Memorial Grant	20000
Est'd bal. 1930-1	100
Est'd fees 1931-2	<u>2400</u>
	22500

(Nide folio 66)

## ATTENDANTS

1 Senior maid	700
1 Junior maid	350
Chars	<u>300</u>
	1350

## MAIN. and SUPP.

Supt. (Operation)	1500
Food	1200
Equipment and Supplies	1800
Houses	<u>500</u>
	5000

## TRAVEL and TUITION

<u>250</u>	250
------------	-----

Reserve for 1931-2

<u>22000</u>
<u>500</u>
22500

Communications were presented by the President and dealt with as follows:-

Department  
of Botany.

From Professor Thomson regarding the co-operation of the staff in Botany in carrying on the work during his absence on sick leave, and recommending that certain payments be made to those who performed additional duties. In view of any future similar occurrence this was deemed inadvisable, and the matter was referred to the President.

Cases of  
Professors  
Montgomery  
and Toomer,  
Metallurgical  
Engineering.

From Dean Nicholls with regard to the relative positions of Assistant Professors Montgomery and Toomer in the Department of Metallurgical Engineering, (who will receive the same salary in 1931-32, it is desired to keep a distinct difference between their standings. The Board decided, however, that their



salaries should remain as provided for in the Estimates.

Professor J. C.  
MacLennan  
resigns - &  
requests  
leave of  
absence

From Professor MacLennan, a cable officially resigning from his positions in the University on 27 July, 1932, and requesting leave of absence on full salary at the end of the next Michaelmas Term, together with a letter confirming this and dealing with the matter of pension.

The President was asked to reply expressing the Board's regrets at this action, and that they were reluctant to accept his resignation. That, however, the leave of absence as requested would be granted, and a further conference had with him on his return in the Autumn.

University  
exhibit re-  
placed by  
radio  
broadcasting

From the Director, University Extension, suggesting that he be allowed to discontinue the University exhibit at the Canadian National Exhibition, to which the Deputy Minister of Public Works had consented, and to devote the money which would be used for that purpose to put into operation a regular scheme of radio broadcasting.

- Approved.

Professor  
G. O. Smith  
Prize in Latin,  
University  
College

From the Principal of University College that Professor G. O. Smith proposes to establish an annual prize of \$10. in the final year of the Pass Course, to be awarded to that student of University College who, obtaining Grade "A" on the whole examination, also obtains the highest Grade "A" mark in Latin. This was gratefully accepted.

Johnston  
Dental Clinic  
for Blind

From Dean Secombe stating that the Canadian National Institute for the Blind have requested that a clinic for the blind be established in connection with the Dental Infirmary in the Faculty of Dentistry, the money for the maintenance of this clinic being provided for in the will of the late F. W. R. Johnston as follows: -

"A fund to be maintained at the head office of the Canadian National Institute for the Blind, which will provide ample monies to pay the University of Toronto for the costs of all material and services to be rendered the blind at free dental clinics. These services to be restricted to the partially or totally blind."

The Board approved of the recommendation of the Faculty that the clinic be established, to be known as "The Johnston Dental Clinic for the Blind," and that the \$1,000.00 and



such further funds as may be donated for this purpose be so designated and held by the Bursar subject to expenditure upon requisitions from the Faculty of Dentistry.

S. Meinsinger -  
N. refund of fee  
Toronto  
Conservatory  
of Music.

From S. Meinsinger, complaining as to the course in Piano Tuning given by the Toronto Conservatory of Music and asking for the return of his tuition fee. The Board decided that such matters were entirely under the control of the Conservatory.

Royal Society  
of Canada.

From the Royal Society of Canada, with accounts in connection with the meeting of that Society held in Toronto in May. Payment authorised pending the receipt of the grant of \$2,000 from the Provincial Government.

University of  
Toronto  
Quarterly.

The Board approved of the President's suggestion that the magazine which the Publications Committee propose to establish be called The University of Toronto Quarterly.

Congratulations  
to Professor  
W.P.M.  
Kennedy.

It was ordered that the congratulations of the Board be conveyed to Professor W.P.M. Kennedy upon the high honour which had been accorded him in the appointment as External Statutory Examiner for Essex for the Doctorate of Law in the University of Melbourne, Australia.

Report Number 188 of the Property Committee  
was read as follows:-

REPORT NUMBER 188 OF THE PROPERTY COMMITTEE.

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The Property Committee begs to report to the Board of Governors:-

1. Your Committee has considered the tenders received for the supply of coal required by the University for the year 1931-32 and the Superintendent's report thereon. Your Committee concurs in the Superintendent's recommendations, which may be summarized as follows:-

(a) ANTHRACITE AND CAMEL:

That the Superintendent be authorized to purchase Anthracite and Camel coal as under. The lowest tender is recommended in each case:-

Fuel tenders.



Firm	Quantity	Kind of Coal	Price per ton	
			Bagged	Loose
Doan Coal Company	200 tons	Grate	\$12.85	\$12.05
	(only loose coal required by University)			
	15 tons	Stove	13.15	12.75
	20 tons	Egg	12.90	12.40
P. Burns & Co.	1000 tons	Buckwheat	8.00	8.00
Conger-Lehigh Coal	100 tons	Nut	12.96	12.71
			(to Sept. 1, 1931)	
			13.46	13.21
			(after Sept. 1, 1931)	
P. Burns & Co.	15 tons	Cannel	10.00	10.00

(b) BITUMINOUS RUN OF MINE:

That the Superintendent be authorized to purchase coal as under from the lowest tenderer:-

Canada Coal Co.      Approximately 530 tons @ \$5.53 per ton delivered

(c) BITUMINOUS SLACK:

That the Superintendent be authorized to purchase now 13,500 tons out of a possible somewhat higher demand in the following approximate quantities, the balance to be purchased either when the market is most favourable or from other sources:-

Firm	Kind of Coal	Quantity	Price per ton	
Milnes Coal Co. Ltd.	Reynoldsville	2000 tons	\$5.15	stored and delivered
Canada Coal Co.	Red Parrot	1500 tons	5.25	do.
Century Coal Co. Ltd.	Thermal #15	4000 tons	5.24	do.
	Thermal #15	2000 tons	5.60	delivered from cars
Cosgrove Coal Co. Ltd.	Thermal #15	4000 tons	5.60	do.

(d) HAULING COAL:

That in accordance with the recommendations contained in the report on coal tenders, coal be purchased this year from the dealers on a delivered basis. This recommendation involves an additional expenditure of \$35.00 but gives a greater guarantee of service. The acceptance of the tender of any of the better known contractors would bring the cost above the delivered price.



Recommendations  
to the Board

2. The following additional appropriations and transfers in appropriations applied for by the Superintendent are recommended to be granted:-

Additional Appropriations:

Building	Amount	For
MEDICAL	\$475.	"Water"
BARTING INSTITUTE	300.	"Gas, City Current and Occasional Fuel"
	50.	"Caretaker's Supplies"
	900.	"Cleaning"
SUPERINTENDENT'S OFFICE	100.	
WORKMEN'S COMPENSATION AND INCAPACITY ALLOWANCE	250.	

Transfers in Appropriations:

Building	Amount	From	To
LIBRARY	\$ 30.30	"Repairs & Renewals"	"Additional Stacks"
MEDICAL	100.00	"Gas, City Current & Occasional Fuel"	"Caretaker's Supplies"
BIOLOGICAL	40.00	"Cleaning"	"Water"
ENGINEERING	75.00	"Repairs & Renewals"	"Cleaning"
MINING	80.00	"Water"	"Gas, City Current & Occasional Fuel"
BOTANY	150.00	"Repairs & Renewals"	do.
BOTANY ANNEX	75.00	"Water"	do.
	100.00	"Repairs & Renewals"	do.
WOMEN'S RESIDENCES	150.00	do.	do.
ONTARIO COLLEGE OF EDUCATION	80.00	"Water"	do.
BARTING INSTITUTE	325.00	do.	do.
POWER HOUSE	4100.00	"Fuel"	do.
	50.00	do.	"Water"
HYGIENE	75.00	"Repairs & Renewals"	do.
DENTAL	100.00	do.	"Gas, City Current & Occasional Fuel"
	65.00	do.	"Water"

Do.

3. Your Committee also recommends that an additional appropriation of \$300 be granted in connection with Convocation expenses; and that the Superintendent be asked to discuss with the Registrar the matter of reducing the number of tickets to be issued next year for the reception, and report to the President.

Re: Convocation  
reception

4. Your Committee recommends that following the precedent of past years the Board make a grant of \$50 towards the annual excursion of the University employees.

Grant to  
employees  
excursion.

5. The Superintendent reports that John Laballister, who has been in the employ of the University as a cleaner since 1890, is now in his 77th year. As he does not come under the pension scheme, your Committee recommends that, commencing 1st July next, Laballister be retired and granted a compassionate allowance, payable monthly during his lifetime, at the rate of \$360 per year, i.e., about two-thirds of the pension to which he might have been entitled.

Pension for  
John  
Laballister.



6. Your Committee concurs in the recommendation of the Superintendent that E. J. Repath, caretaker of the Chemical building, and G. Trotter, Foreman Gardener, who have passed the age of 70 years, and on account of their length of service are eligible for pension, be continued in the service for a period of one year from 1 July, 1931.

7. In the matter of names to be given to the new University College Women's Residences, referred to your Committee with power to act, your Committee recommends that the group be designated "Whitney Hall" and that the North East House be known as "Mulock House", the North West one as "Cody House", and the South as "Falconer House".

8. Your Committee has received an offer of the property Number 75 St. George Street at the price of \$55,000 or possibly \$50,000, but is not interested in it at that price.

Nor is it interested in the purchase of the property Number 152 St. George Street at the figure submitted of \$27,500.

9. With regard to the re-arrangement of departments as a result of the provision of additional accommodation in the old McMaster Building, your Committee recommends that the details in this connection, as well as the possible use of Numbers 45 and 47 St. George Street and the provision of accommodation for the Department of Applied Mathematics, be left for the decision of the President.

10. Your Committee recommends that the Superintendent be given authority to proceed with the work of the north extension to the Hygiene building, and to complete plans and specifications and to call for tenders in accordance with the sketch plans submitted. Also that authority be given for the association of Messrs. Mathers & Haldenby with his office as Architects, on the usual terms.

11. The Superintendent reports that in the recent tariff revision sales tax had been imposed on the tariff items Numbers 175 and 696, formerly exempt, through which most of the University Importations are made. The imposition of this tax, together with the special excise tax of 1%, will cause the University great inconvenience, may prohibit the possibility of obtaining books on loan from other Universities, and will entail considerable additional expense.

E. J. Repath  
and  
G. Trotter.

Names for  
University  
College  
Women's  
Residences.

75 St. George  
Street

152 St.  
George St.

Re-arrange-  
ment of  
Departments

North  
extension  
to Hygiene  
Building.

Mathers &  
Haldenby,  
Architects.

Sales Tax  
on Import-  
ations



The Superintendent has therefore recommended that representation should be made to Ottawa that these items Numbers 175 and 696 be exempt from both of these taxes. It is also recommended that representation be made for the removal of these taxes on items Numbers 174, 693 and 699, as set out in the Superintendent's report of 23rd instant, which have not been exempt up to the present. Your Committee concurs in these recommendations.

12. Your Committee has received a report from the Superintendent on the necessity for immediate additions to the capacity of the Central Power Plant. The Superintendent recommends that if possible authority be given and money provided to commence the erection of a new Plant west of St. George Street. If this is not possible, and as additional capacity must be provided for the coming Winter, his alternative recommendation is -

"(a) That the need for an additional plant being recognized, its location should be approved at this time.

(b) That if the location recommended is approved, steps be taken, when necessary, to acquire the needed property so that it is available when building must be commenced. In this connection, authority should be given to obtain the necessary permission from the City to carry the tunnel across St. George Street.

(c) That authority be given to proceed with plans and specifications and that an appropriation not to exceed \$3,000, for the present, be made available to pay the Engineers' preliminary fees and other expenses incidental to the preparation of working drawings and specifications. It is understood that any money paid to the Engineers would be considered as part of their final and agreed fee.

(d) That the Superintendent be instructed to approach the Trustees of the Royal Ontario Museum to acquaint them of the situation and to request them to provide temporary boilers to heat the new wing this coming Winter.

(e) That the Superintendent be instructed to request Professor Angus of the Department of Mechanical Engineering for the use of the experimental boilers, if required, in peak periods.

It is further recommended that, whereas in the case of the original plant, \$1.50 was taken as the unit capital cost per square foot of radiation, the unit capital cost, in the case of the new plant, should be \$2.10 per square foot of radiation. On this basis the Trustees of the Royal Ontario Museum, for the addition to the Museum, Victoria University for the addition of Emmanuel College and Emmanuel College Residences, and Rycliffe College for its Library, would be responsible for approximately \$6,840.00 of the capital expenditure of the new plant. Should Trinity College wish to be included, as they have been promised, when additional capacity became available, its share of the capital expenditure would be approximately \$21,000. I would suggest that the responsibility for capital account be taken up with these partners in the Central Plant and that the question of being connected to the Central Plant be taken up with Trinity College.

I would recommend the payment of \$500, already appropriated, to Angus and Watson for their work on the preliminary report, this amount to be part of their final fee."

Re additions  
to Central  
Power Plant

Royal Ontario  
Museum

Mechanical Eng.  
experimental  
boilers.

Increased  
unit capital  
costs.

Payment to  
Angus &  
Watson.



proposal is impossible of acceptance or approval at the present time, the alternative recommendation of the Superintendent be approved by the Board and authority given accordingly.

All of which is respectfully submitted.

(Sgd.) John J. Gibson.

Chairman.

June 24th, 1931.

The report having been considered clause by clause.

Numbers 1, 2, 3, 4, 7, 8, 9 and 11 were approved.

J. Labalade  
+ Old Age  
Pension Fund. Clause 5 - Ordered that the Superintendent be instructed to ascertain if the Ontario Government will pay \$240. a year from the Old Age Pension Fund, the University to supplement this by \$125.

Repath and  
Instructors. Clause 6 - As this action might be regarded as establishing a precedent, the matter was deferred for further consideration by and report from the Superintendent.

N. addition  
to Hygiene  
building. Clause 10 - Authority was given for the Superintendent to complete plans and specifications, and report again to the Board for the final approval thereof. Also for the association of Mathews and Staldenby with his office as Architects.

Additions  
to Central  
Pavilion  
Plant. Clause 12 - Deferred for approval by the Government, upon receipt of which an appropriation of \$3,000 is to be made available as recommended by the Superintendent.  
Sections (d) and (e) approved.

Report of  
Committee  
on resign-  
ation of  
President  
Falconer. The Report of the Committee regarding the resignation of the President was read as follows:-

To the Board of Governors,  
University of Toronto.

Your Committee, appointed to deal with the resignation submitted to the last meeting of the Board of Governors by Sir Robert Falconer, reports that it has held one meeting, at which the President's letter was carefully considered.

Resignation  
accepted. Under the circumstances stated in the President's letter, the Committee felt with great regret it had no option but to recommend the Board of Governors to accept the resignation of Sir Robert



Falconer as President of the University, to take effect on June 30, 1932.

Leave of absence

It also recommends that such leave of absence as the President may feel desirable should be granted to him during the Spring Term of 1932.

Appreciation  
of services

In recommending the acceptance of the resignation it is fitting that the Board should place on record its high appreciation of the invaluable services rendered to the University by Sir Robert Falconer during his Presidency.

Sir Robert Falconer was appointed President in 1907 under the provisions of the University Act of 1906, which made important changes in the government and administration of the University, and imposed new and most exacting duties and responsibilities upon the President. The success of the new form of University government depended to a very large extent upon the new President. The general efficiency and harmony in University administration during the past twenty-four years is the greatest tribute to the character and administrative ability of Sir Robert Falconer.

Progress and  
expansion of  
University  
under President  
Falconer

While University federation had become an accomplished fact in 1890, it was Sir Robert Falconer's almost quarter of a century of service which assured its success, and guarantees its future. By reason of his never-failing patience, his unwavering attitude of fairness, and his personal unselfishness, coupled with fine gifts as scholar and administrator, he won the complete confidence of all colleges and faculties in the University, and he will leave the University a real federation in which loyalty and unity are pre-eminent throughout.

Under Sir Robert Falconer's administration the University has made remarkable progress. When he became President in 1907 there were 356 members of the teaching staff and 3,545 registered students. This year there are 825 members of the teaching staff, and 7,189 registered students. New faculties have been added, new activities have been developed, 25 new buildings with all necessary equipment have been provided, and the field of usefulness of the University has been correspondingly enlarged, and its activities have been extended into fields not contemplated on his accession to the Presidency.

But more notable than any growth in size and numbers has been the growth in real University spirit,



which is sometimes lost when numbers are too large. By reason of Sir Robert Falconer's high character and noble ideals, he has been a worthy leader in the thought and life of the University for nearly a quarter of a century.

Sir Robert Falconer's Presidency will long be pointed to as a period of consolidation and expansion in the truest sense of the word in the University of Toronto, and it is fitting that the Governors of the University should record the sense of their appreciation, gratitude and obligation to Sir Robert on his retirement.

Your Committee recommends that apart from and in addition to the pension to which Sir Robert is entitled under the University's plan for the retirement of members of the Academic Staff, he be paid a pension at the rate of seven thousand dollars (\$7,000) per annum, and that should his wife survive him she should receive for the balance of her life one-half of such pension, under the same terms and conditions as apply with respect to the pension plan of the University.

The Committee recommends that the question of the appointment of a new President be first considered at the first meeting of the Board of Governors in October, and that the Secretary in calling the meeting inform the Governors of this specific item of business; and that this Committee be now discharged.

On behalf of the Committee.

(Sgd.) J. A. Russell,

Chairman.

22<sup>nd</sup> June, 1931.

Upon motion of Dr Russell the report was concurred in and it was ordered that a copy of that portion dealing with the President be sent to him; and the Secretary was instructed to inform the Governors, when calling the first meeting of the Board in October, that the appointment of the new President is to be considered.

In this connection the Bureau was instructed to endeavor to obtain for use of the Board copies of the constitutions of the leading American, British and Canadian Universities.



A Report of the Committee upon the Pension Scheme for the Administrative and Clerical Staff was read and approved in a letter as:-

To the Board of Governors,

Universally to be read.

The undersigned, acting as a Committee upon the Pension Scheme for the Administrative and Clerical Staff present herewith the following recommendations:-

Thomas  
Richardson -  
retirement-  
and  
pension

1. Thomas Richardson, Technical Assistant & Assistant to Pathological Chemistry, reached the age of 65 years on 28th March, 1931, and consequently, under the regulations, automatically retired from the staff. He entered the service on 8th October, 1914; his average monthly salary for the last five years of service has been £100, entitling him to a monthly pension of £26.07.

As the minimum pension payable under the regulations to such employees is £30 per month, your Committee recommend that Richardson be granted such superannuation allowance of £30 per month, to take effect from 1 July, 1931.

Death of  
Charles  
Williams of  
Royal Ontario  
Museum  
and  
pension for  
widow.

2. Your Committee report the death on 5th June, in his 62nd year, of Charles Williams, who had been a guard in the Royal Ontario Museum since April, 1916, having thus completed 15 full years of service. The regulations provide:-

"When an employee who has given more than ten full years of service dies in service, leaving a widow who has been married to him during ten or more years of this service, or a child under eighteen years of age, the monthly pension payable to such widow or child shall be one one-hundred and twentieth (1/20th) of the average monthly salary of the last five years of the employee's service, multiplied by the number of full years elapsed between the date of marriage (to the widow or the mother of the child) and the date of the death of the employee, but not to exceed one half of the pension to which the employee would have been entitled had he been pensioned at the date of his death. Any such pension, if payable to a widow, shall cease on her death or on marriage, or if payable to a child shall cease on the attainment by that child of eighteen years of age."

The widow having been his wife since September, 1913, is



therefore eligible for a pension. The average monthly salary for the last five years of service was \$102.50, and therefore the pension to the widow should be \$14.52 a month. Your Committee recommend that Mrs Emma M. R. Williams be granted such an allowance, to take effect from 1<sup>st</sup> July, 1931.

3. Two other cases of employees who have attained age 70, E. J. Repath, caretaker, Chemical building, and G. Trotter, Foreman Gardener, are not reported upon as the Committee understood that the Superintendent intends to recommend that they be retained for another year.

Respectfully submitted

(Sgd.) M. A. Mackenzie

(Sgd.) A. D. Le Pau

(Sgd.) C. E. Higginbottom (for the Bursar)

18<sup>th</sup> June, 1931.

The Acting Bursar submitted his Estimate under By-Laws Numbers 16 and 50, of the amount required to defray current expenditure for the balance of the month of June and the month of July. Ordered that accountable warrants for Fifty Thousand Dollars (\$50,000) and Two Hundred and Seventy-five Thousand Dollars (\$275,000) respectively be issued to the Acting Bursar.

Communications were presented as follows: -

From Mrs Angus Mac Murtry in acknowledgment of the resolution passed upon the death of her husband.

From Dean Primrose thanking the Board for further extension of his period of office and for retiring allowance granted.

From Dr. Rotheringham thanking the Board for retiring allowance granted to him.

From the Registrar transmitting for approval Statutes of Senate Members -

1162 - Respecting the Curriculum in Physiotherapy for the Session 1931-1932;

1163 - Respecting the Curriculum in Occupational Therapy for the Session 1931-1932;

1169 - Respecting the Calendar of the Department of Social Science for the Session 1931-1932;



Statute of Senate Minutes -

1171 - Respecting the Calendar of the Library School, Ontario College of Education, for the Session 1931-1932; which Statutes, having been severally read were approved.

N O. C. G. re  
Estimates

Copy of an Order in Council, 18<sup>th</sup> June, 1931, approving the Estimates as passed by the Board for the fiscal year ending 30<sup>th</sup> June, 1932.

Canadian  
Bank of  
Commerce  
re transfer  
forms -  
securities -  
resolution

From the Canadian Bank of Commerce asking for a resolution authorising the Vice-Chairman and the Acting Treasurer to sign the transfer forms for registration of the Grand Trunk Railway Company Debenture Stock, the purchase of which was recently authorised.

Upon motion of the Chancellor, the Rt. Honourable

Sir William Mulock, K. C. M. G.,

Seconded by Mr F. Gordon Osler,

Resolved, that Dr D. Bruce Macdonald, Vice-Chairman, and Mr C. E. Higginbottom, Acting Treasurer, be and they are hereby authorised to accept stock registered in the name of the Governors of the University of Toronto, and to attach the seal of the Board thereto.

Faculty of  
Dentistry -  
case of Miss  
Bedell.

From the Faculty of Dentistry recommending that, further in ~~the~~ connection with the case of Miss Bedell, an infirmity patient, a bill of \$35. for professional services of Dr P. E. Doolittle be met from the Dentistry appropriation.

- Approved and authorised.

Indexed  
et.

The meeting adjourned at 6.50 p.m.

Approved Sept. 10. 1931

H. J. Body  
Chairman



A meeting of the Board of Governors having been called for the Board Room, Sincos Hall, on Thursday 9<sup>th</sup> July, 1931, at 4 p.m. -

there were present -

Chief Justice Rose  
and D<sup>r</sup> Anderson

As these did not constitute a quorum the meeting adjourned without transacting any business.



Minutes of Meeting of the Board of Governors held in the Board Room, Simcoe Hall, on Thursday, 15th September, 1931, at 4 p.m.

- Present -

The Chairman  
Sir Joseph Flavelle  
Mr. Gibson  
Chief Justice Rose

The Chancellor  
Mr. Anderson  
Mr. Merchant  
Mr. Rowell.

The Acting Surman was  
present as Secretary.

The minutes of the last meeting 25th June, were read and confirmed.

Resolutions  
of condolence  
at death of  
1) Dr. R. A.  
Pyne

The deaths of Dr. R. A. Pyne and Mr. Daniel Miller, members of this Board, having been reported to the meeting, the following resolutions were adopted:-

Moved by the Chancellor, the Right Honourable  
Sir William Mulock, K. C. M. G., L. C. S., etc.  
Seconded by the Honourable W. W. Rowell, K. C., L. C. S.,  
and Resolved:

That the Governors of the University of Toronto take this opportunity of placing on record an expression of their regret at the death of their colleague the Honourable Dr. R. A. Pyne, and of their appreciation of his personal character and of the work he performed, especially in connection with education in the Province of Ontario. He was a graduate in Medicine of this University, and cherished throughout his life an affection for his Alma Mater. When Mr. Whitney became Prime Minister of Ontario he asked Dr. Pyne to enter the Cabinet as Minister of Education, as in him he found one who sympathized with his own policies as to elementary and secondary education, as well as in respect of the University of Toronto, for which the Prime Minister was then doing most liberally. Unfortunately Dr. Pyne did not enjoy the best of health and after a few years he withdrew from public life to become Sheriff. But he continued his interest in the University by accepting in 1919 a seat on the Board of Governors, where his kindly disposition and general influence won for him the high regard of his



fellow-members on the Board.

Moved by Sir Joseph Flavelle, Bart.,  
Seconded by the Honorable and Reverend W. J. Cody, LL.D.  
and Resolved:

That the Governors of the University of Toronto place on record this expression of their regret at the death, at the age of 92 years, of their colleague, Daniel Miller, Esquire. Following a long and successful career as a banker, Mr. Miller was appointed a member of this Board in August, 1911, in succession to the late Reverend W. Leffy, and for many years faithfully attended its meetings. At these his uniform courtesy and kindness endeared him to his fellow-members, and although he had been unable of late to be present his interest in the affairs of the University and the transactions of the Board continued to the end. The Governors extend to Mr. Miller's surviving family their sympathy in the loss which they have sustained.

appoint-  
ments.

The following appointments were made upon the recommendation of the President and the salaries were fixed at the amounts set opposite the respective names:-

Ontario College of Education -

- B. C. Ditz - to be Assistant Professor in  
Methods in English and History  
from 1 July, 1931 \$ 3,850 per ann.
- J. L. Gill - to be Instructor in English  
and History in the University Schools - @ 3,700 per ann.  
the appointment to take effect at such  
time as he assumes the duties of the  
position.

Prof. T.  
Bowling in  
Faculty of  
Dentistry

The title of Professor Thomas Bowling in the Faculty of Dentistry was changed so as to read "Professor of Dental Technology and Metallurgy", to date from 1 July, 1931.



Dentistry-  
Dental  
Technology, etc.

The President's recommendation that the Chair of Applied Chemistry and Metallurgy in the Faculty of Dentistry be combined with Dental Technology, and that the Department be known as "Dental Technology and Metallurgy" was concurred in.

Resignation of  
H. Rothwell

The resignation of H. Rothwell of the Lectureship in History to which he had been appointed for the current session was accepted.

Miss K.  
Aggett.

Also that of Miss Kathleen Aggett, an Assistant in the Library, effective 31 August, 1931, she being granted two weeks' leave with pay.

Leave of  
absence to -  
Prof. Norman  
MacKenzie

Leave of absence was granted to the following:-  
With salary to -

Professor Norman MacKenzie of the Department of Political Economy for two months, October and November, to enable him to attend the Conference of the Institute of Pacific Relations to be held in Shanghai, China, 18<sup>th</sup> October to 3<sup>rd</sup> November.

Miss K. Ball

Miss Katherine Ball, of the Library staff, sick leave from 6<sup>th</sup> September to 15<sup>th</sup> October.

Miss D.  
Harding.

Miss D. Harding, also of the Library staff, sick leave from 26<sup>th</sup> August to 26<sup>th</sup> September, she to supply a suitable substitute.

Without salary to -

Miss L. M.  
Hunter

Miss L. M. Hunter, a Technical Assistant in the Department of Botany, from 1 October, 1931, to 30 June, 1932, that she may go to Harvard University to complete research work.

Recommendation  
to Institute

A transfer of \$200 from "Salaries" - vote for a new Assistant - to "Occasional Assistance", in the Library was granted.

Case of  
E. J. Repath

There was read a report from the Superintendent with regard to the case of E. J. Repath and G. Trotter, - in the case of Repath again recommending that he be continued in the service for a period of one year from 1 July, 1931, in view of the special request of Professor Miller as follows:-



"Owing to the peculiar circumstances under which our work is carried on, with laboratories in four buildings, it is important that the supervision of the apparatus and of the attendants and other work people should be in the hands of an experienced man. Repath's age has not yet impaired his efficiency, and I beg to recommend that the recommendation of June 23<sup>rd</sup> be adhered to." This recommendation was concurred in.

Report of  
Pensions  
Committee  
re G. Trotter

With regard to Trotter the following report of the Committee on the Pension Scheme was read:-

To the Board of Governors,  
University of Toronto.

The undersigned, as a Committee upon the Pension Scheme for the Administrative and Clerical Staff, have been informed that the Superintendent has withdrawn his recommendation that G. Trotter, Foreman Gardener, be retained for another year.

Trotter reached the age of 70 years on 22<sup>nd</sup> March, 1929. He entered the service on 8<sup>th</sup> August, 1904; his average monthly salary for the last five years of service has been \$132<sup>50</sup>, entitling him to a monthly pension of \$57<sup>42</sup>.

Your Committee recommend that Trotter be granted such superannuation allowance of \$57<sup>42</sup> per month, to take effect from 1<sup>st</sup> July, 1931.

Respectfully submitted,

(signed) M. A. Mackenzie

(signed) A. D. Le Parc

(signed) C. S. Higginbottom (for the Bureau)

9<sup>th</sup> July, 1931.

Also the following letter from Professor M. A. Mackenzie:-

Toronto, 10 September, 1931.

The Secretary,  
Board of Governors,  
University of Toronto.

Dear Sir:-

I would like to call the attention of the Board to the case of Mr. Trotter, former gardener, whom we have recommended for superannuation to take effect from the first of July, 1931.

It would appear that the kindly thing to have



done in this case would have been to retain the man in service until the 8<sup>th</sup> of August, 1931, when he could have been pensioned with 27 full years' service, giving him \$2<sup>21</sup> more each month. This would also have been in accordance with the usual Pension Fund practice, and such practice would not have impaired the solvency of our Fund.

Faithfully yours,

M. A. Mackenzie."

This matter was referred back to the Committee for further consideration and report.

Current  
Expenditures

The Acting Bursar submitted the statements, duly audited, of the expenditures made during the months of June, July and August, and the same were laid on the table.

Accountable  
warrants.

Also Estimate, under By-Laws Numbers 16 and 50, of the amounts required to defray current expenditure for the months of August and September. The interim action of the Vice-Chairman in authorising the issue of an accountable warrant of Three Hundred Thousand Dollars (\$300,000) for August was confirmed; and it was ordered that an accountable warrant of Two Hundred and Fifty Thousand Dollars (\$250,000) for September be issued to the Bursar.

Communications were presented and dealt with as follows:-

O. C. E. -

From the Registrar that the Senate have adopted

Scottish Exchange  
Student-Teachership  
to Miss

Miss Russell

the recommendation of the Ontario College of Education that the Scottish Exchange Student-Teachership of the value of Fifteen Hundred Dollars (\$1,500) be renewed for 1931-32, and that it has been awarded to Miss Olive Russell.

- Approved

Statutes of  
Senate.

From the Registrar, transmitting for approval Statutes of Senate Numbers

1149 - Respecting the Calendar of the Faculty of Dentistry for the Session 1931-1932.

1154 - Respecting the Curriculum for Matriculation for the Session 1931-1932.



Statutes of Senate (Cont<sup>d</sup>) - Numbers -

1155 - Respecting the Curriculum in Law for the Session 1931-1932.

1170 - Respecting the Curriculum in the course of instruction for the Session 1931-1932 for graduate nurses who may desire to take up teaching and administrative positions in hospitals.

1172 - Respecting the Calendar of the Ontario College of Education for the Session 1931-1932.

The Statutes having been severally read were approved.

Prospectus of  
St George's  
Schools

From the Registrar, transmitting the Prospectus of the St-George's School for Child Study for 1931-1932.  
- Approved.

Prof. W. P. M.  
Kennedy.

From Professor W. P. M. Kennedy thanking the Board for their congratulations; and stating that additional honours have been conferred upon him by the Society of Teachers of Public Law and St John's College, Cambridge.

Sir Chas. S.  
Sherrington.

From Sir Charles S. Sherrington thanking the Board for awarding to him the Charles Mickle Fellowship.

Canadian  
Industrial  
Traffic  
League.

From the Canadian Industrial Traffic League expressing their gratification at and commendation of the recently established Chair of Transportation. The Chairman having intimated that there was a possibility of their raising funds for scholarships, the matter was left in the hands of the Chairman and the President.

Canadian  
Council of  
Agriculture.

From the Canadian Council of Agriculture with the following resolution:-

"Whereas it is necessary for the general prosperity of the country that more be known

- (a) about the difference between and the significance of intensive and extensive farming,
- (b) about the place of agriculture in the economic structure,
- (c) about the correlation between agriculture and industry, and
- (d) about the place of farm labour in our economic system, and

"Whereas it is of the utmost importance that these

(see fol 74)



subject to be taught and studied,

"Be it resolved that these subjects be included and stressed in the course of studies at agricultural colleges, colleges, universities, etc., and that they be made a special object of study by the National Research Council, and report thereon be made available to the public."

Referred to the President for consideration and report.

Prof. G. O. Smith  
Prize in Latin

From Professor G. Oswald Smith requesting that the Prize in Latin recently donated by him be known as the Fletcher-Johnston Memorial Prize in memory of the late Professors John Fletcher and G. W. Johnston. — Referred to the President.

Benefactions -  
Massey Founda-  
tion for  
Hart House  
Theatre.

From the Superintendent with copy of a letter from the Honourable Vincent Massey that the Massey Foundation have voted a sum, not to exceed (\$14,000) Fourteen Thousand Dollars, to cover the cost of providing for additional Rehearsal Room and quarters for the Costume Department in Hart House. The Superintendent was authorized to proceed with the work, and the thanks of the Board ordered to be conveyed to Mr. Massey.

(2) John A. Stewart  
Fund.

From Mr. John A. Stewart with a further contribution of (\$2500) Twenty-five Hundred Dollars to the "John A. Stewart Fund for the Investigation of Pernicious Anaemia". Accepted with thanks.

(3) Canadian  
General Electric  
Co. to Banting  
Institute.

From the Dean of the Faculty of Medicine with offer of the Canadian General Electric Company to present to the Banting Institute the first "made in Canada" General Electric Refrigerator. Accepted with thanks, it being referred to the Chairman and the Chairman of the Property Committee to approve of the inscription. It was understood that there should be no undue publicity in connection with the presentation.

Mrs. Bentha  
Altof to bring  
legal proceedings

From Mrs. Bentha Altof that she intends to commence legal proceedings against the University on account of refusal of applications made by her to



the Banting Institute, the Department of Bacteriology and the Connaught Laboratories for bacteriological research facilities.

The Secretary was instructed to reply acknowledging the letter, and stating that the Board awaits the result of her action.

Indexed.  
el.

The meeting adjourned at 6 p. m.

Approved 24th Sept. 1931

A. J. Gody  
Chairman.



Minutes of Meeting of the Board of Governors held in the Board Room, Lincoln Hall, on Thursday, 24<sup>th</sup> September, 1931, at 4 p.m.

- Present -

The Chairman

The Chancellor

Mr Russell

Mr Anderson

Colonel Goodenham

Mr Deben

The Vice-Chairman

The President

Mr Gibson

Mr Bruce

Mr Menchaut

Chief Justice Rose,

The Bureau was present as Secretary.

The minutes of the last meeting were read and confirmed.

Appointments

The following appointments were made upon the recommendation of the President and the salaries were fixed at the amounts set opposite the respective names:-

Mr. B. Layton - to be Professor of Physiology from 1 July, 1931. \$4,500. per annum.

Miss Jean J. Horrell - to be Secretary in the Dean's Office, Faculty of Medicine, from 1 October, 1931, (vice Miss W. Campbell, resigned) @ 1,400.

The following for 1931-32.

Lecturers:-

- J. M. B. Layton - Botany \$2,550.

- Richard M. Saunders - History 2,100.

- Miss Isabel Balthazard - French 1,800.

- Miss Margaret MacDonald - Substitute Lecturer, French 1,800.

- P. T. Jennings - Engineering Drawing, 2,100.  
(superseding previous appointment at \$1,950)

Other Sessional Appointments:-

Library:- Assistant:-

- Miss E. McIlwain - from September to 30 June @ 1.200. per month

- Miss Mary Gordon - from 15 September to 30 June @ 1,200. per annum  
(vice Miss A. Aggett, resigned)



## Athletics and Physical Training - Men:-

- Frank Halbus - Part-time Instructor \$ 300.

## Locker Attendants:-

- L. Parkin - 15 September to 15 May @ 100. per month

- J. Ralph Rimmer - 15 September to 30 May (part time) @ 50. " "

- B. J. Crockett - 1 October to 31 March @ 100. " "

- G. Brock - 1 October to 30 April (part time) @ 70. " "

- Miss Vivien Lea - Clerical Assistant, from  
1 September to 30 June @ 85. " "

## Athletics and Physical Training - Women:-

- Miss Jean M. Forester - Assistant Instructor - 300.

- A. L. Cochrane - Instructor in Swimming - 200.

- Miss Aileen Cochrane - Assistant Instructor in  
Swimming - 300.

- Mrs Margaret Graham - Assistant in Gymnasium  
and Clerical Work - 300.

Faculty of Arts.

## Physics - Assistant Demonstrators:-

- R. G. Hall - \$750. - R. C. Jacobsen - 750.

- R. Richmond - 750. - E. L. Stuckey - 750.

## Geology -

- E. S. Moore - Instructor Summer Camp. 100.

- S. E. Wolfe - Assistant " " " 50.

- D. L. Downie - Class Assistant - 400.

- John Monteith - Attendant - for 9 months  
from 29<sup>th</sup> September @ 75. per month.

## Botany -

- J. L. Van Camp - Technical Assistant,  
1 October to 30 June @ 150. " "  
(vice Miss L. M. Hunter, on leave  
of absence)

## Oriental Languages -

- W. Harold Reid - Fellow - 750.

Faculty of Medicine -

## Pathology:-

- Miss Marjorie James - Librarian and Assistant  
Secretary, September to 30 June @ 10. per month

## Physiology:-

- G. C. Ferguson - Fellow (vice Miss D. C. Starr,  
resigned) - 800.

## Medicine:-

Voluntary Assistants - without salary:-

- G. F. Brooks - F. A. Ireland

- W. E. Rykert



Faculty of Medicine (Contd.):

## Pharmacy and Pharmacology:

- Arnold B. Welch - Fellow, Pharmacology.  
from September to 30 June £125 per month  
(Miss J. R. MacRae, resigned)

## Assistant Pharmacy:-

- J. B. Macdonald - £300. - J. L. C. Hornabell - 00  
- Miss R. Muldoon - £100.

## Ophthalmology:-

- Miss Mary E. Gray - Lecturer - 400.

Faculty of Applied Sciences:-

## Electrical Engineering:-

- R. J. Brown - Instructor } 7 months from 1,700.  
- Matthew Ward - Demonstrator } 1 October - 1,000.

## Mechanical Engineering:-

- R. C. Wynn, - Instructor - 1,700.  
- D. S. Hewson } Demonstrators, each - 1,200.  
- J. N. Corry } Thermodynamics, 7 months 1,000.  
- G. W. Jacobi } from - 1,000.  
- B. J. Brant } Demonstrators, 1 October - 1,100.  
- F. F. Dyer } Hydraulic. - 1,000.

## Demonstrators, Machine Design:-

- B. J. Hobden - 16<sup>th</sup> September to 15<sup>th</sup> April 1,200.  
- S. C. D. Lawson - 10<sup>th</sup> September to 9<sup>th</sup> April - 1,000.

## Engineering Drawing -

- A. Wardell } Instructors - each - 1,700.  
- R. M. Clark } 7 months from 1 October - 1,500.  
- G. R. Edwards } - 1,500.  
- C. W. Jefferys - Special Instructor (part time).  
7 months from 1<sup>st</sup> October 300

## Engineering Drawing -

## Demonstrators, 7 months from 1 October:-

- J. M. Carswell £1400. - J. Shilivitzky 1,200.  
- C. W. Woodside - 1,200. - W. W. Hawcutt 1,100.

## Engineering Physics -

- C. A. Booth } Demonstrators, - 1,100.  
- V. L. Henderson } 7 months from 1<sup>st</sup> October 1,300.

## Civil Engineering: Surveying and Geodesy:-

## Instructors, Summer Camp:-

- W. M. Leadgold - £562<sup>50</sup> - S. R. Gorman - 500  
- C. W. Bunting - 475<sup>50</sup> - J. W. Nelson 412.50  
- J. L. Rowe £100.



Faculty of Dentistry -

- Miss Doris Berry - Research Assistant, Preventive Dentistry (10 months - vice Miss D. Smith - resigned) - \$1,000.
- Mrs L. Barracough - Landdress in Infirmary - 658.
- Mrs M. Gralton - Laboratory Assistant - 306.

Faculty of Household Science -

- Miss E. M. Lawson - Assistant, Food Chemistry - 800.

Faculty of Forestry -

- Miss E. Robinson - Temporary Secretary to the Dean from 1 October, during Miss Fraser's absence on leave, at Miss Fraser's salary, viz - - - - - @ 1,300 - per annum.

School of Graduate Studies -

- Miss Dorothy Bond - Stenographer in Office, from 21 September to 30 June - - - - - @ 900. - - -

University Extension -

- Miss F. L. Wright - Supervisor and Tutor, Course in Occupational Therapy - 1,300.
- Instructors in Correspondence Courses during past summer: -
- Professor H. S. McKellar - 4<sup>th</sup> Year French - 10.
- Professor C. E. Auger - 3<sup>rd</sup> Year English - 10.
- Professor G. W. Brown - 3<sup>rd</sup> Year History - 10.
- J. M. C. Laylor - Botany - 248.

Special Research -

## Research Assistants: -

## Chemical Engineering -

- A. H. Boulthée - 1 September to 31 March - 700.
- W. M. Hutcheon } 1 October to 1 May. - 700.
- R. K. Iler } - 700.
- W. M. Inouye } - 700.
- F. B. Ruthenford } - 700.

## Civil Engineering -

- G. V. Helwig - for August - 150.

## Mining Engineering -

- W. E. Johnston - July, August and September, @ 200 - per month.
- H. L. McBlair - 15 July to 15 August - 200.

## Botany -

- D. H. Hamby } each for 2 weeks
- Miss M. K. Nobles } from 15 September - @ 2.5 - per week

## Palaeontology -

- E. W. Shaw - \$400. Harold G. Wray - 400.



Special Research (Contd.) -

## Medical Research - Bunting :-

- G. C. Cameron - Research Associate - without salary.  
(cancelling previous appointment as Associate Professor)

- Dr. M. Juanita Thompson - Research Assistant  
15 September to 30 June @ \$200. per month

- H. Hull - Research Fellow, 1 October to 30 June @ 85. " "

- H. J. Perkins - " " 1 September to 30 June @ 75. " "

## Medical Research - Best :-

## Physiology :-

- C. M. Jephcott - Research Assistant for  
5 months from 1 July - 875.

- E. J. Waters - Research Assistant  
15 August to 30 June ----- @ 2,250. per annum

- F. C. Staples - Technical Assistant,  
1 September to 30 June ----- @ 90. " "

- J. D. Brown - Technical Assistant,  
1 October to 30 June ----- @ 75. " "

## Physiological Hygiene -

- H. J. Walstaff - Fellow, - 800.

- Miss G. J. Harpell - Technical Assistant. 900.

Councils.  
representatives  
on various  
Faculties.

The following were appointed members of the Councils of  
the various Faculties for the session 1931-32 :-

## of the Faculty of Dentistry -

- G. R. Anderson	- Photography
- W. H. J. Baillie	- Biology
- F. B. Kewick	- Chemistry
- J. C. Mc Lennan	- Physics
- E. S. Ryerson	- Surgery
- W. B. Taylor	- Physiology
- J. C. Watt	- Anatomy
- E. J. Pratt	- English
- W. J. T. Wright	- Engineering Drawing
- W. H. Piersol	- Histology

## of the Faculty of Forestry -

- Professor B. A. Bensley  
- Professor W. M. Lreadgold  
- Professor L. L. Walker

of the Faculty of Arts - to represent the Faculty of Forestry:

- Professor J. W. Wright.



E. J. King's  
salary.

The salary of E. J. King as Assistant Professor in the Department of Medical Research-Banting was increased from \$3,300 to \$3,500. per annum, to date from 1 July last.

Leave of absence  
to Miss J. S.  
Fraser,  
Forestry.

Miss Fraser, Secretary in the Dean's Office, Forestry, was granted sick leave with salary for the month of September and leave of absence without salary from 1 October to 31 December next.

University  
College Council-  
Alumni Schp.  
Miss M. E.  
Ridout.

The following recommendations of the Council of University College, transmitted through the President, were approved:-

(a) That the 3<sup>rd</sup> Alumni Scholarship awarded to Miss M. E. Ridout at the recent Matriculation Examinations be held over for one year, as Miss Ridout will not be able for financial reasons to attend College during the present session.

George Brown  
Schp. &  
B. E.  
Ryerson

(b) That the instalments of the George Brown Scholarship in Modern Languages be paid to Mr. S. B. E. Ryerson, the holder, who has been granted permission to spend the coming year in Paris, notwithstanding such absence.

Fletcher-  
Johnston  
Memorial  
Prize.

Ordered that the Prize for 4<sup>th</sup> Year Pass Latin, donated by Professor G. Oswald Smith, be known as "The Fletcher-Johnston Memorial Prize", in memory of the late Professors John Fletcher and G. W. Johnston, as requested by the donor.

Rates to be  
changed  
in Women's  
Residences.

Ordered that for the session 1931-32 there be charged a uniform rate of \$9<sup>50</sup> per week for room and board for all students in residence at Whitney Hall and Hurton House, and a rate of \$10. per week for those in the Graduate House, as recommended by the Dean of Women.

Claim of  
Mrs Lola  
Fraser,  
27 St Joseph  
St.

There was read a letter from Messrs. Riker & Waldman, Barristers, with reference to a claim of Mrs Lola Fraser, of 27 St. Joseph Street, for board and lodging supplied to students.

Ordered that the Secretary reply that any arrangements made were by the individuals concerned on their own responsibility and without the knowledge or sanction of the Board, and that the Board disclaims liability in connection with the matter.



Bequest  
under will  
of late Dr  
Leonard  
Murray

There was presented a letter from the National Trust Company that the will of the late Dr Leonard Murray provides for a bequest, upon certain contingencies, to the University of Toronto of a share of the residue of the Estate, viz.:-

"The Executors are directed to pay 1/10 of the capital to a relative of the deceased and the residue is to be held for the widow and daughter, with power to the Executors to encroach on capital for their benefit if necessary. Should the testator's daughter predecease her mother leaving no issue, then after the death of Mrs Murray and Miss Bessie A. Murray, the testator's sister, the residue of the Estate then remaining is to be divided equally between the Departments of Medicine in Dalhousie University, the Gill University and the University of Toronto."

It was -

Moved by Dr H. B. Anderson.

Seconded by Dr Herbert A. Bruce,  
And Resolved:

That the Board are deeply touched by the evidence of regard for the University of Toronto, as manifested by this disposition of his estate, on the part of one who during his all too short tenure of a position on the staff of the University fulfilled the duties connected with it with distinction.

Moreover they desire to convey to Mrs Murray their deep sympathy in the sudden and devastating bereavement that has overtaken her and her daughter.

Resolution of  
appreciation  
to Massey  
Foundation &  
Hon. Vincent  
Massey.

It was -

Moved by the Vice-Chairman, Dr D. Bruce Macdonald.

Seconded by Chief Justice Ross.

And Resolved:

That the Board of Governors having been informed of the completion of a room and its equipment for the use of the Wanders Gift House which has been made possible through the benefaction of the Massey Foundation and the Honourable Vincent Massey, take the opportunity of expressing further their gratification for this gift together with those which made possible



The recent improvements to the kitchen and theatre of Hart House, amounting in all to the handsome sum of not less than \$50,000. The Board are deeply grateful to their colleague for his devotion to this University displayed through the years in this and other ways.

The Bursar presented his Estimate, under By-Laws Numbers 16 and 50, of the amount required to defray current expenditure for the month of October. Ordered that an accountable warrant for Three Hundred Thousand Dollars (\$300,000) be issued to the Bursar.

The following inscription, suggested by the Canadian General Electric Company, in connection with their gift, was approved:—

The First  
Canadian-Made General Electric Refrigerator  
Presented September ---, 1931,  
by the Canadian General Electric Company  
as a tribute to, and for use in, the noble  
work carried on by the  
Banting Institute

An application of the Canadian Authors' Foundation for the use of Convocation Hall for a meeting on the evening of October 20<sup>th</sup> was granted, without charge.

There was read a letter from H. H. Davis, K. C., reporting that the appeal of the Minnesota Chautauque from the judgment of the Justice Order in connection with the Whitney bequest had been heard by the Court of Appeal and judgment reserved.

Also a further letter from Mrs. Bertha Altof (14<sup>th</sup> September) that she intended to proceed with an action for damages.

The Chairman presented a letter from the Prime Minister with regard to the employment of married women in the University service. The President was asked to make a report upon the individual cases and the matter was left over for consideration when such report is received.



The Chairman of the Finance Committee presented the audited accounts of the Students' Administrative Council for the year ended 30<sup>th</sup> June last, and the same were received and laid on the table.

London. a.g.

The meeting adjourned at 6 p. m.

Vice-Chairman.



Minutes of Meeting of the Board of Directors held at the Board Room, 11 West 10th St., on Tuesday, 27th Nov. 1901, at 4 p.m.

- Present -

The Vice-Chairman  
The President  
Major [unclear]  
Sir Joseph Flavelle  
Mr. Gibson  
Mr. Justice Kelly  
Mr. MacLachlan  
Mr. Miller  
Mr. Powell

The Secretary  
Mr. Anderson  
Mr. Bruce  
Mr. George  
Colonel Goodwin  
Mr. MacCarthy  
Mr. Macdonald  
Mr. Rogers  
Mr. Russell

Mr. [unclear]

The [unclear] was  
present as [unclear].

The minutes of the last meeting were read and confirmed.

C. C. C.

Board  
Directors.

There was read an Order of the Board, dated 28th September, 1901, naming the following as the Board:

- Hon. Vincent Massey
- Rev. D. Bruce MacDonald
- Mr. J. H. [unclear]
- Mr. J. H. [unclear]
- Mr. J. H. [unclear]
- Mr. J. H. [unclear]
- Mr. J. H. [unclear]

to hold office until the 1st of March, 1902.

- Sir Joseph Flavelle
- Mr. Justice Kelly
- Rt. Hon. Sir John [unclear]
- Sir John [unclear]
- Mr. [unclear]
- Mr. [unclear]

to hold office until the 1st of March, 1902.



-W. H. ... ..

- ... ..

- ... ..

- ... ..

to hold office until June 1, 1932.

-Alfred C. ... ..

- ... ..

to hold office until June 1, 1932.

and ... .. and ... .. resigned, and ... .. until June 1, 1932.

The new members were cordially welcomed by the Vice-Chairman and took their seats at the table.

#### Appointments.

The following appointments were made upon the recommendation of the President and the salaries were fixed at the amounts set opposite the respective names:-

#### For the Session 1931-32.

#### Faculty of Arts:-

Miss O. C. Weeks - Fellow, Mathematics - \$7.00.

E. W. Bullock - Class Assistant, Astronomy - 50.

Chemistry - Assistants

R. E. Whiting - (vice L. Farber, resigned) - 8.00.

Miss B. M. Shannon (vice R. French, resigned) - 7.00.

Laboratory Attendants (as required):-

Harold M. Davis - from 14<sup>th</sup> September @ 10. per week

John Norman (Electro-Chemistry)

from 28<sup>th</sup> September @ 10. " "

Biology - Assistants:

Miss J. A. Fraser - \$7.00. Miss J. S. MacLaurin - 7.00.

R. E. ... .. \$7.00.

#### For the Session 1931-32.

Miss J. A. Fraser - 80. E. C. Brown - 75.

E. C. ... .. 75. M. G. de Souza - 75.

E. C. ... .. 75. E. C. ... .. 75.

Miss K. M. ... .. 50. Miss E. C. ... .. 50.

Miss J. ... .. 50. Miss F. R. ... .. 40.

A. C. ... .. 20. F. ... .. 20.

Miss J. ... .. as chief assistant for ... .. 30 per month

Miss J. ... .. office assistant for ... .. 60. " "



## Biology (Cont'd):

- A. Wilson - Laboratory Assistant @ \$15. per week  
 -J. Stovell - Laboratory Attendant (as required) @ 12. . .

## Botany: - Class Assistants:-

- Miss R. L. Hull (months) \$8.5. -Miss D. F. Forward - 200.  
 -G. E. Williams } Michaelmas Term. - 170.  
 -A. M. Hallis } - 100

## History:-

- R. A. McEachern - Reader - 250.

## Political Science:-

- Miss A. Saunders - Clinical Assistant,  
 15 September to 15 June - 67.5.

## Psychology:-

- J. E. Young - Tutorial Fellow, 8 mos. from October - 120.

## Class Assistants:-

- Miss M. R. Smith (superseding previous  
 appointment at \$5.00 - 200  
 -E. G. Scott (superseding previous appointment at \$2.50 - 150.  
 -D. L. McEachern - \$300. -R. B. Rochester - 300.  
 -L. R. Cadwell - 200. -Miss D. Starr - 200.  
 -F. J. Wolinsky - 200. -G. W. Anderson - 100.

## Faculty of Medicine-

## Anatomy:-

- Mr. J. Wilson - Demonstrator X-ray - 400.

## Demonstrators:-

- W. R. Fletcher - \$500. -Miss R. McEachern - 500.  
 -Mr. C. Watson - 500. -W. G. Causcadden - 200.  
 -J. H. Couch - 200. -J. T. Davis - 200.  
 -F. J. Lewis - 200. -J. A. MacFarlane - 200.  
 -J. A. Sullivan - \$200.

## Demonstrators, Neuro-Anatomy:-

- W. E. L. Sparks - 50. -J. G. Heaton - 45.  
 -W. H. Skjeland - 45.

## Demonstrator for Dental Students:-

- E. Montgomery - 300. -G. Chambers - 200.

## Pathology:-

## Demonstrators:-

- G. P. Philp - 250. -Mirie Lawson - 200.  
 -Dr. Helen L. Vandewater (without salary)

## Therapeutics:-

- Arthur G. Smith - Research Fellow, part time - 8 months @ 100 per month

## Art Services:-

- Miss Nina H. Dany - Technician, for  
 9 months from 1 October - 50. . .



Faculty of Applied Science -

Civil Engineering: Surveying and Geodesy -

- H. S. Moore - Demonstrator, 1 October to  
18 December \$4.00- J. E. Minto - Landaker, Survey Camp,  
1 October to 31 May @ 30. per month

Chemical Engineering: -

- M. Hammond - Laboratory Attendant,

for remainder of session from 4<sup>th</sup> October @ 9.50 per annumFaculty of Dentistry -

- E. M. Dutton - Fellow, Pathology - 1,000.

- Miss E. E. Jones - Dental Nurse in Infirmary

for 8 months, November to June inclusive @ 71.40 per month  
vice Miss Lutt, transferred

- Miss L. E. Lutt - Dental Nurse, Johnston

Dental Clinic for the Blind, for  
28 weeks from November - @ 21. per week

(cancelling previous appointment)

Health Service - Women -- Miss Margaret Jackson - Assistant to  
Medical Adviser for Women 1,050.University College Women's Residences -- Miss Josette Sedoux - Practical Nurse  
and Housekeeper - - - - - 1,000. (with living)Special Research -

Research Assistants: -

- C. E. Coke - Chemistry - 400.

- C. C. Parker - Civil Engineering, 1 October to 30 April - 600.

- E. L. Bowenman - Mechanical Engineering,  
for October & November @ 125 per month- W. E. Johnston - Mining Engineering,  
from 1 October to 31 March - @ 200. " "

Biology -

- Miss V. J. Lucas - \$600. - C. L. Newcombe - 500.

- H. G. James - 400. - C. H. D. Clarke - 300.

- D. A. Macdulloch - 300. - Miss E. Turner - 300.

- L. C. Marston - \$200

Biology - Historical Research: -

- L. M. Bonfield } Research Assistant - 700.

- J. P. Angleton } - 000

- Miss E. G. G. Johnston - Clerical Assistant

for 3 months from 1 October @ 60. per month



Special Research (Contd.) -

Dentistry - Research Fellows:-

J. J. Armstrong	- \$1,000.	J. H. Russell	- \$1,000.
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Part-time Fellows:-

R. G. Agnew	- 500.	L. Davis	- 500.
J. G. Perkin	- 500.	D. M. Lammie	- 500.
R. L. Lively	- 500.	J. B. Wilkes	- 500.

St. George's School -

Mrs Bailey (S.W.) Leslie	} Graduate Assistants, each 10 months from 1 September	- 400.
Mrs A. C. Martin		- 300.

The following were appointed members of the Council of the various Faculties for the session 1931-32:-

Of the Faculty of Arts -

as representatives of the Faculty of Applied Science and Engineering:-

Professors Bain	Professors Shaulstain
Lockburn	- W. J. T. Wright
Treadgold	- C. R. Young

as representatives of the Faculty of Household Science:-

Professors Laird  
and Benson

Of the Faculty of Medicine -

as representatives of the Faculty of Arts:-

- Professor B. A. Bensley	} Department of Biology
- Professor W. H. Piensohl	
- Professor F. B. Allan	} Department of Chemistry
- Professor W. H. Martin	
- Professor E. F. Burdett	} Department of Physics
- Professor J. C. MacLennan	
- Professor E. A. Bolt	- Department of Psychology
- Professor E. J. Warwick	- Department of Political Economy
- Professor M. W. Wallace	- Department of English

Of the Faculty of Applied Science and Engineering:-

Professors De Lury	} Professors Miller
- Beatty	
- Mackenzie	
- Ponder	
- Parks	} Professors Walker, L. L.
- Moore	
- MacLean	
- Syngé	
	} Rogers
	} Brit. Germans
	} Parsons
	} Thomson, J. E.
	} Young, R. R.



of the Faculty of Household Science -

Biology: Dr. Norma Ford

Botany: Dr. J. G. Wright, or her representative

Chemistry: Professor F. B. Kennick, or his representative

Hygiene: Dr. Fieda H. Fraser

Physics: Professor J. C. McLeiman, or his representative

Physiology: Professor N. B. Taylor, or his representative.

Payment to  
Barnett,  
Spec. Research,  
Chemistry.

The payment of \$100 to Mr. H. M. Barnett from the Research appropriation of the Department of Chemistry for services to be rendered during the current session was authorized.

Transfer of  
Miss A. Ewart  
from Library  
to History  
and Law.

Approval was given to the temporary transfer of Miss Anson Ewart from the Library staff to the departments of History and Law, such transfer to be effective from 1st October instant to 30th June next, Miss Ewart's salary for these nine months, \$1,162<sup>50</sup>, to be charged as follows:-

Publications Account, University Press - \$580.

Department of Law - 250.

Department of History - 250.

Proceeds from sale of syllabus, etc. - 82.50

\$1,162.50

Transfer of  
appropriation  
in Library.

A transfer to the Librarian's appropriation for Occasional Assistance of the amount thus released in the salary list of the Library was also authorized.

Reading Room  
in McMaster  
Bldg. - addition  
appropriation  
for Library.

Upon the President's recommendation approval was given to the opening of a Reserve Book Reading Room in the McMaster building and the sum of \$600, to be added to the Occasional Assistance appropriation, was voted to cover the cost of assistance in connection therewith.

Additional  
vote in Botany.

There was also voted an appropriation of \$600. to provide for an extra laboratory attendant in Botany for this session.

Vote for Prof.  
History of  
Medicine

The President reported that the Council of the Faculty of Medicine strongly urged the continuance of a Professorship in the History of Medicine, and recommended that



the provision formerly made in the Estimates for this service be restored. This was approved and it was ordered that an appropriation of \$700. be granted, under the head of Special Lectures, for this session.

Revised  
budget for  
St. George's  
School.

The revised budget for the year 1931-32 of the St. George's School for Child Study, as transmitted for ratification by Dr. Bott, Chairman of the Committee, was approved and authorised as follows:-

St. George's School for Child Study  
Budget 1931-2

Expenditure:

Income:

STAFF:

W. E. Blatz	Director	600 part	
M. Poppleton	Secretary	2000	
H. Bott	Instructor	2000	
M. Fleming	"	2000	
C. Langstaff	"	1600 part	
N. Chant	"	1100	
R. Cohen	"	1050	
M. Fletcher	"	1000	
L. Johnson	"	800	
E. Westman	Diet'n	500 part time	
H. A. Cates	Anth. Res.	250 part time	
K. Brown	on leave	-	
Graduate Assistants		1400	
Part time typist		500	+ 250
1 Senior studentship		300	
2 Jun. studentships @ 150		300	
		<u>15400</u>	
		<u>15650</u>	

Memorial Grant

20000

Est'd bal. 1930-1

100 + 617.17

Est'd fees 1931-2

2400

22500

23117.17

ATTENDANTS

1 Senior maid	700
1 Junior maid	350
Chars	<u>300</u>
	1350

MAIN. and SUPP.

Supt. (Operation)	1500
Food	1200
Equipment and Supplies	1800
Houses	<u>500</u>
	5000
	<u>5200</u>

TRAVEL and TUITION

<u>250</u>
250

Reserve for 1931-2

22000

500

+ 167.17

22500

23117.17



American  
Psychological  
Association.

A communication from Dr. Bott on behalf of the Local Committee of the American Psychological Association was read, thanking the Board for having voted a grant towards the expenses of the recent meeting, the same not having been needed, however, there being a surplus of \$56.75. The Board approved of the suggestion of the Committee that this balance be utilized for the purchase of a piece of apparatus that would be useful for future meetings of scientific associations.

University Press  
re  
Group Insurance

A communication from the Manager of the Press asking that a small deputation of his employees be heard with reference to the question of group insurance, etc., was referred to the Finance Committee.

Caput re  
Remembrance  
Day  
observances

The President reported that the Caput had had under consideration the question of the observance of Remembrance Day, November 11<sup>th</sup>, now that Thanksgiving Day is to be kept separately, and had come to the conclusion that the Day should not be kept as a holiday, but that after the usual service at the Memorial Tower in the morning classes and laboratory work should be resumed in the afternoon. The Board concurred in this decision of the Caput.

Toronto  
Conservatory  
of Music -  
Board.

Notification having been received from the Toronto Conservatory of Music that the annual meeting would take place on Friday, October 16<sup>th</sup>, at 4.30 p.m., the President was authorised to attend and to cast a vote for the election of the following gentlemen as the Board of the Conservatory for the ensuing year: -

Charles N. Candee, Esq.

Hon. Vincent Massey, P.C.

Herbert C. Cox, Esq.

R. C. Matthews, Esq., M.P.

R. Y. Eaton, Esq.

Lt. Col. J. F. Michie

Colonel A. E. Gooderham, L.D.

F. R. MacKellan, Esq.

Elmer Henderson, Esq., M.A.

Ernest MacMillan, B.A., Mus. Doc.

Board  
of Finance.

The Bursar submitted his statement, duly audited, of the expenditure made by him during the month of September and the same was laid on the table.



Annual  
financial state-  
ment of Athletic  
Association.

Also the Auditor's report and financial statement of the Athletic Association for the year ended 30<sup>th</sup> June, 1931, as transmitted by the Directorate, which was read and received.

University  
College Alumnae  
Association  
donation to  
Women's  
Residence.

The Bursar also reported the receipt of a cheque for twenty-five thousand dollars (\$25,000) from the University College Alumnae Association towards the furnishings of Whitney Hall. The thanks of the Board were ordered to be conveyed to the Association, and the Chairman of the Finance Committee was asked to use his good offices towards obtaining an additional amount, if possible.

Appointment  
of successor  
to Sir  
Robert  
Falconer.

The President having retired from the meeting, Major Armour moved, seconded by Dr. Menchaux, that the Board proceed at once to appoint a President of the University to succeed Sir Robert Falconer upon the latter's retirement from the position.

The motion was carried on division.

Presidency to  
be offered  
to Dr. Gody.

Major Armour then moved, seconded by Colonel Goodenham, that the position of President be offered to Dr. H. J. Gody.

- Carried.

The Vice-Chairman, the Chancellor and Mr. Justice Kelly were then appointed a Committee to wait on Dr. Gody and ascertain if he will accept the Presidency, and the meeting adjourned at 5.50 p.m. to the afternoon of the following day.

Indexed.  
21.



Friday, 9<sup>th</sup> October, 1931.

The adjourned meeting took place at 4.30 p. m., the following members being present:-

The Vice-Chairman	The Chancellor
Mr. Anderson	Major Armour
Mr. Bruce	Sir Joseph Flavelle
Mr. Gibson	Mr. George
Mr. Justice Kelly	Mr. McCarthy
Mr. Merchant	Mr. Osler
Mr. Rogers	Mr. Young

On behalf of the Committee appointed the previous day the Vice-Chairman presented the following report:-

The Board of Governors,  
University of Toronto,  
Toronto.

Report of  
Committee re  
offer of Presidency  
to Mr. Cady

Your Committee, appointed to wait on the Hon. and Rev. Henry J. Cady, D. D., LL. D., to offer him the Presidency of the University of Toronto in succession to Sir Robert Falconer, beg to report that at ten o'clock this morning they met Mr. Cady at his home. Mr. Cady was informed:

1. That there had been a full meeting of the Board.
2. That there had been a division of opinion as to the method to be employed in dealing with the appointment of a new President, a minority of the Governors feeling that the question should be sent to a Committee, but that on the majority having decided to proceed at once to deal with the matter it was determined without division that the position of President should be offered to Mr. Cady.
3. That the Chancellor, Mr. Justice Kelly and the Vice-Chairman were appointed a Committee to wait on Mr. Cady to convey to him the offer of the Board, in the hope that a favourable answer might be obtained.



4. That the meeting of the Board was adjourned until 4.30 P.M. to-day to receive the report of the Committee.
5. That no action had been taken on the question of salary, other than the expression of opinion that the Board could not be expected to offer less than he was obtaining in his present position.
6. That the appointment would probably date from July 1<sup>st</sup>, 1932, or at an earlier date in the spring if it should be deemed advisable.
7. That the members of the Committee could assure him of the loyal support of all the Governors, should he accept the appointment.

Your Committee further report that Dr. Body in feeling terms accepted the offer, and expressed deep appreciation of the confidence shown in him by his fellow Governors.

Your Committee then asked Dr. Body to be ready to attend the adjourned meeting of the Board after this report had been considered and dealt with by the Board.

(Sgd.) D. Bruce Macdonald,  
Vice-Chairman.

Oct 9<sup>th</sup>, 1931.

Moved by Major Amour,  
Seconded by Dr. Merchant,  
and Resolved,

That the report of the Committee be accepted, and that Henry John Body, M.A., LL.D., etc., be and he is hereby appointed President of the University of Toronto, the appointment to take effect from 1<sup>st</sup> July, 1932, or at such earlier date as may be arranged by the Board; and that the question of his remuneration be referred to the Finance Committee for consideration and report.

The Vice-Chairman was asked to notify the Prime Minister at once of this appointment.



Dr. Cady and Sir Robert Falconer then entered the room.

Dr. Cady  
thanks the  
Board.

The Vice-Chairman having communicated the foregoing resolution to Dr. Cady, the President-elect made an eloquent reply thanking the Board for the confidence shown in him and promising to do his utmost to justify that confidence and to advance the interests of the University.

Sir Robert Falconer also spoke, conveying his great personal satisfaction at the appointment of Dr. Cady as his successor, and congratulating the latter and the Board upon the choice that had been made.

Indexed,  
H.

The meeting then adjourned at 5 p.m.

Approved Oct. 22, 1931  
H. J. Cady.

Chairman.



Minutes of meeting of the Board of Governors held in the Board Room, Lincoln Hall, on Thursday, 22<sup>nd</sup> October, 1935, at 10 p.m.

Present -

The Chairman

The Vice-Chairman

The Chancellor

The President

Mr. Bruce

Mr. Gibson

Mr. McCarthy

Mr. MacLellan

Mr. Merchant

Mr. Miller

Mr. Young

The Secretary was

present & attending.

The minutes of the last meeting were read and confirmed.

The following appointments were made upon the recommendation of the President, and the salaries were fixed at the amounts set opposite the respective names.

- For the session 1935-36 -

Athletics, etc.

Miss A. E. M. Parkes - Secretary - Treasurer,  
Women's Athletic Association - \$3.50.

Faculty of Arts

Physics:

G. A. Purdy - Research and Class Assistant - \$357.76  
(of which \$257.76 to be paid from  
Carnegie Research Fund)

R. W. MacKay - Demonstrator and Research  
Assistant - 200.

Class Assistants:

Miss F. M. Asworthy	\$75.	Prof. Bennett	- 75.
A. J. Bryant	- 75.	Miss J. Kinnear	- 75.
S. Levine	- 75.	H. E. Linton	- 75.
A. W. Woodcock	- 75.	H. Quinn	- 55.

Botany:

Class Assistants:

Miss L. M. Telfer	300.
Miss Elmer L. MacGillivray	175.
A. J. McIlwain	175.
Miss E. M. Pearce	100.

Philosophy:

R. L. Jagger - Class Assistant - 100.  
from 22<sup>nd</sup> October



Faculty of Medicine

Mr. Henry S. Lane - Fellow in Neuropathology - \$1,800  
 (cancelling previous appointment)

Faculty of Applied ScienceElectrical Engineering:-

W. J. Jackson	} Special Demonstrator	- 100.
J. E. Reid		- 100.
W. B. Whalley		- 100.

from 20 October

School of Architecture:-

Mr. Mackenzie Waters - Special Instructor,  
 Architectural Design, from October  
 to 31 March @ 150. per month

Special Research

E. A. Dinnlan - Research Assistant, Mineralogy,  
 for 8 months from 19 October @ 50. " "

A. C. Burton - Research Assistant, Physics @ 200.

Medical Research, Banting:-

D. A. Irvine - Research Associate } November @ 215. " "

Miss M. Dolan - Research Assistant } to 30 June @ 80. " "

Dr. J. H. Elliott  
 Prof. History  
 of Medicine.

Dr. J. H. Elliott was appointed Professor of the History of  
 Medicine for four academic years (including the present  
 session) i.e. to 30 June, 1935, at which time the appoint-  
 ment and position are to be reviewed. The remunera-  
 tion to be \$700. for each academic year.

Increases  
 in salaries

The salaries of the following members of the staff  
 were increased for 1931-32 by the amount indicated,  
 on account of additional services to be rendered  
 by them:-

Miss F. M. Dinnlan - Demonstrator in Physics		\$150.
Dr. C. A. Corrigan } Associate Professor		- 120.
Dr. C. A. Kennedy } in Orthodontia,		- 120.
	} Faculty of Dentistry.	

Leave of  
 absence to  
 J. D. Ketchum

Leave of absence was granted:-

(a) To Mr. J. D. Ketchum, Department of Psychology,  
 with salary, for the Easter Term, January to June, 1932,  
 his work to be taken by his colleagues without extra  
 cost to the University.

Prof. Ralph  
 Hensley

(b) To Professor Hensley, Department of History, for  
 the session 1932-33 on two-thirds salary, or  
 alternatively for one term on full salary as may be



determined by the President.

Amendments  
to Estimates -  
Physics

An additional appropriation of \$680. to the vote for Demonstrators and Class Assistants in the salary list of the Department of Physics; and also a transfer of \$500. from the appropriation for Expenses to that for Salaries under the head of Special Research, Physics, were respectively authorised to provide for appointments made to-day.

Vote 1932-33  
in Astronomy

There was also authorised the inclusion in next year's Estimates of an appropriation not exceeding \$500. to cover the expenses of an observation of the total eclipse of the sun in August, 1932, by the Department of Astronomy.

Fee for  
Social Science  
students -  
who are in  
practical  
work in City.

Upon the recommendation of the President it was ordered that the fee to be charged for the supervision of the studies of those students in the Department of Social Science who are permitted to spend the greater part of their second year as apprentices working in the practical field in the City be fixed for the present session at \$25.

Opening of  
Mull Bldg.  
extension

It was decided to hold the formal opening of the Mull Building Extension on Saturday afternoon, November 7th.

Canadian  
Council of  
Agriculture  
development  
of  
agriculture.

The President reported verbally, with regard to the resolution from the Canadian Council of Agriculture which had been referred to him, that the University is doing its best to give instruction in Agricultural Economics, but is unavoidably restricted to a somewhat narrow limit and cannot, therefore, deal with more than a part of the subject; and that the Ontario Agricultural College is probably in a position to give greater attention to the development of the subjects specified in the resolution than is the University. Ordered that this be communicated to the Council.

President re  
employment  
of married  
women.

The President presented the following as his report upon the employment of married women in the University:-



(Copy of Letter sent to Departments)

President's Office

September 29, 1931.

At the last meeting of the Governors a letter from the Prime Minister was read stating that it is the policy of the Government to avoid the employment in the civil service of married women whose husbands are able to support the family. He asked the Governors of the University as to their practice in this respect. A list of married women on our staff has therefore been prepared, and I have been instructed to report to the Governors as soon as convenient in respect of the employment of such persons.

The Governors desire to know (1) Whether it is necessary for the wife to secure additional support for the family

(2) And if not, whether the position could not be as adequately filled by some unmarried person?

Yours sincerely,

(Sgd) Robt. A. Falconer

President.

### *Summary of Answers Received.*

#### REGARDING EMPLOYMENT OF MARRIED WOMEN

Name	Department	Whether it is necessary to earn	Whether post could be adequately filled by unmarried person	Remarks
Overing	Record Clerk Registrar's	Yes		Has had 3 years experience
Gadway	Stenographer Superintendent's	Yes	No.	Senior girl in office since 1917.
Sleep	Assistant Chemistry			Impossible to replace, real shortage of trained chemists.
Hedman	Class Assistant Psychology	No	No	Advanced statistical methods.
Mussen	Stenographer Psychology	Yes		Has been in post since 1919 Husband semi-invalid.
Kirkwood	Asst. Professor English		Yes	Work is satisfactory.
Faulds	Lab. Attendant Path. Chemistry	Yes		3 children. Has been employed 8 years, useful and competent.
Lumbard	Lab. Assistant Biochemistry	Yes		Husband deaf. Helps brother's family.



McCarthy	Lab. Attendant Biochemistry	Yes		2 children, aged 9 and 13. Contributes to support of father and mother-in-law, both over 70.
Partridge	Lecturer and Res. Associate	Combined income small		Indispensible. Husband supports invalid mother.
Macdonald	Class Assistant Hygiene	No	Yes	Appointment terminates June, 1932.
Johnston	Technician Paediatrics	No	No	She is a biologist of 10 years' training.
Hammersley	Stenographer Elect. Eng.	Yes	No	Combined earnings small. Could not be replaced without dislocating work.
Gratton	Lab. Assistant Dentistry	Yes		Husband a war veteran with heart condition and arthritis.
Irvine	Instructor Food Chemistry	No	No	No experienced person available now.
Petersen	Clerk Extension	Yes		Husband returned man, was gassed works intermittently. She is an expert mimeo- grapher.
Moffitt	Cleaner Medical Research	Yes		
Dobbie	Tech. Assistant Medical Research	Yes		Her wages supports husband and 2 children.
Skelton	Biology Research			Appointment is for 3 months only.
McGillivray	Botany Class Asst.	Yes		No experienced person available.

#### St. George's School:

Bott	No	No
Chant	No	No
Cohen	No	No
Johnson	No	No
Brownell	No	No

School of Hygiene: 1 appointment which terminates at the close of 1931-32.

Comnaught Laboratories: 9 (3 have to earn  
(5 leave at the end of the session 1931-32  
(1 an experienced laboratory technician, and lives with her  
husband at the University farm; she cannot be replaced as  
there are no additional living quarters available.



School of Hygiene:

Class Assistant, Mrs. C. N. MacDonald (formerly Dr. E. W. Mader) \$1,100.

Connaught Laboratories:

Mrs. Cathie	Necessary to earn \$780.
Mrs. Delaney	Necessary to earn \$702.
Mrs. J. Leitch	Appointment expires June 30, 1932 \$1,200.
Mrs. Macdonald	Appointment expires June 30, 1932 \$1,100. (Also in Hygiene)
Mrs. G. Marcus	Appointment expires June 30, 1932 \$735.
Mrs. J. McCoach	Necessary to earn \$806.
Mrs. C. Siebermann	Cannot be replaced \$840.
Mrs. H. Truran	Appointment expires June 30, 1932 \$840.
Mrs. Harold	Appointment expires October 31, 1931.

SUMMARY

EMPLOYMENT OF MARRIED WOMEN

University	20	13 need to earn 4 cannot be replaced 1 can be replaced 2 appointments expire June 30, 1932
St. George's School	5	5 cannot be replaced
School of Hygiene	1	1 appointment expires June 30, 1932
Connaught Laboratories	9	3 need to earn 5 appointments expire June 30, 1932 1 cannot be replaced.

Totals

35	16 need to earn 8 appointments expire June 30, 1932 10 cannot be replaced 1 can be replaced
----	--

October 22, 1931.

The report was received and it was ordered that a summary thereof be communicated to the Prime Minister.



Current  
Expenditures

The Bursar presented his Estimate, under By-Laws numbers 16 and 50, of the amount required to defray current expenditures for the month of November. Ordered that an accountable warrant for Three Hundred Thousand Dollars (\$300,000) be issued to the Bursar.

Communications were presented and dealt with as follows:-

Statutes of  
Senate

From the Registrar, transmitting for approval Statutes of Senate numbers -

1173 - Respecting certain amendments to the Calendar of the Faculty of Arts for the Session 1931-1932.

1174 - Respecting an amendment to the Calendar of the Faculty of Household Science for the Session 1931-1932.

The Statutes having been severally read were approved.

Senate re  
John  
McLachlan  
Scholarship

From the Registrar, transmitting recommendation of the Senate, regarding the John McLachlan Scholarship, that the sum of \$275. be provided this Session and a like amount in the Session 1932-33 from the accumulated interest of the fund, in order that C. H. Caesar and J. E. Moore, to whom awards were made in 1929, may each receive \$275. during each of these two sessions; this to be in addition to the normal payment to the new Scholarship holder, J. A. Wheldrick. The Bursar reporting that the accumulated interest would meet these charges, the recommendation of the Senate was approved and concurred in.

Caesar,  
Moore,  
Wheldrick.

Wheeler re  
Legacy of  
Colonel  
Dunlop  
towards the  
Astronomical  
Observatory

From the Solicitor, letters of 15<sup>th</sup> and 20<sup>th</sup> October, reporting the present situation resulting from the steps which have been taken to obtain from the Executor of the late Colonel Dunlop the Twenty-five Thousand Dollars \$25,000, which he had promised for a library in connection with the Astronomical Observatory being donated by Mrs. Dunlop. The Board approved of the suggestion that an application, based upon an affidavit which Mrs. Dunlop has expressed her willingness to make, be now made to the Court for an order directing payment of the legacy.



frontage  
License  
(University  
Avenue)

Abitchi Pomeroy  
& Pomeroy Co.

From the Solicitor, that the Abitchi Pomeroy and Pomeroy Company are now prepared to take out the license to front for their property on University Avenue, 120 feet frontage, and submitting for approval the design of the elevation on the Avenue of the Company's building. The design was approved, and it was ordered that the license be issued upon payment at the rate of \$40. per foot frontage less such sums as have already been paid for licenses heretofore issued for a portion of the 120 feet in question, as in the case of the license granted to the Canada Life Assurance Company.

Toronto  
Conservatory  
of Music -  
Principal's  
report, and  
audited  
statement.

From the Toronto Conservatory of Music with copy of Principal's report, also audited balance sheet and statement of revenue and expenditure for the year ended 31<sup>st</sup> August last, both of which were read and received. The President informed the Board that he had attended the Annual Meeting and had, as instructed, cast a vote for the re-election of the members of the Board of the Conservatory for the ensuing year.

Upon motion of Dr. Merchant,

Seconded by the Vice-Chairman,

Resolved that, notwithstanding anything to the contrary contained in any previous By-Law or resolution, four members shall in future constitute a quorum at all meetings of Standing Committees.

4 members  
to be quorum  
at meetings of  
standing  
committees

Committee to  
strike  
standing  
committees.

The Chairman, the Vice-Chairman and Dr. Merchant were appointed a Committee to strike the standing committees of the Board for the ensuing year.

Deferred.

The meeting adjourned at 6 p.m.

Approved. 12 Nov. 1931

H. J. Gody

Chairman.



Minutes of Meeting of the Board of Governors held in the Board Room, Lincoln Hall, on Thursday, 12<sup>th</sup> November, 1914, at 4 p.m.

- Present -

The Chairman  
The Chancellor  
Mr. Anderson  
Mr. Gibson

The Vice-Chairman  
The President  
Mr. Bruce  
Mr. Macneil

The Bursar was present  
as Secretary.

The minutes of the last meeting were read and confirmed.

**Appointments.** The following appointments were made upon the recommendation of the President and the Council were fixed at the amounts set opposite the respective names - an additional vote of £50 for a new building.  
**Estimates.** Engineering Drawing, and a Disposer - £100 for a Special Lecturer Park and Paper to Special Lecturer "Sanitary Engineering" being granted to him (as for appointments as it dealt with):-

For the Session, 1915-16.

Athletics, &c.

Lawrence Lally - Office Assistant, Health Service - Men, for 8 months from 1<sup>st</sup> October - £100 per month

Faculty of Arts -

Mr. Margaret S. Thompson - Technical Assistant, Biology, from 1<sup>st</sup> November - £20 per month not exceeding a maximum of £220

Faculty of Medicine -

Assistants:-

J. L. Green - Demonstrator - 500.

Demonstrator, Histology and Embryology, for Michaelmas Term:-

Mr. H. Wilson - £100 - 100.

J. M. Bell - 50. J. L. Bell - 50.

G. E. Ashburnham - 25. J. L. Bell - 25.

G. E. Ashburnham - Demonstrator, Microbiology - 45.



Faculty of Applied Science -

A. V. DeLaforte - Special Lecturer, Sanitary  
Engineering \$100.

Mr. Barry Watson - Demonstrator, Engineering  
Drawing, for 5 months from November 1931 to April 1932 \$50. per month.

Department Social Science -Lecturers:-

Robert E. Smith - \$400. F. W. Stapleford - 400.

J. E. L. Spricoll - 250 Miss B. Finlayson - 200

J. H. Macmillan - 200 Miss R. Touchburn - 200

Special Lecturers, Eastern men:-

W. H. Macmillan - \$50. Miss B. Finlayson - 50.

Miss E. Whitton - 50. Judge R. S. Hocking - 30.

Special Research -Research Assistants:-

W. R. Frank - Medical Research, Banting,  
from 1 November, 1931, to 31 June, 1932, at \$2,300. per year

G. F. Phillips - Architecture (part time)  
for 2 months from 19 October - 50. 4 months

G. V. Jansen - Chemical Engineering,  
from 1 October, 1931, to 30 April, 1932 - 100.

W. S. R. Edmund - Civil Engineering (part - 300

E. A. Kay - June; from 1 October - 300.  
to 30 April.

G. J. Hick - Mining Engineering (part time)  
from 1 October, 1931, to 30 April, 1932 - 300

C. E. Atwood - Biology, from 1 November, 1931,  
to 31 May, 1932. 700.

R. Larsson - Technical Assistant, Biology,  
from 1 November, 1931, to 31 May, 1932 - 100.

Miss B. Whitby - Technical Assistant, Biology  
(fisheries), for November - 20.  
December to 31 May - 380.

University Extension -Evening classes:- Instructor:-

R. R. Grant - Accounting - \$400

C. Clark E. Locke - Advertising - 200.

Arthur L. Leman - Appreciation of Art - 400.

W. J. MacRae - Business Organization - 200.

W. H. MacDonald - French A. - 200.

G. S. Isaac - French B. - 200.

Wm. E. Patterson - French C. - 200.

G. W. Campbell - Cost Accounting - 200.

A. L. Richardson - Economics I. - 200.



University Extension (Contd):Evening Classes (Contd):

Professor L. J. Morgan	Economics II	200.
J. R. Daniells	English Composition I	200.
Professor J. D. Robins	English Composition II	200.
Mr J. W. Breighton	English Fiction	200.
H. Boeschenstein	German I	200.
R. K. Arnold	German II	200.
H. R. Jackman	Investment Banking	200.
Professor E. Gaggis	Italian I & II	420.
John M. Olson	Journalism I, II & III	900.
Alan Van Overly	Mercantile Law	200.
Professor G. S. Brett	Philosophy	200.
H. H. Rogers	Psychology A.	200.
G. R. Myers	" B	200.
H. S. Bernhardt	" C	200.
D. J. Wilson	" D	200.
H. Goldhamer	" E.	180.
W. G. Trishy	Public Speaking A	200.
F. H. Kirkpatrick	" " B & D	400.
R. S. Hooking	" " D.	200.
G. A. McHullen	" " E.	200.
L. V. Sutton	Secretarial Practice I & II	400.
Professor E. J. Pratt	Shakespeare	200.
Professor G. C. Patterson	Spanish I.	180.
Professor J. Cano	" II	200.
Professor F. H. Underhill	Modern History	50.
G. P. Glazebrook	" "	50.
G. W. Brown	" "	50.
Professor Chester Martin	" "	50.

Carleton Library -

Professor E. A. Havelock	Current Events	200.
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Niagara Falls - (travelling expenses additional):

Professor W. J. Davis	English	70.
Professor Barker Fairley	English	60.
G. K. Brown	English	70.
Miss Kathleen Lovine	Social Case Work	150.

Teachers' Classes - Instructors:-

Dr. J. R. Mac Gillivray	English	300.
W. J. Endicott		300.
Mr M. M. Kirkwood		300.
Dr. F. Tracy	Ethics	300.
R. S. Jagers	Reader in Ethics	100.



University Extension BoardTeachers' Classes (Cont'd).History:-

D. G. Breighton	\$1.50.	D. J. MacDougall	\$1.50.
D. J. MacDougall	.50.	G. W. Brown	.50.
E. W. MacLennan	\$3.00.		
H. S. MacKellar	} French.		.300.
L. G. Anderson			.300.
R. K. Hicks			.300.

Ontario College of Education

J. G. Althouse	Instructor in Graduate Courses	.200.
J. G. Althouse	} Special Lecturers, Graduate B-Paed. Courses - each \$4.00 and expenses.	
F. E. Coombs		
W. E. Macpherson		

Miss Dorothy O. Walter was appointed Assistant Librarian in the Ontario College of Education from 1 November, 1931, at a salary of \$14.00. per annum.

The titles of the positions of the following were changed:-

Library:-

Miss E. V. Belhune - so as to read "Head of the Cataloguing Department".

Miss M. L. Newton - so as to read "Head of the Circulation Department".

University College - General:-

Miss C. Loegre - so as to read "Stenographer in University College".

Faculty of Medicine:-

Miss M. Wishart - so as to read "Director of the Art Service".

Dr. MacMillan,  
Leo Smith.

The remuneration to Dr. MacMillan and Mr. Leo Smith in the Faculty of Music was fixed at \$375. each for the present session as they are taking between them the work of the vacant lectureship in the History of Music.

Married  
women on  
staff.

The President presented a further letter from the Prime Minister 10<sup>th</sup> November, with regard to the employment of married women on the staff, mentioning certain cases in particular. This communication was referred to the Education Committee.



Kees-

The following fees were fixed, to come into effect at once.

Physical  
Education  
for women.

For the course leading to the Diploma in Physical Education for women (to be additional to those required from the student while enrolled in the Faculty of Arts) -

First, second and third years - each \$25.

Fourth year - 100.

University  
Extension  
Classes.

For Evening classes in Italian, Spanish, German, Metallurgy, Physics -

\$10. per student per subject.

For classes in Journalism - \$10. per student.

Mining  
Engineering

A transfer of \$500. from the vote for "Apparatus" to that for "Supplies" in Mining Engineering was granted.

Congratulations  
to Prof.  
Goggio.

The President having referred to the honour done to Professor Goggio in the conferring upon him of a Royal Decoration by the King of Italy, the Secretary was directed to express to Professor Goggio the Board's congratulations and to convey to the Italian Vice-Consul their appreciation of this tribute paid to a member of their staff.

Community  
welfare  
Council re  
Social Workers.

A communication from the Community Welfare Council of Ontario on the subject of Education and Training of Social Workers was referred to the Senate for consideration, and the following were appointed a Committee to meet a Committee of the Senate for discussion of the matter:-

The Chairman

Dr. Merchant

Mr. Gibson

Dr. Anderson

Rockefeller  
Foundation  
School of  
Nursing.

The President verbally reported progress with regard to the tentative offer from the Rockefeller Foundation of a grant towards the establishment of a School of Nursing and was asked to inform the Foundation that it was hoped a definite answer could shortly be given.

Gifts:

The following donations were reported and gratefully accepted:-

Engineering  
Society

From the Engineering Society a sum of \$3,000 (approx.) being the accumulations from the annual



grants made by the Board to that Society for some years past and not now required by them, will compound interest at 4 1/2%. The purpose to which this donation is to be applied to be determined later by the Board.

Randolph  
Crawe -  
Travelling  
Scholarship.

From Mr Randolph Crowe, an undergraduate in Music, a sum of money (probably between \$650 - \$700) to cover the expenses of a Travelling Scholarship, in memory of his father, for competition among the undergraduates of any Faculty in the University for the year 1931-32. Referred to the Senate to take any necessary steps to carry out the suggestions made by the donor as to the subject of the Essay to be submitted and the provision of a Committee of adjudication.

President's  
Annual  
Reports

There was laid on the table the President's annual report for the year 1930-31, which was ordered to be printed for distribution in the usual manner.

Current  
Expenditure

Also the Bursar's statement, duly audited, of the expenditure made by him during the month of October.

U.C. Alumnae  
Association  
Whitney Hall.

Also further correspondence with the University College Alumnae Association with regard to the suggestion of a supplementary grant towards the furnishings of Whitney Hall, concluding with an intimation that the matter cannot be dealt with until the annual meeting of the Association next Spring.

Other communications were presented and dealt with as follows:-

Proposed  
amendment to  
University Act  
relating to  
property

From the Solicitor, with letter from the City Solicitor that he has been instructed to apply for an amendment to the University Act which would permit the taxation of the Stadium, the Arena, and such needed properties as No. 188 Yonge Street. It was decided to instruct the Solicitor to oppose the application so far as the Arena and Stadium are concerned and to ask him to report further upon what is contemplated with regard to the Yonge Street property.

Hydro-Electric  
Power Com-  
mission

From the Hydro-Electric Power Commission as to the frontage on Bide Street of their proposed new



office building, and suggesting an agreement for the preservation of suitable light for buildings on both sides of the Street. Referred to the Conservatory Board for an expression of opinion.

Victoria  
University  
re sites.

W. Young  
on Committee.

From Messrs. Starn, Spence & Hall for the Board of Regents of Victoria University, asking for consent to their mortgaging certain properties held under lease from the Governors, including part of the Federation Site. Also as to renewal lease of a strip three feet eight inches in width immediately to the North of the property formerly leased to J. K. Fisher and by various assignments transferred to Victoria. Referred for consideration and report to the Special Committee already appointed in connection with Victoria and St. Michael's College leases. Mr. Young was appointed a member of this Committee.

Report Number 189 of the Property Committee  
was read as follows:-

The Property Committee begs to report to the Board of Governors:-

1- Your Committee recommends that the houses, Numbers 7 and 9 Queen's Park, formerly used as Queen's Hall Residences, be now relinquished to the Provincial Government. These properties have already been vested in the Crown by Act of the Legislature, but due to the fact that Whitney Hall was not yet available arrangements were made with the Government for the occupancy of these houses during the summer. The buildings are now vacant and the University should not be further responsible for their maintenance.

2- Your Committee has been informed by the President that a further expenditure in connection with the animal quarters at the Banting Institute is urgently required. The Dean of the Faculty of Medicine and his associated committee have represented that there has been a tremendous increase in the demand for research facilities; that the accommodation for dogs is inadequate, causing much congestion; and that certain rooms have no ventilation thereby producing an unhealthy condition in the animals and a high mortality. The necessity for provision for ventilation has been recommended.

Nos. 7 & 9  
Queen's  
Park

Banting  
Institute  
animal  
cages,  
Additional  
vote



upon by the City Medical Health Officer. A year ago the Faculty Committee applied for a vote of \$4.5, 1931. At that time the Board authorized an expenditure not exceeding \$3,000, and your Committee now recommends a further appropriation of \$1,355.

Transfer in  
appropriation,  
Men's  
Residences.

3- The Superintendent reports that due to extra-ordinary but necessary repairs that had to be made to the roof of the University College Men's Residence at Number 73 St. George Street, the appropriation for Repairs and Renewals for that building is practically exhausted. He asks that a transfer of \$300 be made from the Repairs and Renewal account for the other Men's Residences to Number 73 St. George Street, and your Committee recommends that this be authorized.

Telephone,  
O.C.E.

4- An extension telephone to the Personal Office of Miss Barnstead, Director of the Library School at the Ontario College of Education, has been requested by Dean Pakenham. The Superintendent reports that the cost of this equipment is \$1.75 per month, plus installation charges of \$3.00, and your Committee recommends that the extension be authorized.

Damages to  
car of Mr. D.C.  
Mac Gregor.

5- In connection with the work upon the building formerly occupied by McMaster University, it was necessary to remove an old tree almost completely dead, and during such removal the tree broke, hitting a parked car belonging to Mr. Mac Gregor, a member of the staff of the University. The cost of repairing the damage amounted to \$284.91. The Superintendent reports that the car was parked in a place provided for the purpose, and that the accident appears to have been an unavoidable one as the men taking down the tree seem to have taken ordinary precautions. The Superintendent recommends, and your Committee concurs in such recommendation, that the Board reimburse Mr. Mac Gregor to the above amount.

Economics  
Building.

5.(a) - For convenience of reference your Committee recommends that the above building be designated in future the Economics Building.

6- Your Committee concurs in the Superintendent's recommendations that the following appointments be made, to date from 1 July, 1931:-



appointments  
in Super-  
intendent's  
Office.

(a) To Superintendent's Office Staff.

Assistant - J. Shortreed (previously  
employed on hourly basis) - \$2,100 per year.

Clerk - Miss J. H. Bennrose  
(replacing Miss Sims, resigned) - 850 " "

Clerk - Miss J. Taylor - 850 " "

(b) To Superintendent's Stores:

Storekeeper - B. C. Johnston - 1,800 " "

Clerk - Miss E. Mitchell - 1,000 " "

These appointments are all provided for in the current estimates.

Royal  
Ontario  
Museum -  
supply of  
electrical  
energy.

7- The Superintendent reports that due to the inability of the University to supply the enlarged Museum with sufficient electrical energy from and through its present Central Plant, the Trustees of the Royal Ontario Museum have approved of his proposal to install a temporary service from the Toronto Hydro Electric System until such time as the University Plant can meet this demand. It is proposed to provide an overhead service as shown on the accompanying plan, and as this line will pass over University property the Trustees of the Museum ask permission for the installation. It is recommended that permission be granted subject to the removal of the line when the University is in a position to meet the demand, or at any other time if the University so desire.

N. wing of  
Hygiene  
Building.

8- Your Committee transmits herewith complete plans and specifications for the erection of the North wing of the Hygiene Building. These plans have been approved by Dr. Fitzgerald and your Committee. It is recommended that the Superintendent be given authority to call for tenders immediately and, on account of the necessity for speed in the erection of this addition, that the work be advertised for tender by general contract only.

Annual  
Report of  
Superintendent.

9- Your Committee transmits herewith the report of the Superintendent upon the operations of his department for the year 1930-31.

Central  
Power Plant.

10- Your Committee also transmits a further report from the Superintendent upon Central Power Plant requirements. In view of the representations made in this report your Committee recommends the immediate installation of two temporary boilers and the necessary power line in the Museum area, at a cost of approximately \$12,000; this expenditure on temporary relief of the situation to be eventually included in the cost of the new plant and



when built and to be considered in the Capital Account changes to be made against the various partners at that time.

All of which is respectfully submitted.

(Sgd.) John J. Gibson

Chairman.

Mr Gibson moved the adoption of the report. Resolved, that the foregoing report be and it is hereby concurred in.

Roadway to  
be closed.

Further resolved that the present roadway between the Biological building on the North and the Hygiene building and Botanical building on the South be closed and be replaced by a walk; and that the Superintendent carry out this work.

Re additions to  
Central Power  
Plant

The Board approved of Mr Gibson's suggestion that the Superintendent ask Mr McCulloch to allow one or two of his experts to go over the reports made in connection with the necessity for additions to the Central Plant and to give their conclusions in the matter.

Standing  
Committees.

The Standing Committee appointed at the last meeting presented the following as their recommendations for the constitution of the Standing Committees of the Board for 1931-32:-

1- Finance Committee: (12 members).

The Chairman

The Vice-Chairman

The Chancellor

The President

ex-officio

Sir Joseph Flavelle

Mr Justice Kelly

Dr Russell

Mr McCarthy

Major Armour.

Mr Osler

Mr Gibson

Dr Merchant

2- Property Committee: (12 members).

The Chairman

The Vice-Chairman

The Chancellor

The President

ex-officio

Chief Justice Rose

Dr Anderson

Dr Bruce

Colonel Gooderham

Mr Gibson

Mr Rogers

Mr McCulloch

Mr Young.



3. Education Committee: (12 members)-

The Chairman	} ex-officio	Sir Joseph Flavelle
The Vice-Chairman		Hon. N. W. Rowell
The Chancellor		Hon. Vincent Massey
The President		Dr. Merchant
		Mr. Young
		Mr. Armour
		Dr. Russell
		Dr. Anderson

4. Committee on Retirement of Professors: (3 members)-

The Chairman  
 The Vice-Chairman  
 Chairman of the Finance Committee.

5. Committee on Hospital Relations Generally: (6 members)

The Chairman	} ex-officio	Dr. Anderson
The Vice-Chairman		Dr. Bruce
The Chancellor		
The President		

6. Joint Committee on Hospital Appointments in  
 Toronto General Hospital:

University Members: (4)

The Chairman  
 Dr. Bruce  
 The President  
 Dr. Anderson

7. Committee on University College Matters:

The Chairman	Dr. Russell
The Vice-Chairman	Mr. Gibson
The Chancellor	Major Armour
The President	Chief Justice Rose
	Dr. Merchant
	Mr. Young
	Mr. Maculloch

Resolved, that the Standing Committees for 1931-32  
 be and they are hereby appointed as above set out.

A. C.  
 matters  
 committee.

Mr. Young was appointed a member of the Special  
 Committee dealing with Students' Administrative  
 Council matters.

The meeting adjourned at 6.30 p.m.

Approved Nov. 26. 1931

H. J. G. Ody

Chairman.

Advised.  
 21



Minutes of Meeting of the Board of Governors held in the Board Room, Lincoln Hall, on Thursday, 26<sup>th</sup> November, 1931, at 4 p. m.

Present -

The Chairman	The Vice-Chairman
The Chancellor	The President
Dr. Anderson	Dr. Bruce
Mr. Gibson	Mr. Justice Kelly
Mr. McCarthy	Dr. Merchant
Chief Justice Rose	Dr. Rowell
Dr. Russell	

The Bursar was present as Secretary.

The minutes of the last meeting were read and confirmed.

Professor  
Goggio

Arising out of the minutes there was read a letter from Professor Goggio thanking the Board for their congratulations.

Appointments

The following appointments were made upon the recommendation of the President and the salaries were fixed at the amounts set opposite the respective names:-

For the Session 1931-32 -

Faculty of Arts -

W. R. Haddow - Special Lecturer, Botany (without salary)  
Miss M. Murray - Secretarial Assistant,  
Political Science, from 23<sup>rd</sup> September  
to 30 June @ \$100. per month.

Faculty of Dentistry -

Clinicians, Johnston Dental Clinic for the Blind (without salary)

- F. G. Anderson	- F. A. Flora
- K. R. Harris	- L. S. Harris

F. Harewell.

University Extension - Lecturers:-

Graduate Nurses' Course in Teaching and Administration:-

- Miss A. O. Bell - Teaching Methods and Practical Teaching	- 300
- Miss W. D. Fidler - Nursing Education	- 200.
- Miss G. L. Power - Hospital Management	- 100.
- G. A. Macmillan - Public Speaking	- 60.

(vide fol. 131)



# University Extension - Instructors (Cont'd):-

## Course in Occupational Therapy:-

W. W. Perry	- Applied Design	\$540.
A. N. Searrow	- Woodworking	- 550.
Ontario College of Art	- Applied Art	- 750.
Margaret Eaton School	- Remedial Gymnastics	- 400.
Miss Jean Hampson	- Instruction re Crippled Children	- 100.
Dr R. M. Wansbrough	- Conduct of clinics	- 100.
Norman Dean	- Laws and cases	- 10.
Miss Helen Nowat	- Applications of Occupational Therapy	- 10.
Miss Jessie Louden	- Social Phases	- 5.
Miss J. Paken	- Correction Methods	- 10.

## Course in Physiotherapy:-

Thornton Mustard	- Psychology	- 200.
E. R. Brown	- English and reading essays	250.
Margaret Eaton School	- Massage, Remedial Gymnastics, Clinics	- 925.
Dr A. B. Singleton	- Therapeutic Machines	- 75.

## Workers' Educational Association Classes:- Toronto.

### Economics:-

Dr A. Brady	- including extra class at Labour Temple	* 250.
R. M. Winter	- 200.	W. J. Maynes - 200.
Dr L. J. Morgan	} Extra class at Labour Temple	- 50.
J. F. Parkinson		- 10.
E. A. Havelock	- English Literature	- 200.
Dr J. D. Robins	- Composition	- 200.
Dr H. M. Cassidy	- Labour Problems	- 200.
Dr H. D. Kay	- Science in Modern World	- 200.
Thornton Mustard	- Psychology	- 200.
Campbell, McInnes	- Appreciation of Music	- 200.
R. S. Hosking	} Public Speaking	- 200.
E. A. McMillen		- 400.
S. E. Lewis	- Current Events	- 50.
Miss E. W. Park	- Household Science	- 50.
Drummond Wren	- Organizer and Secretary	- 300.

### Hamilton.

Dr A. W. Inghfield	- Psychology	- 200.
S. E. Lewis	- Current Events	- 200.
(Travelling expenses additional)		
F. H. Kirkpatrick	- Public Speaking	- 200.



University Extension - Instructors (Cont'd):  
Workers' Educational Association (Cont'd):

London.

E. G. Reilly	- Economics	- \$100.
S. F. Maine	- Current Events	- 100

St. Catharines.

H. W. Layton	- Economics	- 200.
(travelling expenses additional)		

Stratford.

M. R. Luman	- Economics	- 100.
(travelling expenses additional)		

Kitchener.

C. R. Philp	- Economics	- 200.
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Windsor.

W. H. Becking	- Public Speaking	- 200.
Charles Quenneville	- Economics	200

Brantford.

R. M. Winter	- Economics	- 200.
(travelling expenses additional)		

Kingston.

F. A. Knox	- Economics	- 200.
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Brockville

Economics:-

C. A. Curtis	} travelling expenses additional.	- 100.
H. McLeod Rogers		- 100.
J. G. Perold		- 200.
C. R. Philp		- 200.

Peterborough.

Galt.

Amendments to  
Estimates, -  
University  
Extension.

To provide for certain of the foregoing appointments there was authorized a transfer of \$950. from the appropriation for the One Year course for Graduate Nurse; \$150. of this to be added to the vote for the course in Physiotherapy and \$800. to the vote for the course in Occupational Therapy.

Leave of absence -  
Prof. Chapelon.

An application by Professor Chapelon for leave of absence for the session 1932-33 was deferred to the next meeting.

Professors  
McLennan's  
resignation.

The President informed the Board that Professor McLennan adheres to his decision to retire from the staff at the close of the present academic year. It was left in the President's hands to arrange for a



dinner to be given to Dr. McDemman, and the question of a retiring allowance was referred to the Finance Committee.

Professor  
Bernard -  
opening  
Library Bldg.

Approval was given to the suggestion that Professor Bernard of Cambridge University be invited as guest of honour at the formal opening of the Botanical Building and that a grant of \$500. be made to him as a contribution towards his expenses.

Surgery,  
advanced  
courses

Authority was also given for the utilization of a sum not exceeding \$500. from the vote of \$2,200. in the current Estimates for Surgery for the purpose of meeting the cost of giving instruction in an advanced course, viz.:-

For Tutor in Anatomy . . . . . \$200  
" " " Physiology . . . . . 200.

For caretaker's services in the evenings - 100.

to apply for the present to this session only and on the understanding that participation in the course is not necessarily limited to those persons who are members of the staff. The general question of what this development may lead to was referred to the Education Committee for consideration and report.

Education  
Committee.

Dr. Mc  
Demman in  
Medicine

There was also referred to the Education Committee for report the question of the policy to be followed with regard to the Deanship in Medicine.

Federated  
Arts Colleges  
in 1901-1902  
Arts fees.

A deputation representing the Federated Arts Colleges, consisting of Chancellor Wallace, Provost Cosgrave, Father Bellisle, Mr. A. E. Ames, Mr. Graham Campbell and Mr. W. L. Kennahan, was heard with regard to an increase in the fees charged to students in Arts, and the provision of bursaries for deserving students unable to pay. After some discussion the Chairman promised a full consideration of the matter, and the deputation withdrew.

The report of the Special Committee appointed to consider certain matters in connection with Victoria and St. Michael's Colleges was read as follows:-

The Special Committee to which were referred certain matters in connection with Victoria and St. Michael's Colleges beg to make the following report to the



## Board of Governors:-

Your Committee has held two meetings, at both of which were present the Chairman of the Board, the Vice-Chairman, the Chancellor, the President, and Mr. Gibson. In addition, Mr. Young was present at the first and Chief Justice Ross at the second meeting; and at the second meeting, also, Mr. J. R. L. Stare, R. C., and Mr. W. B. Rundle were heard as representatives of Victoria.

1- In connection with their financing of the erection of Emmanuel College and the Men's Residence associated therewith, the Board of Regents of Victoria University have arranged to procure from the Canad. Life Assurance Company a mortgage loan of \$200,000, to be repayable in five years, such mortgage to cover, in addition to certain freehold property, some of the properties owned by the University of Toronto and at present under lease to Victoria. These leasehold properties are - the lands on which the main College (or Arts) building, Emmanuel College, the Emmanuel College Men's Residence, and the dwellings known as Nos. 67 and 71 Queen's Park are respectively erected. The consent of the Board of Governors as lessors is required for the mortgaging of such leaseholds and is applied for. After careful consideration of the matter your Committee recommend upon the understanding that only the interest of the lessees in the properties is to be mortgaged and this subject to the trusts or limitations upon which they are held, that such consent be given by the Board.

2- With regard to the property at the south-west corner of the block, formerly known as the Drynan house, and upon which a portion of the Emmanuel College building stands, a claim was made by Victoria some little time ago that they were entitled, upon acquiring the interest of the former lessee, to hold this property upon the same terms as the original site leased to them under the federation agreement in March, 1892 including the nominal rental of \$1.00 a year instead of the \$1,100 annual ground rent called for by the lease. The Bureau reported to the Board at the time that according to his understanding of the terms of the document (then produced) these privileges could not be acquired until after the purchase by Victoria of the fee simple of the property, which purchase has not yet taken place.

Victoria  
College re  
mortgage.  
Canada Life

Ground rent  
of former  
Drynan house  
property.



This point was taken up by your Committee with Mr. Starn and Mr. Rundle, and the former stated that the claim had been made under a misapprehension due to the reading of an imperfect copy of the lease, and that Victoria now withdrew it and would pay the ground rent in full.

3. It has been ascertained that Victoria has no title to a small strip of land immediately to the north of the Massey house, No. 71, Queen's Park, having a frontage on the Park of 3 feet, 3 inches, by a depth from front to rear of 264 feet more or less, and being part of Lot 44, Plan D 178. This strip was leased to Mr. J. R. Fiske, who was then the lessee from the University of the property No. 71, in April, 1892, for a period of 42 years, to be computed from 1 July, 1886, at a nominal rental of 20 cents per annum, with right of renewal for periods of 21 years in perpetuity. Fiske subsequently assigned his lease, including that covering this strip, to Henry S. Strathy; but in following assignment from Strathy to Massey and from Massey to Victoria of the main lease a like transfer of the lease of the strip was overlooked, with the result that when the lease expired on 1 July, 1928, no renewal was applied for or obtained. To remedy the defect in the title your Committee recommends that a renewal lease be granted to Victoria for 21 years from the last mentioned date at the same nominal rental of 20 cents annually.

4. Another lease held by Victoria, that of Lots 62 and 63 on Bloor Street, formerly known as the Edgar house, also expired on 1<sup>st</sup> July, 1928. Your Committee recommends that a renewal of this lease be granted for 21 years from that date, and that in consideration of the fact that Victoria is using the property for academic purposes the ground rent remain at the same figure as heretofore, viz. \$300. per annum, while such use continues.

5. With regard to the application of St. Michael's as a federated College for a site, at a nominal rental of \$1.00 a year, for its Arts building, which it hopes soon to erect, your Committee recommends that this application be granted, and that the four properties on the east side of the Park, running North from the corner of St. Joseph Street, known as Nos. 49, 53, 57 and 61 Queen's Park, be assigned for the purpose, the rental of \$1.00 per annum to become effective from the time St. Michael's commences building operations on the site, and to be upon condition that St. Michael's remains in federation as an Arts College and uses the

71 Queen's  
Park.  
(small  
strip)

Lots 62 &  
63 Bloor  
St. (Edgar  
house)

St. Michael's  
site for  
Arts bldg.

vide  
fol. 106)



97  
properly for academic purposes only; and that until building operations are commenced the present lease be continued for a period not exceeding 21 years at the same rentals as are paid at present, viz.: \$1,404 annually.

All of which is respectfully submitted.

For the Committee:

(Sgd.) W. J. Cody,

Chairman,

St Michael's

Upon motion of the Vice-Chairman it was resolved that the report be and is hereby concurred in with the exception of Clause 5 thereof, which latter clause stands over for further consideration.

Accountable  
warrant.

The Bursar presented his Estimate, under By-Laws Numbers 16 and 50, of the amount required to defray current expenditure for the balance of the month of November and for the month of December. Ordered that accountable warrants for Thirty Thousand Dollars (\$30,000) and Three Hundred Thousand Dollars (\$300,000) respectively be issued to the Bursar.

Annual  
Financial  
Statement

There was also presented the audited Balance Sheet and Financial Statement for the fiscal year ended 30<sup>th</sup> June, 1931, with the certificate of G. T. Clarkson, Auditor, attached, and the same was received and ordered to be transmitted to His Honour the Lieutenant-Governor-in-Council in the usual manner.

Statutes of  
Senate

Statutes of Senate Numbers.

1156 - Respecting the curriculum in Pharmacy for the Session 1931-1932;

1157 - Respecting the curriculum in Agriculture for the Session 1931-1932;

1158 - Respecting the curriculum in Veterinary Science for the Session 1931-1932;

1166 - Respecting the curriculum in Physical Education for Women for the Session 1931-1932;

1175 - Respecting certain amendments to the Calendar of the Faculty of Arts for the Session 1931-1932

as transmitted by the Registrar for approval were severally read and approved.



The following recommendations of the Senate were respectively read and concurred in:-

Exchange  
students  
exempt from  
fees.

- (1) That Miss D. F. Brown (University of Alberta)  
Miss A. J. Grant ( " " " )  
Mr. S. P. Wheelock (Acadia University)

Exchange students enrolled in the Third Year, University College, be each granted exemption from payment of tuition fee of \$75. and examination fee of \$10. for the present session.

Fees for  
changing  
names in  
records.

(2) That a fee be charged for the changing of names of graduates and undergraduates in the records in accordance with Deed Polls submitted, and that such fee be -

- (a) For each change of name (to apply to  
both graduates and undergraduates) - \$2.00  
(b) For a new diploma - 500

H. H. -  
Davis re  
Whitney  
bequest

There was read a letter from H. H. Davis, K. C., reporting that the Court of Appeal for Ontario had delivered judgment dismissing the appeal from and thereby confirming the judgment of Mr. Justice Onda upon the application made by the Toronto General Trusts Corporation, as Executors of the Estate of the late E. C. Whitney, with regard to the allocation of succession duties paid, and enclosing copy of the judgments.

Re Tax  
exemption.

Also a letter from the University Solicitor, further with regard to the proposed application of the City for amendments to the University Act re exemption from taxation. - Deferred.

Mr. Eaton  
re Women's  
Athletic  
Building.

The Vice-Chairman reported verbally that he had seen Mr. Eaton regarding the proposed Women's Athletic building; had pointed out to him that the whole of the lot at Hoskin Avenue and Devonshire Place would be required; that the building would cost Five Hundred Thousand Dollars (\$500,000), towards which the Board had some Two Hundred Thousand Dollars (\$200,000) available, leaving Three Hundred Thousand Dollars (\$300,000) to come from a donor; and that the questions naturally arose

(1) Would the donor care to have anyone else share in the gift?

(2) Would the donor care to make an expenditure of \$300,000. or \$500,000. at the present time?

That Mr. Eaton on the following day had informed him that if anything were done the J. Eaton Company would



prefer to do it all, but they felt they should not just now undertake any unnecessary expenditures, and asked that the matter rest in the meantime.

Margaret  
Eaton School

The Vice-Chairman further suggested that in the circumstances the request of the Margaret Eaton School for affiliation should be definitely dealt with.

Indented  
c.

The meeting then adjourned at 6.35 p.m.

Approved 10<sup>th</sup> Dec. 1931

A. J. Gody  
Chairman.



Minutes of Meeting of the Board of Governors held in the Board Room, Lincoln Hall, on Thursday, 10<sup>th</sup> December 1931 at 4 p.m.

- Present -

The Chairman  
The Chancellor,  
Mr. Russell  
Mr. Anderson  
Colonel Gooderham  
Mr. Merchant  
Mr. Rowell

The Vice-Chairman  
The President  
Mr. Gibson  
Mr. George  
Mr. Bruce  
Mr. Rogers  
Mr. Young

The Bureau was present as Secretary.

The minutes of the last meeting were read and confirmed.

Increase  
in Arts  
fees

Arising out of the minutes, the question of an increase in the Arts fees as suggested by the Federated Colleges was referred to the Finance Committee with instructions to leave Principal Wallace thereon.

Appoint-  
ments.

The following appointments were made upon the recommendation of the President and the salaries were fixed at the amounts set opposite the respective names:-

- For the Session 1931-32 -

Athletics and Physical Training -

Part-time Instructors:-

B. Chilcott - Wrestling - (Honorarium) - £225.  
J. T. Jackson - Boxing - (Honorarium) - 250.  
R. H. Headley - Boxing - 225.

Miss B. Breckenridge - Clerical Assistant; on probation from 15 December - @ 85 per month  
(vice Miss V. Lea transferred to Athletic Association)

Faculty of Applied Science -

Mining Engineering - Laboratory Help:-

T. MacKinnon - from 11<sup>th</sup> November 1931 - 10 per week.  
F. Bryan - " 30<sup>th</sup> November " " 10 per week.

Social Science -

Miss Mae Fleming - Special Lecturer one term. 100.



University Extension -

Evening classes - Lectures:-

- L. R. Pomeroy - Mathematics - \$200.

- Miss Freda Reed - Introduction to  
Social sciences - 200.Special Research -- Dr. John Dearness - Research Associate, Botany - (without salary)  
Expenses for travelling up to \$100.

- Brock R. Brown - Research Assistant, Anatomy - 250.

Athletic Association -

Miss Vivian Lea - Clerk and Stenographer

from 1 January ..... @ - 90. per month  
(superseding previous appointment, and  
vice Miss D. Mason, resigned)H. Le Masurier  
Special Research,  
Anatomy.Ordered that a bonus of Fifty Dollars (\$50) be added for  
the Easter Term, 1932, from Special Research appro-  
priations to the salary of H. Le Masurier, Technical  
Assistant, for supervision of the work of a temporary  
Technician in the Department of Anatomy.Broadcasting  
of lectures  
over radio.The President submitted a report made to him by a  
Committee which has been considering the broad-  
casting of lectures, recommending as follows:-

- 1- That an experiment in broadcasting be under-  
taken, commencing as early in January as possible.
- 2- That, for the purposes of this experiment, forty  
lectures be arranged, five to be given each week for  
eight weeks.
- 3- That each lecture be written out and be handed  
in a week in advance.
- 4- That a sub-committee of two or three members  
of your Committee be appointed to read all lectures  
and approve or consult with the lecturer regarding  
desirable revision.
- 5- That the time be 8.15 p.m. to 8.30 p.m.
- 6- That lecturers be paid at the same rate as  
for Extension Lectures. (\$15.00 per lecture).
- 7- That, when requests are made for copies of  
lectures, these be mimeographed and sent out free  
of charge, the matter of printing to be left over  
for further consideration.
- 8- That topics for the forty lectures be chosen  
from the following subject or groups of subject:

Revision of  
lecturesTime  
Rate of payment

Distribution

Copies.



1) Anthropology: Archaeology. 2) Astronomy. 3) Biology: Botany. 4) Medical subjects. 5) Classics. 6) Economics. 7) English. 8) Engineering: Architecture. 9) Forestry. 10) Geology. 11) History. 12) Household Science. 13) Philosophy. 14) Physics: Chemistry. 15) Political Theory.

9. That series of lectures be arranged on some topics, for example, one of a series to be given on Monday of each week, one of another series on Tuesday of each week and so on.

10. That no contract be made with any broadcasting company but that the studio manager of C.F.R.B., Rogers Batterflyes Company, be told that the University will undertake these forty lectures with no promise, continuing beyond eight weeks, it being understood that there is absolutely no cost to the University for time or any facilities.

11. That the lectures be given in the new radio room of Hart House Theatre as soon as it is ready, there being no cost to the University for the use of this room.

It being understood that the amount required for the remuneration of the lecturers and any incidental expenses such as mimeographing can be met from the existing appropriations for Extension and Publicity, the matter was approved for this session; the settlement of the details as to the reading and revision of lectures, and the control of arrangements generally, being left in the President's hands.

Approval was given to the suggestion that an official welcome be extended to the Institute of Mechanical Engineers of London, England, at their convention in Toronto in September next, and that certain University facilities be placed at the disposal of the Institute, as may be decided by the President and Dean Mitchell. The Board will also meet an expenditure not exceeding \$200. for a reception to the members of the party.

Report Number 20 of the Education Committee was read as follows and adopted.

The Education Committee begs to report to the Board of Governors:-

C.F.R.B.

Rogers  
Batterflyes  
Co.

Cost to be  
met by  
University  
Extension.

Institute  
of Mechanical  
Engineers  
of London,  
England

Education  
Committee  
report



Employment  
of married  
women on  
staff.

1- With regard to the question of the employment of married women, your Committee recommended that the Board approve of the general principle that it is not desirable to employ married women in the University service unless the Board are satisfied in individual cases that such persons require to earn money for the support of their families; and that an announcement to this effect be issued at once to the heads of departments as indicating the Board's policy in the matter.

Your Committee recognises that special difficulties may arise in certain departments in connection with the replacing of persons at present on the staff who may be affected by the adoption of this policy; and recommends that the President be authorised to refer to this Committee for consideration the question of the retention of the services of any such persons.

Medical  
Faculty :-

2- Your Committee has given consideration to the matter of the Deanship in the Faculty of Medicine, and recommends -

Dean.

(a) That in future the Dean be appointed for a period of three years with a honorarium at the rate of £1,000. per annum;

Assistant  
Dean.

(b) That there be a permanent appointment of an Assistant Dean with a salary at the rate of £5,000. per annum, the duties of such officer to be those at present discharged by the Secretary of the Faculty of Medicine together with such other duties as may be assigned to him by the President or the Dean.

Surgery,  
advanced  
course.

3- After hearing the explanations given by the President with regard to the advanced teaching in Surgery, referred to in the proposal from St Gallie brought up at the last meeting of the Board, your Committee is of the opinion that the matter is entirely regular and that no additional financial cost is involved.

Margaret  
Gaton School  
affiliation?  
referred to  
Senate

4- The President has discussed with your Committee the suggestion made by the Vice-Chairman at the last meeting of the Board, that the question of the affiliation of the Margaret Gatton School should be definitely settled. In view of the fact that the matter has been before the Senate on more than one occasion, your Committee would recommend that it be again referred to that body with the request



that they outline a basis of terms and condition upon which, in their judgment, affiliation could be brought about.

All of which is respectfully submitted.

(Sgd.) Robt. A. Falconer.

Chairman

8 December, 1931.

Dr. J. G.  
FitzGerald,  
Dean; and  
Stanley  
Ryerson,  
Assistant  
Dean

Following the above report, upon the recommendation of the President Dr. J. G. FitzGerald was appointed Dean of the Faculty of Medicine for three years from 1st January, 1932, with a honorarium at the rate of \$1,000 (One Thousand Dollars) per annum; and Dr. S. Stanley Ryerson was appointed Assistant Dean, this appointment to date from 1st January, 1932, and to carry a salary at the rate of \$5,000 (Five Thousand Dollars) per annum to include all his duties, with the proviso that for the present fiscal year the \$4.00 attached to the Assistant Professorship in the Faculty of Dentistry shall be paid as an extra.

Finance  
Committee  
reports

Report Number 97 of the Finance Committee  
was read as follows and adopted:-

The Finance Committee begs to report to the Board of Governors:-

Interest  
on funds of  
Math<sup>l</sup>  
Congress of  
1924.

1- Your Committee has received a request from Professor Mc Lennan, Hon. Treasurer of the Local Committee of the International Mathematical Congress of 1924, that interest should be allowed on the funds of the Congress for the time they were in the hands of the Bursar. The Bursar reports that a portion of the money was left with him for a considerable time after the close of the Congress because of the fact that the volumes of the Proceedings were being prepared and passed through the University Press. Your Committee recommends that the University allow the usual bank interest, viz: 3% on the minimum monthly credit balances, less a debit charge for interest during the time the account was overdrawn. This will result in a net payment to the Local Committee of \$459.02.

Prof. Mc Lennan's  
pension  
allowance.

2- Your Committee reports that the amount of the pension allowance to which Professor Mc Lennan will be entitled, under the regulations, upon retirement at



30 June, 1932, at which time he will be 65 years of age, will be \$2,304<sup>43</sup> per annum, as calculated by Professor M. A. Mackenzie. Towards this it is expected the provision from Carnegie sources will be approximately \$967 per annum.

Group  
insurance.  
(sick benefits)  
for Press  
employees.

3 - With regard to the communication from the Printing and Publications Committee on the subject of sick benefits to be allowed in deserving cases to employees of the Press, your Committee has had a conference with a deputation representing the Printing Committee, and as a result of that conference recommends that the Printing Committee be given discretionary power to deal with all cases of this kind up to a maximum of a sum equal to three months' pay of the individual concerned.

Sale of bonds  
re Whitney Bequest  
for U. C. Women's  
Residence.

4 - In order to provide funds for the construction account of Whitney Hall, the new University College Women's Residence, your Committee recommends the sale of the following bonds held on account of the Whitney Bequest:-

\$120,000 (par value) of T. & N. O. Railway Guaranteed by the Province of Ontario 4% Bonds, due 1 February, 1959, at the price now quoted, viz: 81 (approx.) and accrued interest.

All of which is respectfully submitted.

(Sgd.) J. A. Russell,

Chairman.

4<sup>th</sup> December, 1931.

Prof. MacLennan's  
pension  
allowance.

The Chairman, the President and the Chairman of the Finance Committee, were authorised to discuss with Professor MacLennan certain points suggested in connection with the pension allowance (Chapters 2 of report).

Property  
Committee  
report.

Report Number 190 of the Property Committee  
was read as follows and adopted:-

The Property Committee beg to report to the Board of Governors that it has had under consideration the tenders received for the erection of the North Wing of the Hygiene building. The Superintendent and the



Tenders for  
North wing  
of Hygiene  
building -  
Sullivan +  
Fried.

Architects concur in recommending that the tender of Messrs. Sullivan and Fried be accepted, using the quotation for Gurney concealed radiation, as shown under Alternative "C," viz: \$252,246. This is the lowest tender under this alternative using this type of radiation.

With the awarding of this contract the total estimated cost of the building, exclusive of furnishings, will be as follows:-

General Contract (Sullivan and Fried)	\$252,246.
Finishing Hardware (Estimate)	5,000.
Architects' Fees	15,700.
Clerk of Works	2,000.
Contingencies	10,000.
Miscellaneous Items - including	
Diverting present Hydro Service; switch-board in old building; installing temporary Hydro Service; alterations in steam mains in tunnel; electrical fixtures and clocks; grading, sidewalks, etc. (Estimate)	21,000.
Total	\$305,946.

Your Committee concurs in the foregoing recommendations and also recommends that an expenditure not exceeding the above total of \$305,946 be authorized and the work proceeded with, it being understood that this amount will be provided from the funds of the Comnaught Laboratories, as previously arranged.

Respectfully submitted,

(Sgd.) John J. Gibson.  
Chairman.

9<sup>th</sup> December, 1931.

St. Michael's  
College  
Leases.

Clause No. 5 of the Report of the Special Committee appointed to consider certain matters in connection with Victoria and St. Michael's Colleges, as set out on pp. 76 and 97 of this Minute Book, was again read, and it was Resolved, that the recommendations therein contained be and they are hereby concurred in.

current  
expenditure.

The Bursar presented his statement, duly audited, of the expenditure made by him during the month of November, and the same was laid on the table.



Board of  
Superintendence.

Also his Estimate, under By-Laws Numbers 16 and 50, of the amount required to defray the expense of the month of January. Ordered, that an accountable warrant for Three Hundred Thousand Dollars (\$300,000) be issued to the Bursar.

Communications were presented and dealt with as follows:-

Mathers &  
Halderby.  
Architects for  
Dunlap  
Observatory.

From Professor Chant to the Chairman, that Mr. Dunlap and her legal adviser, Mr. Holden, suggest Messrs. Mathers and Halderby as the Architects for the Observatory to be erected by her, with the building of which they are now prepared to proceed, and asking if this is satisfactory to the Governors. In view of the fact that this choice has been made by the donors the Board approved of the selection of that firm as Architects for the Dunlap Observatory.

Gowns for  
medical  
students at  
Isolation  
Hospital.

From the Secretary, Faculty of Medicine, as to supplying gowns for the use of the medical students attending clinics at the Isolation Hospital. In view of the special condition which prevails at this Hospital, as explained in the letter, the Board authorised the purchase of not more than 125 gowns provided the cost can be met from the existing appropriations for General expenses of the Faculty of Medicine.

Re writing  
Honour Papers,  
Saturday  
evening

From the Registrar, with report adopted by the Senate upon the subject of making provision for the writing of Honour Papers, on Saturday evenings in May, by certain candidates who have conscientious objection to writing on Saturday. The Board disapproved of the proposed arrangement, and declined, therefore, to fix a fee to meet the cost.

Toronto  
General  
Hospital.  
Account of  
R. W. Anderson

From Messrs. Long & Daly, on behalf of the Toronto General Hospital, as to the bill incurred for services rendered to R. W. Anderson, an Applied Science student, in January last. Having again reviewed the case, which was before them last March, the Board cannot admit any legal liability; nor do they think, in view of the statements made in Dr. Porter's report (extracts from which the Secretary was directed to forward to this firm), that this is a case in which they are called upon to make a



compassionate allowance.

City re  
amendment  
to University  
Act.

From the Solicitor, further with regard to the proposed application of the City for an amendment to the University Act. Ordered that the Solicitor be instructed that the Board adhere to their decision to oppose any amendment as far as the Stadium and the Arena are concerned; and that in this connection he be sent a copy of the letter from the Secretary of the Athletic Association to the Chairman of the Property Committee (9<sup>th</sup> December) showing the policy pursued by the Association in handling these enterprises. In reference to the proposal so far as it concerns the property No. 188 Yonge Street, if the application for amendment be withdrawn the Board will not object to the assessment and charging of taxes in the same manner as if the ownership were not vested in the University, while such property is revenue-producing and not used for educational purposes.

Resolution  
of condolence  
re death of  
Dr. J. A.  
Lempke

Moved by Dr. H. B. Anderson,  
Seconded by Dr. H. A. Bruce,  
and Resolved -

That the Board having learned with deep regret of the death of Dr. James Algernon Lempke, Professor and Head of the Department of Obstetrics and Gynaecology from 1901 to 1910 and sometime member of the Senate, desires to place on record an expression of its appreciation of the distinguished services he rendered the University, and to convey to the members of his family its deepest sympathy with them in their bereavement.

In 1869 he settled in Toronto and entered upon private practice in association with the late Dr. H. M. Hodder, Deane of the Faculty and Professor of Obstetrics in Trinity Medical College. He soon attained a place in the first rank among the medical practitioners of Toronto and after Professor Hodder's death in 1878 succeeded him in the chair of Obstetrics in Trinity and on the staff of the Toronto General Hospital.

As a lecturer and clinician, Dr. Lempke's thorough knowledge of his subject, his intense earnestness, his capacity for eloquent, clear, forceful exposition, his apt illustrations derived from his wide and varied



practical experience, deeply impressed the students who thronged his classes, so that his reputation and influence as a lecturer spread far beyond the limits of the wards and class room.

He was a pioneer in abdominal surgery in Toronto, in which he established a wide reputation for skill and resourcefulness, though always tempered by a wise conservatism.

Dignified and courteous in bearing, Dr. Temple was respected and esteemed by his colleagues and students as a high minded and honourable man, and by the public as a worthy representative of the physician of the old school, who loved his profession, maintained its highest ethical standards, and devoted himself faithfully to the service of his patients and the community.

As Dean of the Trinity Medical Faculty he took an active part in bringing about the union of the medical colleges in Toronto in 1901, and on its consummation he became Professor of Obstetrics and Gynaecology in the Medical Faculty of the University, holding the appointment until his resignation in 1910.

In recognition of his services and his eminent professional attainments he received the honorary degree of L.L.D. in 1905.

In addition to his University and Hospital appointments, Dr. Temple was President of the Ontario Medical Association 1889-90, and first President of the Toronto Clinical Society in 1892. He was also a member of the Council of the College of Physicians and Surgeons of Ontario from 1902 to 1906, a member of the Executive of the Victorian Order of Nurses, and one of the original Fellows of the Academy of Medicine.

Endorsed  
H.

The meeting adjourned at 5.50 p.m.

Approved. 14 Jan. 1932

H. J. G. Ody  
Chairman.



Minutes of Meeting of the Board of Governors held in the Board Room, Lincoln Hall, on Thursday, 14<sup>th</sup> January, 1932 at 4 p. m.

- Present -

The Chairman	The Vice-Chairman
The President	Dr. Anderson
Dr. Bruce	Colonel Goodenham
Mr. McCarthy	Mr. McCulloch
Mr. Massey	Dr. Merchant

The Bureau was present as Secretary.

The minutes of the last meeting were read and confirmed.

Vote of  
securities.  
(Whitney  
request)

Arising out of the minutes the Bureau reported that he had sold at 80 and accrued interest the \$20,000 of U. & N. O. Railway bonds referred to in the last clause of the Finance Committee's Report, and this action was approved and confirmed.

Appointments

The following appointments were made upon the recommendation of the President and the salaries were fixed at the amounts set opposite the respective names: -

Dr. J. G. Fitzgerald - to be Director of the Bunting Institute for 3 years from 1 January, 1932.

Combaught Laboratories -

Dr. C. W. Best } to be Associate Directors  
Dr. D. I. Fraser } from 1 January, 1932

The following for 1931-32.

Faculty of Arts -

J. M. Anderson - Assistant Demonstrator,  
Physics, 1 January to 31 May. - @ \$93<sup>75</sup> per month.  
(vice R. S. Hall, resigned)  
G. A. Ledingham - Technical Assistant,  
Botany, 1 January to 31 May. - 640.  
(vice J. L. Van Camp, resigned)

Faculty of Medicine -

Paul M. O'Sullivan	} Lectures (part time,	- 250	} chargeable to Medical Research Best Fund
W. W. Simpson		} Physiology	
Mr. R. Hall	- Part-time Assistant, Radiology	- 500.	



Faculty of Applied Science.

J. H. Ings - Demonstrator, Hydraulics,  
(Mechanical Engineering) January  
to 30 April - - - - - @ \$1.20. per month.

Special Research.

Research Assistant, Civil Engineering: -

E. A. Phillips - for January. - 140.

P. G. Ballachey - 1 January to 30 April (part time) @ 70. per month

Thomas Stovell - Temporary Technical Assistant,  
Anatomy, 1 January to 30 June @ 50. " "  
(superseding previous appointment in Biology)

University Extension.

Workers' Educational Association Classes - Tutors:-

W. J. Maynes - Economics - in Toronto - 200.

J. Aitken - " " Belleville - 200.

Travelling expenses additional.

Dr L. J. Morgan - Economics - at Labour Temple. 20.

W. G. Good - " " at Woodstock - 200.

Travelling expenses additional.

Publicity: Broadcasting of Lectures:-

Dr C. A. Chant - \$30. Dr R. R. Young - \$30.

Dr W. A. Parks - 30. Dr G. S. Moore - 15.

Prof. J. F. McEwraith - 30. Prof. C. F. Cunnelly - 30.

Prof. G. M. A. Grube - 30. Prof. G. Howwood - 30.

Prof. G. F. Burton - 30. Prof. L. Gilchrist - 30.

Miss G. J. Allie - 15. Dr G. S. Richards - 15.

Prof. R. B. Thomson - 15. Prof. G. S. P. Ardagh - 15.

Prof. P. Edgar - 15. Prof. M. W. Wallace - 15.

Dr G. J. Pratt - 15. Prof. G. W. Knight - 15.

Prof. R. S. Knox - 15. Prof. G. M. Wong - 15.

Prof. W. S. Wallace - 15. Prof. G. A. Dale - 15.

R. G. Hosie - 15. Dean C. D. Howe - 15.

Miss Ruth Home - 15. Prof. G. S. Brett - 15.

Prof. H. D. Kay - 15. Prof. A. F. Coventry - 15.

Dr G. S. Ryerson - \$15.

Ontario College of Education.

J. M. Bates - Instructor in Methods in  
Agriculture - - - - - \$300.  
(with travelling expenses)

Appointments  
to staff of  
Toronto  
Western Hospital

The appointments of the following persons to the staff  
of the Toronto Western Hospital by the Board of that  
Hospital, is communicated to the President under date  
of 27 December last, under the provisions of the agreement



with the Hospital, were concurred in:

D<sup>r</sup>. George C. Anglin - to the Medical Service

D<sup>r</sup>. A. D. J. Purdy - to the Obstetrical and  
Gynaecological Service.

Professor  
McLennan  
to be  
visiting  
lecturer.

The President having reported verbally on behalf of the Committee appointed to consider certain points in connection with Professor McLennan's retirement, it was resolved that D<sup>r</sup>. McLennan be invited to give an annual series of lectures here for the ensuing five years as a visiting Professor; and that the stipend for these lectures be such amount (approximately \$1,700) as will be sufficient, together with his pension allowance, to provide an annual payment to him of Four Thousand Dollars (\$4,000) during each of those years.

Physics Bldg.  
to be  
McLennan  
Laboratory.

Resolved also that the Physics Building be designated and known in future as "The McLennan Laboratory".

Physics  
Dept.  
cameras to  
Dominion  
Observatory.

Approval was given to the loan of two cameras, part of the apparatus of the Physics Department, to the Dominion Meteorological Observatory for two years, for the purposes of research, the Observatory to be responsible for their return in good condition at the end of that time.

Payments  
to Hart  
House  
Theatre.

Also to the payment of \$40. for the use of Hart House Theatre for the Alexander Lectures this year; and of the sum of \$240. to Hart House Theatre in connection with equipping the radio room for broadcasting lectures, it being understood that there is to be no further charge of this kind, no matter how long the broadcasting be continued.

amendments  
to Estimates.

Additional appropriations and transfers in appropriations were granted as follows:-

Additional appropriations:-

Applied Mathematics - Supplies and Apparatus	\$50.
Special Research, Bio-Chemistry Expenses	185.
Bursar's Office - Clerical assistance	6.00

Transfers:-

Athletics & Physical Training - Men:-

"Attendance Records" to "Gymnastic Appliances" - 50.



## Transfers (Cont'd) -

## Special Research:-

Mining Engineering - Salaries to Expenses - \$200.  
 Civil Engineering - Expenses to Salaries - 800.

## University Extension:-

Short Courses to Physiotherapy - 225.  
 Teachers' Classes to Workers' Educational Association Classes - 1,000.

Radiology,  
 Neuro-Path-  
 ology

Applications for additional votes of \$850. for Radiology and \$6,000. for Neuro-Pathology were not granted, the Board being unable to provide these funds.

W. S. A.  
 Incorporation

The President reported a communication from the Director of University Extension that the Workers' Educational Association of Ontario is applying for incorporation so that its name can be registered. The Board offer no objection to such application being made.

Extension  
 lectures for  
 farmers

Approval was given to the forming of classes for lectures to two groups of farmers in this Province during the present fiscal year at an estimated cost of \$150. to \$200, to be met from the current appropriations for the Extension Department.

C. O. I. C. re  
 Committee  
 on Military  
 Education.

In conformity with a request from the Canadian Officers' Training Corps the Board approved of the establishment of a Committee on Military Education composed as follows:-

The President of the University  
 The Director of Military Studies  
 Lieut. - Colonel Le Pau  
 Lieut. - Colonel London

The Commanding Officer of the Contingent  
 The 2<sup>nd</sup> in Command

The Adjutant

The Paymaster

The Quartermaster

The four Company Commanders

and hereby officially recognizes such Committee for the purposes of the regulations as follows:-

"A university desiring to furnish a contingent of the Canadian Officers' Training Corps will establish a



Committee of Military Education officially recognized by the university authorities. The commanding officer and adjutant, if the latter is a member of the Permanent Force, will be ex-officio members of this committee."

"The responsibilities of this Committee include the co-ordination of military education and training with the university syllabus, the administration generally of the contingent and, in conjunction with the governing body of the university, the nomination to the District officer commanding of a suitable commanding officer."

"Where the appointment of adjutant of a contingent authorized by peace establishments is not filled by an officer of the Permanent Force an officer of the contingent may be appointed under the provisions of King's Regulations and Orders for the Canadian Militia paras. 114-116.

This officer will not be 'ex-officio' a member of the Military Education Committee, but may be appointed to it if deemed advisable."

Benefactions-  
Alumni  
Association  
H. H. Maurice  
Hutton  
Scholarship.

The President reported an offer from the Executive Committee of the Alumni Association of University College to establish an Honour Matriculation Scholarship in honour of Principal Hutton, the terms of award to be as follows:-

(1) This Scholarship shall be of the annual value of One Hundred Dollars, and shall be awarded at the Scholarship Examination in the combined subjects of Greek and Latin.

(2) The Scholarship shall be known as "The Maurice Hutton Scholarship".

(3) It shall be awarded only to a student who is entering the Honours Course in Classics.

The Board gratefully accepted this donation and approved of the foregoing terms of award. The granting of free tuition to the holder of this Scholarship to be subject to such regulations as may be adopted by the Board in connection with Scholarships generally.

Also accepted with cordial thanks the offer of the Prime Minister of Italy, through the Vice-Consul here, of some books to serve as a Prize for students who distinguish themselves in the study of the Italian language.

Prime  
Minister of  
Italy - Prize  
books.



and liberative.

Government  
Expenditure.

The Bureau presented his statement, duly audited, of the expenditure made by him during the month of December, and the same was laid on the table.

Statutes of  
Senate

Also the following communications:-

From the Registrar, transmitting for approval Statutes of Senate Numbers -

1176 - Respecting the Hugh Lewis Strong Memorial Scholarship.

1177 - Respecting the Empire Travelling Scholarship.

1178 - Respecting the Ontario Medical Association Prize in Preventive Medicine.

The Statutes having been severally read were approved, the exemption from tuition fees in Statute No. 1176 to be subject, however, to such general regulations as may be adopted hereafter.

Increased  
needs of  
Library.

From the Registrar with report from the Senate as to the need for increased appropriations to the Library and an extension to the building. It was decided to hear a deputation from the Senate at the next meeting.

City Clerk re  
new High  
School building  
in North  
Toronto.

From the City Clerk, Toronto, with reference to an application recently made by the Board of Education to the Board of Control for the purchase of a site and preparation of plans for a new High School building in North Toronto, the necessity for which was stated to be largely due to the action of the University in requiring Honour Matriculation for entrance to the Pass Course. Laid on the table.

Victoria  
University

From the Solicitor, that because of some uncertainty which has arisen as to the powers of the Board in connection with the consent recently given to the mortgaging by Victoria University of certain household properties, Victoria proposes to apply for a validating Act of the Legislature, the operative section of which would read as follows:-

"The consent given by the Governors of the University of Toronto under date of the 18<sup>th</sup> day of



December, 1931, to the assignment by way of mortgage of certain Leases by the Board of Regents of Victoria University is hereby ratified and confirmed and declared to be legal, valid and binding."

Resolved, that the Board will offer no objection to such application being made, provided the operative clause of the Act to be passed does not go beyond the language above quoted.

Lucy Lou  
Shops -  
reduction  
in rent.

From the Lucy Lou Shops of Canada, Ltd., asking for a two years' reduction in the rent payable under the lease of the property No. 188 Yonge Street. Report from Mr. F. B. Poucher (6<sup>th</sup> January) also submitted.

Ordered that, in view of the present financial situation, a reduction of \$2,000. per annum be granted in the rental for the years 1932 and 1933.

Alumni  
Federation:-

From the Alumni Federation with two motions passed at the annual meeting:-

- (1) Asking for continuance of the annual grant of \$2,500.
- (2) With regard to the Federation's application to be given the status of Convocation.

The first was referred to the Finance Committee for consideration with the Estimates. With regard to the second resolution, the Secretary was directed to draw the Chancellor's attention to the fact that the Special Committee has not yet reported.

Upon motion of Mr. Merchant, Mr. Massey was added to the Committee.

undergrad-  
uates' Loan  
Fund

From the Secretary Treasurer of the Students' Administrative Council, with printed statement of the undergraduates' Loan Fund recently established by it. The Board approved of the arrangements outlined therein.

Government  
salary  
reductions.

A letter from the Prime Minister to the President enclosing a schedule of the salary reductions recently made in the Ontario Civil Service was submitted to the Finance Committee.

un-aught  
laboratories

Colonel Goodenough, on behalf of the Government Laboratories Committee, presented the audited accounts.



sheet and a count of the brought donations for the year ended 30 June, 1921, and the same were laid on the table.

Resolution  
upon  
retirement  
of.

(1) Dean  
Primrose.

Moved by the Vice-Chairman, Dr D. Bruce Macdonald,  
Seconded by Dr W. A. Bruce,  
and Resolved -

That on the retirement of Dr Alexander Primrose from the Deanship of the Faculty of Medicine on December 31, 1921, the Governors of the University wish to express to him their thanks for the distinguished services which he has rendered the University of Toronto during the long period in which he has been connected with it on the teaching staff and as Dean of the Faculty of Medicine.

Dr Primrose entered the University as assistant demonstrator in anatomy in 1888, became professor of anatomy in 1896, associate professor of surgery in 1897, professor of surgery in 1918, and on the retirement of Dean Clarke in 1920 he was appointed dean of the Faculty of Medicine. He also served as secretary of the Faculty of Medicine from 1894 to 1918.

His former students remember with gratitude his clarity as a teacher, and his colleagues his fairness and good judgment as Dean of the Faculty of Medicine. His eminence in his own profession has been recognized far and wide outside the limits of this University. He was created a Fellow of the Royal College of Surgeons of London, awarded the degree of Doctor of Laws by Edinburgh University, was given the companionship of the Bath for his war services, and has held the highest positions in connection with his profession in Canada. Dr Primrose carries with him into his retirement the warmest good will of his colleagues not only in the Faculty of Medicine but in other faculties of the University.

The Governors hope that he may still have many happy years of association with the University as Emeritus Professor.

Emeritus  
Professor.

The title of Professor Emeritus was conferred upon Dr Primrose to take from 1 January, 1922.



2) Dr. J. F.  
Fotheringham

Moved by Dr. Herbert A. Bruce,  
seconded by Colonel Albert E. Goodenham,  
and Resolved:

Emeritus

Professor.

That in view of his long and distinguished services to this University, the title of Emeritus Professor be conferred upon Major-General John Taylor Fotheringham, M. D., B. M., L. D., on his retirement from the position of Professor of the History of Medicine.

General Fotheringham graduated from this University in Arts in 1883, and in Medicine in 1891. He went overseas as a D. M. S. 2<sup>nd</sup> Canadian Division, did conspicuous service in France, was made a C. M. G. in 1916, promoted to the rank of Major-General and returned to Canada in 1918 as Director General of the Canadian Army Medical Service. His lectures in clinical medicine before the war were models of clear and forceful exposition. Upon his retirement from the army he became Professor of the History of Medicine, which position he filled for seven years with great distinction.

Indexed  
4.

The meeting then adjourned at 6 p. m.

Approved Jan. 28. 1932  
A. J. Cody  
Chairman.



Minutes of the Meeting of the Board of Governors  
held in the Board Room, Lincoln Hall, on Thursday,  
28 January, 1932 at 4 p.m.

- Present -

The Chairman  
The Chancellor  
Mr Gibson  
Major Brewster  
Mr Mc Carthy  
Dr Merchant

The Vice-Chairman  
Dr Russell  
Dr Anderson  
Colonel Gooderham  
Mr Massey  
Mr Young.

The Bursar was  
present as Secretary.

The minutes of the last meeting were read and confirmed.

Arising out of the minutes there were read letters from  
Dr A. Primrose and Dr J. T. Foltheringham, respectively  
thanking the Board for the resolutions passed in  
connection with their retirement from the staff.

Current

Expenditure.

The Bursar presented his Estimate, under By-Laws  
Numbers 16 and 50, of the amount required to defray  
current expenditure for the balance of the month of  
January and for the month of February. Ordered  
that accountable warrants for Twenty-five Thousand  
Dollars (\$25,000) and Three Hundred Thousand Dollars  
(\$300,000), respectively, be issued to the Bursar.

Appointments.

The following appointments were made upon the  
recommendation of the President and the salaries  
were fixed at the amounts set opposite the respective  
names:-

For the Session 1931-32.

Faculty of Arts:-

Biology:- Assistants for Easter Term, 1932:-

Miss A. E. Gouson	\$130	A. M. Fallis	\$70.
Miss A. Choudobsky	80.	F. E. J. Fry	80.
C. G. Brown	75.	E. G. Bryant	75.
M. G. de Souza	75.	J. P. Fleming	75.
C. J. Jenkins	75.	D. G. McPherson	60.
L. J. Milne	60.	Miss M. S. Thompson	60.
Miss R. M. Bartley	50.	Miss F. A. Wright	40.
Miss E. S. Carline	\$30.		



## Biology (Contd.) -

- Miss E. Fraser - Office Assistant, 1 January  
to 30 June (vice Miss Sewell) @ \$85. per month.
- William Smith - Laboratory Attendant  
(part time) from 11 January as  
required (vice J. Stovell) - - - @ 12. per week.

Faculty of Medicine -

## Neuropathology:-

- Miss H. P. Zett - Technician, 15 January  
to 30 June - - - - - @ 85. per month.
- Miss Isabel Pirie - Stenographer, 1 February  
to 30 June - - - - - @ 85. " "

A. J. V.  
Lehmann's  
salary.

The salary of A. J. V. Lehmann, a Senior Demonstrator in Botany, was increased by \$50. for the current session on account of extra services to be required of him.

Hastings  
Memorial  
Scholarship  
(A. H. Sellers)

A recommendation with regard to the appointment of Mr Alfred H. Sellers, a member of the present Sixth Year Class in Medicine, to the Hastings Memorial Fellowship, was laid on the table, to be taken up again after the examination results are determined next Spring; it being understood that if Mr Sellers graduates then the Board will make the appointment as recommended.

City of Toronto  
Dept. of  
Health -  
Dr. C. A.  
Corrigan.

There was presented a letter from Dean Secombe to the President with regard to the action of the Department of Health of the City of Toronto in appointing Dr. C. A. Corrigan, a part-time member of the staff in Dentistry, to take charge of Orthodontia in the schools of Toronto; and as to the establishment in the Dental Building of an Orthodontia Clinic in this connection. Upon the understanding that Dr. Corrigan's duties to the University are not interfered with and that there will be no expense whatever to it in the matter, the Board approved of the proposed arrangements and co-operation with the Department of Health for the purpose of such a clinic.

Leaves of  
absence -  
Miss M. B.  
Johnston.

Leaves of absence on salary were granted as follows:-  
To Miss M. B. Johnston of the library staff from  
15 July to 31 August, 1932, upon condition that she pro-  
vides a satisfactory substitute at her own expense.



2) Miss Margery Robinson  
Robinson

To Miss Margery Robinson of the Library Staff for one year from 1<sup>st</sup> May, 1932, in order that she may engage in Library work in England, she to provide a suitable substitute in exchange at her own expense, the suggested substitute being Miss Jacka of the Ipswich Public Library.

Amendments  
to Estimates

Transfers in appropriations were authorised as follows:-

Special Research:

'Physiology - "Salaries" to "Expenses" - \$410

'Applied Science - "Contingencies, including  
Bulletins and Stenography" to  
"Mining Engineering, Expenses" - 400

Physics  
Special  
Research.

An application from Professor Mc Lennan to be allowed to place orders now to the extent of \$1,000 against next year's Research appropriation was not granted as no Estimates have yet been passed.

Chartered  
Institute of  
Secretaries  
contribution  
re Evening  
classes.

There was reported the receipt of a cheque for \$2.50 from the Chartered Institute of Secretaries of London, England, being a contribution towards the work of our Evening classes in view of the fact that some of these classes are of use to students who are preparing for the examinations set by that Institute. This contribution was accepted with very cordial thanks.

Can. Engineering  
Standards  
Association -  
Dr Russell.

Upon motion of Dr Merchaut, Dr J. A. Russell was re-nominated a member of the Committee of the Canadian Engineering Standards Association for three years from 31<sup>st</sup> March, 1932.

Copyrighting of  
radio lectures.

There was read a letter from the Solicitor (January 21<sup>st</sup>) giving his legal opinion upon the subject of copyrighting the University lectures given over the radio. Ordered that this matter stand for the present.

Provincial  
Government -  
rights in  
Helium Gas  
wells.

There was read a communication from Professor Mc Lennan to the President, with regard to the Helium Gas wells, to the effect that the Provincial Government be asked to retain the present rights in the four Henry wells and in the Kidd well at Inglewood, it being his opinion that these wells, if conserved, would give a moderate amount of Helium for



a considerable time; and that all other rights be abandoned. The Board concurred in this recommendation and the Secretary was directed to transmit the same to the Department of Mines.

Report Number 98 of the Finance Committee  
was read as follows:-

The Finance Committee begs to report to the Board of Governors:-

1- Your Committee has had under consideration the suggestion made by the Federated Colleges that the present Arts tuition fee of \$75 a year be increased. Your Committee has also discussed the proposal, in so far as it would affect University College, with Principal M. W. Wallace, who has submitted at the Committee's request a memorandum embodying his views, a copy of which is attached.

Notwithstanding the arguments advanced by the Principal, your Committee feels that the result of such an increase in the revenue of the University should not be ignored, having regard to the general financial situation. There are at present some 1,500 students registered in University College, and an increase of \$25 per student would produce a substantial sum, even allowing for some diminution in numbers as a result of such increase.

Your Committee accordingly recommends:-

(a) That the present tuition fee in Arts be increased from \$75 to \$100 per annum;

(b) That such increase take effect with the opening of the year 1932-33;

(c) That a certain percentage, say \$5.00, of such increase be set aside for a fund to provide for loans or bursaries to deserving students, the details of administration of this fund to be settled later.

2- Your Committee recommends that \$250,000 par value of Dominion of Canada 5 1/2% Bonds, maturing 1 November, 1934, be sold @ 99.50 and accrued interest, and that with the proceeds of this sale together with other available funds there be purchased \$330,000 par value of the new issue of Province of Ontario 5 1/2% Bonds,

1 line

Art fees,  
University  
college,  
increased.

Portion to be  
reserved for  
loans, etc.

Exchange  
of  
securities.



due 1 February, 1947, @ 95.50, yielding approximately 5.96 %.

All of which is respectfully submitted.

(Sgd.) J. A. Russell.

Chairman.

22 January, 1932.

Re Fees  
increase

Dr Russell moved the adoption of the report. Resolved, that the foregoing report be and the same is hereby adopted with this amendment, viz.: That the percentage referred to in Sub-Clause (c) of Section 1 be an amount not exceeding one-third of the revenue to be derived from the increase in the fee.

The wording to be inserted in the Calendar, as also that of any earlier public announcement, is to be settled by the President.

Students'  
Administrative  
Council.

Report Number 17 of the Special Committee  
on the Students' Administrative Council  
was read as follows and adopted:-

To the Board of Governors:-

Gentlemen -

Compulsory  
fee.

Your Committee on the affairs of the Students' Administrative Council begs to report that in its opinion the situation this year in connection with the publication of "The Varsity" shows an improvement, and in view of this your Committee recommends that the compulsory fee levied upon the students for the support of the Council and its publications be continued for the year 1932-33.

Respectfully submitted.

(Sgd.) J. A. Russell.

Chairman.

22 January, 1932.

Needs of  
Library.

A deputation consisting of Dean McDermon, Principal Wallace, Provost Cosgrave, Professors Kennedy, Lynde, Loring, Henderson and the Librarian, waited upon the Board and was heard on the subject of the needs of the Library, both as regards



an extension to the present building, and urgently required additions to books and periodicals. After a lengthy discussion the Chairman promised a full consideration of the matter, and the deputation withdrew.

Indexed 9.

The meeting then adjourned at 6.15 p.m.

Approved 11<sup>th</sup> February 1932  
H. J. Gody  
Chairman.



Minutes of meeting of the Board of Governors held in the Board Room, Lincoln Hall, on Thursday, 11<sup>th</sup> February, 1932, at 4 p.m.

- Present -

The Chairman	The Chancellor
The President	Mr. Russell
Mr. Gibson	Mr. Anderson
Major Amour	Mr. Bruce
Mr. McCarthy	Mr. Merchant
Chief Justice Rose.	

The Bursar was present as Secretary.

The minutes of the last meeting were read and confirmed.

Committee re  
Loan & Bursary  
Fund

Arising out of the minutes the following were appointed a Committee to administer the Loan and Bursary Fund to be created from the increased fee in Arts:-

The President of the University  
The Principal of University College  
Mr. J. J. Gibson.

Upon motion of the Chancellor, seconded by the President, resolved, that the President be asked to convey to Sir Joseph Blavell the deep sympathy of the Board in his recent bereavement.

Appointments

The following appointments were made upon the recommendation of the President and the salaries were fixed at the amounts set opposite the respective names:-

- For 1931-32 -

Faculty of Arts-

Professor, E. F. Burton - to be Acting Head of the Department of Physics until 30<sup>th</sup> June, 1932.

Faculty of Medicine-

Anatomy:-

C. E. A. Hassard - Demonstrator for the Easter Term 1932 (vice Mr. J. A. Sullivan, resigned) - £100



## Anatomy (Contd):-

Demonstrators, Histology and Embryology,  
for the Easter Term, 1932:-

W. H. Wilson - £100. J. M. Dale - £50  
Mr. G. de Souza - £50

## Medicine and Clinical Medicine -

W. Wray Barraclough, - Junior Demonstrator,  
Paediatrics - 150.

## Faculty of Applied Science -

H. J. Reilly - Assistant Mechanician, Mining  
Engineering, 25 January to 8 June - @ 30. per week

## Special Research -

G. A. Phillips - Research Assistant, Civil  
Engineering, for February - 140.

## University Extension -

Workers' Educational Association Classes -  
- Lectors -

Dr. L. J. Morgan - Economics at Labour Temple - 40.

Mr. R. Luman - " Stratford } travelling - 50.

Dr. H. A. Logan - " " } expenses - 50.

J. G. Perold - " Humber Bay } additional - 120.

Dr. R. B. Liddy - Psychology at London - 100.

- Farmers' Classes at Sharon and Aurora -

## Economics:-

Professor W. M. Drummond - at Sharon, - 90.  
travelling expenses additional.

At Aurora - travelling expenses additional in each case:-

Dr. H. A. Lurie - £10. J. F. Parkinson - 30.

D. C. Mac Gregor - 30. H. R. Kemp - 10.

Dr. L. J. Morgan - £10.

## Evening classes:-

Dr. J. R. Ponder - Instructor, Mathematics - 150.

Arthur Limer - For lantern operator - 40.

road-  
casting

A suggestion that certain additions be made to the list  
of lecturers for broadcasting purposes for the present  
year was not entertained.

occupational  
therapy &  
hydrotherapy.

Upon the recommendation of the President it was  
decided that the courses in Occupational Therapy and  
Hydrotherapy should not be offered again next year.

The President reported that a Mr. Brown had requested an  
extension, for a short period, of the engagement of







Governors in this regard; that the Board did not decide that no married women should be employed, but merely in a qualified way determined that where the husband was by reason of his earnings in a position to maintain his family it was inexpedient, except in special circumstances, to employ the wife in the service of the University; and that they see no reason to change the decision arrived at as a matter of general policy, as each case will be carefully reviewed before being dealt with.

Government  
Expenditure.

The Bursar submitted his statement, duly audited, of the expenditure made by him during the month of January, and the same was laid on the table.

Communications were presented and dealt with as follows: -

British  
Empire  
Trade Fair.

From the Deputy Minister of Trade and Commerce, Ottawa, forwarding a certificate of participation of this University in the British Empire Trade Exhibition at Buenos Aires.

Dept. of  
Health  
payment to  
Counaught  
Laboratories.

From the Deputy Minister of Health, Toronto, stating that the vote of \$18,000 (Eighteen Thousand Dollars) inserted in the current Estimates of the Department of Health for 1932 will be paid to the Counaught Laboratories instead of to the School of Hygiene, in accordance with an agreement between the Government, the Counaught Laboratories and the Rockefeller Foundation.

Toronto  
Association  
of Occupational  
Therapists.  
Street Fair

From the Toronto Association of Occupational Therapy asking for permission to use the University property fronting on Devonshire Place for the three days, June 2, 3 and 4, 1932, for the purpose of holding a Street Fair in aid of the Association's work, and stating that they intend to apply to the City Council for permission to close the street on those days. Ordered that the application be granted subject to the same regulations as on the former occasions, and that approval be given to the proposed application to the City Council.



Benefactions -  
Graham  
Campbell  
donates  
"Maurice  
Hulton  
Fellowship."

From Graham Campbell, Esquire, with a donation of Province of Ontario 5 1/2% Bonds due in 1947, to the par value of Five Thousand Dollars (\$5,000), for the purpose of founding a Fellowship, to be of the value of \$250 per annum at present, to be called "The Maurice Hulton Fellowship", to commemorate the distinguished services of Professor Hulton, and to be awarded to the student in the final year of his course who, having taken first-class honours in all his examinations, obtains the best degree in Classics. This donation was gratefully accepted and the matter was remitted to the Senate for the purpose of having a Statute passed covering the terms of award, with the intimation that in the opinion of the Board it would be preferable to use the term "Scholarship" instead of "Fellowship"; this point and the other terms to be settled with the donor before the Statute is completed.

Reduction  
in salaries  
of staff.

The Chairman referred to a communication he had received from the Prime Minister asking that the matter of a reduction in the salaries of the staff of the University be taken up by the Board.

It was moved by Major Arncliffe,  
seconded by the Chancellor,

That the Board approve of a reduction in the salaries at present paid to members of the staff and order that such reduction come into effect as and from 1st March next, and that the scale of such reduction be the graded scale recently adopted by the Provincial Government in connection with the salaries of the Civil Service.

Dr Russell moved in amendment,

seconded by Mr MacCarthy,

That all the words of the motion after the first word "that" be struck out and the following substituted therefor:-

"The Board approve of the general principle that a reduction be made in the salaries at present paid to the staff and direct that the matter be referred to the Finance Committee for a speedy report as to the details of such reduction and the date at which the same shall come into effect."



The amendment having been put was lost on a division. The motion being then put was carried on a division and it was -

Resolved, that the Board approve of a reduction in the salaries at present paid to members of the staff and order that such reduction come into effect as and from 1st March next, and that the scale of such reduction be the graded scale recently adopted by the Provincial Government in connection with the salaries of the Civil Service.

Ordered that it be referred to the Finance Committee to report upon certain points as to which the Bursar asks for instructions in connection with carrying out the terms of the resolution now adopted.

Indexed.  
4.

The meeting adjourned at 6.30 p.m.

Approved 25 Feb. 1932

H. J. Cody

Chairman.



Minutes of meeting of the Board of Governors, held in the Board Room, Sincere Hall, on Thursday, 25<sup>th</sup> February, 1932, at 4 p.m.

- Present -

The Chairman

The Chancellor

M<sup>r</sup>. Russell

M<sup>r</sup>. Anderson

Sir Joseph Flavelle

M<sup>r</sup>. Merchant

M<sup>r</sup>. Rogers

The Vice-Chairman

The President

M<sup>r</sup>. Gibson

M<sup>r</sup>. Bruce

Colonel Goodenham

M<sup>r</sup>. McCarthy

The Bursar was present as Secretary.

The minutes of the last meeting were read and confirmed.

arising out of the minutes there was read a letter from Sir Joseph Flavelle thanking the Board for their sympathy and for the flowers sent on the occasion of the death of Lady Flavelle.

Appointment,  
W<sup>m</sup>. Kibbinga.

Upon the recommendation of the President William Kibbinga was appointed as an Assistant to the Mechanician in the Department of Civil Engineering: Municipal and Structural for 3 $\frac{1}{3}$  months from 1 March, 1932, at a salary at the rate of seventy-five dollars (\$75<sup>00</sup>) per month.

A. Pitt

Miss M. Annetts

The salaries of A. Pitt, and of Miss May Annetts, Demonstrators in the Department of Physics, were each increased by \$100 (One Hundred dollars) for the session 1931-32 on account of extra services to be required of them.

Tutors,

Graduate

Nurses'

course.

(vide Feb. 11)

The appointment of M<sup>r</sup>. G. A. MacMullen as tutor for the course in Teaching and Administration for Graduate Nurses at \$60 for the session was cancelled, and it was ordered that \$50 be added to the remuneration to be paid to Miss G. L. Rowan as tutor in the same course.

Leave of absence.

Miss Forster

Leave of absence was granted to Miss Jean Forster,



Assistant Instructress in Physical Education, from 1<sup>st</sup> May for the balance of the session, her duties in the department to be provided for without additional expense.

Amend-  
ments to  
Estimates

Additional appropriations and transfers in appropriations were granted as follows:-

Additional:-

Psychology - Supplies - \$150.

Transfers:-

Physics - "Laboratory and Workshop Assistance" to "Salaries of Demonstrators, &c." - 200.

Pathology - "Apparatus" to "Supplies" - 500.

Surveying - Summer Camp -  
"Equipment and Improvements"  
to "Maintenance of Camp" - 30.

Explosion  
in Mining  
building

Recognition  
of services  
of A. S.  
Hunt

The President reported that an explosion of a piece of apparatus had taken place in the Mining building, resulting in the death of one student and severe injury to another. The Board decided to pay the hospital, funeral, and other incidental expenses arising out of this accident. They also ordered that a letter of appreciation for his splendid services be sent to A. S. Hunt, glassblower, together with a cheque for \$50. as compensation for material damage sustained by him as a result of his endeavours to be of assistance.

Examina-  
tions +  
fees.

The question of admitting to the spring examinations certain students who have not paid their fees was left in the President's hands with power to act, the results of such examinations to be withheld until payment be made.

Scholarship  
holders in  
the B. M. A.  
Residence

A recommendation by Principal Wallace that there be granted an enlargement of the special reduction given in the University College Men's Residence to Scholarship holders was presented by the President. Action on this was deferred.

Universities  
Bureau of the  
British  
Empire

Upon the recommendation of the President the Board agreed to the request of the Universities Bureau of the British Empire, to which it at present contributes a subscription of £60. per annum, that this University



Prof. J. B.

The Bureau

representation

should become an ordinary member of the Bureau under the terms of the Articles of Association now laid before the Board; and decided to nominate Professor J. B. Mc Lennan as its representative in Great Britain for the purposes of the Association.

Benefactors -

Imperial Oil

Graduate

Scholarship.

Donations were reported as follows:-

A continuance by Imperial Oil, Limited, for the session 1932-33 of its subscription of \$500. for a Graduate Fellowship.

2) Mrs

Augustine

Fitz Gerald.

A gift to the Library of books and paintings from Mrs Fitz Gerald of 19 Princes Gate, London, England, this gift being made by Mrs Fitz Gerald in memory of her late husband, Mr Augustine Fitz Gerald, and especially of her husband's father, Mr. William Fitz Gerald, who was third head boy at Upper Canada College in 1835-36. The donation includes a large number of early classical texts, a number of valuable modern editions, and some beautiful bindings, together with the following paintings:-

An original antique drawing by J. M. W. Turner, R.A.,  
"Pembroke Castle" (with modern frame).

An original modern drawing by Sir E. Burne-Jones,  
"Mercury and Love" (with modern frame).

An original modern oil painting by Sir E. Burne-Jones.  
"Lady" (with modern frame).

An original modern oil painting by A. Fitz Gerald.  
"Fontaine de Juvence" (with old frame).

An original antique drawing by Boucher.  
"Study of figures" (with modern frame).

An original modern oil painting by English School.  
"Man".

An original modern oil painting by Monticelli.  
"Landscape" (with modern frame).

An original modern oil painting by Delacroix.  
"Jungle scene".

An original modern oil painting by Fantin la Tour.  
"Venus and Cupids" (with modern frame).

Resolved that the cordial thanks and appreciation of the Board be recorded and communicated to these donors.



Other communications were presented by the Secretary as follows: -

Whitney  
Estate.

From H. H. Davis, K. C., in reference to the Whitney Estate, that the Minnesota Charities have entered an appeal to the Judicial Committee of the Privy Council from the recent judgment of the Court of Appeal of this Province.

Amend-  
ment to  
University  
Act

From the Solicitor, with draft of the amendment to the University Act which the City of Toronto proposes to introduce at the present session of the Legislature. The Chairman of the Finance Committee and the Chairman of the Property Committee were asked to hold themselves in readiness to attend when the Bill comes up in Committee of the House, and in the meantime W. Merchant was asked to see the Minister of Education with regard to the matter.

Workers'  
Educational  
Association -  
charter.

From the Provincial Secretary's Department, asking if the Board is prepared to state definitely that it has no objection to a charter being granted to the Workers' Educational Association of Ontario. Deferred for further information which the President was asked to obtain from the Director of University Extension.

Can. Federa-  
tion of Univ.  
Women.

From the Canadian Federation of University Women, under date of 19th February, further with regard to the question of the employment of married women in the University.

Statute of  
Senate.

From the Registrar with Statute of Senate Number 1182 - "Respecting certain amendments to the Calendar of the Faculty of Arts for the session 1931-1932", for approval. The Statute having been read was approved.

Increases  
in certain  
Fees.

From the Registrar to the President with recommendations regarding increases in certain fees to correspond with the recently increased Arts fee. Upon the recommendation of the President it was

ordered -



ordered -

Tuition fees  
for occasional  
students.

(a) That the tuition fees for occasional students in Arts be increased as follows, to come into effect at 1<sup>st</sup> July, 1932:-

	For the Session	For the Summer.
For a course in any one subject.	\$20.	\$10.
Maximum fee	100.	50.

2) 'Teachers'  
Course &  
Correspondence  
Courses

(b) That the tuition fee for students in the Teachers' Course be increased from \$15. to \$20. per subject, and the fee for correspondence work from \$3. to \$4. per subject, these increases to come into effect at 1<sup>st</sup> July, 1932 (but not to apply to the Summer Session of 1932, for which students have been preparing under the current Arts calendar).

3) Course in  
Commerce &  
Finance

(c) That the annual fee for students enrolled in the Course in Commerce and Finance be increased, effective 1<sup>st</sup> July, 1932 -

From \$110 to \$135, or

By instalments - from \$55. to \$68. and  
from \$56. to \$68. respectively.

That for those enrolled in Victoria, Trinity and St. Michael's Colleges the annual fee payable to the University be increased -

From \$60 to \$85, or

By instalments - from \$30 to \$43, and  
from 31 to 43 respectively.

These new fees in Commerce and Finance to include tuition, library, laboratory and one annual examination.

Course in  
Sociology.

From the Registrar to the President, 16<sup>th</sup> February, regarding an Honour Course in Sociology. Deferred for further consideration.

From the Engineering Society transmitting a resolution adopted by the Society as follows:-

Engineering  
Society re-  
payment to be  
used to create  
loan fund.

(a) Moved, that the Engineering Society suggest to the Board of Governors that the sum of \$3800. repaid to the Board of Governors be used to create a loan fund for students in the Faculty of Applied Science and Engineering; this fund to be administered by a committee consisting of professors of the Faculty of Applied Science and members of the Engineering



Alumni Association, and to have a purpose and structure similar to that of the University Loan Fund."

Administration  
Committee.

(b) Also nominating the following as the Administration Committee referred to in the resolution:-

Professor J. W. Bain, Mr. W. A. Osborne,  
Professor W. J. T. Wright,  
and, as ex officio member, the President of the  
Engineering Society.

Regulations  
as to  
administration  
of Loan  
Fund.

(c) Also submitting for approval the following recommendations as to the administration of the fund:-

1- This Loan Fund shall be known as the Engineering Society Loan Fund.

2- The purpose of this Loan Fund is to aid undergraduates of the Faculty of Applied Science and Engineering whose academic standing and character make them deserving of such aid. Applications from First Year students will be considered only in exceptional cases.

3- The total fund to be \$3800. which shall be held in trust by the Chartered Trust and Executor Company of Toronto.

4- The Fund shall be administered by a committee which shall consist of four members selected by the Engineering Society and approved by the Board of Governors. The President of the Engineering Society shall be an ex-officio member of this committee.

5- The administration committee shall submit a financial statement on October 31<sup>st</sup> of each year to the Board of Governors and to the Engineering Society.

6- The maximum loan to any one student, except under very exceptional circumstances, shall be \$100. More than one loan may be granted to any undergraduate, provided that his total outstanding indebtedness to this fund does not exceed \$200.

7- If granted a loan, the student shall sign a promissory note endorsed by a person meeting the approval of the administration committee; said note to bear interest at the rate of 5% per annum from the date of leaving the University or from the first day of June in the year of graduation. The endorsement of the note may be waived by the administration committee at their discretion if this condition would impose undue hardship upon the applicant.



8. A student receiving a loan amounting to or exceeding \$100. shall be required to provide life insurance payable to the Loan Fund to cover the amount of the loan.

9. All loans should be repaid as soon as possible, but shall mature not later than one year from the date of leaving the University or one year from the first day of June in the year of graduation, and shall bear interest after maturity at the rate of 6% per annum, retroactive to the original date of the note.

10. Applications for loans shall be made on forms obtainable at the office of the Engineering Society.

The Board concurred in the appointments to the Committee of Administration, and approved of all of the foregoing recommendations. They also directed that the Bursar pay over to the Chartered Trust and Executors Company the sum of \$3,000 to be held in trust by that Company for the purposes of such Loan Fund, the Company to make an annual accounting to the Board of its dealings with the fund.

Report Number 99 of the Finance Committee  
was read as follows:-

To the Board of Governors:-

Gentlemen:

In accordance with the direction given at the last meeting your Committee has had under consideration certain points which have been raised in connection with carrying out the terms of the resolution adopted with regard to a reduction in the salaries at present paid to members of the staff, and upon which a ruling has been asked; and would recommend as follows:-

1. That a minimum figure should be fixed below which the reduction shall not apply. There are a number of part-time appointments in various faculties and departments where the small or moderate stipend attached is in the nature of a honorarium, and with regard to which there is no permanency of employment. This group includes, in addition to certain persons engaged to give lectures on special subjects, various class assistants, demonstrators, clinicians, etc., at

Reduction in salaries  
120/12

Minimum figures to be applied



stipends ranging from \$100 to \$500, and some at higher figures. Some of these have already been paid in full for their sessional work. There are also clerical assistants, occasional library assistants, cleaners and other persons who are paid by the hour, week or month, but whose total remuneration for the year is so meagre that hardship is likely to result if a reduction is made in their cases.

In view of these circumstances and of the smallness of the sums involved, your Committee recommends that there be no reduction in the case of those persons receiving a total remuneration of \$800 or less during the year.

Payments for Extension work to be exempt.

2 - Certain professors and other members of the academic staff receiving a permanent salary are paid also for Evening classes, Local Lectures, Summer Session or other Extension work. The personnel selected varies from year to year and the work is therefore of an occasional character as far as the individual is concerned. Your Committee recommends that the reduction do not apply to such extra remuneration.

Pension contributions to be unchanged.

3 - It is recommended that the deductions now made from individual salaries as contributions to pension funds be not reduced in proportion to the salary reduction but remain on the same basis as if the salary had not been changed.

Hart House, re to share in reduction.

4 - Your Committee recommends that the separately administered departments - Hart House, Connaught Laboratories, Insulin Committee, Athletic Association, and the Students' Administrative Council, be required to share in the reduction in the same manner and to the same extent as the general staff.

Payments to Dr. Baerting & Best for Medical Research not affected.

5 - It is the opinion of your Committee that the annual payment of \$5,000 to Dr. Baerting and the annual payment of \$2,500 to Dr. Best from the \$10,000 grant made by the Legislative Assembly for the promotion of Medical Research, are not susceptible to control by the Board and cannot accordingly be reduced.

All of which is respectfully submitted.

(Sgd.) J. A. Russell,

Chairman.

22<sup>nd</sup> February, 1932.

Professor Syge

Also read a letter from Professor Syge to the President, 16<sup>th</sup> February, referring to the statements made



as to salary in the letter of June, 1930, notifying him of his appointment to the Professorship of Applied Mathematics.

The report having been considered clause by clause, was, upon motion of Dr. Russell, adopted. It was ordered that the cases of those persons who are paid in more than one capacity be dealt with in the following manner:-

Persons paid in more than one capacity:-

1) Paid by Bursar's office

(a) Where the whole salary of the individual is paid directly from the Bursar's office, the deduction is to be based upon the combined amounts as one total;

2) Paid by 2 paymasters

(b) Where the salary is paid in part by the Bursar's office and in part by a different paymaster from another source, the respective portions of such salary are to be regarded as separate units and the deductions assessed upon each unit.

Persons not fully employed not affected

Ordered also that the reduction be not applied in the cases of such persons as cleaners, attendants, groundsmen, and the mechanical trades, unless the employee be assured of full-time employment.

Approval was given to the form of a letter to be sent by the Chairman to the members of the staff who will be affected by the reduction.

Current Expenditure

The Bursar presented his Estimate, under By-Laws Numbers 16 and 50, of the amount required to defray current expenditure for the month of March. Ordered that an accountable warrant for three Hundred Thousand Dollars (\$300,000) be issued to the Bursar.

Resolved:

The meeting then adjourned at 6.30 p.m.

Approved. March 10, 1932

H. J. Cody  
Chairman.



Minutes of Meeting of the Board of Governors held in the Board Room, Lincoln Hall, on Thursday, 10<sup>th</sup> March, 1932, at 4 p.m.

- Present -

The Chairman  
The Chancellor  
Mr. Gibson  
Major Curran  
Mr. Massey

The Vice-Chairman  
The President  
Mr. Anderson  
Mr. Mc Carthy  
Mr. Merchant

The Bureau was present as Secretary

The minutes of the last meeting were read and confirmed.

Arising out of the minutes there was read a letter from Professor Bensley expressing his appreciation of the sympathetic consideration given by the Governors, when dealing with the temporary reduction in salaries, to the conditions and requirements of the present situation.

Appoint-  
ments.

The following appointments were made upon the recommendation of the President and the salaries were fixed at the amounts set opposite the respective names.

Faculty of Dentistry:-

R. Gordon Mc Lean - to be an Associate from 10<sup>th</sup> March, 1932, this to cancel previous appointment as Clinician, the salary remaining the same, i.e. £50. per annum.

(vide fol. 25)

The following for 1931-32 -

Faculty of Applied Science -

J. C. Graham - Demonstrator, Machine Design.  
(Department of Mechanical Engineering) from 1 March to 15 April @ £200. per month.

Social Science:-

Special Lecturers:-

Miss Marion B. Ferguson - Principles of Group work	- 50.
D. B. Harkness } Social Legislation	- 30.
Rev. F. Kovacs }	- 10.



Special Research -

Research Assistant:.

E. A. Phillips - Civil Engineering, for March. \$140.

W. E. Johnston - Mining Engineering,  
from 1 April to 30 June

@ 200. per month

Athletic Association -

Warren Stevens - Director of Athletics

for one year from 1 April, 1932, @ 4,000. per annum  
to be paid from the funds of  
the Association.Honour  
course in  
Sociology.

The Board again took up for consideration the representations made by the Senate regarding an Honour course in Sociology, which had been before it at the previous meeting. After further discussion it was resolved that the Board approve of the establishment of such a course, the first year to be offered in the session 1932-33, on the understanding that the Board is not committed to any further expense beyond what is involved in the first two years; and that an announcement be made in the calendar to the effect that in the event of the course not being continued through the third and fourth years the students enrolled will be afforded an opportunity to graduate through some related department.

Modern  
Language  
Dept. travelling  
allowances  
cancelled.

The President presented a recommendation from the Department of German that Professor Fairley be chosen as the member of the staff to receive the travelling allowance for study abroad during the coming vacation. In view of the financial situation the Board decided that they must cancel for this year these travelling allowances, and directed that the Modern Language Departments be so notified.

Fees for com-  
pletion of  
standing.

Authority was given for the changing by the Registrar, in addition to the existing fee of \$1.00 for certificates of standing, a further fee of 25¢ for each additional copy supplied.

Transfer of  
expenses.

A transfer of \$300 from the appropriation for "Salaries" to that for "Expenses" under the head of Special Research, Dentistry, for the present fiscal year, was granted.



Applied  
Science  
requisitions.

The President presented a letter from Dean Hirtbell with regard to certain requisitions for apparatus, which had been questioned by the Bursar in view of the late date at which they had been sent in, giving explanations and making an appeal that they should be allowed. The items of \$340, Civil Engineering, and \$1,029, Electrical Engineering, were referred to the Finance Committee for further consideration, and the Bursar was authorised to pass now the item of \$75. for the Department of Chemical Engineering, and also requisitions for a typewriter and additional desk required in the Faculty office.

W. E. A.  
incorporation.

The President read a further letter from the Director of University Extension giving additional information regarding the Workers' Educational Association of Ontario, and there was also read a communication from the Provincial Secretary's Department stating the names of the applicants for incorporation and the objects as set out in the petition for the charter. Dr. Merchant having given the Board a very complete explanation of the situation from the educational standpoint, the Chairman, the President and Dr. Merchant were appointed a Committee to meet representatives of the W. E. A. for discussion of the matter.

Current  
Expenditure.

The Bursar submitted his statement, duly audited, of the expenditure made by him during the month of February, and the same was laid on the table.

U. C.  
Alumnae  
Association re  
married  
women

A communication from the University College Alumnae Association, transmitting the following resolution:

"That the University College Alumnae Association desires to put itself on record as opposed to the policy of dismissing married women from the staff of the University",  
was read and received.

Sir Bertram  
Windle  
Estate.

Also read a letter from the Solicitor stating that the Capital Trust Corporation hold, as Executor of the Estate of the late Sir Bertram Windle, 5 shares of Canada Permanent Mortgage Corporation Common, inventoried @ \$240. per share, and 27 shares of Consumers' Gas Company Common, inventoried @ \$194 per share, and total



these stocks having depreciated very considerably from the inventoried price and not being trustee investments the Executor wishes to ascertain the views of the parties interested in the residue as to whether he should continue to hold them or whether they should be sold at the present market price. The Board declined to give any opinion as to how the Executor should proceed.

Students' Administrative Council.

Toronto University.

There was presented a recommendation from D. J. A. Russell, Chairman of the Special Committee on the Students' Administrative Council Matters, that the funds of the Students' Council at present in the Bursar's hands be now turned over to the Council in accordance with their request. The Board concurred in this recommendation and authorised the payment to the Council of the amount, \$7,976.88, and interest, it being understood that the Council will continue to retain a sufficient sum to take care of the liability with regard to "Toronto University" until the whole of that liability shall have been overtaken.

Report Number 5 of the Committee upon the Pension Scheme for the Administrative and Clerical Staff was read as follows and adopted:-

To the Board of Governors,  
University of Toronto:

The undersigned, acting as a Committee upon the Pension Scheme for the Administrative and Clerical Staff, beg to present herewith the following recommendations:-

Death of  
Mr. H. Moltram.

1- G. H. Moltram, caretaker of the Men's Residences, died on 11<sup>th</sup> February. He was born on 3<sup>rd</sup> October, 1873, and entered the service 1<sup>st</sup> October, 1914. The widow having been his wife since September, 1895, is eligible for a pension under clause 8 of the regulations which became effective 1<sup>st</sup> October, 1929, such pension not to exceed one-half of the pension to which the said wife would have been entitled had he been pensioned at the date of his death. The average monthly salary for the last five years having been \$123<sup>33</sup>, Moltram would have been entitled, if pensioned in February, 1932, to a monthly allowance of \$34.94, and your Committee



Pension to  
Mrs Florence  
Lucy Mottram.

accordingly recommend that Mrs Florence Lucy Mottram be granted a monthly allowance of \$17<sup>47</sup>/<sub>100</sub>, to take effect from 1<sup>st</sup> March, 1932.

Miss M.  
Burt  
applies for  
re-instate-  
ment in  
fund.

2 - Miss Margaret Burt, a clerk in the Department of Mechanical Engineering, who had been appointed to the staff in October, 1925, automatically became a contributor to the pension scheme when it was initiated in October, 1929. On account of ill health she was obliged to resign shortly thereafter, and left the service on 30<sup>th</sup> November, 1929, her contributions being then repaid to her. Her health having improved she was re-appointed to her old position at 1<sup>st</sup> January, 1931, and has since applied for re-instatement in the fund. The point arises whether she should be so re-instated at the rate of contribution formerly assessed upon her, or whether she should be required to pay the higher rate applicable to her increased age.

Rule for  
re-instate-  
ment

Your Committee recommend that it be laid down as a general rule, governing this and similar cases where there has been a definite break in the service, that no person be re-instated in the fund except upon payment of the rate for the attained age of the individual at the date of re-entry.

Respectfully submitted,

(Sgd.) F. A. Mowle

(Sgd.) M. A. Mackenzie

(Sgd.) A. D. Le Par.

9 March, 1932.

J. A. Reed  
on Committee  
re Centenary  
anniversary  
of Toronto

The Chairman stated that he had received a letter from the Mayor requesting that a member of the University be nominated to act on the General Committee in charge of the plans for celebrating the 100<sup>th</sup> anniversary of the incorporation of Toronto as a City. The Board appointed Mr. J. A. Reed as the University representative on that Committee.

Royal Ont.  
Museum -  
deduction  
from salaries

The Chairman informed the Board that the Trustees of the Royal Ontario Museum had directed that a temporary deduction from the salaries of the staff of that institution be made on the same scale and basis as that recently put into effect in the University.



Government  
Grant  
reduced.

Also, that the Prime Minister had intimated to him that the Special Grant to the University for the current fiscal year would have to be reduced by Two Hundred Thousand Dollars (\$200,000), the Government finding it necessary to make this reduction in view of the financial situation.

Inderted.

The meeting then adjourned at 6 p. m.

Approved March 24. 1932

H. J. Gody

Chairman.



Minutes of meeting of the Board of Governors held in the Board Room, Simcoe Hall, on Thursday, 24 March, 1932, at 4 p.m.

Present:-

The Chairman  
The Chancellor  
Colonel Goodenham  
Mr Mc Carthy  
Mr Young  
Mr Merchant  
Mr Bruce

The Vice-Chairman  
The President  
Mr Osler  
Mr McCulloch  
Mr Mc Donnell  
Mr Gibson  
Mr Anderson

Mr Russell.

The Bursar was present as Secretary.

The minutes of the last meeting were read and confirmed.

O.-i.-c.  
McDonnell  
vice Miller  
as Governor.

There was read an Order-in-Council, dated 9<sup>th</sup> March, appointing Thomas Edward Mc Donnell, Esquire, as a member of the Board of Governors to fill the unexpired term of the late Daniel Miller, Esquire. The Chairman welcomed Mr Mc Donnell to the meeting and the latter took his seat.

Appoint-  
ments.

The following appointments were made upon the recommendation of the President and the salaries were fixed at the amounts set opposite the respective names:-

- For 1931-32 -

Social Science Department:-

Special Lecturers, Child Welfare:-

Mr Helen Lawrence - £25. Miss Norah Lea - £25.  
Frank Sharpe - £20.

Special Research:-

Dr Margaret S. Thompson - Research

Technician in Anatomy, 1 April

to 30 June - - - - - @ £12 per week.

Univ. Extension  
Public Health  
Nurses Course

Approval was given to the holding of a three-day course for Public Health Nurses on May 30<sup>th</sup>, 31<sup>st</sup> and June 1<sup>st</sup> of this year, the fee for the course to be £3 per student.



and the expenditure to be charged to the current appropriations in the Department of University Extension,

Body Matriculation  
Scholarships

Upon the recommendation of the Council of University College it was ordered that the conditions of award of the two Body Matriculation Scholarships be waived by reserving these Scholarships for students whose homes are outside the City of Toronto.

Gertner Davis  
Fellowship  
Carl Schott  
Miss E. B.  
Barton.

There was also reported from the University College Council the appointment by the German Austro-schdienst of Dr Carl Schott as the Gertner Davis Exchange Fellow to this University for the academic year 1932-33, and the selection by the College Council of Miss E. B. Barton for appointment to the same Fellowship from this side.

Travelling  
allowances.

There was read a letter from Professor Fairley, Chairman of the Joint Committee on Travelling Allowances, asking that the Board reconsider their action in suspending the grant for this year. The Board felt, however, that they must adhere to their decision.

Professor  
Tracy.

A letter from Professor Tracy, making a claim that his salary be paid to 30<sup>th</sup> September next on account of the fact that when appointed lecturer in 1893 his salary had dated from 1<sup>st</sup> October, was referred to the Finance Committee for consideration.

Botanical  
building  
opening.

The President was authorised to carry out the arrangements for the opening of the new Botanical building on June 8<sup>th</sup> next in accordance with the general outline submitted by him.

Benefactions  
Massey  
Foundation  
at Hart House.

The President reported a communication from the Warden of Hart House that the Massey Foundation has made a grant to the House of \$2,000 for the purpose of enlarging the quarters now occupied by the Camera Club this amount being in addition to an expenditure of \$2,000 which is being made by Hart House itself; and asking that authority be given for the carrying out of the project. The Board approved of the work being proceeded with and directed that their very cordial thanks for this further evidence of generosity and interest in the work of Hart House be conveyed to the Honorable Vincent Massey for



himself and the Massey Foundation.

Photography.

An additional appropriation of \$200. for "Supplies" in the Department of Photography was granted.

Apparatus  
requisitions.

The Bursar was instructed to refuse all requisitions for apparatus for the balance of the present fiscal year unless <sup>the President is</sup> satisfied that the purchases are absolutely necessary.

Accommoda-  
tion in Faculty  
of Applied  
Science.

A report of the Committee on Accommodation, etc., in the Faculty of Applied Science was left in the President's hands with instructions to transmit it to the Chairman of the Property Committee after he has studied it himself.

Leave of ab-  
sence to  
President.

The President was granted leave of absence for the month of April.

Current  
Expenditure.

The Bursar presented his Estimate, under By-Laws Numbers 16 and 50, of the amount required to defray current expenditure for the month of April. Ordered that an Accountable Warrant for Three Hundred Thousand Dollars (\$300,000) be issued to the Bursar.

Report Number 191 of the Property Committee  
was read as follows:-

The Property Committee begs to report to the Board of Governors:-

Grace Church  
Cricket Club -  
front lawn.

1- The Grace Church Cricket Club has made application for the use of the front lawn during the coming season, and your committee recommends that this be granted on the same terms and at the same rental, \$100., as last year.

Mining  
building  
repairs.

2- In order to provide for the repairs rendered necessary as a result of the damage to the Mining building caused by the recent explosion in one of the laboratories, the Superintendent applies for an additional appropriation of \$500., and your committee recommends that this be granted.

Watt vice  
Mottman.

3- Your committee concurs in the Superintendent's recommendation that G. W. L. Prath be appointed caretaker



of the Men's Residence, vice Mottram, deceased, at a salary of \$1,350 per year, the appointment to date from 1<sup>st</sup> April, 1932.

Claims of  
Coal Companies  
for consideration  
re surcharge,  
or

4 - The Superintendent reports that the four coal companies (Canada Coal Limited, Century Coal Company Limited, Cosgrove and Company Limited, and the Milnes Coal Company Limited) supplying bituminous coal to the University this year, have made claim for consideration, as it affects them, in connection with a freight surcharge of 6¢ a ton placed on coal, effective January 4<sup>th</sup> last, and for exchange on freight and the mine price of coal since September 22<sup>nd</sup>.

As the order to the Milnes Coal Company Limited called for their coal to be in storage in Toronto by September 1<sup>st</sup>, 1931, before any of these factors came into effect, this firm have withdrawn their claim.

On shipments received up to March 1<sup>st</sup> the approximate amounts of the other claims for surcharge, and for the payment of exchange in full, would be as under -

Century Coal Company Limited	- \$1,500.93
Cosgrove and Company Limited	- 817.77
Canada Coal Limited	- 672.09

The Superintendent is of the opinion that the University is under no legal obligation to meet these claims and that any relief given could be on compassionate grounds only; and your Committee recommends that no allowance be made.

De Haviland  
Aeroplane at  
Museum to  
be presented to  
Board of  
Education

5 - The Superintendent reports that it will soon be necessary to move from its present location in the Royal Ontario Museum the De Haviland Aeroplane presented to the University by the Royal Air Force and since stored in the Museum. The Trustees have received a request from Principal Kirkland of the Central Technical School that the aeroplane be turned over to the Board of Education for demonstration purposes in his school. As the machine does not fit in with any of the Museum collections and as Professor Angus, who has been consulted, is not interested in its retention by the University, your Committee recommends that the aeroplane be presented to the Board of Education in compliance with Principal Kirkland's request.



Proposed  
extension  
to Library.

6- In connection with the proposed extension to the Library, the Superintendent has received a report from Mr. Wallace stating that in the opinion of the sub-committee appointed in this connection it would be desirable if the Architect, the Superintendent and the Librarian could visit some of the newer libraries in the United States before definite plans were submitted to the Library Committee. Although the Superintendent agrees with the Librarian that some such survey is desirable, your Committee feels that this is not an opportune time to incur any expenditure for the purpose.

Proposed  
Dunlap  
Observatory  
Building.

7- The Superintendent has submitted to your Committee plans for the proposed Dunlap Observatory Administration Building to be erected at an estimated cost of \$100,000, exclusive of furnishings and equipment, which plans Professor Chaut says have the approval of Mr. Dunlap and himself. Your Committee is of the opinion that before the Superintendent is authorized to complete working drawings and specifications, and call for tenders, a definite understanding should be arrived at with the donor as to the conditions surrounding the gift.

Re additions  
to Central  
Power  
Plant.

8- The Superintendent has asked that a decision be reached upon his reports of June 23<sup>rd</sup> and November 9<sup>th</sup> last in connection with additions to the Central Power Plant. Your Committee recommends that a Special Committee, consisting of the Chairman of the Board, the Vice-Chairman, the Chairman of the Property Committee, and Mr. Mac Culloch, be appointed to interview the Prime Minister at the earliest opportunity on the subject of providing funds to meet the cost of the work.

All of which is respectfully submitted.

(Sgd.) John J. Gibson,  
Chairman.

21<sup>st</sup> March, 1932

Dunlap  
Observatory  
Building

Upon motion of Mr. Gibson the report was adopted; and with regard to the Dunlap Observatory Building (Clause 7) the Vice-Chairman and the President were appointed a Special Committee to discuss terms and conditions with Mr. Dunlap, and with instructions to report back to the Board before any work is undertaken.



St. Hilda's  
College  
Alumnae re  
married  
women on  
staff.

Verdict re  
death of  
student as  
result of  
explosion.

Communications were presented and dealt with as follows:-

From the St. Hilda's College Alumnae Association, March 14<sup>th</sup>, with a resolution on the subject of the employment of married women in the University. The Secretary was directed to make the same reply to these ladies, and also to the University College Alumnae Association, as has already been sent (but omitting the last paragraph) to the Canadian Federation of University Women and to the University Women's Club.

From the Crown Attorney for the City of Toronto that the following verdict was rendered by the jury in connection with the inquest upon the recent death of a student from injuries received as a result of an explosion in one of the University laboratories:-

"That Vernon G. Wood came to his death February 17<sup>th</sup>, 1932, in the Toronto General Hospital from injuries received as the result of an explosion that occurred while an unauthorised experiment was being carried on on February 15<sup>th</sup>, 1932, by the deceased in the regular laboratory in connection with the University.

From the evidence no blame should be attached to either the manufacturers of the apparatus used or to any member of the faculty of the University.

We would suggest as a measure of safety that no material for experimental purpose be supplied any student except on the order signed by the faculty member in charge, he having approved of the procedure to be followed during the experiment."

The Secretary was directed to communicate the foregoing to the Deans of the various faculties for their information and action in connection with work carried on in the laboratories.

Statutes of  
Senate.

From the Registrar with Statutes of Senate Numbers 1177 - Respecting the David Dunlap Memorial Scholarships; 1188 - Respecting the Calendar of the Faculty of Music for the Session 1932-33,

for approval. The Statutes having been severally read and approved.

Diploma Course,  
Physical  
Education.

From the Registrar transmitting certain recommendations of the Senate with regard to the Diploma Course



in Physical Education. Ordered -

Fees.

(1) That there be imposed a supplemental examination fee of \$10 in the course leading to the Diploma in Physical Education, and -

(2) That exemption from payment of the ordinary \$4. Physical Training fee be granted to those students enrolled in the First or Second or Third Year of the new Diploma course who pay the annual fee of \$25. in addition to the fees paid by such students as undergraduates in the Faculty of Arts.

Margaret  
Eaton  
School  
affiliation.

From the Registrar transmitting the following extract from a report adopted by the Senate with regard to the possible affiliation of the Margaret Eaton School:-

"In the opinion of the Committee the essential difficulty is the fact that in the University of Toronto there is a course in Physical Education, involving instruction and examination, in a measure paralleled to the course given in the Margaret Eaton School. It would seem an anomaly to have in the City of Toronto two courses in Physical Education, one under the direct control of the University, and the other recognised by the University but administered by another body. For this reason it is the opinion of the committee that affiliation, as they understand the term, is not possible. However, the committee has come to believe that in the situation there is a possibility of a blending of interests to the advantage of physical education in the province, and would suggest that a joint committee of the Board of Governors of the University and the Senate be named to meet a committee of the Board in charge of the Margaret Eaton School to consider this possibility."

The Board were of the opinion that there should be a meeting between the committee of the Board and the committee of the Senate before such a joint body meets the representative of the Margaret Eaton School, and the matter was accordingly remitted to the Standing Committee on Education to meet a committee from the Senate at a date to be arranged.

From the Registrar transmitting report from the Faculty of Medicine to the Senate with regard to the



Report on  
proposed  
limitation of  
students in  
medical  
Faculty.

proposed limitation of students in that faculty.  
Resolved, that the Board will receive a small deputation  
from the Senate at its next meeting, and that in the  
meantime a copy of this report be forwarded to each  
member.

Entered 21.

The meeting then adjourned at 5.50 p.m.

Approved, April 14, 1932

H. J. Gody

Chairman.



Minutes of meeting of the Board of Governors held in the Board Room, Simcoe Hall, on Thursday, 14<sup>th</sup> April, 1932, at 4 p.m.

- Present -

The Chairman  
The Chancellor  
Dr. Anderson  
Major Ainslie  
Mr. Young  
Mr. McDermott

The Vice-Chairman  
Sir Joseph Flavelle  
Dr. Bruce  
Dr. Russell  
Mr. McCarthy  
Mr. Gibson

Dr. Merchant.

The Bureau was present as Secretary.

The minutes of the last meeting were read and confirmed.

Dunlop  
Observatory

arising out of the minutes the Vice-Chairman reported that he and the President had interviewed Mr. Dunlop, and had arranged that Dr. Chant and the Superintendent should prepare complete estimates of the cost of the Observatory, including the telescopes, domes, etc., the buildings to be erected, furnishings, roadways and all other details, these estimates to be submitted to Mr. Holden for discussion with Mr. Dunlop. The cost will be approximately \$222,000 for the telescopes and equipment, and \$140,000 for the buildings, etc.

The following appointments were made upon the recommendation of the President, submitted in his absence by the Secretary, and the salaries were fixed at the amounts set opposite the respective names:-

- For 1931-32 -

Faculty of Medicine:-

Dr. G. L. Watt - Junior Demonstrator, Obstetrics and Gynaecology - \$150.

Miss Virginia Potter - Technician (Medicine and Surgery), Neuropathology, from 1 April to 30 June - @ 85. per month

Special Research -

J. F. Phillips - Research Assistant, Architecture, for April - 50.

appoint-  
ments



Special Research (Cont<sup>d</sup>).

Research Fellows in Bio-Chemistry for June:.

B. F. Crocker	- \$100.	W. W. Johnston	- \$100.
H. W. Lemon	- 100.	L. B. Pett	- 100.

Ontario College of Education:.

Miss Gertrude Boyle - Lecturer in Book Cataloguing in the Library School, for the balance of the term in place of Miss Bassam who is given sick leave for the same period - 300.

Sick leaves

Death of  
Professor  
W. S. Guest.

A report of the death on 3<sup>rd</sup> April of Professor W. S. Guest, Assistant Professor in the Department of Electrical Engineering, was received with regret, and it was ordered that there be paid to the widow the balance of the salary which Professor Guest would have received up to 30<sup>th</sup> June next.

The Bursar presented the following memorandum as to Professor Guest's service:.

"Born - 27 January, 1873; died 3 April, 1932.

Service in the University as follows:-

Demonstrator - 1907-08 to 1911-12

Lecturer - 1912-13 to 1926-27

Assistant Professor - from 1 July, 1927.

= nearly 25 years of service.

Has been on sick leave for last three years.

"Professor Guest was on the old non-contributory plan of the Carnegie Foundation. The regulations of the Foundation require at least thirty years of service for even a disability allowance, and since Professor Guest could not yet have claimed that, there will be no allowance by the Foundation to the widow.

"Since 1 July, 1929, he had been contributing to the supplementary pension fund started by the University, his contributions to 31 March, 1932, amounting to \$309.37.

"In the regulations adopted by the Board in June, 1929, there is the following provision:-

'If a member should die in service after at least twenty-five years of service and should leave a widow entitled to pension, her pension will be one half of the pension to which her husband would have been entitled had he retired at the date of his



death, but her pension will in no case be less than £1,000. If such member should die in service before age 65 it will be assumed that he was entitled to pension on the ground of disability.

"If Professor Guest be considered to have completed 25 years service at the time of his death, his widow, in accordance with the above, would be entitled to a pension of £1,000 per annum from the University fund. The accumulations of £309.37 and interest would in that case be absorbed by the University.

F. A. Mowle.

13 April, 1932

Bursar."

Pension  
to Mrs  
Annie  
Guest.

The Governors decided to consider Professor Guest's service sufficient to warrant the voting to the widow of the pension to which she would have been entitled had the full twenty-five years been completed; and it was accordingly ordered that Mrs Annie Guest be granted a pension at the rate of £1,000 per annum, to take effect from 1<sup>st</sup> July, 1932, and to be paid in monthly instalments from the Academic pension fund.

Leave of  
absence:-  
Miss P.  
Fraser

Leave of absence with salary was granted as follows:-

To Miss Peggie Fraser of the Library staff from August 15<sup>th</sup> to September 15<sup>th</sup>, she to provide a satisfactory substitute at her own expense.

Miss M. E.  
Huntman

To Miss M. E. Huntman, Fellow in Physiology, three months from 1<sup>st</sup> May, for the purpose of study in England. Authority was given for the payment to Miss Huntman of the sum of £300. from the Medical Research Best Fund towards her expenses, as recommended by Professor Best.

Travelling  
allowance  
to Dr. Bott.

Other communications transmitted by the President were dealt with as follows:-

An enquiry from Professor Bott as to whether the Board would be willing to make any allowance towards his travelling expenses if he accepts invitations to the meetings next summer of the International Congress of Psychology at Copenhagen and of the Council of the British Association at York. In view of the present condition of the Budget the Board decided that they had no funds available for such an allowance.



Prospectus,  
St. George's  
School.

From the Committee in charge of the St. George's School for Child Study, transmitting for approval the revised Prospectus for the session 1932-33, which was approved and issuance authorised.

Free tuition  
re certain  
Scholarships.

From the Principal of University College with regard to a continuance of exemption from tuition fees to the holders of certain Scholarships. Pending a decision on the general question of granting free tuition, it was ordered that such exemption be continued for the session 1932-33 to the holders of the Alumnae Scholarship in Modern History, the Grasett Scholarship, the Lawler Scholarship and the Hutton Matriculation Scholarship.

Robert Simpson  
Co. Graduate  
Fellowship.

From the Robert Simpson Company, Limited, that they will continue for 1932-33 their donation of \$500 for a Post Graduate Fellowship; which was directed to be acknowledged with many thanks.

Broadcasting.

There was laid on the table a report from the Committee on Broadcasting of Lectures dealing with the series of forty lectures recently concluded.

Amendments  
to Estimates.

Additional appropriations and transfers were granted as follows:-

Durham College of Education.

Additional votes:

Class Supplies	\$920.
Office Supplies	500.
Practice Teaching	2,930.

The foregoing to be drawn from available balances at the credit of the College.

Transfers:

From the bulk appropriation of \$5,000 for additional maintenance of plant -

To caretaker's supplies	\$300.
Cleaning	1,700.
Gas, City Current and Occasional Fuel	600.

School of Architecture:

A transfer from "Apparatus" to "Supplies"	42.
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The following were appointed a Committee to consider what



Committee  
re test-  
imonial to  
President

steps should be taken towards raising a fund for the purpose of commemorating in some suitable way Sir Robert Falconer's services to the University:-

The Vice-Chairman  
Mr. Russell  
Major Amour  
Mr. McCarthy  
and Mr. Gibson (Convenor)

Current  
Expenditure.

The Bursar submitted his statement, duly audited, of the expenditure made by him during the month of March, and the same was laid on the table.

Statutes of  
Senate

Communications were presented and dealt with as follows:-

From the Registrar with Statutes of Senate for approval - Numbers -

1196 - Respecting certain amendments to the consolidated Statutes of the Senate (revision of 1929).

1197 - Respecting certain amendments to the Calendar of the Faculty of Arts for the session 1931-32.

1198 - Respecting the Maurice Hutton Scholarship.

The Statutes having been severally read were approved.

Maurice  
Hutton  
Scholarship  
Fund.

In connection with Statute Number 1198, the Chairman read a letter from Mr. Graham Campbell, and to meet Mr. Campbell's wishes as donor it was ordered that interest at the rate of 4% per annum be allowed on any uninvested balances of the Maurice Hutton Scholarship Fund.

Committee  
objections  
writing  
examinations  
on Saturdays.

From the Registrar, with request of the Senate that the Board name a Committee to confer with their Committee upon the matters dealt with in the report of the Council of the Faculty of Arts concerning candidates at the annual examinations who have conscientious objections to writing on Saturdays. The Board appointed the Chairman, the President and Mr. Merchant to meet the Committee of the Senate at a date to be arranged by the President.

From the Crown Attorney for the City of Toronto, transmitting a list of property, principally silverware and cutlery, belonging to various hotels and restaurants, and found



County  
is known  
Attorney re  
Fraternity  
houses.

by the police in certain fraternity houses recently searched. The Board directed that this letter be sent to the Acting Chairman of the Caput with the request that he call a meeting of that body to act without delay in investigating this matter and applying disciplinary measures. It was the feeling of the Board that the heads of all the fraternities in the City should be summoned by the Caput and required to give an undertaking that any such property in their possession would be returned to the owners or the police, and that there would be no repetition of the practice in future.

Report Number 100 of the Finance Committee  
was read as follows, and upon motion of Mr Russell  
adopted:-

The Finance Committee beg to report to the Board  
of Governors:-

Professor  
Tracy's  
claim.

1. Your Committee has considered the request of Professor Tracy that he should be paid three months' additional salary upon his retirement at 30<sup>th</sup> June because of the fact that when he was appointed as lecturer in 1893 his salary dated from 1<sup>st</sup> October of that year, and is of the opinion that in view of the precedent created by similar cases in the past this claim should be recognised. As, however, Professor Tracy's retiring allowance from the Carnegie Foundation, \$2570, supplemented by \$40. from the University to bring it up to half pay, will date from 1<sup>st</sup> July, it appears to be equitable to deduct the sum of the first three months' pension allowance from the amount claimed for three months' salary; and your Committee recommends therefore that the Board vote the sum of \$652.50 to Professor Tracy, being three months @ \$5,220, \$1,305, less three months' pension allowance @ \$2,610, \$652<sup>50</sup> = \$652<sup>50</sup>.

Apparatus  
requisitions,  
applied  
science.

2. Your Committee has also had under consideration the requisitions for apparatus from the Department of Electrical Engineering, \$1,029, and the Department of Civil Engineering, \$340, and recommends, in view of the representations made by Dean Mitchell as to the urgency of the requirements, that these requisitions be passed and charged to this year's funds.

3. Your Committee concurs in the recommendation



Refund of  
fees of late  
to R. Fee.

from the Assistant Dean and Secretary of the Faculty of Medicine that a refund of \$1.00 be made to the family of the late W. R. Fee, a student of the Fourth Year in Medicine, who died on March 27<sup>th</sup>, but who had practically ceased his attendance at the Christmas vacation. His fees for the year had been paid in full.

Department  
of  
Medicine:-

4. There have been laid before your Committee three letters from Professor Duncan Graham to the President regarding certain matters in connection with the Department of Medicine. Upon these your Committee would report as follows:-

Interest  
on Baton  
Endowment  
Fund.

(1) Professor Graham requests that the Baton Endowment Fund be credited with interest in the same manner as is done in the case of the Rockefeller Foundation Fund. The situations are not quite parallel as the Rockefeller Fund consists of a capital sum handed over for investment, the interest only of which is spent, whereas the Baton Endowment is made up of donations of \$25,000 a year for twenty years, commencing in January, 1919, and terminating in 1938, the amount of the annual payment or a considerable portion thereof requiring to be actually expended, together with an appropriation from general revenue, upon the maintenance of the department from year to year. A surplus of some \$50,000 having at present been accumulated, however, your Committee recommends that interest at the rate of 4% per annum be allowed on such surplus balance carried over from year to year.

(2) Professor Graham has raised a point in connection with the temporary deduction at present being made in salaries. He draws attention to the fact that under the agreement with the Baton donors the University is under obligation to expend annually from its own funds upon the Department of Medicine a sum not less than the amount which was being annually so expended at the time the agreement was made. This sum was \$13,000 per annum. From 1923 onwards it has been increased to \$20,000 per annum by reason of the University assuming the payment of the honoraria to the part-time clinicians. None of these part-time clinicians receive more than \$200 annually and are therefore unaffected by the salary deductions, and as the annual grant from the Baton



② Savings by  
deductions from  
salaries to be  
credited to  
Dept. of  
Medicine.

donors is contingent upon the University contributing at least \$13,000 annually this latter amount cannot be decreased. It is claimed therefore that if temporary deductions are made in the salaries of the members of the staff of the Department of Medicine, including the sub-department of Paediatrics, who receive a remuneration over \$800. per annum, the amount saved by such deductions must be credited to the account of the Department of Medicine. Your Committee is of the opinion that this claim is well founded and that notwithstanding any salary deductions in the Department of Medicine the full \$20,000 per annum from revenue must still be credited to that department; and so recommends.

③ Deduction  
from Dr  
Graham's  
salary.

(3) In his third letter Professor Graham protests against the deduction being made in his own salary. He states that he accepts without protest the scale of deductions up to \$6,000, but asks for a reconsideration of the situation so far as the deduction on the remaining \$4,000 is concerned, both on the ground that the increase in the scale from 5% to 20% on that portion of the salary over \$6,000 is extreme, and also because of the fact that as \$6,000 is considered to be the maximum salary for the heads of the non-clinical departments the balance of his stipend is to make up to him for the loss of income he would otherwise derive from professional practice outside the University. Your Committee has given careful consideration to this question but, having regard to the number of persons on the staff and the difficulties which will be created if exceptions be made, finds itself unable to recommend any difference in treatment in Dr Graham's case.

All of which is respectfully submitted.

(Sgd.) T. A. Russell

Chairman.

14 April, 1932.

Athletic  
Association has  
held course  
in coaching.

The Vice-Chairman presented on behalf of the Athletic Association a request that approval be given to the holding by the Association this summer of a two weeks' course in coaching, to embrace both indoor and outdoor sports, and that a fee of \$15. for



the course be authorized. On the understanding that all expenses will be borne by the Association the Board approved of the holding of the course and the fixing of a fee of \$1.50 therefor, and authorized the Athletic Directorate to issue any necessary announcements.

Fee.

(ide fol. 230)

Re limit-  
ing number  
of students  
in Medicine

A deputation from the Senate consisting of Dean Fitzgerald, Professor Duncan Graham, Professor Gallie and Dean De Lury, waited upon the Board by appointment and were heard upon the subject of limiting the number of students in the Faculty of Medicine, as proposed and recommended in the report of the Council of the Faculty of Medicine laid before the Board at the previous meeting. After hearing the members of the deputation the Chairman promised a careful consideration of the arguments advanced, and the deputation withdrew.

Indexed -  
9.

The meeting then adjourned at 6 p.m.

Approved. April 28. 1932

H. J. Gody

Chairman.



Minutes of meeting of the Board of Governors held in the Board Room, Lincoln Hall, on Thursday, 28<sup>th</sup> April, 1932, at 4 p.m.

- Present -

The Chairman

The President

Mr Osler

Mr Gibson

Colonel Gooderham

Mr Mc Carthy

Dr Anderson

The Vice-Chairman

Dr Merchant

Mr McDowell

Dr Russell

Dr Bruce

Sir Joseph Flavelle

Mr Rowell

Major Armour

The Bursar was present as Secretary.

The minutes of the last meeting were read and confirmed.

Professor

Tracy.

Mrs Guest.

Arising out of the minutes there was read a letter from Professor Tracy thanking the Board for meeting his application with regard to salary; and also a letter from Mrs Annie Guest expressing her gratitude for the pension allowance granted to her.

Appointments.

The following appointments were made upon the recommendation of the President and the salaries were fixed at the amounts set opposite the respective names:

S. M. Davidson - Research Technician,  
Anatomy, for the month of May - @ £21 per week.

George C. Ferguson - Research Assistant,  
Physiology, for the month of June - 100.  
(chargeable to Medical Research  
Best Fund)

Miss Barbara M. Fairclough -  
Lecturer in the Department of  
Social Science for the Academic  
Year 1932-33 2,400.

Leave of  
absence.

Leave of absence with salary was granted, upon the usual conditions as to providing satisfactory substitutes at their own expense, to the following Assistants in the Library:-



Miss Irene Skill - for the month of July  
 Miss Julia Jarvis - from August 2<sup>nd</sup> to September 2<sup>nd</sup>.

Increases  
in Fees:-

It was ordered that the following increases in fees be instituted, to take effect from 1<sup>st</sup> July next:-

In the Faculty of Household Science:

Household  
Science.

- (a) the annual fee, including tuition, laboratory, library and one annual examination, if paid in full in October, to be \$125 (instead of \$100), with the usual provision for payment by instalments;
- (b) in the case of all students graduating at the end of the Third Year an additional laboratory fee of \$15 in the Third Year to be required.

Social  
Science.

In the Department of Social Science:

the annual fee, including tuition, library and one annual examination, if paid in full in October, to be \$100 (instead of \$75), with the usual provision for payment by instalments.

Transfers in appropriations were granted as follows:-  
 Registrars' Office:

From "Postage" to "Clerical assistance"

\$150.

Mechanical Engineering:

From "Hydraulic Apparatus" to "Fuel for Experimental Plant"

270.

Ontario College of Education:

An additional vote to cover the expenses in connection with the special courses in Pedagogy given at Ottawa, Hamilton and London (met from the fees received for these courses).

152.

Silberstein.  
Visiting  
Lecturer.

A request from Professor Lyngbe that Dr Silberstein be invited to deliver a course of lectures on Relativity next session, at a fee of \$250 and his expenses from Rochester, was left in the President's hands with power to arrange for this payment from the appropriation for "Visiting Lecturers".

A communication from the Athletic Directorate, asking if the Board would consider additions to the



Gymnasium,  
Hart House,  
open in  
evenings?

Physical Training staff so as to admit of the Gymnasium wing in Hart House being kept open in the evenings, the present hour of closing being 6.30 p.m., was referred to the Vice-Chairman for report after consultation with the Directorate.

Alumnae  
Associations  
re-married  
women on  
staff.

Letters from the Victoria College Alumnae Association and the Medical Alumnae, upon the subject of the employment of married women on the staff of the University, were read and received and the Secretary was directed to make the usual acknowledgment.

Estimates,  
Ontario  
College of  
Education.

The Estimates of the Ontario College of Education for the fiscal year ending 30 June, 1933, were passed as follows and ordered to be transmitted to the Minister of Education:

# ESTIMATES OF THE ONTARIO COLLEGE OF EDUCATION FOR 1932-33

Year Ending June 30, 1933

## SUMMARY

	<u>Voted 1931-32</u>	<u>To be voted 1932-33</u>
Amount to be voted for maintenance of the Ontario College of Education	\$ 234,175.	\$ 228,458.
made up as follows:		
(1) Charges on Investment	\$ 10,000.	\$ 10,000.
(2) Salaries	172,648.	169,494.
(3) Maintenance of Instruction	60,875.	61,125.
(4) Maintenance of Plant	27,000.	25,753.
(5) Maintenance of U.F.S. Athletic Grounds	3,167.	3,086.
	<u>\$ 273,690.</u>	<u>\$ 269,458.</u>
less:		
(1) Estimated Fees	\$ 33,125.	\$ 40,000.
(2) Estimated Revenue, U.F.S. Athletic Grounds	1,000.	1,000.
(3) Cafeteria	-----	-----
	<u>\$ 34,125.</u>	<u>\$ 41,000.</u>



ESTIMATED EXPENDITURES

	Voted 1931-32	To be voted 1932-33
(1) <u>Charges on Investment:</u>		
Interest at 5% on debentures to meet cost of buildings	\$ 10,000.	\$ 10,000.
(2) <u>Salaries of Staff:</u>		
<u>Dean (W. Fakenham)</u>	\$ 6,000.	\$ 6,000.
<u>Professors:</u>		
Science of Education (P. Sandiford)	5,400.	5,400.
Elementary Subjects (F. R. Coombs)	4,700.	4,700.
Science (G. A. Cornish)	4,700.	4,700.
French and German (W. C. Ferguson)	4,700.	4,700.
English and History (G. M. Jones)	4,700.	4,700.
Librarian and Editor of "The School" (W. R. Macpherson)	4,700.	4,700.
Classics (J. O. Carlisle)	4,700.	4,700.
<u>Associate and Assistant Professors:</u>		
Director of Library School (Miss W. G. Barnstead)	3,900.	3,900.
Household Science (Miss L. L. Oakley)	4,100.	4,100.
Mathematics (W. J. Longhead)	4,300.	4,300.
Commercial Subjects (W. G. Bennett)	4,100.	4,100.
English and History (B. C. Piltz)	3,850.	3,850.
Assistant in Educational Research (J. A. Long)	3,500.	3,500.
<u>Lecturers (also Instructors in the University Schools, except Miss B. Bassam, Miss E. L. Bryans, and Miss A. N. Robertson):</u>		
Art (Miss A. Marsh)	3,025.	3,025.
Manual Training (A. N. Gearrow)	4,000.	4,000.
Music (B. N. Bramfitt)	4,000.	4,000.
Physical Training (W. Halbus)	3,525.	3,525.
Physical Training (Miss E. L. Bryans)	3,300.	3,300.
Library Science (Miss Bertha Bassam)	2,700.	2,700.
Household Science (Miss A. N. Robertson)	3,200.	3,200.
Library Science (Miss B. Thompson, half-time Instructor)	1,200.	1,200.
<u>Instructors in the University Schools:</u>		
J. E. Althouse (Headmaster)	4,700.	4,700.
R. F. S. Baird	3,300.	3,300.
G. A. Cline	4,000.	4,000.
A. G. Croal	3,300.	3,500.
W. L. Hamber	4,000.	4,000.
J. L. Hill	3,700.	3,700.
H. A. Grainger	\$ 4,000.	\$ 4,000.
J. A. Irwin	4,000.	4,000.
J. M. Mills	4,000.	4,000.
K. L. Murch	4,000.	4,000.
W. A. Petrie	3,850.	3,850.
C. E. Phillips	3,650.	3,650.
T. M. Porter	4,000.	4,000.
W. L. C. Richardson	4,000.	4,000.
J. F. VanEvery	4,000.	4,000.
W. H. Williams	4,000.	4,000.
J. G. Corkman	4,000.	4,000.
<u>Instructor in Training and Supervisor of U.F.W. Athletic Fields and Sports:</u>	2,400.	2,400.
<u>Special Instructors in Library Science:</u>		
Inspector of Public Libraries	350.	350.
G. H. Locke	700.	700.
W. S. Wallace	350.	350.
Miss L. M. Smith	450.	450.
Instruction in Administration of Boys' and Girls' Work	150.	150.
Miss J. Merchant	150.	150.
Miss E. W. Poole	150.	150.
Occasional Lecturers	575.	575.
<u>Special Instructor in Agriculture:</u>	300.	300.
<u>Supply Teachers:</u>	500.	950.



Assistant Librarian (Miss D. Walter):	1,850.	1,400.
Assistant Librarian (Miss D. Thompson, half-time librarian):	1,200.	1,200.
Board's Proportion of Cost of Annuities for Teachers and of Teachers' Pensions:	4,000.	4,000.
Clerical Staff:		
Secretary (Miss L. Brinerton)	1,950.	1,950.
Clerk (in Headmaster's Office)	1,550.	1,550.
Clerk (Miss G. Potter)	1,350.	1,350.
Clerk (Miss J. M. Jeffrey)	1,250.	1,250.
	\$ 174,225.	\$ 174,225.
Deductions from salaries as per schedule:	1,577.	4,731.
Total -	\$ 172,648.	\$ 169,494.

(3) Maintenance of Instruction:

Payment to City Board for use of City Schools for practice-teaching	\$ 36,000.	\$ 40,000. <sup>2</sup>
Payment to Librarians who assist in practical work	\$ 575.	\$ 575.
Payment for practical work in Rural Schools and Department of Agriculture	200.	300. <sup>3</sup>
Assistance in laboratory, also with piano in physical training	250.	250.
Office Supplies, including office furniture, printing, postage, circulars, clerical assistance and contingencies	1,450.	1,700. <sup>4</sup>
Office Supplies as above for Library School	250.	250.
General Supplies for classroom use, including classroom furniture and equipment, physical and chemical apparatus, chemicals, domestic science and manual training equipment and supplies, school library, school supplies as paper, ink, chalk, charges for examinations, commencement exercises, rent of piano, maintenance of cadet corps, medical inspection and contingencies	4,000.	4,000.
General Supplies and equipment as above for Library School	1,075.	1,075.
Books, periodicals and contingencies for the Library of the College of Education	750.	750.
Physical Training, including care of grounds, hockey rinks, handball courts, football grounds, apparatus, Field Day sports and contingencies	750.	750.
Lunchroom equipment	75.	75.
Graduate Courses and Summer Session	4,000.	2,400.
Graduate Scholarships in Education	5,000.	2,500.
Department of Educational Research	1,500.	1,500.
Publication of "The School" and distribution in the training schools	5,000.	5,000.
Total -	\$ 60,875.	\$ 61,125.

(4) Maintenance of Plant:

Fuel	\$ 4,000.	\$ 4,800.
Gas, City Current and occasional Fuel	2,500.	3,500.
Water	600.	700.
Carpeting's Supplies	800.	1,100.
Cleaning	5,200.	7,000.
Repairs and Renewals	3,000.	3,000.
Telephones	325.	330.
Grounds	1,000.	1,000.
Salaries:		
Caretaker and Engineer	1,900.	1,900.
Fireman	\$ 1,000.	\$ 900.
Nightwatchmen (including relief and holidays)	1,600.	1,600.
	\$ 22,025.	\$ 25,830.
Maintenance of Plant (addition to building) Heat, light, caretaking, etc.	5,000.	
(Merged into (4) and (5) in 1932-33)	\$ 27,025.	
Deductions from salaries as per schedule	25.	77.
Total -	\$ 27,000.	\$ 25,753.



(5) Maintenance of U.T.S. Athletic Grounds:

Fuel, Gas, and City Current	\$ 700.	\$ 700.
Water	150.	150.
Caretaker's Supplies	50.	50.
Repairs and Renewals	500.	500.
Telephones	125.	110.
Occasional Labour	500.	450.
Salaries:		
Caretaker (with quarters, heat and light valued at \$200.)	1,150.	1,150.
	\$ 3,175.	\$ 3,110.
Deductions from salaries, as per schedule	8.	24.
Total -	\$ 3,167.	\$ 3,086.

EXPENDITURE

Fees	\$ 33,125.	\$ 40,000.
U.T.S. Athletic Grounds	1,000.	1,000.
Balance	10,900.	-----
Provincial Grant	234,175.	228,450.
Total -	\$279,200.	\$269,450.

EXPLANATORY NOTES

- (1) The appropriation for Educational Research in 1931-32 was \$5,000. Of this amount \$3,500. was paid as annual salary to the assistant to the Director and \$1,500. was used in the maintenance of research. In the proposed budget for 1932-33, these amounts, \$3,500. and \$1,500., appear under their appropriate headings.
- (2) Due to increased attendance the amount, \$36,000., appropriated for practice-teaching services in the current year, fell short of the amount needed (estimated \$44,000.) under the contract with the Board of Education, Toronto. The appropriation asked for is \$40,000.
- (3) The slight increases in the proposed appropriations for practice-teaching in rural schools and for clerical assistance, \$100. and \$250. respectively, are due to the increased attendance.
- (4) The reductions in certain items, e.g. scholarships, Graduate courses, represent an attempt to reduce expenses where reductions do the least harm.

Current  
Expenditure.

The Bursar submitted his Estimate, under By-Laws Numbers 16 and 50, of the amount required to defray Current Expenditure for the month of May. Ordered that an Accountable Warrant for Three Hundred Thousand Dollars (\$300,000) be issued to the Bursar.

Other communications were presented as follows:-

From the Acting Chairman of the Caput, in reply to the request for an investigation sent to him following the last meeting of the Board, reporting that the Caput has received from the Inter-Fraternity Council -- a body competent to speak for the fraternities and to act



the Caput  
re  
fraternities.

in the matter — a convincing statement to the effect that steps have been taken to ensure that the practice which has caused the difficulty will be discontinued, and that the fraternities will do everything in their power to make direct return to the rightful owners of any and all things wrongfully in their possession; and that in the opinion of the Caput the action decided upon by that Council is wise and satisfactory. The President was asked to speak to those in charge of the various university residences concerning the same matter.

Amendments  
to Consti-  
tution of  
Students'  
Administrative  
Council.

From the Caput, transmitting for approval certain proposed amendments to that portion of the Constitution of the Students' Administrative Council which has already been passed by the Board. The amendments having been read were approved as follows:

1- Article 7 - Duties of Officers.

Section 4 - Additional sub-sections, (f), (g) and (h).

"(f) In the absence of the Secretary - Treasurer, she shall have power to perform all the duties pertaining to his office.

(g) She shall act in an advisory capacity as Associate Business and Advertising Manager of the 'Varsity', 'Torontouensis', and the 'Students' Handbook', and of such other publications as may be allotted to the Business Manager from time to time by the Joint Executive.

(h) She shall act in an advisory capacity as Associate Editor of the 'Students' Handbook'."

2- Appendix D - Contracts.

Article 2 - Preamble.

To the words - "Witnesseth: - That in consideration of her previous appointment by the Standing Committee on Women's Affairs of the Joint Executive and by the Board of Governors, the Joint Executive doth hereby appoint the party of the second part as Associate Secretary of the Joint Executive" add -

"and as Associate Business and Advertising Manager of the 'Varsity', 'Torontouensis' and the 'Students' Handbook', and as Associate Editor, Business and Advertising Manager of the 'Students' Handbook' for the year 19-- 19--."



and continue "under the conditions hereinafter set forth".

### 3. Appendix D - Contracts.

#### Article 2 -

After A - Compensation x x x x x x x  
insert -

"2 - An honorarium of one-half of one per cent on all paid up advertising secured for and published in the 'Varsity', 'Torontoensis', and the 'Students' Handbook', said honorarium to be deducted from the regular commission paid to the Business Manager."

Statutes  
of Senate.

From the Registrar with Statutes of Senate  
Numbers -

- 1180 - Respecting the Calendar of the Faculty of Medicine for the Session 1932-1933.
- 1181 - Respecting the Calendar of the Faculty of Dentistry for the Session 1932-1933.
- 1183 - Respecting the Curriculum in Law for the Session 1932-1933.
- 1187 - Respecting the Calendar of the Faculty of Arts for the Session 1932-1933.
- 1189 - Respecting the Calendar of the Faculty of Applied Science and Engineering for the Session 1932-1933 for approval. The Statutes having been severally read were approved.

St. Michael's  
College  
leases.

There was read a letter from St. Michael's College, dated 5<sup>th</sup> April, renewing the request for a cancellation of the ground rent attached to the Queen's Park properties at present leased to them.

The recommendations of the Special Committee to which the matter was originally referred were as follows:-

"With regard to the application of St. Michael's as a federated college for a site, at a nominal rental of \$1.00 a year, for its Arts building, which it hopes soon to erect, your committee recommends that this application be granted, and that the four properties on the East side of the Park, running North from the corner of St. Joseph Street, known as Nos. 49, 53, 57 and 63 Queen's Park, be assigned for the purpose, the rental of \$1.00 per annum to become



effective from the time St. Michael's commences building operations on the site, and to be upon condition that St. Michael's remains in federation as an Arts College and uses the property for academic purposes only; and that until building operations are commenced the present leases be continued for a period not exceeding 21 years at the same rentals as are paid at present, viz: \$1,404 annually."

These recommendations were concurred in by the Board in December last.

The present communication from St. Michael's College states that No. 49 is being used as a lecture hall for University students; No. 53 as a residence for the college female help; No. 57 as a residence for graduate students, and No. 63 as a residence for University students in Honour Courses; and expresses the opinion that the property is being used for University work just as completely as it would be if they put new buildings upon it.

Upon motion of Major Armour

Seconded by Dr Russell

It was —

Resolved that the ground rent payable under the existing lease of the property known as No. 49 Queen's Park be and it is hereby reduced from \$600. to \$1.00 per annum, as and from 1<sup>st</sup> July, 1932, such reduction to continue in effect while St. Michael's remains in federation as an Arts College and uses the property only for academic purposes as such College.

In the opinion of the Governors the use of the other three properties as residences does not warrant the Board in cancelling the ground rents attached to them, having regard to the fact that Victoria University is paying the full ground rent for properties on Bloor Street of which similar use is being made by it.

151 Bloor  
St. West

From Dr McPhedran suggesting that the University purchase his house Number 151 Bloor Street West. The proposition was declined.

From Dean Mitchell transmitting a letter from Professor Bain conveying the appreciation of the



Chemical  
Engineering  
re-explosion.

staff of the Department of Chemical Engineering for the sympathetic and kindly spirit shown to them following the explosion in their laboratory, and stating that the recommendations made by the coroner's jury were put into effect on the morning following the day of the inquest.

Report re  
Insulin  
Committee's  
surplus.

Report Number 18 of the Insulin Committee  
was read as follows and upon motion of Colonel Gooderham, seconded by Dr. Russell, concurred in:-

To the Board of Governors -

Whereas the surplus in the funds of your Insulin Committee as at 31<sup>st</sup> July, 1931, amounted, in all, to \$155,295<sup>69</sup> (as shown by the attached Auditor's Report) -

And whereas this surplus requires to be dealt with pursuant to agreements between the Governors and Frederick Grant Banting, Charles Herbert Best and James Bertram Collip -

And whereas, with the assent of the Governors on the one hand and Doctors Collip, Best and Banting on the other, your Insulin Committee has arranged that, in the division of such a surplus, the sum of \$10,000. be withheld to remain as an Operating Balance in the funds of the Committee -

Your Insulin Committee has now to request that the sum of \$145,295<sup>69</sup> (i.e. the above-mentioned surplus of \$155,295<sup>69</sup> less \$10,000) be dealt with as follows, to wit:-

1- That a one-half portion of this \$145,295<sup>69</sup>, i.e. \$72,647<sup>84</sup> be paid into the Insulin Committee Trust Fund which is held by the Bursar; and that interest allowed on this fund, so augmented, be at the rate of 5 per cent as heretofore.

2- That one-third of the second half-portion of \$145,295<sup>69</sup>, i.e. \$24,215<sup>95</sup> be held by the Bursar subject to withdrawal upon requisitions from time to time by Dr. F. G. Banting for the purposes of medical research being carried out in the University of Toronto by him personally or under his direction.

3- That the sum of \$24,215<sup>95</sup> be held by the Bursar subject to withdrawal upon requisitions from time to time by Dr. C. H. Best for the purpose of medical



research being carried out in the University of Toronto by him personally or under his direction.

4 - That the sum of \$24,215<sup>95</sup> be paid, for the purpose of medical research, to U.C. Gill University, to which Dr. J. B. Collip was attached, and in which he was actively employed in research work, for the duration of the twelve months between 1<sup>st</sup> August, 1930 and 31<sup>st</sup> July, 1931.

5 - That if for any reason the whole or any part of the sums set aside for Dr. Banting and for Dr. Best be not called upon as provided hereinabove, the disposal of the balance or balances be dealt with by the Board of Governors.

All of which is respectfully submitted.

(Sgd.) Albert E. Goodenham,  
Chairman.

(Sgd.) F. Lorne Hutchison,  
Executive Secretary.

26<sup>th</sup> April, 1932.

Comnaught  
Laboratories

vs.

Mrs Ada  
Muir

Colonel Goodenham, Chairman of the Comnaught Laboratories Committee, submitted a letter and attached file of correspondence with regard to a statement made by Mrs Ada Muir, Secretary of the Anti-Vaccination and Medical Freedom League of British Columbia, in a letter which appeared in the correspondence columns of the "Vancouver Daily Province" on the 7<sup>th</sup> of March, containing the words - "from records obtained from the Comnaught Laboratories, the vaccine used is either of a syphilitic or smallpox origin" - a statement which the writer said was borne out by a letter from the Laboratories, but which does not the Chairman stated, could not be substantiated.

appear in  
the copy of  
such letter  
now produced  
and which,

H. J. C.

A demand for a retraction by the writer of this adverse reflection upon the quality of a product supplied by the Laboratories for use in British Columbia not having been met, the Committee requested authority for the issuance of a writ against Mrs Muir. The matter having been discussed at some length the following resolution was adopted:-

Moved by Dr. Rowell,

Seconded by Mr. Gibson,

That after full consideration of the report of the Chairman of the Comnaught Laboratories Committee in reference to the letter written to



the "Daily Province" newspaper of Vancouver by Mrs. Ada Muir, it is unanimously resolved that the Chairman of the Comnaught Laboratories and Dean Fitz-Gerald be authorised to publish a statement in the Vancouver "Province", and such other papers in British Columbia as they may consider desirable, denying the statements contained in Mrs. Muir's letter to the "Province", and giving the terms of the letter forwarded by the Comnaught Laboratories to Mrs. Muir.

It is further resolved that the Chairman of the Comnaught Laboratories be authorised, through the solicitor for the Board, to endeavour to obtain a retraction and apology from the "Province" at the time of the publication of the statement.

It was also suggested to Colonel Gooderham that the statement to the newspapers should indicate the responsible official posts held by Dr. Fitz-Gerald, e.g. Dean of the Faculty of Medicine, Director of the Comnaught Laboratories and of the School of Hygiene, Director of the International Health Division of the Rockefeller Foundation, member of the Health Committee of the League of Nations, member of the Dominion Council of Health, etc.

The meeting then adjourned at 6.10 p.m.

Approved. May 12<sup>th</sup> 1932

H. J. G. O. G.

Chairman.

Encl. 2.



Minutes of meeting of the Board of Governors held in the Board Room, Buncrack Hall, on Thursday, 12<sup>th</sup> May, 1932, at 4 p.m.

- Present -

The Chairman  
The Chancellor  
Mr Justice Kelly  
Mr Osler  
Dr Henderson  
Mr Gibson  
Major Armour

The Vice-Chairman  
The President  
Mr Merchant  
Sir Joseph Flavelle  
Mr Bruce  
Mr Mc Donnell  
Mr Mc Carthy

Dr Russell.

The Bursar was present as Secretary.

The minutes of the last meeting were read and confirmed.

Appointments.

The following appointments were made upon the recommendation of the President and the salaries were fixed at the amounts set opposite the respective names:

Public Health Nursing-

J. R. Cadwell - Special Lecturer in Psychology  
for the session 1931-32. --- - \$40.

Special Research-

Research Assistants:-

Miss E. V. Gasteott - Chemistry, for June, 1932

- 180.

W. M. Lunge - for May, 1932

- 100.

A. H. Boulthée - for May and June, 1932

Chemical  
Engineering

@ 100. per month

P. A. Ballachey - for May, 1932

- 140.

E. E. Helwig - for May and June, 1932

Civil  
Engineering

@ 160. per month

A. L. Hewson

Mechanical Engineering,

@ 160. " "

J. N. Corry

for May and June, 1932

@ 150. " "

A. L. Mc Belland - Mining Engineering,

from 1 May to 20 June, 1932

- 350.

Medical Research, Bunting:-

G. H. Ellinger - Research Associate,

15 May to 15 September, 1932.

- 1,000.

G. E. Hall - Research Fellow,

1 June to 30 September, 1932

@ 100. per month



Medical Research - Bunting (Cont.)

C. C. Lucas - Research Fellow, 1 June to  
15 August (payable from James Page  
Rutherford Fund) - - - - - @ \$100. per month.

University Extension -Short course for Public Health Nurses -

May 30<sup>th</sup>, 31<sup>st</sup> and June 1<sup>st</sup>, 1932 - Lecturers:-

G. C. Brink - \$50. Miss Edna L. Moore - \$40.

Miss Marjory Bell - \$40. (travelling  
expenses additional)

Summer Session, 1932 - Tutors:-Teachers' Course.

J. F. Macdonald } English - 480.

H. J. Endicott } - 480.

A. Lacey - French - 480.

S. Beatty } Mathematics - 480.

J. R. Ponder } - 240.

G. F. Kingston - Ethics - 480.

D. S. Ainslie } - 480.

Jack Satterly - Laboratory  
and Lecture Assistant } Physics. - 200.

Lecture Assistant (name  
to be supplied) } - 150.

W. H. T. Baillie } - 480.

Laboratory Assistant } Zoology  
(name to be supplied) } - 150.

L. J. Morgan - Economics - 480.

A. MacLean - Geology - 320.

A. L. Parsons - Mineralogy - 160.

Ellis Thomson - Mineralogy and  
Geology - 480.

E. A. Dale - Latin - 480.

Emilio Goggio - Italian & Spanish - 480.

Specialists' Course.

Mrs. John Satterly } Physics - 640.

Albert Owen, - Assistant } - 20.

Professor Pelham Edgar - English - 640.

Courses in Pedagogy.

Lean Wm Pakenham } Educational - 240.

E. G. Althouse } Administration - 400.

W. E. Macpherson - History of Education - 400.

E. E. Coombs - Science of Education - 400.

Alex. H. Wingfield - Educational Psychology - 400.

vide  
dis 235.



Leave of  
absence:-  
Miss de Beau-  
regard and  
Miss  
Humblett.

Leave of absence with salary was granted, on the usual condition as to providing a suitable substitute at her own expense, to Miss Esther de Beauregard, an Assistant in the Library, from 15<sup>th</sup> August to 15<sup>th</sup> September, and sick leave with salary was granted to Miss Gladys Humblett, a clerk in the Registrar's Office, until 1<sup>st</sup> October next.

Prof. W. N.  
Miller.

The President reported that he had received a letter from Dean Howe with regard to Professor W. N. Miller of the staff in Forestry. Consideration of the case was deferred for further information and a recommendation from the President thereon.

Mr. J. W. L.  
Forster re  
Chair of Fine  
Arts.

The President also reported that he had received a letter from Mr. J. W. L. Forster withdrawing the offer made some little time ago with regard to the establishment of a Chair of Fine Arts. The President was asked to see Mr. Forster in the matter.

Amendments  
to  
Estimates.

Transfers in appropriations were granted as follows:-

Special Research:-

Applied Science (£1,030):-

From "Expenses"		
To "Salaries"	Chemical Engineering	- 150.
From "Salaries"	Metallurgy	
To "Expenses"	Architecture	- 150.
From "Salaries"	Metallurgy	
To "Salaries"	Chemical Engineering	- 150.
From "Salaries"	Metallurgy	
To "Salaries"	Mining Engineering	- 200.
From "Expenses"	Metallurgy	
To "Expenses"	Mining Engineering	- 80.
From "Expenses"	Metallurgy	
To "Salaries"	Mining Engineering	- 50.
From "Expenses"		
To "Salaries"	Civil Engineering	- 250.

Dentistry:-

From "Salaries" to "Expenses"	- 150.
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University College Women's Union -

From "House keeping"	
To "cleaning and House service"	- 500.



agreement  
with  
Ont. College  
of Pharmacy  
renewed.

There was read a letter from the Ontario College of Pharmacy, expressing their desire to continue for a further period of three years the existing agreement under which instruction is given to the College of Pharmacy students in the subjects of Chemistry, Botany and Pharmacology; the consideration to be paid by the College to the University to be Fifteen Thousand Dollars (\$15,000) per session instead of a fixed fee per student as heretofore; and the three-year period to cover the academic sessions 1932-33, 1933-34 and 1934-35. Resolved, that a renewal of the agreement on these terms be and is hereby authorised.

Social Science  
students  
and  
Bursary  
Fund

The President was asked to inform Professor Urwick, in reply to an enquiry as to whether the Social Science students will be allowed to share in the Bursary or Loan Fund to be established, that the Board are not prepared to take any steps in this direction at the present time.

in John & Lady  
Baton Chair  
of Medicine

Upon the recommendation of the President it was ordered that the Chair of Medicine be designated in future "The Sir John and Lady Baton Chair of Medicine".

current  
expenditure.

The Bursar submitted his statement, duly audited, of the expenditure made by him during the month of April, and the same was laid on the table.

O-i-b.  
re  
nominees of  
Alumni  
Federation  
B. of  
Governors.

There was read a communication from the Deputy Minister of Education, informing the Board that an Order-in-Council had been passed in accordance with the provisions of sub-section 2 of Section 18 of the University Act, approving of the proposal of the Alumni Federation that the election of the eight nominees of the Federation referred to in such section be held every four years commencing with the Autumn of 1932, the date of the election to be set by the Board of the Alumni Federation so as to coincide approximately with the date of the election of the members of the University Senate.



Minutes of  
Senate.

Minutes of Senate Members

1184 - Respecting the Curriculum in Agriculture for the Session 1932-1933.

1185 - Respecting the Curriculum in Veterinary Science for the Session 1932-1933.

1190 - Respecting the Curriculum in Pharmacy for the Session 1932-1933.

1191 - Respecting the Curriculum in Physical Education for Women for the Session 1932-1933.

as transmitted by the Registrar for approval, were severally read and approved.

Anna Lee  
Grounds  
to Canada  
Life Staff  
Association.

A recommendation from the Superintendent that the Anna Lee Grounds be rented to the Staff Association of the Canada Life Assurance Company for the six months' period, 1<sup>st</sup> May to 31<sup>st</sup> October, 1932, at a rental of \$600., the other conditions to be as in last year's lease, was approved, and execution of the agreement authorised.

Carnegie  
Corporation  
appropriation  
re Educational  
Research.

The Bursar reported the receipt of a cheque for Ten Thousand Dollars (\$10,000) from the Carnegie Corporation of New York, being a further appropriation to this University in support of the Educational Research programme. This donation was gratefully accepted and the thanks of the Board ordered to be communicated to President Keppel.

Report Number 101 of the Finance Committee  
was read as follows, and upon motion of Dr Russell,  
seconded by Major Armour, adopted:-

The Finance Committee begs to report to the Board of Governors:-

Estimates  
1932-33.

1. Your Committee transmits herewith the Estimates for the fiscal year 1932-33 as passed by it after careful consideration and revision of the requisitions submitted, and recommends the same for the approval of the Board. These Estimates contain practically no salary increases, even the increases which have in the past been regarded as automatic in the grades of Lecturer and Assistant Professor having been suspended. The various items for maintenance have also been reduced to the utmost extent which your Committee believes to be possible.



without serious impairment of the services.

Estimates of  
separate  
entities

2. Your Committee also submits the Estimates for the fiscal year 1932-33 of Hart House, the Athletic Association and the Connaught Laboratories, respectively, as prepared by the Committees in charge of those activities, and recommends the same for the approval of the Board.

University  
and  
Royal Ontario  
Museum

3. Under existing legislation the cost of maintenance of the Royal Ontario Museum is borne in equal shares by the University and the Provincial Government. In view of the growth of the Museum and the consequent increase in annual cost, your Committee recommends that the whole question of the relationship of the University to the Museum and of the contribution to be made towards its maintenance should be taken up with the Museum Board and the Provincial Government.

School of  
Graduate  
Studies students  
Library fees

4. It is recommended that payment of the annual library fee be made compulsory for students registered in the School of Graduate Studies (excepting those who are members of the staff and are thus exempt from tuition fees), and that this regulation come into effect at 1<sup>st</sup> July next.

Purchase  
price of Kappa  
Alpha House

5. It is also recommended that the \$12,000. which was paid for the purchase of the Kappa Alpha House on Hoskin Avenue be charged against the fund which is being accumulated from the repayment made by the Massey Foundation in connection with the gymnasium portion of Hart House, this fund having already been set aside by the Board for the erection of a Women's Building on the site of the house referred to.

All of which is respectfully submitted.

(Sgd.) J. A. Russell.

Chairman.

3<sup>rd</sup> May, 1932.



## ESTIMATES FOR THE FINANCIAL YEAR ENDING

30TH JUNE, 1933

## REVENUE

Legislative Grant, University Act, 1906 .....	\$500,000.00	
Legislative Grant, 60 Vict., Cap. 59 .....	7,000.00	
Legislative Grant, 13-14 Geo. V. (Banting and Best) ....	10,000.00	
Investment and Land Income .....	125,000.00	
Fees, (estimated net receipts) .....	670,000.00	
Infirmity Receipts (Dentistry) .....	32,000.00	
Men's Residences .....	22,200.00	
Women's Residences:		
Whitney Hall .....	\$47,000.00	
St. George St. group .....	7,500.00	
		54,500.00
University College Women's Union:		
Membership .....	\$ 2,600.00	
Housekeeping account .....	18,000.00	
		20,600.00
Central Power Plant .....		50,000.00
Casual Revenue .....		5,000.00
		\$1,496,300.00
Less:		
Reserve for interest on Scholarship and other Trust		
Funds and Bank accommodation .....	55,000.00	
		\$1,441,300.00

## EXPENDITURE

I. Administration .....	\$240,225.00	
II. Library .....	118,120.00	
III. Royal Ontario Museum .....	63,200.00	
IV. Athletics, Physical Training, Military Studies .....	52,265.00	
V. Faculty of Arts, University and University College .....	837,049.00	
VI. Faculty of Medicine .....	340,995.00	
VII. Faculty of Applied Science .....	348,875.00	
VIII. Faculty of Dentistry .....	131,767.00	
IX. Faculty of Household Science .....	44,800.00	
X. Faculty of Forestry .....	30,130.00	
XI. Faculty of Music .....	2,050.00	
XII. School of Graduate Studies .....	4,400.00	
XIII. Public Health Nursing .....	9,000.00	
XIV. Social Science .....	13,650.00	
XV. Examinations, etc. ....	21,500.00	
XVI. University Extension and Publicity .....	75,450.00	
XVII. Residences and Women's Union:		
Men's Residences .....	\$16,525.00	
Women's Residences .....	46,800.00	
University College Women's Union .....	26,925.00	
		90,250.00
XVIII. Central Power Plant .....	160,100.00	
XIX. Miscellaneous and General .....	124,500.00	
XX. Capital Account Charges .....	119,653.00	
XXI. Special Research .....	95,350.00	
		2,923,329.00
Estimated Revenue as above .....		1,441,300.00
Difference .....		1,482,029.00
Estimated amount available from balances of previous years and from temporary reductions in salaries .....		100,000.00
To be met by Special Grant from Legislature .....		\$1,382,029.00

## SUMMARY OF ESTIMATED EXPENDITURE

	AMOUNT VOTED FOR 1931-32	TO BE VOTED FOR 1932-33	TO BE CHARGED TO EATON AND ROCKEFELLER FUNDS 1932-33
I. Administration:			
1. Salaries .....	\$107,575.00	\$110,575.00	
2. Pensions and Retiring Allowances .....	85,600.00	94,950.00	
3. President's Office .....	750.00	750.00	
4. Bursar's Office .....	4,450.00	5,700.00	
5. Registrar's Office .....	8,300.00	7,800.00	
6. Superintendent's Office .....	6,000.00	5,600.00	
7. Convocation Hall and Simcoe Hall .....	14,275.00	13,975.00	
8. President's House .....	950.00	875.00	
	227,900.00	240,225.00	
II. Library:			
9. Salaries .....	55,420.00	56,670.00	
10. Maintenance .....	62,000.00	56,700.00	
11. Building .....	4,725.00	4,750.00	
	122,145.00	118,120.00	
III. 12. Royal Ontario Museum .....	47,500.00	63,200.00	
IV. Athletics, Physical Training, Military Studies, etc.:			
13. Athletics and Physical Training—men .....	18,000.00	17,800.00	
14. Athletics and Physical Training—women .....	6,200.00	6,100.00	
15. Health Service—men .....	7,550.00	7,500.00	
16. Health Service—women .....	4,750.00	4,700.00	
17. Military Studies .....	3,680.00	3,630.00	
18. Hart House (share of maintenance) .....	10,400.00	9,900.00	
19. Women's Building (44 Hoskin Avenue) .....	1,220.00	1,225.00	
20. Military Studies Building .....	1,510.00	1,410.00	
	53,310.00	52,265.00	



## V. Faculty of Arts:

21. Salaries.....	732,299.00	723,953.00
22. Mathematics.....	700.00	700.00
23. Applied Mathematics.....	900.00	900.00
24. Physics.....	10,100.00	8,000.00
25. Astronomy.....	650.00	575.00
26. Geology.....	1,350.00	1,150.00
27. Mineralogy.....	2,750.00	1,100.00
28. Chemistry.....	8,450.00	8,450.00
29. Biology.....	6,750.00	6,300.00
30. Botany.....	20,616.00	15,466.00
31. History.....	1,000.00	1,050.00
32. Ethnology and Anthropology.....	75.00	50.00
33. History of Industrial Art.....	250.00	200.00
34. Political Economy.....	3,800.00	2,800.00
35. Philosophy.....	150.00	150.00
36. Psychology.....	3,800.00	3,850.00
37. Italian and Spanish.....	75.00	25.00
38. University College Departments.....	775.00	650.00
39. University College General Expenses.....	2,400.00	2,400.00
40. University College Building.....	13,550.00	12,625.00
41. McLennan Laboratory (Physics).....	7,150.00	6,750.00
42. Chemical Building.....	4,525.00	4,425.00
43. Biological Building.....	5,475.00	7,275.00
44. Botanical Building.....	7,775.00	6,500.00
45. Baldwin House (History).....	3,475.00	3,225.00
46. No. 43 St. George St. (Law).....	1,210.00	1,210.00
47. No. 45 St. George St.....	.....	2,235.00
48. No. 47 St. George St. (Applied Mathematics).....	1,275.00	1,175.00
49. Economics Building.....	51,600.00	9,950.00
50. Psychology Buildings.....	4,350.00	3,910.00

897,275.00      \$837,049.00

## VI. Faculty of Medicine:

51. Salaries.....	\$336,070.00	\$251,955.00	\$84,420.00
52. Post-Graduate Courses.....	2,800.00	.....	.....
53. Anatomy.....	7,120.00	5,720.00	.....
54. Pathology and Bacteriology.....	9,000.00	7,025.00	.....
55. Pathological Chemistry.....	2,500.00	2,250.00	.....
56. Pharmacy and Pharmacology.....	2,550.00	2,250.00	.....
57. Bio-Chemistry (including Zymology).....	4,200.00	4,200.00	.....
58. Physiology.....	6,011.00	3,650.00	.....
59. Hygiene and Preventive Medicine.....	1,340.00	2,470.00	.....
60. Medicine.....	7,680.00	.....	7,580.00
61. Surgery.....	2,700.00	2,450.00	.....
62. Obstetrics and Gynaecology.....	500.00	500.00	.....
63. Ophthalmology.....	500.00	500.00	.....
64. Oto-Laryngology.....	400.00	400.00	.....
65. Therapeutics.....	50.00	50.00	.....
66. Psychiatry.....	250.00	250.00	.....
67. Medical Jurisprudence.....	.....	.....	.....
68. Radiology.....	600.00	400.00	.....
69. Medical Building.....	8,650.00	8,400.00	.....
70. Banting Institute.....	21,350.00	27,050.00	.....
71. Anatomical Building.....	5,375.00	5,375.00	.....
72. Hygiene Building.....	7,300.00	9,800.00	.....
73. General Expenses.....	5,550.00	6,300.00	.....
74. School of Hygiene.....	29,250.00	.....	39,000.00

Less Rockefeller and Eaton Funds 1931-32.. 461,746.00      340,995.00      131,000.00  
122,895.00

338,851.00

## VII. Faculty of Applied Science:

75. Salaries.....	286,295.00	289,325.00
76. Electrical Engineering.....	6,575.00	4,700.00
77. Mechanical Engineering.....	5,700.00	3,800.00
78. Civil Engineering: Municipal and Structural.....	1,850.00	1,010.00
79. Civil Engineering: Surveying and Geodesy.....	5,255.00	4,685.00
80. Mining Engineering.....	3,000.00	2,450.00
81. Metallurgical Engineering.....	1,415.00	500.00
82. Chemical Engineering and Applied Chemistry.....	8,250.00	7,600.00
83. School of Architecture.....	2,375.00	1,075.00
84. Engineering Drawing.....	3,050.00	550.00
85. Engineering Physics and Photography.....	4,100.00	3,250.00
86. General Expenses.....	4,400.00	4,300.00
87. Mining Building.....	19,818.00	11,300.00
88. Engineering Building.....	6,425.00	6,125.00
89. Electrical Building (including Mechanical Bldg. and Wind Tunnel).....	8,075.00	7,675.00
90. Geodetic Observatory Building.....	580.00	530.00

367,163.00      348,875.00

## VIII. Faculty of Dentistry:

91. Salaries.....	89,457.00	89,197.00
92. Post-Graduate Courses, etc.....	1,120.00	120.00
93. Laboratory and Infirmary Supplies, etc.....	24,000.00	24,000.00
94. General Expenses.....	3,150.00	3,150.00
95. Dental Building.....	16,300.00	15,300.00

134,027.00      131,767.00

## IX. Faculty of Household Science:

96. Salaries.....	30,800.00	30,650.00
97. Household Science—maintenance.....	3,550.00	3,450.00
98. Food Chemistry—maintenance.....	2,450.00	2,450.00
99. General Expenses.....	2,600.00	2,600.00
100. Household Science Building.....	5,750.00	5,650.00

45,150.00      44,800.00

## X. Faculty of Forestry:

101. Salaries.....	\$23,950.00	\$22,980.00
102. Maintenance.....	5,830.00	4,800.00
103. Forestry Building.....	2,350.00	2,350.00

32,130.00      30,130.00

## XI. Faculty of Music:

104. Salaries.....	1,750.00	1,750.00
105. Maintenance.....	350.00	300.00

2,100.00      2,050.00

## XII. School of Graduate Studies:

106. Salaries.....	4,400.00	3,800.00
107. Maintenance.....	2,000.00	600.00

6,400.00      4,400.00

## XIII. Public Health Nursing:

108. Salaries.....	7,800.00	7,800.00
109. Maintenance.....	1,200.00	1,200.00

9,000.00      9,000.00



XIV. Social Science:		
110. Salaries.....	12,500.00	12,600.00
111. Maintenance.....	950.00	1,050.00
112. Social Science Building.....	2,335.00	.....
	15,785.00	13,650.00
XV. 113. Examinations, etc.....		
	21,000.00	21,500.00
XVI. University Extension and Publicity:		
114. Salaries.....	16,100.00	16,100.00
115. Extension and Publicity Departments.....	60,400.00	59,350.00
	76,500.00	75,450.00
XVII. Residences and Women's Union:		
116. Men's Residences—Buildings.....	17,050.00	16,525.00
117. Women's Residences—Buildings.....	6,850.00	6,700.00
118. Housekeeping Account.....	46,470.00	40,100.00
119. University College Women's Union—Building.....	5,025.00	4,425.00
120. Housekeeping Account.....	25,450.00	22,500.00
	100,845.00	90,250.00
XVIII. 121. Central Power Plant.....		
	166,000.00	160,100.00
XIX. Miscellaneous and General:		
122. Central Stores.....	5,500.00	5,000.00
123. Grounds.....	26,600.00	21,600.00
124. Protective Service.....	14,750.00	16,200.00
125. Telephones.....	13,200.00	13,200.00
126. Insurance.....	25,000.00	25,000.00
127. Law costs.....	3,000.00	1,000.00
128. Auditor's fees.....	3,000.00	3,000.00
129. Travelling expenses.....	7,500.00	4,700.00
130. Receptions to Societies and University Visitors.....	4,000.00	4,700.00
131. Convocation expenses.....	3,600.00	3,400.00
132. Aid to Publications and Societies.....	4,350.00	3,700.00
133. Senate Elections.....	.....	3,000.00
134. Contingencies.....	20,000.00	20,000.00
	130,500.00	124,500.00
XX. 135. Capital Account Charges.....		
	156,503.00	119,653.00
XXI. 136. } Special Research (including		
137. } Banting and Best).....	99,550.00	95,350.00
	3,049,634.00	2,923,329.00

## I. ADMINISTRATION

	AMOUNT VOTED FOR 1931-32	TO BE VOTED FOR 1932-33
1. Salaries.		
(a) President's Office:		
President (formerly with free house, heat and light) .....	\$12,000.00	\$15,000.00
President's Secretary (Miss Patterson).....	2,350.00	2,350.00
	14,350.00	17,350.00
(b) Bursar's Office:		
Bursar.....	6,500.00	6,500.00
Accounts Branch:		
Accountant (Higginbottom).....	4,000.00	4,000.00
Assistant (Gair).....	1,800.00	1,800.00
Appropriations Ledger (Miss Long).....	1,500.00	1,500.00
Assistant do. and Voucher Clerk (Miss Mahood) .....	1,000.00	1,000.00
Clerk (Miss Branton) .....	1,350.00	1,350.00
Clerk (Miss Crookshanks) .....	900.00	900.00
Clerk (Prince) .....	850.00	850.00
Fees Branch:		
Fees Clerk (Bolitho).....	2,700.00	2,700.00
Assistant do (Miss Goodwin).....	1,900.00	1,900.00
Record Clerk (Miss Cook).....	1,150.00	1,150.00
Record Clerk (Miss Adam).....	950.00	950.00
Secretarial Branch:		
Chief Clerk (Miss Gall).....	2,050.00	2,050.00
Assistant (Miss Burns).....	1,550.00	1,550.00
Pension Clerk (Miss Austin).....	1,500.00	1,500.00
Clerk (Miss Malone).....	1,000.00	1,000.00
	30,700.00	30,700.00
(c) Registrar's Office:		
Registrar.....	4,850.00	4,850.00
Assistant Registrar (Laidlaw).....	4,000.00	4,000.00
Assistant (Miss Hargreaves).....	1,900.00	1,900.00
Assistant (Miss MacGillivray).....	1,900.00	1,900.00
Assistant (Miss Fraser).....	1,100.00	1,100.00
Graduates' Register:		
Clerk (Miss Van Allen).....	1,350.00	1,350.00
Clerk (Miss Thompson).....	1,350.00	1,350.00
Clerk (Miss Hamblett).....	1,200.00	1,200.00
Clerk (Mrs. Overing).....	1,050.00	1,050.00
Clerk (Miss Stapells).....	950.00	950.00
Clerks (2 at \$1,650—Misses McMillan and Meen) .....	3,300.00	3,300.00
Secretary to the Registrar (Miss Sharpe).....	1,550.00	1,550.00
Stenographer (Miss Fasken).....	1,350.00	1,350.00
Stenographer (Miss Welsman).....	950.00	950.00
Filing Clerk (Miller).....	1,200.00	1,200.00
	28,000.00	28,000.00
(d) Superintendent's Office:		
Superintendent of Buildings and Grounds.....	6,500.00	6,500.00
Assistant Superintendent (Bonus) .....	4,400.00	4,400.00
Assistant (Maxwell) .....	3,400.00	3,400.00
Assistant (Moogk) .....	2,100.00	2,100.00
Assistant (Shortreed) .....	2,100.00	2,100.00
Chief Clerk (Carnie) .....	2,200.00	2,200.00
Stenographer (Mrs. Gadway) .....	1,500.00	1,500.00
Clerk (Miss Bell).....	1,400.00	1,400.00
Clerk (Miss Wynn).....	1,300.00	1,300.00
Clerk (Miss Nicklin) .....	1,250.00	1,250.00
Clerk (Miss Chisholm) .....	1,050.00	1,050.00
Clerk (Miss Bemrose) .....	850.00	850.00
Clerk (Miss Taylor).....	850.00	850.00
	28,900.00	28,900.00
(e) Miscellaneous:		
Warden Hart House, (with living valued at \$675).....	4,500.00	4,500.00
Bedel (paid also as Caretaker of Convocation Hall—Apted) ..	125.00	125.00
Attendant and messenger, President's Office (Smith).....	1,000.00	1,000.00
	5,625.00	5,625.00
	107,575.00	110,575.00



2. Pensions and Retiring Allowances:

To provide for University's contribution to Pension Funds:		
Academic (original contributory plan) .....	\$22,000.00	\$23,500.00
Academic (formerly non-contributory plan) .....	32,000.00	32,000.00
Administrative and Clerical .....	24,000.00	24,000.00
Charges voted separately:		
Sir Robert Falconer (\$10,000 less amount charged to Pension Fund) .....		7,600.00
A. McPhedran .....	500.00	500.00
I. H. Cameron .....	500.00	500.00
G. Chambers .....	450.00	450.00
H. H. Langton .....	400.00	400.00
J. M. MacCallum .....	500.00	500.00
J. T. Fotheringham .....	500.00	500.00
A. Primrose (half-year in 1931-32) .....	250.00	500.00
Mrs. M. H. Gillespie .....	900.00	900.00
Mrs. A. C. Jones .....	600.00	600.00
Miscellaneous items .....	3,000.00	3,000.00
	85,600.00	94,950.00

3. President's Office:

Office supplies, postage, printing and incidentals .....	750.00	750.00
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4. Bursar's Office:

Office supplies, postage, printing and incidentals .....	2,800.00	2,700.00
Clerical assistance .....	1,200.00	1,800.00
Stamp taxes on cheques .....	450.00	1,200.00
	4,450.00	5,700.00

5. Registrar's Office:

Stationery and office supplies .....	1,500.00	1,500.00
Postage .....	1,500.00	1,500.00
Printing other than Calendars .....	300.00	300.00
Printing Arts Calendar and Miscellaneous Curricula .....	4,500.00	4,000.00
Clerical assistance .....	500.00	500.00
	8,300.00	7,800.00

6. Superintendent's Office:

Office supplies, postage, printing and incidentals .....	2,300.00	2,200.00
Clerical assistance .....	1,100.00	1,100.00
Incidental expenses <i>re</i> work on buildings .....	1,000.00	900.00
Drafting assistance .....	1,600.00	1,400.00
	6,000.00	5,600.00

7. Convocation Hall and Simcoe Hall:

Heat and light (supplied from Central Power Plant) .....	.....	.....
Gas .....	100.00	100.00
Water .....	125.00	125.00
Caretaker's supplies .....	500.00	500.00
Cleaning .....	5,500.00	5,500.00
Repairs and renewals .....	3,000.00	2,700.00
Caretaker (with rooms, heat and light valued at \$420; paid also as Bedel—Apted) .....	1,300.00	1,300.00
Acting Postmaster and chief messenger (Bradshaw) .....	1,650.00	1,650.00
Messengers and post office service .....	2,100.00	2,100.00
	14,275.00	13,975.00

8. President's house:

Fuel .....	450.00	425.00
Repairs and renewals .....	500.00	450.00
	950.00	875.00

II. LIBRARY

9. Salaries:

	AMOUNT VOTED FOR 1931-32	TO BE VOTED FOR 1932-33
Librarian .....	\$5,400.00	\$5,400.00
Assistant Librarian, Miss Woolryche .....	2,200.00	2,200.00
Reference Librarian, Miss Young .....	2,000.00	2,000.00
Heads of Departments:		
Miss Newton .....	2,100.00	2,100.00
Miss Fairbairn .....	2,000.00	2,000.00
Miss Bethune .....	2,000.00	2,000.00
Assistants:		
Miss Creighton .....	1,700.00	1,700.00
Miss Stennett .....	1,700.00	1,700.00
Miss Cordingley .....	1,600.00	1,600.00
Miss Aldridge .....	1,600.00	1,600.00
Miss Skinner .....	1,550.00	1,550.00
Miss Jarvis .....	1,550.00	1,550.00
Miss Ewart (on partial leave for 1931-32) .....	388.00	1,550.00
Miss Rathbun .....	1,400.00	1,500.00
Miss Alexander .....	1,400.00	1,400.00
Miss Dignum .....	1,400.00	1,400.00
Miss Trowern .....	1,350.00	1,350.00
Miss Leonard .....	1,350.00	1,350.00
Miss Hewitt .....	1,300.00	1,300.00
Miss Williams .....	1,250.00	1,250.00
Miss Taylor .....	1,250.00	1,250.00
Miss de Beauregard .....	1,250.00	1,250.00
Miss Robinson .....	1,250.00	1,250.00
Miss Ball .....	1,250.00	1,250.00
Miss Hill .....	1,250.00	1,250.00
Miss Harding .....	1,250.00	1,250.00
Miss Shiell .....	1,250.00	1,250.00
Miss Johnston .....	1,250.00	1,250.00
Miss Wrightman .....	1,200.00	1,200.00
Miss Fraser .....	1,200.00	1,200.00
Miss Tod .....	1,200.00	1,200.00
Miss Helliwell (10 months in 1931-32) .....	1,000.00	1,200.00
Miss Gordon (9½ months in 1931-32) .....	950.00	1,200.00
One new Assistant .....	.....	1,200.00
Miss Buchan (part time) .....	500.00	500.00
Attendant (with rooms, heat and light valued at \$420, as caretaker of building—Fussell) .....	1,250.00	1,250.00
Messenger .....	500.00	500.00
Stack-man .....	720.00	720.00
Balance of appropriation of 1931-32 .....	1,662.00	.....
	55,420.00	56,670.00



## 10. Maintenance:

Books and Periodicals, binding, mending and office supplies (Estimate in addition to the interest on special Library Funds).....	48,000.00	46,000.00
Special grant for medical periodicals.....	500.00	.....
Special grant for mathematical books.....	2,000.00	.....
Additional assistance including opening Library in evenings.....	5,000.00	5,600.00
Special grant for re-classification.....	3,500.00	3,100.00
Alterations, fixtures, etc. ....	3,000.00	2,000.00
	62,000.00	56,700.00

## 11. Library Building:

Heat and light (supplied from Central Power Plant).....	.....	.....
Gas.....	75.00	75.00
Water.....	225.00	225.00
Caretaker's supplies.....	225.00	250.00
Cleaning.....	2,400.00	2,400.00
Repairs and renewals.....	1,800.00	1,800.00
Sundries.....	.....	.....

Caretaker, with rooms, heat and light valued at \$420 (paid from salaries as Library Attendant—Fussell).....

4,725.00 4,750.00

## III. ROYAL ONTARIO MUSEUM

	AMOUNT VOTED FOR 1931-32.	TO BE VOTED FOR 1932-33.
12. To cover University's share of maintenance.....	\$47,500.00	\$63,200.00

## IV. ATHLETICS, PHYSICAL TRAINING, MILITARY STUDIES, ETC.

## 13. Athletics and Physical Training—Men:

## (a) Salaries:

Gymnasium Director (10 months—Barton).....	3,200.00	3,200.00
Gymnasium Instructor (10 months—Martin).....	2,500.00	2,500.00
Swimming Instructor (10 months—Winterburn).....	2,600.00	2,600.00
Part-time Instructors.....	3,400.00	3,400.00
Chief Locker and Attendance Clerk (Rimmer).....	2,000.00	2,000.00
Locker Attendant (8 months).....	800.00	800.00
do. (6 months).....	600.00	600.00
do. (part time).....	500.00	500.00
do. (part time—night).....	500.00	500.00
Clerical assistance.....	900.00	900.00

## (b) Maintenance:

Attendance records, card system.....	250.00	150.00
Gymnastic appliances and repairs to equipment.....	750.00	650.00

18,000.00 17,800.00

## 14. Athletics and Physical Training—Women:

## (a) Salaries:

Directress (Miss Coventry).....	2,000.00	2,000.00
Assistant Instructress (8 months—Miss Forster).....	1,300.00	1,300.00
Instructor in Swimming (7 months—Cochrane).....	1,200.00	1,200.00
Assistant Instructress in Swimming (7 months—Miss Cochrane).....	300.00	300.00
Gymnasium and Clerical Assistant (8 months—Mrs. Graham)	300.00	300.00
Secretary-Treasurer, Women's Athletic Directorate (Miss Parkes).....	350.00	350.00

## (b) Maintenance:

Sundry expenses, pianist's services, etc.....	600.00	550.00
Janitor service at night classes.....	150.00	100.00

6,200.00 6,100.00

## 15. Health service—Men:

## (a) Salaries:

Director (Porter).....	5,250.00	5,250.00
Office assistant.....	800.00	800.00

## (b) Maintenance:

Examining physicians, etc.....	1,200.00	1,200.00
Medical and office supplies and printing (including X-Ray Examinations).....	300.00	250.00

7,550.00 7,500.00

## 16. Health service—Women:

## (a) Salaries:

Medical Adviser (Dr. Edith Gordon).....	3,400.00	3,400.00
Office assistant (Miss Jackes).....	1,050.00	1,050.00

## (b) Maintenance:

Sundry expenses for medical office and examining room, in- cluding consultants.....	300.00	250.00
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4,750.00 4,700.00

## 17. Military Studies:

## (a) Salaries:

Director (Cartwright).....	2,500.00	2,500.00
Office Assistant (Baughurst).....	980.00	980.00

## (b) Maintenance:

Office and general expenses.....	200.00	150.00
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3,680.00 3,630.00

## 18. Hart House (share of maintenance):

Heat and light (supplied from Central Power Plant).....	.....	.....
Landlord's repairs and renewals.....	\$ 6,000.00	\$ 5,500.00
Cleaning, etc., of Gymnasium wing.....	4,400.00	4,400.00
Sundries.....	.....	.....
	10,400.00	9,900.00

## 19. Women's Building (44 Hoskin Avenue):

Fuel.....	300.00	300.00
Light.....	35.00	50.00
Water.....	35.00	25.00
Caretaker's supplies.....	50.00	50.00
Cleaning.....	500.00	500.00
Repairs and renewals.....	300.00	300.00
Sundries.....	.....	.....
	1,220.00	1,225.00

## 20. Military Studies Building:

Fuel.....	500.00	500.00
Light.....	50.00	50.00
Water.....	25.00	25.00
Caretaker's supplies.....	60.00	60.00
Cleaner (with living quarters valued at \$250).....	375.00	375.00
Repairs and renewals.....	500.00	400.00
	1,510.00	1,410.00



**V. FACULTY OF ARTS—  
UNIVERSITY AND UNIVERSITY COLLEGE**

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	AMOUNT VOTED FOR 1931-32.	TO BE VOTED FOR 1932-33.
<b>21. Salaries:</b>		
<b>(1) Departments in the University of Toronto:</b>		
<b>(a) Dean's Office:</b>		
Dean of Faculty (paid also as Professor—DeLury).....	\$ 1,500.00	\$ 1,500.00
<b>(b) Mathematics:</b>		
Professor (paid also as Dean of Faculty—DeLury).....	6,000.00	6,000.00
Professor (Mackenzie).....	5,500.00	5,500.00
Research Professor (Fields).....	5,500.00	5,500.00
Professor (Beatty).....	4,900.00	4,900.00
Professor (Chapelon).....	4,700.00	4,700.00
Associate Professor (Pounder).....	4,200.00	4,200.00
Associate Professor (Webber).....	3,800.00	3,800.00
Associate Professor (Sheppard).....	3,600.00	3,600.00
Assistant Professor (Robinson).....	3,150.00	3,150.00
Assistant Professor, formerly Lecturer (Burk).....	2,450.00	2,450.00
Lecturer (G. Robinson).....	2,000.00	2,000.00
Lecturer (Miss Waddell).....	1,800.00	1,800.00
Lecturer (Miss Krieger).....	1,800.00	1,800.00
Fellows (5).....	3,500.00	3,500.00
	52,900.00	52,900.00
<b>(c) Applied Mathematics:</b>		
Professor (Synge).....	5,500.00	5,500.00
Assistant Professor (Stevenson).....	3,300.00	3,300.00
Lecturer.....		1,800.00
Fellow.....	700.00	
	9,500.00	10,600.00
<b>(d) Physics:</b>		
Professor and Director (paid also as Dean of Graduate Studies—McLennan—resigned).....	6,500.00	
Professor (Burton).....	5,000.00	5,500.00
Professor (Satterly).....	5,000.00	5,000.00
Professor, formerly Associate Professor (Gilchrist).....	4,200.00	4,200.00
Associate Professor (McTaggart).....	4,200.00	4,200.00
Associate Professor.....		3,600.00
Assistant Professor (Ainslie).....	2,950.00	2,950.00
Assistant Professor, formerly Lecturer, &c., with \$1,000 from Research—Ireton).....	1,800.00	2,800.00
Demonstrators and Class Assistants.....	14,200.00	15,000.00
Secretary and Class Assistant (Miss Reed).....	2,000.00	2,000.00
Clerical Assistant and Librarian (Miss Savage).....	1,500.00	1,500.00
Mechanician (Plaskett).....	2,500.00	2,500.00
Chief Assistant Mechanician (Clark).....	2,100.00	2,100.00
Assistant Mechanicians (3).....	5,500.00	5,500.00
Glass-blower (Chappell).....	3,000.00	3,000.00
Technical Assistants (2 at \$1,800 each).....	3,600.00	3,600.00
Laboratory and Lecture Assistant (Blackman).....	1,600.00	1,600.00
	65,650.00	65,050.00
<b>(e) Astronomy:</b>		
Professor (Chant).....	5,500.00	5,500.00
Associate Professor (Young).....	4,200.00	4,200.00
Assistants.....	350.00	350.00
	10,050.00	10,050.00
<b>(f) Geology:</b>		
Professor (Parks).....	6,000.00	6,000.00
Professor (Moore).....	5,200.00	5,200.00
Professor, formerly Associate Professor (MacLean).....	4,200.00	4,200.00
Instructors.....	2,700.00	2,700.00
Class Assistants.....	2,300.00	2,300.00
Laboratory Attendant (part time).....	675.00	675.00
	21,075.00	21,075.00
<b>(g) Mineralogy:</b>		
Professor (Walker).....	\$ 6,000.00	\$ 6,000.00
Professor (Parsons).....	4,500.00	4,500.00
Associate Professor (Thomson).....	3,800.00	3,800.00
Demonstrators.....	1,200.00	1,200.00
Laboratory Attendant (8 months).....	800.00	800.00
	16,300.00	16,300.00
<b>(h) Chemistry:</b>		
Professor (Lash Miller).....	6,500.00	6,500.00
Professor (Allan).....	5,500.00	5,500.00
Professor (Kenrick).....	5,400.00	5,400.00
Associate Professor (Burt-Gerrans).....	4,200.00	4,200.00
Associate Professor (Rogers).....	4,200.00	4,200.00
Associate Professor (Funnell).....	3,800.00	3,800.00
Associate Professor (Martin).....	3,800.00	3,800.00
Assistant Professor (Gordon).....	3,150.00	3,150.00
Assistant Professor (Lorrimer).....	2,850.00	2,850.00
Lecturer, Micro-analysis (Miss Brown).....	2,500.00	2,500.00
Lecturer (Beamish).....	2,100.00	2,100.00
Instructors and Assistants.....	14,400.00	14,400.00
Demonstrators, Electro-Chemistry.....	2,700.00	2,700.00
Laboratory Assistant (with rooms, heat and light as care- taker of building).....	1,150.00	1,150.00
do. do. as Lecture Assistant (Repath).....	500.00	500.00
Lecture Assistant, Electro-Chemistry (Bishop).....	100.00	100.00
Laboratory Assistant (Banton).....	1,400.00	1,400.00
Do. Attendants.....	1,750.00	1,950.00
	66,000.00	66,200.00
<b>(i) Biology:</b>		
Professor (Bensley).....	6,000.00	6,000.00
Professor (half salary, remainder in Anatomy—Piersol)....	2,550.00	2,550.00
Professor (Walker).....	4,900.00	4,900.00
Professor, Marine Biology (without salary—Huntsman)....		
Associate Professor (Coventry).....	3,800.00	3,800.00
Associate Professor (Dymond).....	3,800.00	3,800.00
Associate Professor (Baillie).....	3,800.00	3,800.00
Associate Professor (part-time—MacArthur).....	2,200.00	2,200.00
Assistant Professor (Craigie).....	3,450.00	3,450.00
Assistant Professor (part time—Harkness).....	2,550.00	2,550.00
Assistant Professor (Miss Ford).....	2,850.00	2,850.00
Instructor (Ide).....	1,600.00	1,600.00
Demonstrators.....	1,400.00	1,400.00
Assistants.....	3,850.00	4,450.00
Technical Assistants.....	1,350.00	1,350.00
Museum Assistant (Cross).....	1,650.00	1,650.00
Secretarial Assistant (Miss Cronk).....	1,450.00	1,450.00
Stenographer and Librarian (Miss Tarr).....	1,300.00	1,300.00
Office Assistant.....	800.00	400.00
Laboratory Assistant (Le Ray).....	1,650.00	1,650.00
do. (Wilson).....	650.00	900.00
Laboratory Attendant (part time).....	400.00	300.00
	52,000.00	52,350.00



## (j) Botany:

Professor (Thomson).....	5,500.00	5,500.00
Professor (Jackson).....	5,200.00	5,200.00
Associate Professor (half time—Bailey).....	2,150.00	2,150.00
Associate Professor (Duff).....	3,800.00	3,800.00
Associate Professor (Sifton).....	3,800.00	3,800.00
Assistant Professor (Miss Wright).....	3,000.00	3,000.00
Lecturer (Taylor).....	2,550.00	2,550.00
Lecturer (Beck).....	.....	1,800.00
Demonstrators, Fellows and Class Assistants.....	12,920.00	11,120.00
Technical Assistants (3).....	4,900.00	4,900.00
Horticulturist (with living quarters valued at \$360—Simpson).....	2,200.00	2,200.00
Assistant Gardener (Macdonald).....	1,534.00	1,534.00
Assistants (2 at \$1,400 transferred from Clerical Assistance).....	.....	2,800.00
Librarian (Miss Gibson).....	1,200.00	1,200.00
Herbarium Assistant (P. Krotkov).....	1,800.00	1,800.00
Laboratory Attendant (Smith).....	1,000.00	1,000.00
Laboratory Attendant (Lynn).....	1,000.00	1,000.00
Laboratory Attendant (Proudfoot).....	.....	840.00

52,554.00 56,194.00

## (k) History:

Professor (Martin).....	\$ 5,500.00	\$ 5,500.00
Professor (Flenley—on leave of absence on 2/3rds salary)....	4,700.00	3,134.00
Professor (Underhill).....	4,700.00	4,700.00
Associate Professor (Brown).....	4,200.00	4,200.00
Assistant Professor (Glazebrook).....	3,000.00	3,000.00
Lecturer (Creighton).....	2,550.00	2,550.00
Lecturer (McInnis).....	2,450.00	2,450.00
Lecturer (McDougall).....	2,450.00	2,450.00
Lecturer (Saunders).....	2,100.00	2,100.00
Lecturer.....	.....	2,100.00
Reader.....	250.00	250.00
Balance of appropriation of 1931-32.....	450.00	.....

32,350.00 32,434.00

## (l) Ethnology and Anthropology:

Associate Professor (T. F. McIlwraith).....	3,800.00	3,800.00
Lecturer.....	.....	1,800.00

3,800.00 5,600.00

## (m) Geography:

Associate Professor.....	3,600.00	.....
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## (n) History of Industrial Art and Archaeology:

Professor (part time—Currelly).....	4,500.00	4,500.00
Assistant Professor (Wason).....	2,700.00	2,700.00
Balance of appropriation of 1931-32.....	600.00	.....

7,800.00 7,200.00

## (o) Political Economy:

Professor (Urwick—paid also in Social Science).....	5,500.00	5,500.00
Professor (Jackman).....	4,900.00	4,900.00
Professor, also Supervisor of Commerce (Jackson).....	4,700.00	4,700.00
Associate Professor, Economic Geography (Innis).....	3,800.00	3,800.00
Associate Professor (Kemp).....	3,800.00	3,800.00
Associate Professor (Brady).....	3,600.00	3,600.00
Associate, formerly Assistant Professor (Bladen).....	3,450.00	3,450.00
Assistant Professor (Morgan).....	3,350.00	3,350.00
Assistant Professor (Drummond).....	2,850.00	2,850.00
Lecturer (Perold).....	2,550.00	2,550.00
Lecturer (Grauer).....	2,500.00	2,500.00
Lecturer (Vander Sprenkel).....	2,400.00	.....
Lecturer (Parkinson).....	2,300.00	2,300.00
Lecturer (Miss Biss).....	2,200.00	2,200.00
Lecturer (MacGregor).....	2,150.00	2,150.00
Lecturer (Plumptre).....	2,150.00	2,150.00
Assistant.....	1,000.00	1,000.00
Assistant.....	1,000.00	.....
Special Lecturer, Banking and Finance (\$2,500, paid from special fund—Glazebrook).....	.....	.....

## Law:

Professor (Kennedy).....	5,400.00	5,400.00
Associate Professor (MacKenzie).....	4,000.00	4,000.00
Associate Professor (Auld).....	4,000.00	4,000.00
Lecturer (Finkelman).....	2,150.00	2,150.00

## Accounting:

Professor (part time—Ferguson).....	2,550.00	2,550.00
Assistant Professor (Crocombe).....	3,300.00	3,300.00
Assistant Professor (Ashley).....	3,150.00	3,150.00

78,750.00 75,350.00

## (p) Philosophy:

Professor (Brett) at \$6000, also in Ethics.....	6,000.00	5,000.00
Associate Professor (Robinson).....	4,200.00	4,200.00
Associate Professor (Anderson).....	3,800.00	4,300.00
Associate Professor (MacCallum).....	3,600.00	3,900.00
Assistant Professor (Macdonald).....	2,700.00	2,900.00
Class Assistant.....	300.00	300.00

20,600.00 20,600.00

## (q) Psychology:

Professor and Director of Laboratory (Bott).....	\$ 5,000.00	\$ 5,000.00
Professor (part time—Blatz).....	2,500.00	2,500.00
Associate Professor (Chant).....	3,700.00	3,700.00
Assistant Professor (Line).....	3,400.00	3,400.00
Lecturer (Ketchum).....	2,150.00	2,150.00
do (Bernhardt).....	1,900.00	1,900.00
do.....	1,900.00	1,900.00
do (Myers).....	1,500.00	1,500.00
do (Rogers).....	1,500.00	1,500.00
Instructor (Miss Langstaff).....	400.00	400.00
Tutorial Fellow.....	700.00	700.00
Class Assistants, Readers, etc.....	4,600.00	4,600.00
Technician (Cooper).....	2,300.00	2,300.00

31,550.00 31,550.00

## (r) Italian and Spanish:

Professor (Buchanan).....	6,000.00	6,000.00
Professor (Shaw).....	6,000.00	6,000.00
Associate Professor (Goggio).....	4,200.00	4,200.00
Associate Professor (Patterson).....	3,600.00	3,600.00
Associate Professor (Cano).....	3,600.00	3,600.00
Instructor (Miss Lamb).....	1,500.00	1,500.00
Instructor (Miss David).....	1,500.00	1,500.00

26,400.00 26,400.00

(vide fol. 213)



## (2) Departments in University College:

## (s) Classics:

Professor and Director (Norwood).....	6,250.00	6,250.00
Professor of Latin (Smith).....	5,000.00	5,000.00
Professor of Greek (Owen).....	4,700.00	4,700.00
Professor, Ancient History (with free house, heat and light valued at \$300, as Dean of University College—Cochrane).....	4,500.00	4,500.00
Professor, Latin (Dale).....	4,500.00	4,500.00
Associate Professor, Greek (Hamilton).....	4,200.00	4,200.00
Assistant Professor, Greek (Tait).....	3,450.00	3,450.00
Assistant Professor, Latin (MacKay).....	2,700.00	2,700.00
Lecturer, Ancient History (Miss Needler).....	2,550.00	2,550.00
Lecturer (Miss Fergusson).....	2,150.00	2,150.00
Lecturer (Kay).....	2,150.00	2,150.00
Lecturer (Woodside).....	1,800.00	1,800.00
Fellow.....	750.00	.....
	44,700.00	43,950.00

## (t) English:

Professor (paid also as Principal—Wallace).....	6,000.00	6,000.00
Professor (Knox).....	4,700.00	4,700.00
Associate Professor (Davis).....	4,100.00	4,100.00
Associate Professor (Macdonald).....	4,100.00	4,100.00
Associate Professor (Clawson).....	3,800.00	3,800.00
Assistant Professor (Woodhouse).....	3,450.00	3,450.00
Assistant Professor (Mrs. Kirkwood).....	3,000.00	3,000.00
Assistant Professor (Brown).....	2,700.00	2,700.00
Lecturer (Endicott).....	2,550.00	2,550.00
Lecturer (MacGillivray).....	2,150.00	2,150.00
Fellow.....	750.00	750.00
To provide for additional assistance.....	250.00	100.00

37,550.00 37,400.00

## (u) French:

Professor (Jeanneret).....	\$ 5,500.00	\$ 5,500.00
Professor (Will).....	5,000.00	5,000.00
Professor (Green).....	5,500.00	5,500.00
Professor, formerly Associate Professor (De Champ).....	4,500.00	4,500.00
Associate Professor (Allen).....	4,000.00	4,000.00
Associate Professor (McKellar).....	4,000.00	4,000.00
Assistant Professor (McAndrew—paid also as College Registrar).....	3,450.00	3,450.00
Assistant Professor (Andison).....	3,300.00	3,300.00
Assistant Professor (Finch).....	2,700.00	2,700.00
Lecturer (Miss Cole).....	2,350.00	2,350.00
Lecturer (Laflamme).....	2,150.00	2,150.00
Lecturer (Miss Balthazard).....	1,800.00	1,800.00
Lecturer, Substitute (Miss MacDonald).....	1,800.00	1,800.00
Instructor (Assié—paid also in Forestry and Dentistry).....	1,000.00	1,000.00
Instructor (part time—Mlle. Le Prévost).....	600.00	600.00
Balance of appropriation of 1931-32.....	1,450.00	.....

49,100.00 47,650.00

## (v) German:

Professor (Needler).....	5,500.00	5,500.00
Professor (Fairley).....	5,000.00	5,000.00
Associate Professor (Hedman).....	4,000.00	4,000.00
Assistant Professor (Holt).....	3,450.00	3,450.00
Instructor (Boeschenstein—paid also in Chemical Engineering).....	1,000.00	1,000.00

18,950.00 18,950.00

## (w) Oriental Languages:

Professor (Taylor).....	5,500.00	5,500.00
Professor (Meek).....	5,200.00	5,200.00
Lecturer (Winnett).....	2,550.00	2,550.00
Lecturer (McCullough).....	1,950.00	1,950.00
Fellow.....	750.00	.....

15,950.00 15,200.00

## (x) Ethics:

Professor (Tracy—retired).....	5,220.00	.....
Professor (Brett—paid also in Philosophy).....	.....	1,000.00

## (y) University College, General:

Principal (paid also in English—Wallace).....	1,500.00	1,500.00
Dean of Women (with living valued at \$400—Miss Ferguson).....	2,500.00	2,500.00
Registrar (paid also in French—McAndrew).....	750.00	750.00
Registrar's Assistant (Miss Martin).....	1,050.00	1,050.00
Stenographer in University College (Miss Tocque).....	1,400.00	1,400.00
Stenographer for Language Departments (10 months—Miss Blackburn).....	1,250.00	1,250.00

8,450.00 8,450.00

732,299.00 723,953.00

## 22. Mathematics:

Class room supplies.....	200.00	200.00
Clerical assistance.....	500.00	500.00

700.00 700.00

## 23. Applied Mathematics:

Supplies and apparatus.....	400.00	400.00
Clerical assistance.....	500.00	500.00

900.00 900.00

## 24. Physics:

Laboratory and workshop supplies.....	4,250.00	4,000.00
Apparatus.....	3,250.00	2,000.00
Experimental tables, cases, books, charts, fittings, etc.....	1,100.00	500.00
Laboratory and workshop assistance.....	1,500.00	1,500.00

10,100.00 8,000.00

## 25. Astronomy:

Supplies.....	\$ 300.00	\$ 300.00
Apparatus.....	350.00	275.00

650.00 575.00

## 26. Geology:

Maintenance and equipment, including mechanical assistance in preparing specimens.....	900.00	800.00
Occasional services of artist.....	300.00	200.00
Summer field work.....	150.00	150.00

1,350.00 1,150.00

## 27. Mineralogy:

Maintenance and equipment.....	1,250.00	1,100.00
New Microscopes.....	1,500.00	.....

2,750.00 1,100.00



## 28. Chemistry:

Chemistry:		
Chemicals, glassware, apparatus, etc.	4,700.00	4,700.00
Repairs and renewals	500.00	500.00
Physical Chemistry:		
Chemicals, etc.	700.00	700.00
Electro-Chemistry:		
Supplies	1,300.00	1,300.00
Apparatus	1,200.00	1,200.00
Laboratory cleaning	50.00	50.00
	8,450.00	8,450.00

## 29. Biology:

Laboratory and lecture room supplies	1,200.00	1,130.00
Museum specimens, supplies and catalogue	650.00	550.00
Marine laboratories, collecting	150.00	150.00
Students' laboratory supplies	1,500.00	1,450.00
New microscopes and apparatus	800.00	800.00
Furnishings, fittings and new equipment	1,600.00	1,400.00
Messenger service	350.00	350.00
Incidentals	500.00	470.00
	6,750.00	6,300.00

## 30. Botany:

Apparatus and equipment	2,300.00	
Laboratory and office supplies	2,000.00	2,000.00
Museum and Herbarium supplies, extra labour, etc.	1,000.00	1,000.00
Summer Work in connection with Museum and Herbarium and Bear Island Laboratory		300.00
Herbarium cases	700.00	350.00
Clerical assistance, etc. (transferred to Salaries)	2,800.00	
Botanic Garden and Greenhouse supplies, materials and labour	1,816.00	1,816.00
Special equipment for new building (second instalment of \$30,000)	10,000.00	10,000.00
	20,616.00	15,466.00

## 31. History:

Class room supplies	200.00	250.00
Clerical assistant (Miss Hahn)	800.00	800.00
	1,000.00	1,050.00

## 32. Ethnology and Anthropology:

Class room supplies	75.00	50.00
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## 33. History of Industrial Art and Archaeology:

Class room supplies	250.00	200.00
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## 34. Political Economy:

Office and class room supplies	1,200.00	1,000.00
Clerical assistance	1,800.00	1,800.00
Calculating machine	800.00	
	3,800.00	2,800.00

## 35. Philosophy:

Class room supplies, clerical assistance, etc.	\$ 150.00	\$ 150.00
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## 36. Psychology:

Supplies	1,000.00	1,200.00
Apparatus and equipment	700.00	600.00
Alterations in laboratory	100.00	100.00
Clerical assistant (Mrs. Mussen)	950.00	950.00
Laboratory attendance	850.00	850.00
Laboratory cleaning	200.00	150.00
	3,800.00	3,850.00

## 37. Italian and Spanish:

Class room supplies	75.00	25.00
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## 38. University College Departments:

(a) Classics:		
Supplies	250.00	225.00
(b) English:		
Supplies	50.00	50.00
(c) French:		
Supplies	250.00	225.00
(d) German:		
Supplies	100.00	75.00
(e) Orientals:		
Supplies	100.00	75.00
(f) Ethics:		
Supplies	25.00	
	775.00	650.00

## 39. University College General Expenses:

Principal's and Registrar's office supplies, stationery, printing and incidentals	750.00	750.00
Clerical assistance	700.00	700.00
Messenger service	450.00	450.00
Sundry expenses of the Principal	500.00	500.00
	2,400.00	2,400.00

## 40. University College Building:

Heat and light (supplied from Central Power Plant)		
Gas	125.00	125.00
Water	125.00	200.00
Caretaker's supplies	500.00	500.00
Cleaning	5,300.00	4,800.00
Repairs and renewals	6,000.00	5,500.00
Sundries		
Caretaker (Bain)	1,500.00	1,500.00
	13,550.00	12,625.00

## 41. McLennan Laboratory (Physics):

Heat and light (supplied from Central Power Plant)		
Gas	300.00	300.00
Water	650.00	650.00
Caretaker's supplies	250.00	250.00
Cleaning	2,000.00	1,900.00
Repairs and renewals	2,500.00	2,200.00
Sundries		
Caretaker (Hill)	1,450.00	1,450.00
	7,150.00	6,750.00

## 42. Chemical Building:

Heat and light (supplied from Central Power Plant)		
Gas	300.00	300.00
Water	300.00	300.00
Caretaker's supplies	225.00	225.00
Cleaning	1,900.00	1,900.00
Repairs and renewals	1,800.00	1,700.00
Sundries		

Caretaker (paid as Laboratory Assistant, with rooms, heat and light valued at \$420, chargeable against building and included above—Repath)

4,525.00 4,425.00



43. Biological Building:		
Heat and light (supplied from Central Power Plant).....		
Gas.....	\$ 100.00	\$ 100.00
Water.....	150.00	150.00
Caretaker's supplies.....	225.00	225.00
Cleaning.....	1,900.00	1,900.00
Repairs and renewals.....	2,000.00	1,800.00
Sundries: fitting up south portion of museum.....		2,000.00
Caretaker (with rooms, heat and light valued at \$300—Wright).....	1,100.00	1,100.00
	5,475.00	7,275.00
44. Botanical Building (formerly Nos. 11 and 5 Queen's Park):		
Heat and light (supplied from Central Power Plant).....		
Fuel and light.....	3,500.00	700.00
Water.....	250.00	600.00
Caretaker's supplies.....	175.00	250.00
Cleaning.....	1,600.00	2,400.00
Repairs and renewals.....	900.00	1,200.00
Sundries.....		
Caretaker (Ward).....	1,350.00	1,350.00
	7,775.00	6,500.00
45. Baldwin House (History):		
Fuel.....	600.00	600.00
Light.....	25.00	25.00
Water.....	50.00	50.00
Caretaker's supplies.....	100.00	100.00
Cleaning.....	350.00	300.00
Repairs and renewals.....	1,000.00	800.00
Caretaker (McKenna).....	1,350.00	1,350.00
	3,475.00	3,225.00
46. No. 43 St. George Street (Law, etc.):		
Fuel.....	300.00	300.00
Light.....	25.00	25.00
Water.....	25.00	25.00
Caretaker's supplies.....	60.00	60.00
Cleaning, furnaceman, etc.....	500.00	500.00
Repairs and renewals.....	300.00	300.00
Sundries.....		
	1,210.00	1,210.00
47. No. 45 St. George Street (formerly Social Science Building):		
Fuel.....		500.00
Light.....		50.00
Water.....		25.00
Caretaker's supplies.....		60.00
Cleaning.....		250.00
Repairs and renewals.....		400.00
Caretaker (with rooms, heat and light valued at \$300—Brown).....		950.00
		2,235.00
48. No. 47 St. George Street (Applied Mathematics):		
Fuel.....	350.00	300.00
Light.....	100.00	100.00
Water.....	25.00	25.00
Caretaker's supplies.....	50.00	50.00
Cleaning, furnaceman, etc.....	400.00	400.00
Repairs and renewals.....	350.00	300.00
Sundries.....		
	1,275.00	1,175.00
49. Economics Building:		
Fuel.....	3,000.00	2,500.00
Light.....	1,000.00	1,100.00
Water.....	200.00	150.00
Caretaker's supplies.....	300.00	400.00
Cleaning, and fireman.....	3,600.00	3,800.00
Repairs and renewals.....		2,000.00
Sundries: Alterations.....	32,700.00	
Furnishings.....	10,800.00	
	51,600.00	9,950.00
50. Psychology Buildings—(Nos. 69, 71 and 100 St. George Street):		
Fuel.....	1,100.00	1,000.00
Light.....	125.00	125.00
Water.....	75.00	60.00
Caretaker's supplies.....	150.00	125.00
Cleaning, furnaceman, etc.....	1,500.00	1,400.00
Repairs and renewals.....	1,400.00	1,200.00
Sundries.....		
	4,350.00	3,910.00

## VI. FACULTY OF MEDICINE

	AMOUNT VOTED FOR 1931-32.	TO BE VOTED FOR 1932-33.	TO BE CHARGED TO EATON AND ROCKEFELLER FUNDS 1932-33
51. Salaries:			
(a) Dean's Office:			
Dean of Faculty (Primrose—retired December, 1931).....	\$1,000.00		
Dean (Fitzgerald—half-year in 1931-32, paid also as Professor).....	500.00	1,000.00	
Secretary and Librarian.....	1,465.00		
Balance of appropriation for 1931-32.....	4,685.00		
	7,650.00	1,000.00	
(b) Anatomy:			
Professor (Grant).....	7,000.00	7,000.00	
Professor (half salary, balance in Biology—Piersol).....	2,550.00	2,550.00	
Professor (Watt).....	4,800.00	4,800.00	
Associate Professor.....		3,600.00	
Associate Professor (Cates).....	3,600.00	3,600.00	
Lecturer (George).....	3,000.00	3,000.00	
Assistant in Histology (Ball).....	1,000.00	1,000.00	
Demonstrators and Assistants.....	5,220.00	5,220.00	
Technical Assistant.....	850.00	850.00	
Technical Assistant (Whittaker).....	600.00	600.00	
Clerical Assistant (Miss Dowsley).....	1,250.00	1,250.00	
Laboratory Assistant (McCormick).....	1,650.00	1,650.00	
Laboratory Assistant (George).....	1,450.00	1,450.00	
Museum Curator and Demonstrator in Neurology (Guyatt).....	1,450.00	1,450.00	
Laboratory Boy.....		360.00	
	34,420.00	38,380.00	



## (c) Pathology and Bacteriology:

Professor (Klotz).....	7,000.00	7,000.00
Professor (Holman).....	4,800.00	4,800.00
Associate Professor (Robinson).....	2,200.00	2,200.00
Assistant Professor (Shanks).....		250.00
Special Lecturer in Pathology (St. Michael's Hospital—Magner).....	1,000.00	750.00
Lecturer in Pathology (Belt).....	1,700.00	1,700.00
do. do. (Miss Price).....		200.00
do. in Bacteriology (Clifford).....	1,800.00	1,800.00
do. do. and Serology (Greay)....	2,150.00	2,150.00
Fellows (3).....	3,000.00	3,000.00
Fellow in Museum (Pleues).....	1,000.00	1,000.00
Demonstrators and Assistants.....	1,000.00	800.00
Assistant in Laboratory (Pathology—Miss Simp- son).....	1,500.00	1,500.00
Assistant in Laboratory (Bacteriology—Miss H. Boyd).....	1,020.00	1,020.00
Assistant Technician (Miss Hein).....	1,140.00	1,140.00
Special Technician (Miss Dixon).....	1,020.00	1,020.00
Laboratory Attendants for preparing media.....	2,700.00	2,700.00
Secretary (Miss G. K. R. Boyd).....	1,260.00	1,260.00
Librarian and Assistant Secretary (Miss James)....	1,080.00	1,080.00
Museum Stenographer (Miss McKinnon).....	1,260.00	1,260.00
Preparator (Payne).....	1,800.00	1,800.00
Junior Attendant in Museum (Miss Chiddenton)...	600.00	600.00
Autopsy Recorder (Miss Cameron).....	960.00	960.00
Autopsy Technician (Miss Johnston).....	900.00	900.00
Balance of appropriation of 1931-32.....	70.00	

40,960.00 40,890.00

## Division of Neuropathology:

Neuropathologist (Linell).....	4,500.00	4,500.00
Fellow (Dr. Tom).....	1,375.00	1,800.00
Technician (Miss Tett).....	628.00	1,020.00
Technician (Medicine and Surgery—Miss Potter).....	415.00	1,020.00
Stenographer (Miss Pirie).....	585.00	1,020.00
Balance of appropriation of 1931-32.....	2,097.00	

50,560.00 50,250.00

## (d) Pathological Chemistry:

Professor (Harding).....	5,500.00	5,500.00
Assistant Professor (Nicholson).....	3,150.00	3,150.00
Demonstrators and Assistants.....	1,250.00	1,250.00
Fellows.....	3,600.00	3,600.00
Technical Assistant (Downs).....	1,500.00	1,500.00
Laboratory Assistant (Ruffley).....	1,200.00	1,200.00
Laboratory Assistant (Fillmore).....	800.00	800.00
Laboratory Attendant (Mrs. Faulds).....	750.00	750.00
Laboratory Attendant (Mrs. MacCallum).....	350.00	350.00
Secretarial Assistant (Miss Shannon).....	1,100.00	1,100.00

19,200.00 19,200.00

## (e) Pharmacy and Pharmacology:

Professor (Henderson).....	\$6,000.00	\$6,000.00
Associate Professor (Lucas).....	3,600.00	3,600.00
Fellows.....	3,000.00	3,000.00
Assistants in Pharmacy.....	500.00	500.00
Technical Assistant (Brock).....	2,000.00	2,000.00
Cleaner (Brickles).....	1,160.00	1,160.00
Clerical Assistant (Miss Caldecott).....	500.00	500.00

16,760.00 16,760.00

## (f) Bio-Chemistry (including Zymology):

Professor (Wasteneys).....	6,000.00	6,000.00
Professor (Kay).....	4,500.00	4,500.00
Assistant Professor (Wynne).....	3,450.00	3,450.00
Fellows.....	4,700.00	5,800.00
Assistants.....	1,000.00	600.00
Secretarial Assistant (Miss Delamere).....	1,300.00	1,300.00
Senior Technician (Fletcher).....	1,600.00	1,600.00
Technician (Sloan).....	1,500.00	1,500.00
Technician (McClary).....	900.00	900.00
Technician (Miss Skill).....	900.00	900.00
Laboratory Assistant (Giddens).....	1,300.00	1,300.00
Laboratory Assistant (Mrs. Lumbard).....	830.00	830.00
Laboratory Attendant (Mrs. McCarthy).....	550.00	550.00

28,530.00 29,230.00

## (g) Physiology:

Professor (Best).....	6,000.00	6,000.00
Professor (Taylor).....	4,500.00	4,500.00
Associate Professor (Irving).....	4,200.00	4,200.00
Lecturer and Research Assistant (Waters).....		2,500.00
Lecturer and Research Associate (Mrs. Partridge)	1,800.00	
Lecturer and Research Associate (Weld).....	1,100.00	1,500.00
Demonstrator (Miss Huntsman).....	1,200.00	1,200.00
Fellows.....	3,400.00	2,400.00
Departmental Librarian (Miss Cory).....	1,250.00	1,250.00
Assistant and Secretary (Miss Secord).....	1,250.00	1,250.00
Mechanician (Elliott).....	1,800.00	1,800.00
Technical Assistant and Glass-blower (F. L. Robinson).....	2,000.00	2,000.00
Laboratory Assistant for Teaching Laboratories (Huntley).....	1,400.00	1,400.00
Animal Caretaker (G. L. Robinson).....	1,100.00	1,100.00
Assistant animal caretaker (Crouch).....	800.00	800.00

31,800.00 31,900.00

(h) Hygiene and Preventive Medicine (exclusive of  
School of Hygiene):

Professor (Fitzgerald—salary transferred to School of Hygiene).....	5,000.00	
Professor (part time—paid also in School of Hygiene—Defries).....	1,500.00	1,500.00
Professor, formerly Associate Professor (part time —Fraser).....	3,800.00	4,500.00
Associate Professor (part time—Moloney—trans- ferred to School of Hygiene).....	1,000.00	
Lecturer (part time—paid also in Health Service— Porter).....	500.00	500.00
Lecturer (part time—Miss Brown).....		1,000.00
Lecturer (part time—Miss Fraser).....		500.00
Lecturer (part time—Sneath).....		500.00
Class Assistant (Miss Cowan).....	1,100.00	1,000.00
Class Assistants (part time).....	2,100.00	900.00
Fellow.....		1,000.00
Laboratory Assistant.....		720.00
Secretarial Assistant (Miss Barr).....	1,000.00	1,000.00

16,000.00 13,120.00



(i) Medicine and Clinical Medicine:		
Professor (Graham).....	\$10,000.00	\$10,000.00
Assistant Professor (half time—Hutchison).....	500.00	500.00
Associate (full time—Campbell).....	3,000.00	3,000.00
Associate (half time—W. F. McPhedran).....	500.00	500.00
Senior Demonstrators (2—full time).....	.....	5,000.00
Senior Demonstrators (2—half time).....	1,500.00	1,500.00
Junior Demonstrators (3—full time).....	10,000.00	7,500.00
Junior Demonstrator (half time).....	.....	500.00
Fellow, Resident Physician, T.G.H.....	1,000.00	1,000.00
Demonstrators, clinical microscopy.....	750.00	750.00
Technicians (3).....	3,900.00	3,900.00
Secretarial Assistant (Miss Clutton).....	1,320.00	1,320.00
Part time Clinicians:		
Assistant Professors (5).....	1,500.00	1,500.00
Associates (7).....	750.00	1,750.00
Senior Demonstrators (9).....	3,000.00	1,800.00
Junior Demonstrators (5).....	600.00	750.00
Sub-Department of Pediatrics:		
Associate (full time).....	2,000.00	2,000.00
Senior Demonstrator (full time).....	2,000.00	2,000.00
Junior Demonstrators (2—full time).....	5,500.00	5,500.00
Research Assistant (half time).....	.....	1,200.00
Technicians (2).....	3,600.00	2,400.00
Secretarial Assistant (Miss Eriksen).....	1,000.00	1,000.00
Part-time Clinicians:		
Associate Professor (Alan Brown).....	350.00	350.00
Associate (Canfield).....	250.00	250.00
Senior Demonstrators (4).....	800.00	800.00
Junior Demonstrator.....	.....	150.00
(U. \$20,000; E. and R. \$33,820).....	53,820.00	56,920.00
(j) Surgery and Clinical Surgery:		
Professor (Gallie).....	10,000.00	10,000.00
Junior Demonstrator (part time).....	1,800.00	600.00
Fellows (2—full time).....	5,800.00	3,600.00
Fellows (3—part time).....	.....	3,300.00
Fellows, Resident (3).....	1,200.00	1,200.00
Assistant Fellows, Resident (6).....	900.00	1,800.00
Secretary (Miss McLaren).....	1,200.00	1,200.00
Part-time Clinicians:		
Professor.....	400.00	400.00
Assistant Professors (7).....	2,100.00	2,100.00
Associates (7).....	1,750.00	1,750.00
Senior Demonstrators (13).....	2,600.00	2,600.00
Junior Demonstrators (13).....	1,650.00	1,950.00
Balance of appropriation of 1931-32.....	400.00	.....
(U. \$19,500; R. \$10,300).....	29,800.00	30,500.00
(k) Obstetrics and Gynaecology:		
Professor (Hendry).....	1,000.00	1,000.00
Demonstrators (2—full time).....	3,000.00	3,000.00
Demonstrator (half time).....	500.00	500.00
Technician (Miss Bonham).....	1,100.00	1,100.00
Secretary (Miss Carson).....	900.00	900.00
Associate Professors (2).....	700.00	700.00
Assistant Professors (3).....	900.00	900.00
Associate (1—Kinnear).....	250.00	250.00
Senior Demonstrators (5).....	1,000.00	1,000.00
Junior Demonstrators (6).....	900.00	900.00
.....	10,250.00	10,250.00
(l) Ophthalmology:		
Professor (Lowry).....	700.00	700.00
Senior Demonstrators (4).....	800.00	800.00
Senior Demonstrator (full time—Macdonald).....	2,000.00	1,800.00
Junior Demonstrator (half time).....	500.00	900.00
Technician (half time—Miss M. Gray).....	480.00	480.00
.....	4,480.00	4,680.00
(m) Oto-Laryngology:		
Professor (Goldsmith).....	\$ 700.00	\$ 700.00
Associate Professor (Royce).....	350.00	350.00
Associates (2).....	500.00	500.00
Senior Demonstrators (2).....	400.00	400.00
Junior Demonstrators (5).....	600.00	750.00
Junior Demonstrator (full time—McGregor).....	2,000.00	2,000.00
Junior Demonstrator (half time).....	500.00	.....
Technician (half time—Miss M. Gray).....	480.00	480.00
.....	5,530.00	5,180.00
(n) Therapeutics:		
Professor (Rudolf).....	1,000.00	1,000.00
Research Fellow (part time).....	800.00	800.00
Senior Demonstrators, Therapeutics (2).....	400.00	400.00
Lecturer, Anaesthesia (Johnston).....	250.00	250.00
Junior Demonstrators, Anaesthesia (6).....	900.00	900.00
.....	3,350.00	3,350.00
(o) Psychiatry:		
Professor (Farrar).....	5,000.00	5,000.00
Associate (Lewis).....	1,850.00	1,850.00
Fellows (2—part time).....	1,500.00	1,500.00
Junior Demonstrators (3).....	450.00	450.00
.....	8,800.00	8,800.00
Less amount to be paid by Canadian National Committee for Mental Hygiene.....	3,100.00	3,045.00
.....	5,700.00	5,755.00
(p) Medical Jurisprudence:		
Associate (Crawford).....	250.00	250.00
(q) Radiology:		
Associate (Richards).....	250.00	250.00
Senior Demonstrators (2).....	400.00	400.00
Assistant Demonstrator.....	100.00	100.00
Part time Assistant.....	500.00	500.00
.....	1,250.00	1,250.00
(r) History of Medicine:		
Professor (Elliott).....	.....	700.00
(s) Special Lectures:		
Courses in English, and Science and Civilization ...	2,300.00	2,300.00
Dental Surgery.....	100.00	100.00
Adviser to students (paid also as Secretary and in Surgery).....	750.00	.....
.....	3,150.00	2,400.00
(t) Hospital Theatre:		
General Attendant (Hart).....	1,550.00	1,550.00
(u) Art Service:		
Director (Miss Wishart).....	2,500.00	2,500.00
Assistant } (partial year in 1931-32).....	1,000.00	1,200.00
Technician }.....	450.00	.....
Balance of appropriation of 1931-32.....	20.00	.....
.....	3,970.00	3,700.00



## (v) Secretary's Office:

Assistant Dean and Secretary to Faculty (Ryerson —formerly with salary of \$4,400 from various sources).....	3,000.00	5,000.00	
Assistant (Miss Jones).....	1,800.00	1,800.00	
Assistant (Miss Russell).....	1,750.00	1,750.00	
Clerk (Miss Perry).....	1,500.00	1,500.00	
	8,050.00	10,050.00	
Less chargeable to:—	336,070.00	336,375.00	
Eaton Endowment.....	20,320.00		23,420.00
Rockefeller Fund.....	57,645.00		53,000.00
do. Pediatrics.....	8,000.00		8,000.00
	85,965.00	250,105.00	251,955.00
			84,420.00

## 52. Post-Graduate Courses:

Remuneration to Instructors.....	\$1,800.00	\$.....	
Medical Bulletin, printing, postage, etc. (trans- ferred to General Expenses).....	1,000.00	.....	
	2,800.00	.....	

## 53. Anatomy:

Anatomical material.....	3,000.00	3,000.00	
General supplies, equipment and incidentals....	2,720.00	2,720.00	
Special grant for equipment.....	1,400.00	.....	
	7,120.00	5,720.00	

## 54. Pathology and Bacteriology:

Supplies.....	2,700.00	3,000.00	
Apparatus.....	1,800.00	1,800.00	
Museum supplies.....	1,000.00	1,000.00	
Clerical assistance.....	.....	225.00	
	5,500.00	6,025.00	
Neuropathology:			
Supplies.....	1,000.00	1,000.00	
Equipment.....	2,500.00	.....	
	9,000.00	7,025.00	

## 55. Pathological Chemistry:

Supplies.....	1,700.00	2,000.00	
Apparatus.....	300.00	100.00	
Repairs.....	500.00	150.00	
	2,500.00	2,250.00	

## 56. Pharmacy and Pharmacology:

Supplies.....	1,950.00	1,950.00	
Apparatus.....	600.00	300.00	
	2,550.00	2,250.00	

## 57. Bio-Chemistry (including Zymology):

Supplies.....	2,600.00	2,600.00	
Apparatus.....	1,600.00	1,600.00	
	4,200.00	4,200.00	

## 58. Physiology:

Supplies.....	3,650.00	3,650.00	
Apparatus.....	.....	.....	
Alterations in laboratory and equipment.....	2,361.00	.....	
	6,011.00	3,650.00	

## 59. Hygiene and Preventive Medicine:

Supplies.....	700.00	700.00	
Apparatus.....	400.00	1,290.00	
Cleaner (part time).....	240.00	480.00	
	1,340.00	2,470.00	

## 60. Medicine:

Supplies and chemicals.....	2,180.00	.....	1,780.00
Apparatus.....	1,000.00	.....	1,500.00
Books and periodicals.....	800.00	.....	800.00
Laboratory cleaning.....	550.00	.....	500.00
Sub-Department of Pediatrics:			
Supplies and chemicals.....	2,150.00	.....	2,000.00
Apparatus.....	1,000.00	.....	1,000.00
Chargeable to Eaton Endowment.....	7,680.00	.....	7,580.00

## 61. Surgery:

Supplies and apparatus.....	2,200.00	1,700.00	
Course in Advanced Surgery.....	.....	500.00	
Museum of Applied Anatomy:			
Equipment.....	250.00	.....	
Expenses.....	250.00	250.00	
	2,700.00	2,450.00	

## 62. Obstetrics and Gynaecology:

Supplies and apparatus.....	\$ 500.00	\$ 500.00	
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## 63. Ophthalmology:

Supplies and apparatus.....	500.00	500.00	
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## 64. Oto-Laryngology:

Supplies and apparatus.....	400.00	400.00	
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## 65. Therapeutics:

Supplies and apparatus.....	50.00	50.00	
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## 66. Psychiatry:

Supplies and apparatus.....	250.00	250.00	
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## 67. Medical Jurisprudence:

Supplies.....	.....	.....	
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## 68. Radiology:

Supplies and apparatus.....	600.00	400.00	
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## 69. Medical Building:

Heat and light (supplied from Central Power Plant).....	.....	.....	
Gas.....	800.00	800.00	
Water.....	1,000.00	1,000.00	
Caretaker's supplies.....	250.00	300.00	
Cleaning.....	2,600.00	2,500.00	
Repairs and renewals.....	2,500.00	2,300.00	
Sundries.....	.....	.....	
Caretaker (Motton).....	1,450.00	1,450.00	
Do. for attendance at Council meetings..	50.00	50.00	
	8,650.00	8,400.00	



70. Banting Institute (including Lecture Room, Toronto General Hospital):			
Heat and light.....	6,000.00	6,000.00	
Gas and city current.....	4,500.00	5,500.00	
Water.....	1,000.00	700.00	
Caretaker's supplies.....	600.00	600.00	
Cleaning.....	5,500.00	5,500.00	
Repairs and renewals.....	2,000.00	2,000.00	
Laboratory alterations for Neuropathology.....		5,000.00	
Caretaker (Laing).....	1,750.00	1,750.00	
	21,350.00	27,050.00	
71. Anatomical Building:			
Heat and light (supplied from Central Power Plant).....			
Gas.....	50.00	50.00	
Water.....	75.00	75.00	
Caretaker's supplies.....	250.00	250.00	
Cleaning.....	2,100.00	2,100.00	
Repairs and renewals.....	1,500.00	1,500.00	
Caretaker (Shepherd).....	1,400.00	1,400.00	
	5,375.00	5,375.00	
72. Hygiene Building:			
Heat and light (supplied from Central Power Plant).....			
Gas.....	800.00	800.00	
Water.....	1,000.00	750.00	
Caretaker's supplies.....	300.00	450.00	
Cleaning.....	2,300.00	4,600.00	
Repairs and renewals.....	1,500.00	1,800.00	
Caretaker (Mottram).....	1,400.00	1,400.00	
	7,300.00	9,800.00	
73. General Expenses:			
Sundry expenses of the Dean.....	500.00	400.00	
Stationery, office supplies and incidentals.....	2,800.00	2,400.00	
Publications, Calendar, Dean's Report, Medical Bulletin.....		1,450.00	
Messenger service.....	800.00	800.00	
Cloak room attendance, T.G.H.....	450.00	450.00	
Maintenance and equipment of Lecture Theatre, T.G.H., Lantern service, etc.....	200.00	250.00	
Artists' supplies.....	500.00	250.00	
Medals.....	50.00	50.00	
Association of American Medical Colleges, Membership fee.....	250.00	250.00	
	5,550.00	6,300.00	
74. School of Hygiene:			
(a) Salaries:			
(1) Administration:			
Director (Fitzgerald—salary transferred from Department of Hygiene).....			5,000.00
Secretary (Miss Somerville).....			1,000.00
(2) Epidemiology and Biometrics:			
Associate Director, School of Hygiene, Professor, Hygiene and Epidemiology (Defries).....	2,000.00		2,000.00
Assistant Professor, Hygiene and Epidemiology (McKinnon).....	1,700.00		1,000.00
Lecturer, Epidemiology (Craigie).....			500.00
Lecturer, Public Health (part time—McCullough).....	250.00		250.00
Lecturer, Public Health Engineering (part time—Berry).....	500.00		500.00
Demonstrator in charge of field work.....			1,500.00
Clinical Associate, Epidemiology (part time—McKay).....	250.00		250.00
Lecturer, Vital Statistics (Miss Ross).....	2,400.00		2,400.00
Demonstrator, Vital Statistics (Miss Wellwood).....	1,600.00		1,600.00
Laboratory Assistants, Vital Statistics:			
Mrs. Morgan.....	924.00		924.00
Miss McCausland.....	732.00		732.00
S. Raven.....	840.00		840.00
J. Jamieson.....	500.00		660.00
Secretary (Randall).....			900.00
Secretary (part time—Miss Somerville—transferred to administration).....	400.00		
Balance of appropriation of 1931-32.....	3,500.00		
(3) Physiological Hygiene:			
Acting Head of Department (paid in Physiology, etc.—Best).....			
Lecturer (part time—McHenry).....	1,000.00		1,000.00
Lecturer, Industrial Hygiene (Cunningham).....	500.00		1,000.00
Research Associate (MacLean).....	2,500.00		2,600.00
Research Associate (part time—Mrs. Partridge).....			1,000.00
Research Assistant (Miss Gavin).....	1,500.00		1,500.00
Research Assistant, Industrial Hygiene.....			1,500.00
Secretary (Miss Mahon).....			1,150.00
Senior Technical Assistant (part time—Cowan).....	1,900.00		1,200.00
Technical Assistant (W. Staples).....	925.00		925.00
Technical Assistant (formerly part time—Brown).....	825.00		900.00
Technical Assistant.....			900.00
Laboratory Attendant (Mrs. Cathie).....			780.00
Secretary (Miss Somerville—transferred to administration).....	300.00		
(4) Chemistry in Relation to Hygiene:			
Associate Professor (Moloney—transferred from Department of Hygiene).....			4,000.00
Demonstrator (part time—Miss Taylor).....			500.00
Class Assistant (part time—Miss Smith).....			200.00
Class Assistant and Secretary.....			1,000.00
Technical Assistant (Marsh).....			850.00
	25,046.00		41,061.00
(b) Maintenance of Departments:			
Epidemiology and Biometrics:			
Supplies and equipment, rent of sorting machine, etc.....	1,100.00		1,000.00
Physiological Hygiene:			
Apparatus and supplies.....	550.00		545.00
Chemistry in relation to Hygiene:			
Apparatus and supplies.....			1,000.00
(c) Unapportioned for 1931-32.....			
	2,554.00		
			43,606.00
Less amount to be paid by Connaught Laboratories.....			4,606.00
	29,250.00		39,000.00



# VII. FACULTY OF APPLIED SCIENCE

	AMOUNT VOTED FOR 1931-32.	TO BE VOTED FOR 1932-33.
75. Salaries:		
(a) Dean's Office:		
Dean of Faculty (Mitchell).....	\$6,000.00	\$6,000.00
(b) Electrical Engineering:		
Professor (Rosebrugh).....	6,000.00	6,000.00
Professor (Price).....	5,400.00	5,400.00
Associate Professor (Zimmer).....	3,800.00	3,800.00
Assistant Professor (Guest—ob.).....	1,650.00	.....
Assistant Professor (Smith).....	2,850.00	2,850.00
Lecturer (Bayly).....	2,400.00	2,400.00
Instructor (Brown).....	1,700.00	1,700.00
Demonstrators.....	9,000.00	10,200.00
Mechanician (Lawson).....	2,000.00	2,000.00
Electrician (McKee).....	2,000.00	2,000.00
Assistant Electrician (Bakewell).....	1,050.00	1,050.00
Stenographer and Librarian (part time—Mrs. Hammersley)	575.00	575.00
	38,425.00	37,975.00
(c) Mechanical Engineering:		
Professor (Angus).....	6,000.00	6,000.00
Professor (Allcut).....	4,500.00	4,500.00
Associate Professor (Ross Taylor).....	3,600.00	3,600.00
Assistant Professor (McIntosh).....	3,050.00	3,050.00
Assistant Professor (Heard).....	2,950.00	2,950.00
Lecturer (Wiren).....	1,700.00	1,700.00
Lecturer (Hally).....	1,700.00	1,700.00
Lecturer.....	.....	1,800.00
Demonstrators, Thermodynamics.....	3,500.00	3,500.00
do. Hydraulics.....	3,400.00	3,400.00
do. Machine Design.....	2,400.00	3,000.00
Engineer and Machinist (Hickey).....	2,000.00	2,000.00
Assistant Machinist and Fireman (part time).....	1,400.00	2,100.00
Laboratory Attendant (Odd).....	1,200.00	1,200.00
Stenographer and Librarian (Miss Burt).....	1,100.00	1,100.00
Balance of appropriation of 1931-32.....	400.00	.....
	38,900.00	41,600.00
(d) Civil Engineering: Municipal and Structural:		
Professor (Young).....	5,200.00	5,200.00
Professor (Loudon).....	4,900.00	4,900.00
Associate Professor (Laing).....	4,400.00	4,400.00
Lecturer (Morrison).....	2,250.00	2,250.00
Lecturer (Lazier).....	2,150.00	2,150.00
Lecturer (Sagar).....	1,950.00	1,950.00
Special Lecturer, Sanitary Engineering (Berry—paid also in School of Hygiene).....	600.00	600.00
Demonstrator (Helwig).....	1,250.00	1,250.00
Mechanician (Simpson).....	1,850.00	1,850.00
Assistant to Mechanician (Kubbinga—3½ mos. in 1931-2)...	250.00	900.00
Laboratory Assistant (10 months—Brown).....	1,100.00	1,100.00
Stenographer and Librarian (part time—Mrs. Hammersley)	575.00	575.00
	26,475.00	27,125.00
(e) Civil Engineering: Surveying and Geodesy:		
Professor (Treadgold).....	4,500.00	4,500.00
Associate Professor (Crerar).....	4,000.00	4,000.00
Associate Professor (Banting).....	3,800.00	3,800.00
Assistant Professor (Melson).....	3,300.00	3,300.00
Demonstrators.....	1,800.00	1,800.00
Mechanician (7 months—part time—Harding).....	450.00	450.00
Stenographer and Librarian (part time—Miss Cave).....	625.00	625.00
	18,475.00	18,475.00
(f) Mining Engineering:		
Professor (Haultain).....	6,000.00	6,000.00
Associate Professor (Dyer).....	4,000.00	4,000.00
Associate Professor (King).....	4,000.00	4,000.00
Instructors (2).....	3,300.00	3,300.00
Laboratory Assistant and Mechanician (Tozer).....	1,400.00	1,400.00
Laboratory Attendant, Assaying (Waybrant).....	1,250.00	1,250.00
Assistant Mechanician (11 months).....	1,100.00	1,100.00
Laboratory Helpers (2, part time).....	870.00	870.00
Stenographer and Librarian (Miss Jordan).....	1,100.00	1,100.00
	23,020.00	23,020.00
(g) Metallurgical Engineering:		
Professor (Guess).....	\$ 5,700.00	\$ 5,700.00
Associate Professor (Newcombe).....	3,600.00	3,600.00
Associate, formerly Assistant Professor (Montgomery).....	3,450.00	3,450.00
Assistant Professor (Toomer).....	3,450.00	3,450.00
Laboratory Attendant (10 months—Ross).....	700.00	700.00
Stenographer and Librarian (part time—Miss Walker).....	450.00	450.00
	17,350.00	17,350.00
(h) Chemical Engineering and Applied Chemistry:		
Professor (Bain).....	5,500.00	5,500.00
Professor (Boswell).....	4,900.00	4,900.00
Professor (Ardagh).....	4,500.00	4,500.00
Assistant Professor (Smith).....	3,000.00	3,000.00
Assistant Professor (McLaughlin).....	2,700.00	2,700.00
Instructor (Fitzgerald).....	1,600.00	1,600.00
Demonstrators and Assistants.....	5,800.00	6,000.00
Instructor, Technical German (part time—Boeschenstein— paid also in German).....	700.00	700.00
Lecture Assistant and Glass-Blower (Hunt).....	1,600.00	1,600.00
Laboratory Assistant (Westhead).....	1,200.00	1,200.00
Lecture Assistant (Hammond).....	950.00	950.00
Laboratory Attendants.....	2,050.00	2,050.00
Special Lecturer, Pulp and Paper (including expenses— Crossley).....	350.00	250.00
Stenographer and Librarian (part time—Miss D. Birkett)...	800.00	800.00
	35,650.00	35,750.00
(i) School of Architecture:		
Professor (Wright).....	6,000.00	6,000.00
Associate Professor (Madill).....	4,000.00	4,000.00
Associate Professor (also Lecturer in Town Planning—Arthur)	4,000.00	4,000.00
Lecturer (Carswell).....	2,100.00	2,100.00
Instructor in Painting (part time—Jefferys).....	1,750.00	1,750.00
Instructor in Modelling (part time—Coates).....	1,300.00	1,300.00
Librarian and Instructor in Architectural History and French (Miss Laing).....	1,850.00	1,850.00
Assistant in Modelling (part time—Simpson).....	650.00	650.00
Attendant in Drafting Rooms (8 months—Arksey).....	800.00	800.00
Special Instructor, Architectural Design (6 months—Waters)	900.00	900.00
Special Lecturer, Landscape Architecture (Dunington- Grubb).....	200.00	200.00
Stenographer and Office Assistant (9 mos., formerly 8 mos.— Miss Dyer).....	650.00	730.00
	24,200.00	24,280.00



(j) Engineering Drawing:		
Professor (Cockburn).....	4,900.00	4,900.00
Associate Professor (Smither).....	4,000.00	4,000.00
Associate Professor (also Lecturer in Technical English—Wright).....	3,600.00	3,600.00
Lecturer (Dunbar).....	2,550.00	2,550.00
Lecturer (Jermyn).....	2,100.00	2,100.00
Lecturer (Spence).....	1,800.00	1,800.00
Demonstrators and Instructors.....	10,850.00	11,000.00
Attendant in Drafting Rooms (8 months—Brown).....	1,000.00	1,000.00
Stenographer and Office Assistant (part time—Miss Mason)...	475.00	475.00
	31,275.00	31,425.00
(k) Engineering Physics and Photography:		
Professor (Anderson).....	5,200.00	5,200.00
Assistant Professor (Jackson).....	2,700.00	2,700.00
Demonstrators.....	2,700.00	2,700.00
Chief Photographer (Crowther).....	1,450.00	1,450.00
First Assistant Photographer (Mrs. Milne).....	1,200.00	1,200.00
Second Assistant Photographer (Stark).....	1,100.00	1,100.00
Photographic Assistant (Vance).....	950.00	950.00
Bookkeeper, Photography (Mrs. Morley).....	1,100.00	1,100.00
Stenographer and Office Assistant (part time—Miss Mason).....	575.00	575.00
Stenographer and Librarian (part time—Miss Cave).....	600.00	600.00
Mechanician (7 months—part time—Harding).....	600.00	600.00
Messenger and Laboratory Assistant.....	600.00	600.00
	18,775.00	18,775.00
(l) Special Lectures:		
Limited Companies and Commercial Law (2 terms—Clute)...	\$ 500.00	\$ 500.00
Accountancy and Business (1 term—Grant).....	300.00	300.00
Engineering Law (1 term—Laidlaw).....	250.00	250.00
Technical English (2 terms—Wright).....	300.00	300.00
Public Speaking (1 term—Kirkpatrick).....	300.00	250.00
Engineering Seminars, and Occasional Lecturers, including expenses.....	300.00	150.00
	1,950.00	1,750.00
(m) Secretary's Office:		
Secretary (Wilson).....	3,100.00	3,100.00
Assistant Secretary (Miss E. Birkett).....	1,550.00	1,550.00
Assistant (Miss Fenton).....	1,150.00	1,150.00
	5,800.00	5,800.00
	286,295.00	289,325.00
76. Electrical Engineering:		
Supplies.....	2,125.00	2,700.00
Apparatus.....	4,300.00	1,800.00
Furniture, printing and incidentals.....	150.00	200.00
	6,575.00	4,700.00
77. Mechanical Engineering:		
Supplies.....	800.00	800.00
Apparatus, Thermodynamics and Aerodynamics.....	2,500.00	1,000.00
“ Hydraulics.....	1,400.00	1,000.00
Proportion of fuel for Experimental Plant.....	800.00	800.00
Furniture, printing and incidentals.....	200.00	200.00
	5,700.00	3,800.00
78. Civil Engineering: Municipal and Structural:		
Supplies.....	950.00	700.00
Apparatus.....	900.00	310.00
	1,850.00	1,010.00
79. Civil Engineering: Surveying and Geodesy:		
Supplies.....	400.00	350.00
Apparatus.....	800.00	400.00
Summer Survey Camp:		
Equipment and improvements.....	655.00	550.00
Maintenance, including salaries of staff (\$2,100), care-taking (\$240), travelling expenses and miscellaneous items (\$1,045).....	3,400.00	3,385.00
	5,255.00	4,685.00
80. Mining Engineering:		
Supplies.....	2,000.00	2,200.00
Apparatus.....	900.00	250.00
Office furniture.....	100.00	.....
	3,000.00	2,450.00
81. Metallurgical Engineering (including Ceramics):		
Supplies.....	550.00	400.00
Apparatus.....	865.00	100.00
	1,415.00	500.00
82. Chemical Engineering and Applied Chemistry:		
Supplies.....	6,900.00	6,900.00
Apparatus.....	1,350.00	700.00
	8,250.00	7,600.00
83. School of Architecture:		
Supplies.....	600.00	700.00
Apparatus (including books).....	400.00	200.00
Models for life class.....	75.00	75.00
Staff expenses, outdoor sketching classes (including travelling and meals).....	100.00	100.00
Drafting tables.....	1,200.00	.....
	2,375.00	1,075.00
84. Engineering Drawing:		
Supplies.....	\$ 400.00	\$ 400.00
Apparatus.....	200.00	.....
Printing instruction sheets.....	150.00	150.00
Drafting tables and other furniture.....	2,300.00	.....
	3,050.00	550.00
85. Engineering Physics and Photography:		
(a) Engineering Physics:		
Supplies.....	500.00	500.00
Apparatus.....	800.00	250.00
(b) Photography:		
Supplies.....	2,000.00	2,200.00
Apparatus.....	800.00	300.00
	4,100.00	3,250.00
86. General Expenses:		
Stationery and printing, Calendar, office supplies and incidentals.....	2,400.00	2,400.00
Clerical assistance.....	900.00	900.00
Messenger service.....	850.00	850.00
Furniture, fixtures, books, etc.....	250.00	150.00
	4,400.00	4,300.00



87. Mining Building:		
Heat and light (supplied from Central Power Plant).....	.....	.....
Gas.....	1,400.00	1,400.00
Water.....	700.00	600.00
Caretaker's supplies.....	350.00	350.00
Cleaning.....	4,000.00	4,400.00
Repairs and renewals.....	3,000.00	3,000.00
Sundries: Fitting up new laboratories in space vacated by Mining Engineering.....	8,818.00	.....
Caretaker (paid also as Lecture Assistant, Chemistry-Bishop).....	1,550.00	1,550.00
	19,818.00	11,300.00
88. Engineering Building:		
Heat and light (supplied from Central Power Plant).....	.....	.....
Gas.....	100.00	100.00
Water.....	200.00	200.00
Caretaker's supplies.....	225.00	225.00
Cleaning.....	2,000.00	2,000.00
Repairs and renewals.....	2,500.00	2,200.00
Sundries.....	.....	.....
Caretaker (Baker).....	1,400.00	1,400.00
	6,425.00	6,125.00
89. Electrical Building (including Mechanical Bldg. and Wind Tunnel):		
Heat and light (supplied from Central Power Plant).....	.....	.....
Fuel for Experimental Plant.....	1,300.00	1,200.00
Gas.....	100.00	100.00
Water.....	300.00	300.00
Caretaker's supplies.....	225.00	225.00
Cleaning.....	2,400.00	2,400.00
Repairs and renewals.....	2,300.00	2,000.00
Sundries.....	.....	.....
Caretaker (Hitchcock).....	1,450.00	1,450.00
	8,075.00	7,675.00
90. Geodetic Observatory Building:		
Heat and light (supplied from Central Power Plant).....	.....	.....
Water.....	25.00	25.00
Caretaker's supplies.....	30.00	30.00
Cleaning.....	125.00	125.00
Repairs and renewals.....	400.00	350.00
	580.00	530.00

### VIII. FACULTY OF DENTISTRY

	AMOUNT VOTED FOR 1931-32	TO BE VOTED FOR 1932-33
91. Salaries:		
(a) Regular Staff:		
Professors:		
Dean and Professor of Preventive Dentistry (Secombe).....	\$6,000.00	\$6,000.00
Clinical Dentistry (Mason).....	5,000.00	5,000.00
Prosthetic Dentistry (Lott).....	5,000.00	5,000.00
Operative Dentistry (Webster).....	4,000.00	4,000.00
Dental Technology and Metallurgy (Cowling).....	2,000.00	2,000.00
Pathology and Bacteriology (Cameron).....	3,000.00	3,000.00
Dental Anatomy (Crouch).....	1,000.00	700.00
Dental Surgery (Paul).....	680.00	680.00
Dental Praxis (Conboy).....	500.00	500.00
Orthodontia.....	240.00	240.00
Crown and Bridge Prosthesis (without salary—Ante)....	.....	.....
Associate Professors:		
Dentistry (Switzer).....	4,000.00	4,000.00
do. (Hoskin).....	4,000.00	4,000.00
Prosthetic Dentistry (Willmott).....	2,500.00	.....
Orthodontia (also Librarian and Curator of Museum—Kennedy).....	1,232.00	980.00
Orthodontia (Corrigan).....	648.00	2,380.00
Medicine (Clarkson).....	500.00	500.00
Oral Surgery (Risdon).....	180.00	180.00
Prosthetic Dentistry (without salary—Grant).....	.....	.....
Assistant Professor:		
Surgery (Ryerson).....	400.00	400.00
Associates:		
Dentistry (Richardson).....	3,150.00	3,150.00
do. (Krueger).....	2,000.00	1,500.00
do. (Coram).....	1,400.00	1,400.00
do. (Ross).....	500.00	500.00
do. (Beierl).....	750.00	750.00
do. (Cole).....	670.00	670.00
do. (Duff).....	945.00	945.00
do. (Holmes).....	1,000.00	1,000.00
do. (Hugill).....	670.00	670.00
do. (Morton).....	670.00	670.00
do. (Sheldon).....	670.00	670.00
do. (Walker).....	670.00	670.00
do. (Woollatt).....	670.00	670.00
do. (McLean).....	50.00	50.00
Histology, Bacteriology and Pathology (Miss Riddle)....	2,160.00	2,160.00
Prosthetic Dentistry (Godfrey).....	1,200.00	1,200.00
do. do. (Ellis).....	2,000.00	2,200.00
Preventive Dentistry (also in Bio-Chemistry—Cox)....	640.00	640.00
Dental Surgery and Anaesthesia (Jarman).....	240.00	.....
do. do. (Johnson).....	2,500.00	2,800.00
Periodontia (half time—Williams).....	1,500.00	1,500.00
Demonstrators, Assistants, etc.:		
Dentistry (Anderson).....	.....	800.00
Instructor, Dental Technology (Rigsby).....	240.00	240.00
Lecturer, Applied Chemistry and Metallurgy (part time—paid also as Secretary—Rous).....	300.00	300.00
Fellow, Bacteriology and Pathology.....	1,000.00	1,000.00
Research Assistant (Miss Berry).....	1,000.00	1,000.00
Prosthetic Dentistry.....	.....	750.00
Special Lecturers, Languages.....	640.00	640.00
Laboratory Assistants:		
Technician, Dentistry (10 months—Byrne).....	1,900.00	1,900.00
Technician, Bacteriology and Pathology (Miss Bumby).....	1,020.00	1,020.00
Technician, Histology (part time—Whittaker—paid also in Anatomy).....	120.00	120.00
Histology (part time—Mrs. Gratton).....	306.00	306.00
Dental Pathology (part time).....	250.00	.....
Infirmary (Aylward).....	1,144.00	1,144.00
	72,855.00	72,595.00



(b) Infirmary Staff (including Nurses):		
Nurses (6).....	\$ 4,470.00	\$ 5,184.00
Records Clerk (10 months—Lucas).....	1,820.00	1,820.00
Appointments Clerk (now included in Nurses).....	714.00	.....
Laundress (part time—Mrs. Barraclough).....	658.00	658.00
	7,662.00	7,662.00
(c) Office Staff:		
Secretary (paid also as Lecturer—Rous).....	2,800.00	2,800.00
Secretary to Dean (Miss Cook).....	1,560.00	1,560.00
Assistant to Secretary (Miss Hopkins).....	1,200.00	1,200.00
Assistant in Library (Miss Anderson).....	1,200.00	1,200.00
Cashier (10 months—Miss Park).....	1,100.00	1,100.00
Stenographer (Miss Deacon).....	1,080.00	1,080.00
	8,940.00	8,940.00
	89,457.00	89,197.00
92. Post Graduate Courses, etc.:		
Dental Practitioners.....	1,000.00	.....
Training School for Dental Nurses.....	120.00	120.00
	1,120.00	120.00
93. Laboratory and Infirmary supplies, apparatus and equipment.....		
	24,000.00	24,000.00
94. General Expenses:		
Stationery, printing, Calendar, office supplies and incidentals.....	2,100.00	2,100.00
Extension Work in Western Canada.....	500.00	500.00
Extra-mural lectures, Ontario.....	500.00	500.00
American Association of Dental Schools.....	50.00	50.00
	3,150.00	3,150.00
95. Dental Building:		
Fuel.....	2,100.00	2,000.00
Light.....	3,100.00	3,200.00
Water.....	400.00	400.00
Caretaker's supplies.....	600.00	600.00
Cleaning (including nightwatchman service).....	3,800.00	3,800.00
Repairs and renewals.....	4,000.00	3,000.00
Sundries.....	.....	.....
Caretaker (Eades).....	1,400.00	1,400.00
Fireman.....	900.00	900.00
	16,300.00	15,300.00

## IX. FACULTY OF HOUSEHOLD SCIENCE

	AMOUNT VOTED FOR 1931-32	TO BE VOTED FOR 1932-33
96. Salaries:		
(a) Household Science:		
Professor (with rooms, heat and light valued at \$280—Laird)	\$ 4,200.00	\$ 4,200.00
Assistant Professor (Willard).....	3,450.00	3,450.00
Assistant Professor (Valentine).....	2,700.00	2,700.00
Lecturer (Park).....	2,400.00	2,400.00
Lecturer (Bennett).....	2,300.00	2,300.00
Lecturer (Rose).....	1,950.00	1,950.00
Lecturer (Courtice).....	1,950.00	1,950.00
Assistant (Coatsworth).....	900.00	900.00
Assistant (Carter).....	850.00	850.00
Assistant (Lind).....	800.00	800.00
Research Assistant.....	1,000.00	1,000.00
(b) Food Chemistry:		
Professor (with rooms, heat and light valued at \$280—Benson).....	4,200.00	4,200.00
Lecturer (Panton).....	1,950.00	1,950.00
Instructors (2—full time).....	2,500.00	2,500.00
Instructor (part time).....	950.00	.....
Assistants (3).....	1,700.00	2,500.00
	33,800.00	33,650.00
Less chargeable to M.-T. bequest.....	3,000.00	3,000.00
	30,800.00	30,650.00
97. Household Science—maintenance:		
Laboratory supplies, including food materials, fuel for cooking, etc.....	1,800.00	1,700.00
Laboratory attendance.....	1,600.00	1,600.00
Equipment and incidentals.....	150.00	150.00
Books and special equipment (from M.-T. bequest—\$1,000).....	.....	.....
	3,550.00	3,450.00
98. Food Chemistry—maintenance:		
Maintenance.....	1,300.00	1,300.00
Laboratory attendance.....	1,150.00	1,150.00
	2,450.00	2,450.00
99. General Expenses:		
Stationery, printing, office supplies and incidentals.....	400.00	400.00
Clerical assistance.....	2,200.00	2,200.00
	2,600.00	2,600.00
100. Household Science Building (including Women's Gymnasium and Swimming Pool):		
Heat and light (supplied from Central Power Plant).....	.....	.....
Gas.....	300.00	300.00
Water.....	450.00	450.00
Caretaker's supplies.....	200.00	200.00
Cleaning.....	2,100.00	2,100.00
Repairs and renewals.....	1,600.00	1,500.00
Sundries: (from M.-T. bequest—\$1,000.).....	.....	.....
Caretaker (with rooms heat and light valued at \$420—Maycock).....	1,100.00	1,100.00
	5,750.00	5,650.00



**X. FACULTY OF FORESTRY**

	AMOUNT VOTED FOR 1931-32	TO BE VOTED FOR 1932-33
101. Salaries:		
Professor and Dean of Faculty (Howe).....	\$ 6,000.00	\$ 6,000.00
Professor (White) .....	4,700.00	4,700.00
Associate Professor (Dwight) .....	4,200.00	4,200.00
Associate Professor (Millar) .....	3,750.00	3,750.00
Lecturer (Hosie) .....	2,400.00	2,400.00
Instructor, French (Assic—paid also in Arts and Dentistry)	800.00	800.00
Assistant (temporary).....	800.00	.....
Secretary in Dean's office (Miss McAree).....	1,300.00	1,130.00
	23,950.00	22,980.00
102. Maintenance:		
Apparatus and Laboratory supplies .....	1,300.00	1,000.00
Office supplies, printing, Calendar, postage and incidentals	850.00	850.00
Practice Camp supplies, travel, etc.....	1,200.00	800.00
Travelling expenses of the Dean.....	500.00	.....
Collecting material for class work .....	.....	500.00
Special Lectures.....	250.00	250.00
Laboratory assistance.....	600.00	500.00
Clerical assistance (Miss Robinson).....	1,130.00	900.00
	5,830.00	4,800.00
103. Forestry Building:		
Heat and light (supplied from Central Power Plant) .....	.....	.....
Light.....	25.00	25.00
Water.....	25.00	25.00
Caretaker's supplies.....	100.00	100.00
Cleaning.....	400.00	400.00
Repairs and renewals.....	400.00	400.00
Caretaker (Payne).....	1,400.00	1,400.00
	2,350.00	2,350.00

**XI. FACULTY OF MUSIC**

104. Salaries:		
Honoraria to Dean and Lecturers.....	1,000.00	1,000.00
Carillonneur.....	500.00	500.00
Secretarial allowance (Miss Patterson) .....	250.00	250.00
	1,750.00	1,750.00
105. Maintenance:		
Printing Calendar, postage, and incidental expenses.....	350.00	300.00

**XII. SCHOOL OF GRADUATE STUDIES**

106. Salaries:		
Dean.....	1,000.00	1,000.00
To provide for increased staff.....	1,500.00	.....
Secretary (Miss Mackenzie).....	1,900.00	1,900.00
Assistant (Miss Bond—transferred from clerical assistance)	.....	900.00
	4,400.00	3,800.00
107. Maintenance:		
Stationery and office supplies, calendar, postage and incidental expenses.....	1,000.00	600.00
Clerical assistance.....	1,000.00	.....
	2,000.00	600.00

**XIII. PUBLIC HEALTH NURSING**

	AMOUNT VOTED FOR 1931-32	TO BE VOTED FOR 1932-33
108. Salaries:		
Director (Miss Russell) .....	\$ 3,400.00	\$ 3,400.00
Assistant Director (Miss Emory) .....	2,500.00	2,500.00
Secretary of Department and Stenographer (Miss Mortimer)	1,500.00	1,500.00
Honoraria for special Lecturers.....	400.00	400.00
	7,800.00	7,800.00
109. Maintenance:		
Office supplies, printing, postage and incidentals.....	500.00	500.00
Use of City Schools for practice teaching purposes.....	600.00	600.00
Entertainment, etc.....	100.00	100.00
	1,200.00	1,200.00

**XIV. SOCIAL SCIENCE**

110. Salaries:		
Acting Director (Urwick—paid also in Political Economy).	500.00	500.00
Assistant Director (Miss McGregor).....	2,400.00	2,400.00
Assistant Professor (Cassidy).....	3,450.00	3,450.00
Lecturer.....	2,550.00	2,400.00
Lecturers (part time).....	1,000.00	1,000.00
Secretary-Librarian (Miss Bambridge) .....	1,350.00	1,350.00
Honoraria to Lecturers.....	1,250.00	1,500.00
	12,500.00	12,600.00
111. Maintenance:		
Office supplies, printing, Calendar, postage and incidentals	700.00	800.00
Departmental Library.....	250.00	250.00
	950.00	1,050.00
112. Building—No. 45 St. George Street (transferred to Arts)		
Fuel.....	500.00	.....
Light.....	50.00	.....
Water.....	25.00	.....
Caretaker's supplies.....	60.00	.....
Cleaning.....	250.00	.....
Repairs and renewals .....	500.00	.....
Caretaker (with rooms, heat and light valued at \$300—Brown) .....	950.00	.....
	2,335.00	.....

**XV. EXAMINATIONS, ETC.**

113. Examinations:		
Remuneration to Examiners.....	7,500.00	6,500.00
Presiding and attendance.....	5,000.00	6,000.00
Examination supplies and sundries, including incidental expenses of Examiners.....	2,750.00	3,000.00
Printing examination papers and class lists .....	5,750.00	6,000.00
	21,000.00	21,500.00



	AMOUNT VOTED FOR 1931-32.	TO BE VOTED FOR 1932-33.
114. Salaries:		
Director (Dunlop) .....	\$5,000.00	\$5,000.00
Supervisor, Correspondence Courses, and Evening Classes (Sharpe) .....	2,400.00	2,400.00
Secretary (Miss Latter) .....	1,800.00	1,800.00
Chief Clerk and Stenographer (Miss Finlay) .....	1,300.00	1,300.00
Clerk (Miss Milner) .....	1,250.00	1,250.00
Clerk (Mrs. Petersen) .....	1,200.00	1,200.00
Stenographer (Miss Anderson) .....	1,150.00	1,150.00
Stenographer (Miss Alexander) .....	1,000.00	1,000.00
Stenographer (Miss Smith) .....	1,000.00	1,000.00
	16,100.00	16,100.00
115. Maintenance of Department:		
(a) Extension:		
(1) Summer Session in Arts:		
Teachers' Course .....	6,500.00	6,500.00
Specialists' Courses .....	1,300.00	1,300.00
(2) Teachers' Classes .....	6,000.00	6,000.00
(3) Correspondence Courses:		
Pass Arts .....	4,000.00	4,000.00
Secondary and Forestry .....	4,500.00	4,500.00
(4) Extension Lectures .....	5,000.00	5,000.00
(5) Evening Classes (Urban and Rural) .....	10,000.00	10,000.00
(6) Workers' Educational Association Classes .....	6,000.00	6,000.00
(7) Farmers' Classes .....	2,000.00	2,000.00
(8) Short Courses .....	500.00	500.00
(9) Course in Occupational Therapy .....	3,000.00	2,000.00
(10) One-year Course for Graduate Nurses .....	1,700.00	1,500.00
(11) Course in Physiotherapy .....	1,300.00	1,200.00
(12) Social functions for courses and classes .....	200.00	200.00
(13) Books for loan to extension students and reading clubs .....	150.00	100.00
(14) Office expenses:		
Stationery, printing, postage, supplies and incidentals .....	2,500.00	2,500.00
Extra clerical assistance .....	800.00	800.00
	53,450.00	54,100.00
(b) Publicity:		
(1) Advertising and announcements .....	2,700.00	2,000.00
(2) Issue of University bulletins, exhibits, and other forms of publicity .....	4,000.00	3,000.00
(3) Travelling expenses of organizers and speakers .....	250.00	250.00
	60,400.00	59,350.00

## XVII. RESIDENCES AND WOMEN'S UNION

116. Men's Residences:		
(a) University (including North, East and South Houses):		
Heat and light (supplied from Central Power Plant) .....		
Gas and occasional fuel .....	\$ 100.00	\$ 100.00
Water .....	300.00	300.00
Caretaker's supplies .....	600.00	600.00
Cleaning and house service .....	7,600.00	7,600.00
Repairs and renewals .....	2,500.00	2,300.00
Sundries .....		
Caretaker (Pratt) .....	1,500.00	1,350.00
(b) University College (No. 73 St. George St.):		
Fuel .....	950.00	900.00
Light .....	25.00	25.00
Water .....	125.00	100.00
Caretaker's supplies .....	150.00	150.00
Cleaning and furnaceman .....	2,600.00	2,500.00
Repairs and renewals .....	600.00	600.00
	17,050.00	16,525.00
117. University College Women's Residences:		
Heat and light (supplied from Central Power Plant) .....		
Fuel for other buildings .....	\$ 1,400.00	\$ 1,500.00
Light .....	1,000.00	900.00
Water .....	450.00	600.00
Repairs and renewals .....	2,500.00	2,200.00
Sundries .....		
Furnace and boiler man .....	1,500.00	1,500.00
	6,850.00	6,700.00
118. Housekeeping account:		
(a) Whitney Hall:		
Provisions and housekeeping expenses .....	19,000.00	16,500.00
Cleaning and house service .....	16,500.00	15,000.00
Furnishings and renewals .....	2,000.00	2,000.00
Piano and magazines .....	100.00	100.00
Dietitian (Miss Nickell) .....	1,700.00	1,700.00
Housekeeper Nurse at \$1,000.00 .....		
(Mme. Ledoux—share of salary) .....	} each with living valued at \$400.00	
Financial Secretary at \$800.00 .....		
(Miss Boyd—share of salary) .....		
Balance of appropriation of 1931-32 .....	800.00	250.00
	700.00	
(b) Hutton House (No. 94 St. George Street):		
Cleaning and house service .....	1,745.00	1,600.00
Furnishings and sundry renewals .....	400.00	400.00
Housekeeper Nurse .....		100.00
Financial Secretary .....		75.00
Hostess at \$750 .....		50.00
Assistant Dietitian .....	600.00	
(c) Graduate House (No. 49 St. George Street):		
Cleaning and house service .....	1,325.00	1,100.00
Furnishings and sundry renewals .....	200.00	200.00
Housekeeper Nurse .....		100.00
Financial Secretary .....		75.00
Hostess .....		50.00
Assistant Dietitian .....	400.00	
	46,470.00	40,100.00
119. University College Women's Union Building (79 St. George St.):		
Fuel .....	1,100.00	1,100.00
Light .....	450.00	450.00
Water .....	125.00	125.00
Repairs and renewals .....	1,100.00	1,000.00
Sundries: To provide additional infirmary accommodation .....	500.00	
Caretaker (Town) .....	1,350.00	1,350.00
Furnace and boiler man .....	400.00	400.00
	5,025.00	4,425.00
120. Housekeeping account:		
Provisions and housekeeping expenses .....	15,000.00	12,000.00
Cleaning and house service .....	5,500.00	6,500.00
Furnishings and sundry renewals .....	1,000.00	1,000.00
Piano, magazines, etc. .....	150.00	150.00
Infirmary service .....	300.00	100.00
Housekeeper and Dietitian (Miss Barber) .....	} each with living valued at \$400.00	
Hostess (Mrs. Howard—share of salary) .....		
Financial Secretary (Miss Boyd—share of salary) .....		
	1,700.00	1,700.00
	1,000.00	650.00
	800.00	400.00
	25,450.00	22,500.00



## XVIII. CENTRAL POWER PLANT

	AMOUNT VOTED FOR 1931-32	TO BE VOTED FOR 1932-33
121. (a) Operating expenses:		
Fuel.....	\$ 80,000.00	\$ 92,000.00
City current.....	17,000.00	30,000.00
Water.....	600.00	700.00
Engineer's supplies, removal of ashes, repairs and renewals and miscellaneous items.....	13,000.00	15,000.00
To provide for operation of additional plant.....	20,000.00	.....
(b) Chief Engineer.....	2,900.00	2,900.00
Assistant Engineers.....	7,000.00	7,000.00
Firemen and Trimmers.....	10,500.00	12,500.00
(c) Equipment appropriation not required for 1932-33.....	15,000.00	.....
	166,000.00	160,100.00

## XIX. MISCELLANEOUS AND GENERAL

122. Central Stores:		
(a) Personnel:		
Storekeeper (Johnston).....	1,800.00	1,800.00
Assistant storekeeper (Suter).....	1,200.00	1,200.00
Clerk (Miss Mihell).....	1,000.00	1,000.00
Additional labour.....	500.00	500.00
	4,500.00	4,500.00
(b) Expenses of Maintenance.....	1,000.00	500.00
	5,500.00	5,000.00
123. Grounds:		
Foreman Gardener.....	1,600.00	1,600.00
Labour, gravel, roadways, granolithic walks, flowers, shrubs and general expenses.....	20,000.00	20,000.00
Sundry roads reconstruction.....	5,000.00	.....
	26,600.00	21,600.00
124. Protective service:		
Chief Constable.....	1,950.00	1,950.00
Constable.....	1,550.00	1,550.00
Constable.....	1,500.00	1,500.00
Relief Constable.....	500.00	500.00
Uniforms, clocks, dials, etc.....	750.00	700.00
Nightwatchmen (including relief and holidays).....	8,500.00	10,000.00
	14,750.00	16,200.00
125. Telephones:		
Exchange service.....	9,600.00	9,400.00
Operators, including relieving, holiday and sick leave.....	3,600.00	3,800.00
	13,200.00	13,200.00
126. Insurance:		
To cover insurance premiums chargeable to the year 1932-33..	25,000.00	25,000.00
127. Law costs:		
Legal expenses, valuator's reports, etc.....	3,000.00	1,000.00
128. Auditor's fees:		
To provide for annual audit.....	3,000.00	3,000.00
129. Travelling Expenses:		
President and Academic Staff.....	5,000.00	4,000.00
Board of Governors and the Senate.....	700.00	700.00
Modern Languages Departments, allowances for study abroad	1,800.00	.....
	7,500.00	4,700.00
130. Receptions to Societies and University Visitors:		
Appropriation for entertainment, etc., including honoraria for special lecturers.....	4,000.00	3,000.00
To provide for special course to be given by Professor McLennan.....	.....	1,700.00
	4,000.00	4,700.00
131. Convocation expenses:		
Hoods, gowns, printing programmes, invitations, etc.....	800.00	800.00
Expenses in connection with garden party, reception, etc...	2,800.00	2,600.00
	3,600.00	3,400.00
132. Aid to Publications and Societies:		
University Monthly.....	\$ 2,500.00	\$ 2,000.00
Engineering Society.....	150.00	.....
Royal Astronomical Society.....	150.00	150.00
Royal Society of Canada.....	500.00	500.00
Universities Bureau, London, England.....	300.00	300.00
British School of Archaeology, Jerusalem.....	100.00	100.00
British School at Athens.....	100.00	100.00
British School at Rome.....	100.00	100.00
American School of Oriental Research, Jerusalem.....	100.00	100.00
American School of Oriental Research, Bagdad.....	100.00	100.00
Association of American Universities.....	50.00	50.00
Conference of Canadian Universities.....	50.00	50.00
Students' Administrative Council (re student lodgings).....	100.00	100.00
Sundries.....	50.00	50.00
	4,350.00	3,700.00
133. Senate Elections:		
Scrutineers, clerical assistance, printing, postage, etc.....	.....	3,000.00
134. Contingencies:		
Appropriation to meet unforeseen and unprovided expendi- ture.....	18,000.00	18,000.00
To provide for workmen's compensation and incapacity allowances, sundry employees.....	2,000.00	2,000.00
	20,000.00	20,000.00

## XX. CAPITAL ACCOUNT CHARGES

135. (a) Annuity debentures, issue of July, 1909, for construction and equipment of Thermodynamics building, Library addition and Faculty of Education buildings (\$500,000, 40 years, 4%):		
Annual payment (\$25,260.00, less portion charged to Ontario College of Education \$10,000.00).....	15,260.00	15,260.00



(b) Annuity debentures, issue of January, 1911, for grant towards construction of Toronto General Hospital (\$300,000, 40 years, 4%):		
Annual payment.....	15,157.00	15,157.00
(c) Annuity debentures, issue of January, 1911, towards cost of erection and equipment of Pathological building on Hospital site (\$130,000, 40 years, 4%):		
Annual payment.....	6,568.00	6,568.00
(d) Annuity debentures, issue of April, 1915, for grant towards Gymnasium portion of Hart House (\$110,000, 40 years, 4½%):		
Annual payment.....	5,975.00	5,975.00
(e) Annuity debentures, issue of July, 1924, for erection and equipment of Forestry building (\$124,622, 20 years, 5%):		
Annual payment.....	10,000.00	10,000.00
(f) Annuity debentures, issue of January, 1929, for construction of a new building for Pathology and allied Departments—Banting Institute (\$800,000, 20 years, 5%):		
Annual payment.....	64,193.00	64,193.00
(g) Royal College of Dental Surgeons, interest on liability of \$50,000.....	2,500.00	2,500.00
(h) Appropriations not required for 1932-33.....	36,850.00	.....
	156,503.00	119,653.00

## XXI. SPECIAL RESEARCH

	AMOUNT VOTED FOR 1931-32	TO BE VOTED FOR 1932-33
136. Departmental Appropriations:		
Anatomy:		
Salaries.....	\$ 1,950.00	\$ 2,050.00
Expenses.....	.....	.....
Anthropology:		
Expenses.....	400.00	.....
Astronomy:		
Salaries.....	400.00	400.00
Expenses.....	400.00	400.00
Observation of eclipse of sun.....	.....	500.00
Bio-Chemistry:		
Salaries.....	1,000.00	1,000.00
Expenses.....	600.00	600.00
Biology:		
Salaries:		
Assistant Professor (part time—Harkness).....	800.00	800.00
Other Salaries.....	4,200.00	4,200.00
Expenses.....	1,000.00	1,000.00
Ontario Fisheries Laboratory:		
Salaries.....	2,500.00	2,500.00
Expenses.....	2,500.00	2,500.00
Botany:		
Salaries.....	4,700.00	4,700.00
Expenses.....	3,350.00	3,350.00
Chemistry:		
Salaries:		
Associate Professor (Ferguson).....	4,400.00	4,400.00
Other Salaries.....	600.00	600.00
Expenses.....	300.00	300.00
Geology:		
Salaries.....	800.00	800.00
Expenses.....	200.00	200.00
History:		
Expenses.....	250.00	250.00
Mineralogy:		
Salaries.....	2,400.00	2,400.00
Expenses.....	900.00	700.00
Palaeontology:		
Salaries.....	800.00	800.00
Expenses.....	2,200.00	1,200.00
Physics:		
Salaries.....	5,000.00	6,000.00
Expenses.....	7,000.00	3,000.00
Physiology:		
Salaries.....	2,320.00	2,320.00
Expenses.....	580.00	580.00
Political Economy:		
Expenses.....	1,000.00	800.00
Psychology:		
Salaries.....	750.00	750.00
Expenses.....	450.00	450.00
Applied Science:		
Civil Engineering:		
Salaries.....	2,100.00	2,700.00
Expenses.....	1,600.00	1,000.00
Mining Engineering:		
Salaries.....	3,200.00	3,400.00
Expenses.....	500.00	300.00
Mechanical Engineering:		
Salaries.....	2,000.00	2,000.00
Expenses.....	500.00	500.00
Chemical Engineering:		
Salaries.....	4,200.00	4,200.00
Expenses.....	400.00	400.00
Electrical Engineering:		
Salaries.....	3,600.00	3,700.00
Expenses.....	200.00	100.00
Metallurgical Engineering:		
Salaries.....	800.00	800.00
Expenses.....	200.00	400.00
Architecture:		
Salaries.....	600.00	800.00
Expenses.....	400.00	200.00
Engineering Physics and Photography:		
Salaries.....	.....	.....
Expenses.....	.....	.....
Contingencies, including bulletins and stenography.....	1,000.00	800.00
Medicine, Clinical Departments:		
Salaries.....	\$ 3,200.00	\$ 3,200.00
Expenses.....	1,300.00	1,300.00
Dentistry:		
Salaries:		
Professor, Periodontology, Dr. H. K. Box.....	5,000.00	5,000.00
Other Salaries.....	5,000.00	5,000.00
Expenses.....	.....	.....
Unapportioned.....	.....	.....
	89,550.00	85,350.00
137. Banting and Best Department of Medical Research:		
Banting:		
Professor.....	5,000.00	5,000.00
Other Salaries.....	2,500.00	2,500.00
Best:		
Salaries.....	2,500.00	2,500.00
	10,000.00	10,000.00



March 28, 1932.

H A R T   H O U S EUNIVERSITY OF TORONTOESTIMATES FOR 1932 - 1933

<u>EXPENDITURE</u>		<u>REVENUE</u>	
Salaries and Wages	\$ 77,350.00	Fees - Membership	\$ 44,700.00
Depreciation	6,700.00	Recoverable Expenses:	
Operating Renewals	4,600.00	Gymnasium Expenses	\$4,300.
Repairs & Alterations	3,200.00	Faculty Union	<u>1,700.</u>
Operating Expenses	7,800.00	Barber Shop	400.00
Administrative Expenses	2,900.00	Billiard Room	1,400.00
Committee Expenses	1,700.00	Guest & Staff Rooms	900.00
Pension Fund	2,600.00	Multigraph Department	25.00
Interest on Loan - Building Extension	600.00	Special Revenue	1,200.00
Sundry Expenses	4,350.00	Interest & Discounts	500.00
		Tuck Shop	3,700.00
		Pack Shop	200.00
		Apple-A-Day Machine	200.00
		Miscellaneous Revenue	2,400.00
		Estimated difference between Revenue	
		from Sale of Meals and Cost of	
		Provisions purchased.	
	225.00		<u>50,400.00</u>
<u>ESTIMATED SURPLUS</u>	<u>\$ 112,025.00</u>		<u>\$ 112,025.00</u>



HART HOUSE

UNIVERSITY OF TORONTO

DETAILS OF SALARIES & WAGES FOR 1932 - 1933 ESTIMATES

GENERAL HOUSE

<u>POSITION</u>	<u>ALLOWANCES</u>	<u>AMOUNT</u>
Warden	Room & Meals	\$ 4,365.00
Comptroller	Meals on Duty	3,213.00
Assistant Comptroller	Meals on Duty	1,500.00
Secretary	Room & Meals	1,350.50
Assistant Secretary	Meals on Duty	2,488.50
Accountant	Meals on Duty	1,080.00
Bookkeeper	Meals on Duty	882.00
Clerk	Meals on Duty	6,002.00
Stenographers (5)	Meals on Duty	1,955.00
Houseman	Meals on Duty	12,246.50
Attendants & Cleaners		1,467.50
Nightwatchman		1,300.00
Staff Meals		\$ 37,850.00

DINING HALL

Superintendent	\$ 3,213.00
Assistant Superintendent	1,779.50
Clerk	1,082.37
Ticket Collector	405.00
Stenographer	728.00
Chef	2,436.12
Storeman & Assistant	1,069.70
General Kitchen Help & Waitresses	28,786.31
	\$ 39,500.00

TOTAL SALARIES & WAGES FOR GENERAL HOUSE AND DINING HALL

\$ 77,350.00

HM.



(COPY)

## UNIVERSITY OF TORONTO ATHLETIC ASSOCIATION

## ESTIMATES 1932-1933

<u>Estimated 1931-32</u>				<u>Estimated 1932-33</u>			
<u>Expenditure</u>		<u>Receipts</u>		<u>Expenditure</u>		<u>Receipts</u>	
General & Office Expense	\$ 3,000.00	\$ 700.00		\$ 2,800.00	\$ 500.00		
Grounds & Stadium	6,500.00	4,000.00		6,000.00	4,000.00		
Rugby Club	13,000.00	42,500.00		12,500.00	42,500.00		
Track Club	1,200.00	500.00		500.00	500.00		
Tennis Club	250.00	80.00		300.00	75.00		
Soccer Club	350.00			450.00			
Harrier Club	100.00			250.00			
Hockey Club	4,000.00	3,000.00		3,800.00	3,000.00		
Swimming & Water Polo Club	800.00	250.00		800.00	150.00		
Rowing Club	2,500.00			2,000.00			
Basketball Club	1,200.00	250.00		1,200.00	200.00		
Boxing, Wrestling & Fencing Club	1,000.00	125.00		1,250.00	100.00		
Gymnastic Club	300.00	25.00		100.00	25.00		
Lacrosse Club	100.00			100.00			
Indoor Baseball Club	100.00			100.00			
English Rugby Club	750.00			600.00			
Golf Club	50.00			50.00			
Towel Supply & Laundry	2,700.00	3,000.00		1,850.00	3,000.00		
Annual Athletic At Home	300.00			250.00			
Trophies, Colours, etc.	800.00			750.00			
Stadium Rink (Profit)		5,000.00			4,000.00		
Arena	12,500.00	18,500.00		12,500.00	18,000.00		
Salaries:							
Secretary	\$5,500.		\$5,500.				
Office Asst.	2,300.		2,400.				
Clerk & Stenog.	1,400.		1,200.				
Direct. of Athles. ....	9,200.00		4,000.	13,100.00			
Trust Account (Amount set aside from Rugby Receipts for Capital Expenditure)	12,500.00			12,500.00			
Pension Fund	980.00			1,030.00			
Medical Service	1,000.00			1,000.00			
Surplus (estimated)	2,750.00			270.00			
	<u>\$77,930.00</u>	<u>\$77,930.00</u>		<u>\$76,050.00</u>	<u>\$76,050.00</u>		

HM.



ESTIMATES  
1932-1933

<u>SALARIES</u> - as per list attached hereto .....	\$ 174,192.00
(Subject to such temporary deductions as may be in effect)	
<u>PAY</u> for overtime and temporary help .....	10,000.00
<u>PAYMENTS TOWARDS PENSIONS</u> .....	12,300.00
<u>FELLOWSHIPS</u> - Three at \$1,500. each .....	4,500.00
<u>SPECIAL GRANTS</u> -	
School of Hygiene - \$ 4,000.	
Epidemiology and Biometrics (See Appendix A attached) - 7,050.	
Physiological Hygiene (See Appendix B attached) - 5,000.	16,656.00
<u>GENERAL STORES</u> - consisting of all goods purchased for the general store-room of the laboratories - vials, syringe parts, boxes, chemicals, rubber goods, laboratory glassware, filter paper, shipping supplies, laboratory coats, towels, etc., etc...	57,500.00
<u>OVERHEAD CHARGES</u> - cleaning services, insurance, upkeep of buildings and grounds, repairs and alterations, office and stationery supplies, travelling expenses, entertainment of visitors, audit fees, medical services, excise taxes, telephone and telegraphs, upkeep of motor cars, petty cash, Christmas gratuities, gas, water, and electricity, etc., etc...	20,000.00
<u>EXPENDITURES FOR RESEARCH</u> (not including supplies drawn from the general store-room) - reprints, printing, meat for media, laundry, petty cash, chemicals, animals, etc. ....	8,000.00
<u>EXPENDITURES ON ACCOUNT OF LIBRARY</u> - journals, books, periodicals, library printing and supplies, etc.	2,000.00

Proposed Salaries  
1932 - 1933

<u>Director</u>	
FitzGerald, Dr. J. G. ....	\$ 5,000.00
<u>Associate Directors</u>	
DeFries, Dr. R. D. ....	3,500.00
Fraser, Dr. D. T. ....	1,500.00
Best, Dr. C. H. ....	1,000.00
<u>Assistant Directors</u>	
McLoney, Dr. P. J. ....	1,000.00
Scott, Dr. D. A. ....	3,700.00
McKinnon, Dr. M. E. ....	3,750.00
<u>Comptroller</u>	
Hutchison, P. Horne ....	3,250.00
<u>Assistant Comptroller</u>	
Boyd, I. W. ....	2,400.00
<u>Research Member</u>	
Gaulfeild, Dr. A. H. W. ....	3,000.00
<u>Research Chemist</u>	
Orr, E. D. ....	3,600.00
<u>Research Associates</u>	
Cameron, Dr. D. W. ....	3,200.00
Craigie, Dr. J. ....	3,500.00
Fraser, Dr. F. H. ....	3,200.00
Maclean, Dr. D. L. ....	1,200.00
McHenry, Dr. E. W. ....	2,300.00
Sneath, Dr. P. A. T. ....	3,500.00



Research Assistants

Charles, A. ....	2,000.00
Plummer, Miss M. C. ....	1,600.00
Ridout, Miss J. M. ....	1,000.00
Siebmann, Dr. C. ....	2,400.00
Smith, Miss D. ....	1,200.00
Taylor, Dr. W. M. ....	1,500.00

Technical Assistant

Anderson, Miss E. A. ....	1,100.00
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Clinical Associates

Brown, Dr. M. H. ....	3,300.00
Harnah, Dr. B. ....	250.00
(part-time)	

Clinical Associate and Research Assistant

Dolman, Dr. C. M. ....	\$ 3,000.00
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Senior Research Fellow

Silverthorne, Dr. L. N. ....	2,500.00
------------------------------	----------

Veterinarian and Research Assistant

Kerslake, Dr. E. G. ....	1,800.00
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Accounting, Clerical, Secretarial and Shipping Staff

Beveridge, E. ....	900.00
Blair, Miss B. ....	1,300.00
Carruthers, J. G. ....	780.00
Cooke, Miss D. ....	1,000.00
Finegan, Miss H. ....	1,200.00
Fox, Miss C. ....	1,140.00
Graham, Miss E. ....	1,350.00
Jones, W. ....	678.00
Kinnear, Miss M. H. ....	1,150.00
Kent, Miss A. M. ....	1,750.00
Kabone, Miss P. J. ....	1,200.00
Woods, Miss D. ....	900.00

Librarian

Bonerville, Miss O. E. ....	600.00
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Library Assistant

Pichler, Miss K. ....	1,140.00
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Production Foreman

Howles, W. ....	2,304.00
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Bacteriologist

Bolton, Miss A. J. ....	1,700.00
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TechniciansClass I (Range \$1,500. to \$2,000.)

Parkinson, W. ....	1,900.00
--------------------	----------

Class II (Range \$1,200. to \$1,500.)

Parker, E. ....	1,416.00
Campbell, T. ....	1,230.00
Scruby, P. ....	1,500.00
Smith, C. G. ....	1,400.00
Truman, W. ....	1,260.00
Cairns, E. ....	1,340.00
Fulton, J. ....	1,020.00
Inatt, G. ....	1,350.00

Class III (Range ... to \$1,200.)

Malpern, Miss A. ....	\$ 1,060.00
Cooke, Miss J. ....	1,060.00
Denton, Miss M. ....	1,000.00
Waterhouse, D. ....	1,020.00
Bishop, A. J. ....	840.00
Larcus, G. ....	1,100.00
Holder, A. ....	858.00
Tilkinson, R. ....	870.00
Miswell, E. ....	840.00
Foulis, S. D. ....	840.00
To be appointed ....	960.00

Storekeeper

Johnson, M. ....	900.00
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Assistant Storekeeper

McDitterick, W. ....	840.00
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Motor-Mechanics

McLarforce, S. R. L. ....	1,290.00
Atkinson, W. ....	840.00



Class I (Range \$1,000. to \$1,200.)

Grant, T. W. ....	1,200.00
Hobson, W. ....	1,020.00
Sentence, L. ....	1,020.00
Malcolm, Mrs. M. ....	1,104.00
Sheppard, I. ....	1,050.00
Houghton, W. ....	1,170.00

Class II (Range \$800. to \$1,000.)

Marlon, E. ....	900.00
Harrington, F. ....	1,000.00
Smith, W. L. ....	840.00
Linton, Miss M. ....	900.00
Hayes, Miss D. ....	840.00
Poole, Miss M. ....	810.00
Kalston, Miss M. H. ....	960.00
McCoach, Miss J. ....	800.00
McKenzie, Mrs. C. ....	832.00
Ince, H. ....	600.00
McKend, T. ....	872.00

Class III (Range ... to \$800.)

Orb, H. ....	780.00
Martin, G. ....	780.00
Jones, H. W. ....	780.00
Risebrough, M. ....	750.00
McIntyre, M. ....	\$ 780.00
Perkins, E. ....	750.00
To be appointed ....	750.00
Evans, G. ....	750.00
Brown, W. H. ....	750.00
Waller, F. G. ....	690.00
Beale, F. W. S. ....	720.00
Smith, W. ....	630.00
Patterson, G. ....	624.00
Fenton, W. (part-time) ....	180.00
Camp, Miss V. ....	780.00
Saunders, Miss E. ....	780.00
Seiple, Miss A. ....	780.00
Prentice, Miss A. ....	684.00
Cowan, Miss D. ....	648.00
McNeill, Miss M. ....	648.00
Murphy, Miss A. ....	630.00
Froudford, Miss M. ....	630.00
Stables, Miss M. ....	648.00
Colbourne, Mrs. A. ....	684.00
Brockman, Miss J. ....	630.00
Dryden, Miss E. ....	672.00
Cowan, Miss E. ....	630.00
Crossen, Miss E. ....	654.00
Falcover, Miss I. ....	660.00
Humphries, Miss E. ....	600.00
James, Miss I. ....	660.00
Lipsett, Miss L. ....	654.00
Legan, Miss L. ....	654.00
McCoach, Miss M. ....	648.00
Potts, Miss E. ....	630.00
Rising, Miss A. ....	672.00
Roberts, Miss M. ....	630.00
Satt, Miss E. ....	672.00
To be appointed ....	600.00
Oliver, Mrs. ....	800.00
Bankworth, Miss A. ....	780.00
Smith, Miss E. ....	780.00
Green, Miss F. ....	660.00
To be appointed ....	702.00
To be appointed ....	702.00
Delaney, Mrs. ....	750.00
To be appointed ....	600.00

Farm Superintendent

Double, A. ....	1,800.00
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Farmer

Gwillim, E. J. ....	1,080.00
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Farm HelpersClass I (Range \$1,000. to \$1,200.)

Cornford, F. ....	\$ 1,050.00
Sherran, J. ....	1,250.00
Smith, C. ....	1,300.00

Class II (Range \$900. to \$1,000.)

Little, S. ....	950.00
Page, F. ....	1,000.00
Sanderson, J. ....	1,000.00

Total ..... \$ 174,198.00  
 (Subject to such temporary deductions as may be in effect)



Proposed Research Studies in the Department of  
Epidemiology and Biometrics through grant from  
the Connaught Laboratories.

Estimates for the year 1932-1933.

A. Salaries

Research Associate (in Biometrics) (to be appointed) .....	\$ 2,700.00
Research Assistant (in Epidemiology) (to be appointed) .....	1,500.00
Research Assistant (Filterable Virus Section) (to be appointed) .....	1,500.00
Clinical Associate in Epidemiology (part-time) (to be appointed) .....	350.00

B. Supplies (including purchase of monkeys for  
poliomyelitis work)

Field Expenses .....	1,000.00
	<u>\$ 7,050.00</u>

C. Research

a) Filterable Virus Diseases

1. Studies of Vaccinia Virus

Filtration - preservation of filtered virus, -  
factors such as influence of pH;  
oxidation - reduction potentials;  
protein, etc.

Influence of Immune Sera on Virus - neutralization -  
dilution phenomenon); viricidal effect;  
influence of complement.

Thermal Death Point of Virus - pH, electrolyte con-  
centration and proteins; antigenic  
activity of killed virus.

Elementary Bodies - methods of obtaining pure washed  
suspensions; agglutination; complement  
fixation; relationship between aggluti-  
nating antibody and flocculating (pre-  
cipitins) antibody; influence of heat,  
alcohol, formalin and other viricidal  
agents, on elementary bodies; antigenic  
activity.

Seitz Filterable (Virus-free) Flocculable Substance -  
purification; protein or carbohydrate;  
factors influencing flocculation of  
purified substance; factors influencing  
heat stability; antigenic activity.

2. Herpes Virus

Recovery of skin infectivity of old, glycerol pre-  
served, brain strains; influence of  
testicular passage; in vitro reactions.

3. Poliomyelitis Virus

Neutralization tests with sera submitted by the  
Department of Health, Ontario.



## b) Epidemiology and Biometrics

Analysis of diphtheria toxoid administration records  
and of diphtheria morbidity, Toronto, 1927-1931,  
including the compiling of the records for 1930.

Statistical analysis of treatment records, Venereal  
Disease Clinic, Toronto General Hospital.

Study of the mortality from communicable diseases in  
Ontario since 1880.

Appendix "B"

ESTIMATES FOR PROPOSED RESEARCH IN PHYSIOLOGICAL HYGIENE  
TO BE PROVIDED FOR BY GRANT FROM THE CORRIGANT LABORATORIES  
FOR YEAR 1932-33.

A. Equipment, Apparatus and Supplies ..... \$5,000.

## Nature of Research:

- (1) The Physiological Significance of Certain Amines.
- (2) Periodic Health Examination of Staff.
- (3) Application of Physiology of Special Senses to Preventive Medicine.
- (4) Research in Industrial Hygiene - Smoke Abatement.
- (5) Studies in Fat Metabolism.

Upon motion of Dr. Russell,  
Seconded by Major Armour,  
Resolved -

That the Board hereby approves of  
Estimates of expenditure and income for the fiscal  
year ending 30<sup>th</sup> June, 1933, as follows:-



Expenditure.  
Income

\$ 2,923,329.

1,441,300.

Difference

\$ 1,482,029.

Estimated amount available from  
balances of previous years and  
from temporary reductions in  
salaries

100,000.

To be met by Special Grant  
from Legislature

\$ 1,382,029.

And the Board, subject to the approval  
of the Lieutenant-Governor-in-Council, authorises the  
expenditure of \$1,382,029, or such portion thereof as may be  
necessary, out of Endowment or from money to be  
obtained by Bank overdraft, pending the receipt of the  
Special Grant.

Indexed  
9.

The meeting then adjourned at 6 p. m.

Approved May 26th. 1932

H. J. Cully

Chairman



Minutes of meeting of the Board of Governors held in the Board Room, Lincoln Hall, on Thursday, 26<sup>th</sup> May, 1932, at 4 p.m.

- Present -

The Chairman  
The Chancellor  
Mr MacDonnell  
Mr Osler  
Mr Bruce

The Vice-Chairman  
Mr Gibson  
Mr McCulloch  
Mr Anderson  
Mr Russell.

The Bureau was present as Secretary.

The minutes of the last meeting were read and confirmed.

appoint-  
ments

The following appointments were made upon the recommendation of the President (presented in his absence by the Secretary) and the salaries were fixed at the amounts set opposite the respective names:-

Chemistry-

F. Brenner - Assistant for June, 1932. - \$75.

Botany-

R. F. Cain } Technical Assistants 100.  
Miss M. R. Nobles } for June, 1932. -100.

Special Research - Research Assistants:-

Biology:- Fisheries -

F. E. J. Fry } for June, 1932. -100.  
D. H. Chitty } -75.

Botany:-

Miss R. Hull - for May and June, 1932 @ 125. per month  
- For June, 1932-

E. C. Beck - \$150.	Dr Dorothy F. Forward - 50.
G. A. Ledingham - 125.	J. J. V. Lehmann - 125.
Miss J. S. Astron - 100.	W. R. W. Baldwin - 100.
M. W. Bannan - 100.	R. G. Connack - 100.
R. E. Fitzpatrick - 100.	J. W. Groves - 100.
A. A. Hildebrand - 100.	A. N. Langford - 100.
S. M. Pady - 100.	L. F. Putnam - 100.

Chemistry:-

Miss M. L. Elder } for June, 1932. - 25.  
Miss B. M. Shannon } - 25.



To provide for the appointment in Special Research, Biology (fisheries), a transfer of \$175 from the vote for "Expense" to that for "Salary" in that Research was granted.

G. P. Cosgrave  
Lecturer  
in Psychology

The Chairman having informed the Board that to secure the services of the proposed new Lecturer in Psychology for next year it would be necessary to appoint him now, and at a salary of \$2,400 instead of the \$1,700 provided in the Estimates, and the recommendation of the President to that effect being presented, G. P. Cosgrave was appointed a Lecturer in Psychology for the academic year 1932-33 at a salary of \$2,400.

Amendments  
to 1932-33  
Estimates,  
Psychology

Ordered, that the following amendments be made to the votes for salaries in the Department of Psychology for 1932-33 appearing at folio 187:-

Lecturer (Ketchum)	-	\$2,150. to read \$2,450.
Lecturer	-	\$1,900 to read 2,400.
Tutorial Fellow	-	\$700 to be deleted
Class Assistants, Readers, etc.	-	\$4,600 to read \$4,500.
The total of \$31,550 remaining as before.		

Leave of absence  
to Librarian

The Librarian was granted leave of absence on salary from July 1<sup>st</sup> to August 21<sup>st</sup>.

Supplementary  
Estimates,  
Athletic  
Association.

The following Supplementary Estimates of the Athletic Association for the fiscal year 1931-32, as transmitted by the Association, were approved:-

# UNIVERSITY OF TORONTO ATHLETIC ASSOCIATION

## SUPPLEMENTARY ESTIMATES 1931-32

	<u>Additional Expenditure</u>	<u>Additional Receipts</u>
Grounds	\$ 675.00	\$ 675.00
Rugby Club	1500.00	1226.00
Tennis Club	80.00	55.00
Golf Club	69.00	
Hockey Club	1035.00	874.00
Boxing, Wrestling & Fenc. Club		27.00
Gymnasium Club		14.00
Towel Supply & Laundry Acc't.	850.00	400.00
Arena	4000.00	4750.00
Salaries	760.00	
Medical Services	152.00	
	<u>\$ 9121.00</u>	
Saving on Sundry Appropriations	1100.00	
	<u>\$ 8021.00</u>	<u>\$ 8021.00</u>



Deficit on Rink Operations	\$ 1200.00
Estimated Profit 31st March, 1931	<u>5000.00</u>
	\$ 6200.00
Estimated Surplus as per Estimates	
31st March, 1931	<u>2750.00</u>
Debit Balance	\$ 3450.00
Balances carried forward 30th June, 1931	<u>6337.00</u>
	\$ 2873.00
Transfer to Trust Acc't. \$10000	
instead of <u>12500</u>	<u>\$ 2500.00</u>
Balance to carry forward to 1932-33	\$ 5373.00

SPECIAL TRUST ACCOUNT

Balance on hand 30th June, 1931	\$ 4971.88
Bank Interest to 31st May, 1932	<u>150.00</u>
	\$ 5121.88
Transfer from Revenue 1931-32	<u>10000.00</u>
	\$ 15121.88
Payment to the Board of Governors	
re Arena Loan:	
Interest to 30th June, 1932	\$ 3000.00
Repayment on account of	
Principal <u>\$10000.00</u>	<u>\$ 13000.00</u>
Balance to carry forward	\$ 2121.88

Athletic  
association  
discipline  
gymnasium,  
Hunt House  
(ide fol. 227)

A communication from the Athletic Association, dated 18<sup>th</sup> May, with regard to the imposition of a fine upon students who violate the rules governing the use of the gymnasium and the undergraduate locker room at Hunt House, was read. It appearing to the Board that the proposal of the Directorate was of a disciplinary nature and should therefore be considered by the Capt, the Secretary was directed to forward the communication to the President with the request that the Capt be asked to make a recommendation in the matter.

Other communications were presented and dealt with as follows:-

From the Registrar transmitting for approval



Statutes of  
Senate.

Statutes of Senate Numbers -

- 1192 - Respecting the Calendar of the School of Graduate Studies for the Session 1932-1933.
- 1194 - Respecting the Calendar of the Faculty of Household Science for the Session 1932-1933.
- 1195 - Respecting the Calendar of the Department of Social Science for the Session 1932-1933.
- 1201 - Respecting the Curriculum in the course of instruction for the Session 1932-1933 for graduate nurses who may desire to take up teaching and administrative positions in hospitals.
- 1202 - Respecting the Curriculum in Occupational Therapy for the Session 1932-1933.
- 1203 - Respecting the Curriculum in Physiotherapy for the Session 1932-1933.

The Statutes, having been severally read were approved.

Increases  
in fees in  
Dept. of  
Public Health  
Nursing.

From the Registrar with recommendation of the Senate regarding certain increases in fees in the Department of Public Health Nursing. Ordered that the following increases be and they are hereby authorised, effective 1 July, 1932:-

The tuition fee for course I to be increased from \$100<sup>00</sup> to \$125<sup>00</sup>;

The fees for part-time students to be increased from \$15<sup>00</sup> to \$20<sup>00</sup> for a course in any one subject for the Session, or for practice work;

The fee for special students for one term to be increased from \$55<sup>00</sup> to \$75<sup>00</sup>;

The tuition fee for course II to be increased from \$60<sup>00</sup> to \$75<sup>00</sup> for each of the two years at the University;

The fee for advanced studies for Public Health Nurses to be increased from \$100<sup>00</sup> to \$125<sup>00</sup>.

Col. Bishop  
re payment by  
Bernard Estate  
to Astronomical  
Observatory.

From the Solicitor reporting that Colonel Bishop, the residuary legatee under the will of the late Colonel Leonard, is opposed to the Estate paying over to the University the \$25,000 which had been promised by Colonel Leonard for the library in connection with the Astronomical Observatory. The Chairman having given the Board the substance of a conversation which he had had with Colonel Bishop, it was ordered that the application to the Court be proceeded with as originally



intended.

Pension  
of Sir  
Robert  
Falconer  
and wife  
survivor.

\* The Bureau reported that on 25<sup>th</sup> June, 1931, the following recommendation of a Special Committee had been concurred in by the Board:-

"Your Committee recommends that apart from and in addition to the pension to which Sir Robert Falconer is entitled under the University's plan for the retirement of members of the Academic Staff, he be paid a pension at the rate of Seven Thousand Dollars (\$7,000) per annum, and that should his wife survive him she should receive for the balance of her life one-half of such pension, under the same terms and conditions as apply with respect to the pension plan of the University."

That at that time it was expected the combined payments from the Carnegie Foundation, the Carnegie Corporation, and the University Pension Fund would reach \$3,000, and the figure of \$7,000 was intended to produce a total pension of \$10,000 per annum.

That exact figures have since been ascertained from the Carnegie Trustees and Professor Mackenzie, showing that Sir Robert's pension from the three sources will be \$2,400, of which the Foundation pays \$695, the Corporation \$300, and the University Pension Fund \$1,405; and that to make up the balance of the \$10,000 a special vote of \$7,600 had been inserted by the Finance Committee in the Estimates for the year beginning 1<sup>st</sup> July, 1932.

Upon motion of Dr. Russell,

seconded by the Vice-Chairman,

Resolved:-

That the concurrence by the Board in the above quoted recommendation of June, 1931, (vide fol. 38) be and it is hereby cancelled, and that there be substituted therefor the following:-

Ordered, that apart from and in addition to the pension to which Sir Robert Falconer is entitled under the University's plan for the retirement of members of the Academic Staff (including the contributions from the Carnegie Foundation and the Carnegie Corporation) he be paid from the general funds of the Board a pension at the rate of Seventy-six Thousand Dollars (\$76,000) per annum for life, to date from 1 July, 1932; and that should



his wife survive him she be paid for the balance of her life (subject to such terms and conditions as apply to the pension plan of the University) a pension at the rate of Forty eight thousand and fifty Dollars (\$48,500 per annum, being one-half of the combined total of her husband's pension from all sources, with the exception of that derived from the Carnegie Corporation, which under its published regulations is for the life of the annuitant only. x

Rental for  
#86 Queen's  
Park

There was read a report from the Superintendent with regard to the property Number 86 Queen's Park if occupied other than as a house for the President. The Board decided that a fair rental to be charged for the house, including the present services of free heat, light, landlord's repairs, etc., would be \$1,800. per annum.

Current  
Expenditure,

The Bursar presented his Estimate, under By-Laws Numbers 16 and 50, of the amount required to defray Current Expenditure for the balance of the month of May and for the month of June. Ordered that Accountable Warrants for Fifty Thousand Dollars (\$50,000) and Three Hundred Thousand Dollars (\$300,000) respectively be issued to the Bursar.

Prime  
Minister  
re  
site for  
Academy  
of Medicine

The Chairman read the following letter he had received from the Prime Minister with regard to the Academy of Medicine:-

"Toronto,  
May 21, 1932.

"Dear Doctor:-

"Some years back the University granted the Academy of Medicine a lease at a nominal rental of a lot on the north-east corner of Queen's Park Crescent and Grosvenor Street. When I was Minister of Public Works I intimated to the Academy of Medicine, particularly Dr. H. B. Anderson, that the Government did not desire them to spend any more money on the property on this lot as it is anticipated that some day or other it would be needed for Government offices. As I understand it, Dr. Anderson talked to your Board with the idea of securing the lot on the south-east corner of Queen's



Park and Grosvenor Street, on similar terms.

"As the property on the eastern Crescent has been bought by the Government, I desire that it should be left free for park purposes and that we should find for the Academy of Medicine a site somewhere else on University property, for a new building that they are proposing to construct. I understand that the College of Physicians and Surgeons and the Academy of Medicine are looking towards amalgamation, or at any rate a building in which each would be housed.

"I quite appreciate that when we purchased the property on the Crescent from the University it was subject to the undertaking a site for a new building that had been given to Dr. Anderson and the Academy of Medicine.

"I would be very pleased if your Board could offer a site to the Academy of Medicine and the College of Physicians and Surgeons on some portion of your property. This organization should be encouraged as they have been and will continue to be of service to the medical profession. Consequently, I feel that there is every justification for your giving favourable consideration to the suggestion.

"I trust you appreciate that the attitude of the Government is not of an arbitrary character, but we do feel quite definitely that erecting a large building such as will be completed on the entire block between Grosvenor and St. Albans Street, fronting on the Park, that it would not be fitting to have a small building placed on the corner of what will ultimately otherwise be park property with no buildings on it whatever.

"Trusting that you and your Board will give this favourable consideration, I am

Sincerely yours,

Geo. S. Henry"

Honourable Dr. H. J. Cody,

Chairman, Board of Governors,

University of Toronto,

Toronto, Ont."



The matter was remitted to the Properties Committee to report if there is any available site on the University grounds; but in view of the doubt that such a site can be found it was suggested to Dr Anderson that the Committee of the Academy should also look about for a possible alternative situation elsewhere before communicating with the Prime Minister.

Prime  
Minister re  
case of  
Mrs Kirk-  
wood

The Chairman reported that he had had a further verbal communication from the Prime Minister with regard to the case of Mrs Kirkwood. The Secretary was directed to ask the President to take this matter up for re-consideration at once with a view to putting in a recommendation at the next meeting of the Board.

Indep<sup>d</sup>ly.

The meeting adjourned at 5.30 p.m. to Wednesday,  
15<sup>th</sup> June

Approved 15<sup>th</sup> June 1932  
N-J. Body

Chairman



Minutes of meeting of the Board of Governors held in the Board Room, Lincoln Hall on Wednesday 5th June 1934, at 4 p. m.

- Present -

The Chairman  
The Chancellor  
Mr Mac Donnell  
Mr Anderson

The Vice-Chairman  
Major Armour  
Mr Bruce  
Mr Merchant

Chief Justice Ross

The Bursar was present as Secretary.

The minutes of the last meeting were read and confirmed.

Arising out of the minutes there was read a letter from President Falconer thanking the Board for the provision they have made for a retiring allowance for himself, and for an allowance to Lady Falconer if she survives him.

Appoint-  
ments.

The following appointments were made upon the recommendation of the President (presented in his absence by the Secretary) and the salaries were fixed at the amounts set opposite the respective names:-

University Extension:-

Instructors for Correspondence Courses, 1931-32 -

Teachers' Course (Pass Arts).

Professor J. G. Anderson	} French	\$680.
Professor W. J. McAndrew		- 110.
Professor H. S. McKellar		- 82.
Professor D. S. Arislie	} Physics	- 36.
Professor L. Gilchrist		- 32.
Professor J. Satterly		- 40.
Professor W. H. S. Baillie	Zoology	- 92.
Professor L. Beatty	} Mathematics	- 154.
Miss C. C. Krueger		- 10.
R. S. Bernhardt	Psychology	- 98.
H. Borschewstein	German	- 20.
Professor A. Brady	} Economics	- 108.
A. E. Graver		- 24.
Professor L. I. Morgan		- 10.
Professor W. H. Clawson	} English	- 592.
W. J. Endicott		- 434.



## University Extension - Correspondence Courses:-

## - Teachers' Course (Contd):-

Professor E. A. Dale	- Latin	\$ 202.
Professor G. F. Kingston	} Ethics	190.
Rev. B. F. Sullivan		68
E. W. Mc Linn	- History	54.
Dr. J. M. C. Taylor	- Botany	10.
Professor E. K. Young	- Astronomy	26.

## - Secondary Courses - Commercial -

W. Baird	- Stenography + Penmanship	- 29.
Dr. W. G. Edward	- Typewriting; + Business Correspondence + Office Practice	- 40.
H. G. Harvey	- Bookkeeping	- 46.
J. W. Bates	- Arithmetic of Investment; Mercantile Arithmetic; Commercial Law	- 36.

## - Upper and Middle Schools -

Professor W. C. Ferguson	} French	- 171.
W. H. Williams		- 191.50
Professor W. C. Ferguson	- German	- 40.50
J. H. Mills	- Latin	- 238.50
Professor D. R. Keys	- Spanish	- 20.
S. W. Perry	- Greek	- 6.
H. A. Grainger	- Botany	- 116.
	Chemistry	- 32.
	Zoology	- 140.
A. G. Croal	- Physics	- 21.
W. J. Longhead	- Algebra	- 111.
	Geometry	- 77.
	Trigonometry	- 81.

## Special Research -

E. M. Davidson - Research Technician in  
Anatomy for June @ 21. per week

Extension of  
appointments  
of those aged  
65.

Upon the recommendation of the President, the appointments of the following persons who have passed the age of sixty five years or will attain that age by 30<sup>th</sup> June instat were extended for the Academic Year 1932-33:-

Professor G. R. Anderson	Brig.-General G. S. Cartwright
Professor C. A. Bhaud	Professor A. J. De Lury
Professor J. C. Fields	Professor A. J. Laing
Professor M. A. Mackenzie	Professor W. Lash Miller
Professor G. H. Needler	Professor W. Parkman
Dr. J. M. Portin	Professor J. R. Roseburgh



Appointments extended (cont<sup>d</sup>) -

Professor R. D. Rudolf

Professor A. N. Searson

Professor E. J. Unwick

Professor A. S. Webster

Professor C. H. C. Wright

Prof. W. N. Millar,  
Faculty of  
Forestry.

There was read the following communication from the President with regard to Professor W. N. Millar of the Faculty of Forestry, together with the letters of Dean Howe and Professor Millar therein referred to:-

"15 June, 1932

"To the Board of Governors  
of the University of Toronto.

Gentlemen:

"I submit to you a letter from Dean Howe recommending that the resignation of Professor W. N. Millar of the Faculty of Forestry be required, to take effect at the end of the academic year 1932-33, for which Dean Howe assigns the following reasons:-

- (1) Lack of co-operation in the educational policy of the Faculty.
- (2) Lack of tact and violence of criticism which antagonises employers and other people with whom a professor of silviculture would have to make contact in connection with his work.
- (3) Public discussions of policies contained so many irresponsible or exaggerated or unsubstantiated statements or distortion of facts as to disclose a type of mind unfitted to carry on the work of a professorship in a university.

In support of these reasons Dean Howe has sent me a number of communications which I herewith submit.

"I have seen Professor Millar with regard to this recommendation of Dean Howe, and attach herewith a letter which I wrote to Professor Millar after my conversation with him. In my letter I informed him that in my judgment such a divergence of opinion has arisen between him and Dean Howe and other members of the Faculty of Forestry, and such a clash of types of character and ideals as to the conduct of the Faculty of Forestry has developed that no reconciliation is at all possible. I informed him, therefore, in what seems to be an impasse, I must agree with Dean Howe



in what he recommends.

"Professor Millar's letter in reply I enclose.

"I believe that in the circumstances I must recommend, as I now do, to the Board of Governors that Professor Millar's connection with the Faculty of Forestry should close at the end of the academic year, June 30<sup>th</sup>, 1933.

"Robt. A. Falconer,  
President."

Upon motion of the Vice-Chairman,  
Seconded by Major Armour,  
Resolved:

Resignation of  
Prof. Millar

That the resignation of Professor Millar, as transmitted to the Board by the President, be and is accepted as of 30<sup>th</sup> June, 1933.

Faculty of Forestry

It was referred to the incoming President to look into the general question of the administration and work of the Faculty of Forestry.

Leave of  
absence

Leave of absence on salary was granted as follows:-

To C. E. Higginbottom, Accountant in the Bursar's Office, 15<sup>th</sup> July to 31<sup>st</sup> August, this to include the usual summer vacation,

Miss Mary Gordon, Assistant in the Library, 1<sup>st</sup> to 14<sup>th</sup> July, on the usual condition of providing a satisfactory substitute.

Amendments  
to Estimates.

Transfers in appropriations were granted as follows:-

Library: "Alterations and Repairs" to  
"Books and Periodicals, etc." - \$480.

Registrar's Office: "Remuneration to Examiners" to  
"Presiding and Attendance" - 500.  
"Printing Arts Calendar, etc." to "Printing

Examination Papers and Class Lists" - 1,500.

University Extension:

"Teachers' Classes" to "Publicity" - 40.

Increases  
in fees -  
university  
extension  
courses.

Upon the recommendation of the President the following increases in fees were authorised, effective 1 July, 1932:-

(a) An increase from \$100 to \$125 per annum in the tuition fee (including examination and library



in each of the following courses:-

- (1) The two-year course in Occupational Therapy
  - (2) The one-year course in Teaching and Administration for Graduate Nurses.
  - (3) The two-year course in Physiotherapy
- (b) An increase in the fees for Correspondence Courses in Upper School and Commercial Subjects to \$10 per subject, except for English Composition and Penmanship, the fees for which are to be \$6.00 each.

Correspondence  
Courses.

Approval was also given to the recommendation of the President that the Correspondence Courses in Middle School Subjects be now discontinued.

Prof. Balogh  
Lecturing  
Law.

The recommendation of the President that an invitation be extended to Professor Balogh to deliver two lectures in Law in November, 1932, was approved, and the Board undertook to provide a grant of \$100. as a honorarium together with the usual hospitality of the University at Hart House.

Int.-Can.  
Dental  
Convention

Approval was also given to the suggestion of the Council of the Faculty of Dentistry that the Board act as joint hosts with the Royal College of Dental Surgeons for the visit of the British-Canadian-Ontario Dental Convention to the University on 11<sup>th</sup> August next. The Board will meet one half of the cost of entertainment, the University's contribution, however, not to exceed \$300.

Estimates  
for 1932-33  
Students'  
Administrative  
Council

The Estimates of revenue and expenditure of the Students' Administrative Council for the fiscal year 1932-33, as transmitted by Dr. Russell, Chairman of the Special Committee, were approved and authorized. These estimates show an expected revenue of \$15,425, and an expenditure of \$7,419.55, leaving a gross surplus of \$8,005.45. From this gross surplus provision is made for meeting the cost of publications to the extent of \$6,877, leaving a net surplus of \$1,128.45, subject to slight augmentation by salary deductions at present in force.



Budget for  
1932-33 of  
Educational  
Research.

The budget for the fiscal year 1932-33 of the Department of Educational Research under the Carnegie Corporation Grant, as forwarded by Dean Pakenham, was approved as follows:

Estimated Expenditures:

Salaries:

Secretary	\$ 1,600
Three Research Assistants @ \$1,000 each	3,000
	<u>\$ 4,600.</u>

Maintenance:

Office supplies, including printing and postage	\$ 4,500.
Office assistance	1,500.
Library. (books, tests, etc.)	1,000.
Tests (construction & trial runs)	3,000.
Scoring Tests	1,000.
Travelling expenses	500.
Unappropriated for contingencies	<u>475.</u>
	<u>11,975.</u>
Total	<u>\$ 16,575.</u>

Estimated Income

\$ 16,575.

Carnegie  
Corporation  
grant towards  
Fundamental  
Language Study.

The Chairman reported the receipt of a letter from President Keppel, stating that the Carnegie Corporation had appropriated to this University a further sum of \$15,000, payable \$5,000 annually for three years beginning with 1931-32, towards the support of Fundamental Language Study. This grant was accepted, to be administered through the Ontario College of Education, and it was directed that the cordial thanks of the Board for the same be conveyed to President Keppel.

Budget of St.  
George's School.

The budget of the St. George's School for Child Study was deferred for further information.

Report on  
Dr. W.P. Firth's  
offered request

A report from the President, covering a proposal made by Dr. W.P. Firth with regard to his property on an island at Lo Home Bay, was read as follows:



15 June, 1932.

To the Board of Governors  
of the University of Toronto.

Gentlemen:

D<sup>r</sup>. W. P. Firth, formerly head of Pickering College, has a very valuable property at Go Home Bay on an island of about three acres. There is a beautifully equipped residence, suitable for all seasons, in which with adjoining houses and apartments twenty-five persons could be accommodated. There is also a garden in which fruits, vegetables and flowers are produced.

D<sup>r</sup>. Firth would bequeath in his will this property, together with an endowment of at least \$20,000 for repairs and renewals, to the Governors of the University, if they are willing to take it over and use it as a resort for members of the university staff or others who might be able to secure a healthful holiday in these beautiful surroundings at less expense than would be possible for them in ordinary circumstances. He believes that it could be successfully run by a committee in such a way as to meet expenses.

I am informed by friends of D<sup>r</sup>. Firth that if the plan did not work out, he would be willing either to have the property revert to his estate or to have the University dispose of it to provide bursaries for needy students.

I may add that D<sup>r</sup>. Firth wishes that this proposal should be kept absolutely confidential in the meantime.

The committee through which I have negotiated with D<sup>r</sup>. Firth consists of D<sup>r</sup>. R. L. Noble, Dean W. Pakenham, and Dean A. T. De Lury. I have asked Colonel Le Pan to visit the property and report on the situation.

In my judgment there is a great deal to commend the proposal, for frequently there are in the University members of the staff who by reason of continued illness or from other causes need rest to bring them back to health and strength. If a well chosen committee were put in charge of the property and were to pass upon applications, I should expect that before long it would be found to be a valuable gift to the University.

(Sgd) Robert A. Falconer.

President.



The Board accepted the proposal with thanks and the President was authorised to communicate with Dr Smith.

Other communications from the President were read -

Caput re  
Athletic Assoc-  
iation, re

(a) That the Caput had granted its approval to the request from the Athletic Directorate with regard to the imposition of certain penalties for violations of the Association's regulations (vide folio 214);

Chair of Medicine

(b) That a cable had been received from Lady Eaton, concurring in the designation of the Chair of Medicine as "The Sir John and Lady Eaton Chair of Medicine";

Mrs Kirkwood

(c) That he had had a conversation with Mrs Kirkwood but was not able to make any definite recommendation for this meeting.

Current  
expenditure

The Bursar submitted his statement, duly audited, of the expenditure made by him during the month of May, and the same was laid on the table.

Statutes of  
Senate

Statutes of Senate Numbers -

1193 - Respecting the Calendar of the Faculty of Forestry for the Session 1932-1933;

1206 - Respecting the Calendar of the Library School, Ontario College of Education, for the Session 1932-1933

as transmitted by the Registrar for approval, were severally read and approved.

Scholarships -  
George Kennedy  
Sarah Kennedy  
under Will of  
late Dr George  
Kennedy

The Bursar presented a communication from the Toronto General Trusts Corporation that under the Will of the late Dr George Kennedy the Corporation had purchased two debentures of the Canada Permanent Mortgage Corporation of \$2,500 each for the purpose of establishing two scholarships to be known as the "George Kennedy Scholarship" and the "Sarah Kennedy Scholarship", respectively, the former to be awarded by the Senate to the student of the graduating class taking the highest place in the Department of Metaphysics and Ethics or Mental and Moral Philosophy, and the latter to be awarded by the Senate to the lady student of the graduating class taking the highest place in the Department of Household Science; and that



The annual income from each debenture will be paid to the University to be applied in making the awards, the amount available for the ensuing five years being \$130. annually for each Scholarship; the first payment to come forward in June, 1933. The Board accepted these Scholarships and remitted the matter to the Senate for the settlement of any necessary academic details not covered by the terms above set out.

The Vice-Chairman presented a report regarding the suggested opening of the gymnasium in the evenings, which was read as follows and concurred in:-

15 June, 1932.

The Board of Governors,  
University of Toronto,  
Toronto.

At the meeting of the Board held on April 28<sup>th</sup>, 1932, there were referred to me, for inquiry and report, letters received from the Athletic Directorate, and from the General Secretary - Treasurer of the Students' Administrative Council as to the advisability of opening the Gymnasium for all male students during the evenings.

This question was raised by the request of a group of Senior Dental students who are detained in Laboratory and infirmary work until 5.30 o'clock every afternoon. They approached the Stewards of Hunt House with the request that the Gymnasium should be open in the evenings in order to afford them an opportunity to use it.

This request was referred by the Stewards of Hunt House to the Athletic Directorate.

There is at present a regulation of the Athletic Directorate, approved by the Board of Governors, that the Gymnasium should be closed each day at 6.30 P.M.

In forwarding their communications to the Board of Governors, the Athletic Directorate and the Students' Administrative Council took the position that if the Gymnasium is to be open in the evenings for the students, it should be for students of all faculties, and not only for those of one faculty. They also expressed sympathy with the request.

I have now to report that I have held a conference with the Administrative authorities of Hunt House,

Report re  
opening  
gymnasium  
in evenings.



and of the Athletic Directorate, and find as follows:-

1. A slight complication arises owing to the use of the Gymnasium and Swimming Pool certain nights of the week by Graduate members of Hart House. This complication is not important as both parties are quite willing and able to come to an agreement.
2. If the Gymnasium is to be open in the evenings it should be for all male undergraduates.
3. The Comptroller of Hart House, and the Secretary-Treasurer of the Athletic Association have reached an agreement as to the sharing of costs and responsibility, if the Governors decide to open the Gymnasium and Swimming Pool during the evenings.

The proposed arrangements would extend these privileges to undergraduates for four evenings a week from 6.00 P.M. to 10.00 P.M. for approximately 22 weeks.

4. The Secretary-Treasurer of the Athletic Association has made a careful estimate which shows that a total additional expenditure of \$572.<sup>00</sup> per academic year will be involved if the Gymnasium and Pool are open in the evenings as proposed. This amount would require to be met by the Governors.

While there can be little question as to the desirability of opening the Gymnasium and Pool in the evenings for the use of undergraduates, I have reluctantly come to the conclusion that at the present time the Governors would not be justified in altering the existing arrangements, in view of the additional expense of probably \$600.<sup>00</sup> at a time when it is necessary to conserve our resources. In coming to this conclusion I have had in mind the following facts:-

- 1- There has been no request from the student body as a whole for such action.
- 2- While the request which comes from a group of Dental students is undoubtedly important to them, their successors might have quite a different view.
- 3- The President and the Secretary-Treasurer of the Athletic Association, from their long experience with students, are somewhat doubtful as to the continued use of the Gymnasium in the evenings by any number of students, although



they would like to have the experiment tried.  
(Sgd.) D. Bruce Macdonald.

Summer  
Coaching  
Course

The Board also concurred in the recommendation of the Vice-Chairman that the Summer Coaching Course (vide folio 161-2) to be held for two weeks in July, be handled entirely, including the collection of fees and disbursements through the office of the Athletic Association, a statement of receipts and expenditures to be subsequently submitted.

Report Number 102 of the Finance Committee  
was presented by Major Amour in the absence of Dr. Russell, and was read as follows:-

The Finance Committee begs to report to the Board of Governors:-

1- Your Committee recommends that the sum of \$500,000 now available for investment be invested in the following securities:-

\$250,000 in Dominion of Canada 4½% Conversion Loan Bonds, due November, 1959, @ approx. 89.49, yielding about 5.40%

\$200,000 in Province of Ontario 5½% Bonds, due February, 1947, @ approx. 97-1/8, yielding about 5.79%.

\$50,000 in City of Toronto 5½% Bonds, due April, 1956, @ approx. 96-¾, yielding about 5¾%.

2- No specific investments have hitherto been allocated for the amounts at credit of the Academic and Employees' Pension Funds. The Bureau reports that these funds will amount on 30th June instant to something over \$300,000. Your Committee is of the opinion that a specific investment should now be allocated to these funds and recommends that on that date there be transferred for this purpose from general University Holdings, Province of Ontario 5% Bonds, due October, 1948, to the face value of \$300,000; and that in future the additions to these funds from time to time be likewise invested in specifically designated securities.

3- In reference to the existing arrangements with the Teachers' Insurance and Annuity Association with

investments.

investment  
Academic  
Employees  
Pension  
Funds.



Re -  
S. S. & A. A.  
provision  
of pension  
allowances -  
financial  
backing.

regard to the provision of pension allowances for those members of the academic staff who are not eligible to share in the former non-contributory plan of the Carnegie Foundation, your Committee has made enquiries of Professor M. A. Mackenzie, who is a Vice-President of the Association, regarding the legal relation of the Carnegie Corporation to the Association, particularly as to financial backing and whether a continuance of this support can be relied upon. Your Committee is confidentially informed by Professor Mackenzie that the whole subject is under discussion at the present time; and that whatever may be the precise agreement ultimately reached he has no doubt that the overhead for all policies in existence will be provided for, and that in addition to this provision the Association will possess a generous endowment. Your Committee is asking Professor Mackenzie to notify it when the arrangements between the Corporation and the Association have been completed, and will report again upon the matter at that time.

All of which is respectfully submitted.

(Sgd.) Eric N. Arnour  
pro Chairman.

13<sup>th</sup> June, 1932.

Upon motion of Major Arnour,  
Seconded by the Vice-Chairman,  
Resolved:

That the foregoing report of  
the Finance Committee be and the same is hereby  
concurred in

Dunlap  
Observatory

With regard to the Dunlap Observatory there was read a letter from John B. Holden, Esq., R.C., transmitting a sketch of the property in the Township of Markham, comprising in all 170 acres, which is about to be conveyed by Mrs Dunlap to the University. Stating, also, that in addition to the amount which Mrs Dunlap has so far paid out for the purchase of the site and under the existing contract for telescope, etc., she has made provision for the amount required for the erection of the Administration building, and suggesting that tenders for the erection of this building should



now be called for. The Board agreed to this suggestion and gave the Property Committee power to act, if such action becomes necessary, in dealing with matters in this connection. The Superintendent was instructed to get in touch with Mr. Holden and Mrs. Dunlop at once.

The Chairman then gave the Board a further résumé of the situation with regard to the gift of \$25,000 which had been promised by Colonel Leonard towards the library for this Observatory, but provision for which had not been included in the will. In view of the difficulties which have arisen the Board decided to instruct the solicitor to abandon the application to the Court and to withdraw the request to the Executors for payment of the amount.

The following were appointed a Committee to co-operate with a Committee of the Senate as to the details of inauguration of the incoming President, the date suggested being 14<sup>th</sup> October:-

Dr. D. Bruce Macdonald

Dr. J. A. Russell

Major Eric H. Armour

Mr. J. J. Gibson.

The meeting then adjourned at 6.10 p.m. to Monday, 27<sup>th</sup> June.

Approved 27<sup>th</sup> June 1932  
H. J. G. Ody

Chairman.

Application  
of Leonard  
gift with-  
drawn.

Committee  
inauguration  
of in-  
coming  
President

Indorsed in



The minutes of meeting of the Board of Governors held in the Board Room, Central Hall, on Monday, 11th June, 1927, at 4 p.m.

- Present -

The Chairman

The Chancellor

M<sup>r</sup> Macdonnell

M<sup>r</sup> Spring

M<sup>r</sup> The Earl of

M<sup>r</sup> Justice Kelly

M<sup>r</sup> Anderson

M<sup>r</sup> Vice-Chairman

M<sup>r</sup> President

M<sup>r</sup> Merchant

M<sup>r</sup> Bruce

M<sup>r</sup> Master Rose

M<sup>r</sup> Russell

M<sup>r</sup> Wilson

Major Brown

The Bureau was  
present as Secretary.

The minutes of the last meeting were read and confirmed.

Before proceeding with the business of the day the following resolutions of condolence were adopted and ordered to be entered upon the minutes:-

Resolutions of  
condolence -

Upon motion of the Chancellor, the Right Honourable  
Sir William Mulock, K. C. M. G.,

Seconded by Major Eric R. Brown,

Resolved -

W. R. George

That the members of the Board of Governors have heard, with a sense of personal loss, of the sudden death of their fellow member, M<sup>r</sup> William R. George, and hasten to offer their sympathy to his widow and children. M<sup>r</sup> George was a graduate of the University who all his life maintained a deep interest in the welfare and progress of his Alma Mater. He won an honorable name in the world of business and finance. He was a leader in that great educational movement of the 19th century. He was a past President of the Canadian National Exhibition, a Governor of the Conservation of the Sea, and for nineteen years a member of the Board. His many experiences and sound judgment were a way at the service of this University. We record our deep appreciation of him as a man of upright character, a Christian gentleman, a citizen of fine moral spirit, and an ardent lover of his country and his kind.



Upon motion of the Vice-Chancellor, Dr. L. Bruce  
Macdonald,

Seconded by A. T. A. Russell,

Resolved -

That the sudden death of the late  
Doctor C. A. Blackwell has come as a shock to the University.  
Although Dr. Blackwell was not  
himself a Governor, his relations as Chairman of the Toronto  
General Hospital Board of Trustees for a number of years  
had brought him into close and intimate touch with  
the University. His earnestness, ability and energy  
were at the service of the Hospital for over twelve years,  
during which the facilities for the treatment of the  
sick were greatly extended and improved. These added  
facilities in the Hospital, coupled with Doctor Blackwell's  
sincere and wholehearted cooperation with the  
medical staff of the University, played a large part in  
bringing the Medical Faculty of the University to its  
to its present recognized position of excellence in  
medical training.

This University is under a deep debt of grati-  
tude for the work he so cheerfully and efficiently  
performed, and the Governors desire to record their  
sense of appreciation and gratitude in this resolution.

That a copy of this resolution be sent to Dr.  
Blackwell and to the Secretary of the Board of Trustees  
of the Toronto General Hospital.

The following appointments were made upon the recom-  
mendation of the President and the various faculties  
at the request of the Board of Trustees:-

#### University Extension:-

Course in Teaching and Administration for Graduate  
Nurses - 1931-32 - Instructors:-

Miss Caroline Ash - \$9.00	Miss Gladys Sharpe - \$31.00
Miss Elizabeth Regan - 8.00	Miss Gertrude Eastwell - 10.00
Miss Nell Cameron - 12.00	Miss Margaret H. Hume - 12.00
Miss Virginia Gibson - \$20.00	

Summer Session, 1932 - Instructors:-

Dr. D. S. Trivette -	Physician	\$4.30
Professor F. C. A. Bennett -	Teacher	4.80



University Extension - Summer Session, 1911	1911
H. A. Dickerson - Laboratory and Lecture Assistant	1.00
C. J. Hull - Lecture Assistant - Physics	1.00
A. Blackman - Laboratory Assistant	2.50
Robert Allen - Lecture Assistant	5.50
Myra W. Cronk - Laboratory Assistant - Zoology	1.50
John W. Crockett - Lecture & Laboratory Assistant - Zoology	1.50
John W. Crockett - Laboratory Assistant - Zoology	5.00

(Vide folio  
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The appointments and the following made at the  
meeting of 12<sup>th</sup> May were ordered to be cancelled:

W. H. Burton - Zoology and Geology	4.80.
Professor B. Goggin - Italian and Spanish	4.80.
W. H. Burton - Assistant in Physics	5.00.
W. H. Burton - Physics	4.80.

The following to be effective from July, 1911.

E. F. Burton - to be Head of the Department of Physics and Director of the Physical Laboratory	5,500.
A. Gilchrist - to be Professor of Physics	4,200.
A. MacLean - " " " " " Geology	4,200.
H. G. de Champ - " " " " " French	4,500.
G. S. Brett - " " " " " Ethics in University College, this appointment to be additional to that in Philosophy at present held in the University, the salary for the combined positions to remain at	6,000.
R. D. Defries - to be Professor of Hygiene & Epidemiology, (part time), Department of Hygiene and Preventive Medicine	1,500.
D. S. Fraser - to be Professor of Hygiene and Preventive Medicine	4,500.
V. W. Bladen - to be Associate Professor of Political Economy	3,450.
W. H. Wynne - " " " " " Bio-Chemistry	3,450.
C. G. Moloney - " " " " " in Sub-Depart- ment of Chemistry in relation to Hygiene, School of Hygiene	4,000.
A. J. Montgomery - to be Associate Professor of Ceramic Department of Metallurgical Engineering	3,450.
G. H. Burk - to be Assistant Professor of Mathematics	2,450.
G. H. Burk - " " " " " of Physics	2,800.







## Lecturers (Cont.) :-

F. E. Beaman	- Chemistry	\$2,100
J. M. C. Laffin	} Botany	2,550.
F. G. Bevan		1,000

## Zoology:-

D. J. McDougall	- \$2450.	G. W. MacLennan	2,450.
R. M. Saunders	- 2100.	G. C. Bayley	2100.

## Political Science:-

J. G. Perold	- 2550.	A. G. Graham	2500.
J. F. Parkinson	- 2300.	Miss J. M. Biss	2200.
D. C. MacGregor	- 2150.	H. F. W. Plumpton	2150.
J. Trinkelmann	- Law		2150.

## Psychology:-

J. D. Kelchum	- 2450.	R. S. Bernhardt	1900.
C. R. Myers	- 1500.	R. H. Rogers	1500.
Miss M. C. Needler	- Ancient History		2550.
Miss Margaret B. Fergusson	- Latin		2150.
F. E. Kay	- Latin		2150.
M. J. Endicott	} English		2550.
S. R. Mac Gillivray			2150.

## French:-

Miss A. C. Cole	- \$2350.	A. R. Laflamme	2150.
Miss J. G. Balthazard	- 1000.	Miss M. MacDonald	
		(Substitute Lecturer)	1800.

F. V. Winnett	} Physical Languages		2550.
M. S. McCullough			1950.
R. K. George	- Anatomy		3000.
J. H. Belt	} Pathology		1700.
J. G. Bates			200.
J. H. Erb		(without salary)	
Dr. R. Margarite Price	- Bacteriology & Serology		2150.
P. H. Greig	- Bacteriology		1800.
C. W. J. Cunningham	- Pathological Chemistry		
	(part time)		500.

G. B. Weld	- Lectures & Research		
	Associate (part time)		500.
E. J. Waters	- Lectures & Research	} Physiology	
	Assistant		2500.

## Hygiene and Preventive Medicine (part time each):-

G. D. Porter	- 500.	M. H. Brown	1000.
Dr. Frieda H. Fraser	- 500.	P. A. L. Smith	500.
J. Johnston	- Anaesthesia		250.

## School of Hygiene

J. W. MacLennan	- Physiological Hygiene	1500.
of which \$500. chargeable to Medical Research Best Fund.		



## Lecturers (Contd.).

## School of Hygiene (Contd.).

J. G. Cunningham	- Industrial Hygiene	1000.
Miss M. A. Ross	- Vital Statistics	2400.
J. Craigie	- Epidemiology	500.
A. E. Berry	- Public Health Engineering	500.
J. W. S. McCullough	- Public Health Administration	250.
B. de F. Bayly	- Electrical Engineering	2400.
L. E. Graham	- Mechanical Engineering	1250.
C. F. Morrison	} Civil Engineering	} Civil Engineering: - 2250.
W. L. Sagar		
M. J. C. Lavier	- Applied Mechanics	2150.
W. E. Carswell	- Architecture	2100.
W. B. Dunbar	} Engineering Drawing	2550.
P. V. Jennings		
J. J. Spence		1900.
E. C. Ross	- Applied Chemistry & Metallurgy, Faculty of Dentistry	300.

## Household Science:-

Miss E. W. Park	- 2400.	Miss R. E. Bennett	- 2300.
Miss J. L. Courtie	- 1950.	Miss E. R. F. Rose	- 1750.
Miss J. P. Pantou	- Food Chemistry		- 1750.
C. C. Hoise	- Housework		- 2400.

## Public Health Nursing:-

Alan Brown	- Pediatrics	60.
J. T. Phair	- School Hygiene	40.
W. Seecombe	- Mat Hygiene	40.

## Special Lecturers:-

A. J. Glazebrook	- Banking & Finance/Political Science	2500.
W. Magnus	- Pathology	750.

## Faculty of Medicine:-

E. L. Davison	} English Expression	625.
J. F. Van Every		
E. J. Pratt	- English	400.
H. Wasteneys	} Science and Civilization	325.
A. F. Coventry		
A. D. A. Mason	- Dentistry	100.
H. L. Skelchorn	- Life Sciences	without
E. S. Young	- Medical Ethics & Economics	so long.
A. E. Berry	- Sanitary Engineering, Civil Engineering; Municipal and Structural	600.
L. L. Crossley	- Pulp & Paper, Chemical Engineering	100.
H. B. Harrington	- Book - Handicrafts for Architecture	200.



## Special Session (Contd):

## Faculty of Applied Sciences:-

R. K. Chakraborty - Limited Companies & Commercial Law	\$ 500.
R. K. Grant - Accountancy and Russian	300.
W. J. Wright - Technical English	100.
R. S. Lardner - Engineering Law	250.
F. S. Kirkpatrick - Public Speaking	250.
E. J. Pratt - English, Faculty of Dentistry	160.
Public Health Nursing:-	
B. Hannah	90.
H. Elliott	40.
J. Baxter	20.

## Other Sessional appointments:-

## Library:-

Miss E. Webster - Assistant, for one year from July, 1922	
(vice Miss A. Grant, resigned)	1200.
Miss Mildred Wilkins -	1200.

## Athletics &amp; Physical Training, etc.:-

## For Men:-

D. M. Banton - Gymnasium Director	(each ten months)	300.
W. H. Martine - Gymnasium Instructor		250.
W. W. Winterburn - Swimming Instructor		2600.
J. E. Mc Cutcheon - Gymnasium Instructor,		
8 months from 1 October	@ 300. p. month	
W. Rimmer - Chief Attendance & Locker Room Clerk		2000.

## For Women:-

Miss J. Forster - Assistant Physical Director (8 mos)	300.
A. L. Cochrane - Instructor, Swimming	each 200
Miss A. Cochrane - Assistant	7 months 300.
Miss M. Graham - Clerical & Gymnasium Assistant (8 mos)	300.
Miss A. E. M. Parkes - Secretary - Treasurer,	
Women's Athletic Directorate	350.
R. E. Thomas - Office Assistant, Health Service,	
Men, 1 October to 31 May.	100. p. month
Miss M. Jackson - Assistant in Office of Medical	
Adviser for Women	1050.
W. A. Banghurst - Assistant, Military Studies,	
1 September to 30 June	98. p. month

## Faculty of Arts:-

## Mathematics:- Fellows:-

R. J. Burgess	\$ 700.	H. H. Turner	700.
M. L. Kaplansky	700.	C. E. Miller	700.
J. Halperin	\$ 700.		



## Faculty of Arts (Contd): -

## Physics:-

A. Pitt	} Demonstrator and Research Assistant	\$2000.
Miss E. J. Allin		1900.
A. C. Burton		1200.

## Demonstrators:-

J. A. McPherson	\$1500.	Miss K. M. Crossley	1400.
L. H. Collingwood	1000.	Miss F. M. Gurnham	1000.
H. D. Smith	\$1000.		

Miss M. Annett	Assistant-Demonstrator and Research Assistant	1200.
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## Assistant Demonstrators:-

E. L. Stuckey	\$600.	Miss F. M. Axworthy	500.
J. P. Blewett	500.	J. A. Grant	500.
J. Guiana	500.	L. Irvine	500.
W. F. Oliver	500.	H. E. Tolton	500.
A. H. Woodcock	\$500.		

J. C. Wilhelm	Technical and Research Assista.	5200.
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## Assistant Mechanicians:-

B. Clark	- Chief Assistant	- 2100.	
L. Ward	- 1900.	Anderson	1200.
G. Woodcock	- 1800.		

K. Blackman	Laboratory & Lecture Assistant	1600.
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## Geology:-

W. R. Henry	} Demonstrators	1400.
J. E. Sproule		1250.

## Class Assistants:-

M. Madeline Fritz	\$600.	W. R. Nemensovsky	400.
W. S. Savage	400.	E. W. Shaw	400.
M. F. Leskey	400.	A. Holslein	120.
E. S. Moore	Special Instructor, Field Work	120.	
L. E. Wolfe	Assistant	50.	

## Mineralogy:-

W. L. Brown	Demonstrator (8 months)	800.
A. S. Sadson	Assistant	400.
W. Wightman	Laboratory Attendant, 8 months from 21 September	120. a month

## Chemistry:-

## Assistants:-

Miss E. V. Eastcott	\$1000.	Miss H. J. Bell	800.
F. Greenman	800.	L. L. Galden	800.
H. C. Wedgall	800.	E. E. Lawrence	800.
Miss M. V. Thompson	800.	H. D. Thomaider	800.
L. J. Wright	800.	M. Ford	800.



## Faculty of Arts (Cont'd) :-

## Chemistry (Cont'd) :-

## Assistants :-

J. H. Howden	\$700	A. C. Morris	\$700
W. D. Revely	\$700	J. V. Young	\$700
J. W. Allen	\$500	Miss L. Elden	\$500
Miss M. McQuhae	\$500	W. R. Simpson	\$500
R. M. Beatty	\$400	E. G. Wood	\$400

## Demonstrators, Electro-Chemistry :-

J. G. Duncan	\$900	J. L. Morgan	\$900
L. Hyman	\$800		

L. Gibson Laboratory Attendant - \$12. a week.

## Biology :-

F. P. Lee - Instructor (12 months)	\$1020
E. E. Cross - Museum Assistant (12 months)	\$650
Miss M. W. Brock - Secretarial Assistant (12 months)	\$450
Miss D. Lane - Stenographer & Librarian (12 months)	\$300
Thomas Stowell - Technical Assistant (12 months)	\$60. a month
L. Price - Technical Assistant, July to October	\$9. a week
H. J. Le Ray - Laboratory Assistant (12 months)	\$650
A. Wilson - Second Laboratory Assistant (12 months)	\$75. a month

## Botany :-

## Technical Assistants - each, July to 30 June :-

Miss M. B. Givens	\$1800	Miss L. M. Hunter	\$1800
Miss C. B. Rose	\$1300		
Miss J. L. Gibson - Librarian	\$200		
A. Rothko - Herbarium Assistant	\$800		
L. G. Smith	\$1000		
R. Lynn	\$1000		
G. Proudfoot	\$340		
Miss L. Alward	\$1400		
Miss M. A. Forward	\$1400		
W. Mac Donald - Assistant Gardener	\$534		

## History :-

Miss J. Harker - Clerical Assistant	\$800
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## Political Science :-

A. W. Buchanan	\$500
A. A. Lister	\$500

Miss Jean Bonnell - Secretarial Assistant,

15 September to 30 June - \$120. a month

Miss Bonnell - Secretary, Clerical Assistant,

15 September to 30 June - \$75. a month



## Faculty of Arts (Contd.) -

## Psychology:-

Mr. B. Cooper	- Technician	- \$2300.
Mrs. W. Mussen	- Clinical Assistant	- 950.
Miss G. Evans	- Laboratory Attendant	- 500.

## Italian and Spanish:-

Miss E. M. Lamb	} Instructor.	1500.
Miss M. G. David		1500.

## University College Department:-

B. R. English	- Instructor, Classics	- 1500.
G. L. Assie	- Instructor, French	- 1000.
Miss C. M. Le Prevost	- Part-time Instructor, French	500.
H. Boeschewitz	- Instructor, German	1000.
W. J. McAndrew	- Registrar, University College	500.
Miss R. R. Martin	- Registrar's Assistant	1000.
Miss M. Blackburn	- Secretary for Languages Department	10 months + 250.
George G. Mac Gillivray	- Tutor, University College	without salary

## Faculty of Medicine -

## Anatomy:-

Mr. J. Wilson	- Demonstrator, X-ray	400
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## Demonstrators:-

W. R. Fletcher	\$500.	M. C. Watson	- 500.
Miss R. Mc Murrah	- 300.	H. Botterell	- 400.
E. E. A. Hassard	- 250.	W. G. Cairns	- 200.
J. T. Davis	- 200.	A. N. McKillop	- 200.
J. H. Couch	- 100.	F. J. Lewis	- 100.
J. A. MacFarlane	- \$100		
E. M. Davidson	- Professor		- 500.
E. Montgomery	} Demonstrators,		- 300.
G. L. Chambers		Dental Anatomy	200.
H. Whittaker	- Technical Assistant		- 600.
B. L. Giffatt	- Museum Curator and Demonstrator, Neurology		- 1450.

## Pathology and Bacteriology:-

Dr. Helen L. Vandeweer	- Demonstrator, Pathology	without salary
E. J. Clifford	- Demonstrator, Bacteriology	- 200.

## Fellows - each 11 months from 1 August:-

Miss Massie	} Pathology	- 1000.
E. R. Rapp		- 1000.
Miss M. J. Rae	- Bacteriology	- 1000.
L. W. P. Lewis	- in Museum	- 1000.



## Faculty of Medicine: Contd.

## Pathology, etc. Contd.

Miss H. W. Simpson - Assistant in Laboratory, Pathology	4,500.
Miss M. M. Boyd " " " Bacteriology	1,020.
Miss M. G. Kerr - Assistant Technician	1,140.
Miss P. M. Dixon - Special Technician	1,020.
Miss S. D. Gordon - Senior Technician, Bacteriology	
(11 months)	200.
Miss E. Linn - Attendant, Bacteriology	840.
L. Linn - Junior Attendant, " "	624.
Miss G. R. R. Boyd - Secretary	1,260.
Miss H. M. Hammond - Librarian + Assistant Secretary	1,850. a month
Miss L. McRae - Stenographer in Museum	1,260.
J. F. Payne - Preparator	1,500.
Miss S. Chidderton - Junior Attendant in Museum	600.
Miss E. Cameron - Autopsy Recorder	760.
Miss G. F. Johnston - Autopsy Technician	720.

## Division of Neuropathology:-

Dr. Mary J. Linn - Fellow	1,800.
Miss H. Lett - Technician	1,020.
Miss V. Potter - Technician, Medicine + Surgery	1,020.
Miss J. Pirie - Stenographer	1,020.

## Pathological Chemistry:-

D. H. Boddington - Part-time Demonstrator	500.
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## Fellows:-

A. R. Armstrong	*1,200.	D. Glaister	1,200.
G. A. Grant	700.	D. L. Selby (part time)	500.
C. E. Downs - Technician	1,500.		
J. R. Ruffley	} Laboratory Assistants		1,080.
R. P. Tillmore			800.
Mrs J. Gault	} Laboratory Attendants		750.
Mrs E. MacCallum			350.
Miss G. A. Shannon - Secretarial Assistant			1,100.

## Pharmacy and Pharmacology:-

Mr. H. Roepke	} Fellows, Pharmacology		1,500.
A. D. Welch			1,500.
J. A. MacDonald	} Assistants, Pharmacy		500.
Miss K. Muldoon			100.
J. L. C. Marshall			100.

## Bio-chemistry:-

B. H. Crocker	} Senior Fellows		1,100.
Miss F. J. Hargreaves			1,100.
H. W. Linn - Fellow			900.
G. H. MacRae - Junior Fellow			800.



## Faculty of Medicine (Contd.)

## Bio-Chemistry (Contd.)

W. W. Johnston	} Fellows, Zymology	- \$800.
L. B. Pett		- 200.
L. Squaticoff	} Assistants	- 400.
M. A. Cox		- 200.

## Physiology:-

Miss M. E. Huntman - Demonstrator, 1 July to 30 June		- 1200.
K. C. Fisher	} Fellows,	- 200.
G. G. K. Harrison		- 200.
Miss J. F. Mavery	} 1 October to 30 June	- 800.
A. D. Crouch - Assistant Animal Caretaker,		
1 July to 30 June		- 500.

## Hygiene and Preventive Medicine:-

K. J. Gibbons - Fellow		- 1000.
Miss G. E. Cowan - Class Assistant		- 1000.
Miss H. E. Plummer	} Class Assistants	- 500.
Miss G. A. Anderson		- 200.
E. E. Dolman		- 200.
Miss E. M. F. Darr - Secretarial Assistant		- 1000.
Miss Ada Hall - Cleaner		- 400.

## Medicine and Clinical Medicine:-

## Senior Demonstrators:-

R. F. Farguhanson	- \$2500.	W. P. Warner	- 2500.
Leo Owen	- 1000.	J. Hepburn	- 500.
G. Bates	- 200.	G. F. Boyer	- 200.
A. H. Caulfield	- 200.	E. E. Cleaver	- 200.
H. A. Dixon	- 200.	B. Hamrah	- 200.
A. J. Mackenzie	- 200.	J. H. McPhedran	- 200.
G. E. Ogden	- 200.		

## Junior Demonstrators:-

H. M. Hyland	- 250.	H. J. Maltby	- 2500.
M. M. Wong	- 2500.	G. F. Brooks	- 500.
E. A. Broughton	- 150.	G. J. Falconer	- 150.
A. K. Hagerman	- 150.	E. M. Murray	- 150.
		L. J. Pennington	- \$150.

E. A. Macleod - Fellow		- 1000.
E. W. Langford - Senior demonstrator Clinical		- 250.
H. M. Day - Junior demonstrator Microscopy		- 500.
Miss M. Hanna - Research assistant		- 100.
Miss M. R. Heam - Lecturer, Applied Physiology		- 1000.
E. M. Wakefield - Lecturer		- 100.
Miss L. H. Chatter - Demonstrator Assistant		- 100.
H. E. Ryherd - Demonstrator & Lecturer General Pathology		- 1200.



# Faculty of Medicine (Contd.):

## Cardiacs:-

### Senior Demonstrators:-

Mr. Gladys L. Rought	- \$2000.	C. P. Hunt	- 200.
Mr. A. Morgan	- 200.	W. K. Funn	- 200.
W. G. Smith	- \$200.		

### Junior Demonstrators:-

Mr. G. S. Dumas	- 4000.	Mr. Fawcett Summerfield	- 1500.
Mr. W. Samuels	- 150.	E. B. Snelling	- 150.
Mr. M. Johnston	- Research assistant, Bacteriology		- 200.
Miss M. J. Kaake	- Technician, Bacteriology		- 1200.
Miss R. Herbert	- Technician, Chemistry		- 200.
Miss M. F. Eriksen	- Secretarial Assistant		- 200.

## Surgery and Clinical Surgery:-

### Senior Demonstrators:-

Mr. J. D. Ruff	- \$200	Mr. S. Gould	- 200.
Mr. H. Hain	- 200.	Mr. M. James	- 200.
Mr. L. Mc Donald	- 200.	Mr. B. Mc Clelland	- 200.
Mr. J. A. Mc Comb	- 200.	Mr. G. Mc Kenzie	- 200.
Mr. A. Parker	- 200.	Mr. B. Robinson	- 200.
Mr. W. Ross	- 200.	Mr. H. Thomas	- 200.
Mr. H. Wood	- \$200.		

### Junior Demonstrators:-

Mr. G. Armstrong	- 150.	Mr. G. Carscadden	- 150.
Mr. Groompton	- 150.	Mr. J. Davis	- 50.
Mr. M. Dale	- 150.	Mr. J. Gilham	- 150.
Mr. W. Harris	- 150.	Mr. J. Henry	- 150.
Mr. G. Mc Intyre	- 150.	Mr. G. Murray	- 50.
Mr. G. Pratt	- 150.	Mr. S. S. Shouldice	- 150.
Mr. W. Wamsbrough	- \$150.		

### Students:-

Mr. W. Farmer	full - 1800.	Mr. H. Gough	half-time - 1200.
Mr. D. Gordon	time - 1200.	Mr. J. Lewis	- 200.
Mr. R. Mitchell	part - 900.	Mr. M. James	Resident - 400.
Mr. H. MacFarlane	time - 600.	Mr. Keith	full - 400.
		Mr. H. Wilson	time - 400.

### Assistant Students:-

Mr. Smith	- 200.	Mr. H. Gough	- 200.
Mr. M. Gough	- 200.	Mr. G. Laird	- 200.
Mr. H. Gough	- 200.	Mr. H. Gough	- 200.

### Night Demonstrators for the night:-

Mr. H. Gough	- 200.	Mr. B. Gough	- 200.
Mr. H. Gough	- 200.	Mr. H. Gough	- 200.



## Faculty of Medicine (cont'd) :-

## Obstetrics and Gynaecology :-

## Fellows :-

D. N. Henderson	} Full-time	\$1,500.
John Mann		- 1,500.
J. C. Goodwin	- Half-time	- 500.

## Senior Demonstrators :-

W. G. Coskie	- \$200.	W. W. Lailey	- 200.
D. M. Low	- 200.	S. J. Magwood	- 200.
H. B. Van Wick	- \$200.		

## Junior Demonstrators :-

W. A. Dapox	- 150.	H. W. Johnston	- 150.
H. Manning	- 150.	W. F. Noonan	- 150.
F. J. O'Leary	- 150.	E. L. Watt	- 150.
Miss H. Carson	- Secretary		- 200.

## Ophthalmology :-

J. S. Mac Donald	- Full-time Senior Assistant	- 1,200.
Dr. M. Mac Rae	- Assistant	- 700.

## Senior Demonstrators :-

F. C. Nylesworth	- \$200.	E. G. Hill	- 200.
Montimer Lyon	- 200.	W. W. Wright	- 200.
Miss M. E. Gray	- Secretarial Assistant (half time)		- 400.

## Oto-Laryngology :-

C. W. Mc Gregor	- Junior Demonstrator (full time)	- 2,000.
J. C. Calhoun	} Senior Demonstrator	- 200.
A. A. Campbell		- 200.

## Junior Demonstrators :-

Dr. S. Cunningham	- \$150.	H. W. MacLean	- 150.
E. Rae	- 150.	Dr. B. Whyte	- 150.
S. W. Ishart	- \$150.		

Miss M. Gray	- Secretary (half time)	- 400.
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## Dermatology :-

## Senior Demonstrators :-

J. B. L. Galt	- \$200.	W. F. Wilson	- 200.
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## Research Fellow :-

Arthur G. Smith	- 4 months from 1 July	- 1,000 months
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## Junior Demonstrators, Otorhinolaryngology :-

W. Hanson	- \$100.	H. L. Douglas	- 100.
R. Haugland	- 100.	H. L. Jones	- 100.
C. H. Robinson	- 100.	H. L. Smith	- 100.

## Radiology :-

W. F. Dickson	} Senior Demonstrator	- 200.
A. H. Ralph		- 200.
A. C. Singleton	- Assistant Demonstrator	- 100.
Mr. R. Hall	- Assistant Demonstrator (part time)	50.



## Faculty of Medicine (Contd.)

## Psychiatry:

J. R. Hannah	- Fellow, Neuropathology	- 1,000.
A. J. Milgrom	} Fellows	- 500.
Dr Ruth M. Frank		(with out salary)
H. W. Anderson		- 50.
M. E. McVie	} Demonstrator	- 50.
C. M. McVie		- 150.
J. S. Stogdell	- Assistant	(with out salary)
Miss A. F. Abbott	- Secretarial Assistant	( " " )

## Out Service:

Miss M. J. Wickhart	- Director	- 2500.
Miss L. J. Fowler	- Assistant	- 1200.

Hospital Theatre Attendant - C. Hart

- 1550.

## School of Hygiene:

## Epidemiology and Biometrics:

Dr G. Wickhart	- Fellow, Epidemiology, July to 30 June	- 1500.
Dr D. McRay	- Clinical Associate, Epidemiology	- 250.
Miss L. Wellwood	- Demonstrator, Vital Statistics	- 1000.
Laboratory Assistant, Vital Statistics:		
Miss M. Morgan	- \$924.	Miss S. McEauland - 32.
Stanley Raven	- 840.	J. Jamieson - 60.
Robert Randall	- Secretary	- 700.

## Physiological Hygiene:

Dr L. Maclean	} Research	- 2600.
Miss R. B. Partridge		- 1200.

## Research Assistants:

Miss G. Gavin		- 1500.
H. M. Barnett	- Industrial Hygiene	- 1500.
Campbell Brown	- Senior Technical Assistant	- 1200.
Wilfred Staples	} Technical Assistants	- 725.
Joseph Brown		- 700.
Miss Beta Thompson		- 725.
Miss A. Bathie	- Laboratory Attendant	- 700.
Miss S. L. Graham	- Secretary	- 50.

## Sub-Department of Bacteriology:

Miss E. M. Taylor	- Demonstrator (part time)	- 500.
Miss W. Smith	- Lab. Assistant (part time)	- 200.
Miss M. G. Arnold	- Technical & Secretarial Assistant	- 100.
J. Brown	- Technical Assistant	- 350.



## Faculty, Applied Sciences:

## Electrical Engineering:

R. J. Brown - Instructor \$1,700.

## Demonstrators:

W. F. Haehnel - \$1,300. E. R. Turnbull - 1200.

G. S. Farris - 1000. M. H. Gillson - 1000.

R. L. Mooney - 1000. J. E. Reid - 1000.

P. A. Rickard - 1000. M. Ward - 1200.

W. B. Whalley - \$1,000.

## Junior Demonstrators:

J. W. Bell - 100. C. J. Bridgland - 100.

J. H. Byrne - 100. G. G. Dickson - 100.

R. G. Hammond - 100. B. Heinbinger - 100.

J. W. Lawson - Mechanician - 2000.

W. L. Bakerell - Assistant Electrician - 1050.

Mrs G. E. Hammersley - Stenographer &amp; Librarian (part time) - 575.

## Mechanical Engineering:

G. H. Hally } Instructors - 1700.

K. C. Wren } - 1700.

F. Hickey - Engineer and Machinist - 2000.

W. Odd - Laboratory Attendant - 1200.

Miss M. Bunt - Stenographer and Librarian - 1100.

## Civil Engineering: Municipal &amp; Structural:

C. E. Helwig - Demonstrator, Civil Engineering - 1250.

W. Kuebbinga - Assistant Mechanician - 900.

J. Brown - Laboratory Assistant (10 months) - 1100.

Mrs G. E. Hammersley - Stenographer &amp; Librarian (part time) - 575.

## Civil Engineering: Surveying &amp; Geodesy:

J. L. Rowe - Instructor - 1400.

C. J. Harding - Mechanician - 7 months from October (part time) - 650.

## Mining Engineering:

J. E. Wolfe - Instructor - 1600.

J. Waybourn - Laboratory Attendant - 250.

J. J. Keibley - Assistant Mechanician (11 months) - 1100.

Miss V. A. Jordan - Stenographer &amp; Librarian - 1100.

## Metallurgical Engineering:

J. Ross - Laboratory Attendant (10 months) - 700.

Miss B. Walker - Stenographer &amp; Librarian (part time) - 450.

## Engineering Drawing:

J. Brown - Attendant (10 months) - 1000.

Miss B. M. Mason - Stenographer &amp; Office Assistant (part time) - 475.







## Faculty of Dentistry (Contd.) :-

Miss L. A. Cameron - Supervisor Dental Nurses in Training (10 months) - \$1300.

## Dental Nurses :-

Miss B. J. Gee (10 months) - \$900. Miss G. Whitehead - 800.

Miss A. H. Rose - 756. Miss E. E. Jones (10 months) - 714.

Miss A. J. Park (10 months) - \$714.

Miss L. Barnaclough - Landress, Infirmary - 658

## Johnston Dental Clinic for the Blind :-

## Clinicians (without salary) :-

F. A. Flora, H. R. Harris, L. Harris.

J. H. Maitland, F. Martin

Miss E. Lutt - Dental Nurse, 44 weeks from 29 August @ 21. a week.

## Faculty of Household Science :-

Miss H. R. Coatsworth } Assistants, - 900.

Miss R. Carter } Household Science - 850.

Miss M. A. Lind } - 800.

Miss D. B. Fleming - Research Assistant, Household Science - 1000.

Miss E. J. Walker } Instructors, - 1300.

Miss A. S. Ashin } Food Chemistry - 1200.

Miss H. A. Treacy } Assistants, - 900.

Miss E. J. Reed } Food Chemistry - 800.

Miss E. E. Cross (10 months) } Clerical - 1050.

Miss R. M. Briggs } Assistants - 1050.

## Faculty of Forestry :-

F. L. Assie - Instructor, French - 800.

Miss E. M. Robinson - Clerical Assistant  
9 1/2 months from 15 September - 900.

## Department of Public Health Training :-

Miss E. N. L. Mortimer - Secretary - 1500.

## Department of Social Science :-

Miss E. B. Bambridge - Secretary Librarian - 1250.

## Faculty of Music :-

J. Leland Richardson - Carillonneur - 500.

## University College Women's Residences :-

Miss M. S. R. Boyd - Financial Secretary, appointment extended for July, August and half of September @ 1600. a year

Miss J. Ledoux - Housekeeper Nurse - 1000.

## Special Research :-

H. Le Masurier - Research Technician, Anatomy - 1700.

## Research Fellows, Bio-Chemistry :-

B. F. Crocker }  
H. W. Lemon } for July and August

G. A. McVicar } @ each - 100. a month



## Special Research (Cont'd): -

## Research Assistants

## Biology: -

J. R. E. Sutherland	- 3 months from 1 July.	@ \$100. a month
T. E. J. Fay	} for July and August,	@ 100. " "
D. C. Hilly		@ 65. " "

Fisheries Research

## Botany: -

W. R. W. Baldwin	- Herbarium & Museum,	
	for July, August and September,	- 300.

also the following for July, August &amp; September: -

R. E. Cairns	\$300.	Miss D. F. Forward	- 200.
J. W. Groves	- 300.	Miss R. L. Hull	- 200.
A. J. Lehmann	- 300.	W. F. Putnam	- 300.
R. E. Fitzpatrick	- 225.	G. A. Ledingham	- 225.
J. L. Muscott	- 225.	A. N. Langford	- 150.
	Miss J. E. Lubron - \$150.		

Mr. W. Bannan	- for July and September	- 200.
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R. G. H. Cornack	} for	- 200.
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Miss M. R. Nobles	- 200.
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E. C. Beck (half time)	September	- 150.
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## Geology: -

G. H. Charlewood	\$400.	A. W. Derby	- 400.
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## Palaeontology: -

L. P. Nowlan	- 400.	H. G. Wray	- 400.
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## Mineralogy: -

E. M. Orinlan	- for 8 months from 20 September	@ 175. a month
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V. B. Green	-	- 400.
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Physics: -	A. B. Mc Lay	- 200.
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Psychology: -	Miss D. D. Stearn	- 750.
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## Physiology: -

A. L. White	- for July, August and September	@ 67. a month
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## Research Fellows: -

E. Diddar	1 July to 30 June	- 1320.
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Miss J. F. Manery	- July, August & September	@ 125. a month
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## Pathology: -

Dr Helen L. Vanderveen	- Research Fellow	- 200.
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## Architecture: -

J. F. Phillips	- for July.	\$150.
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D. Reed	- for July	100.
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W. A. Watson	- for 2 weeks from 1 July.	@ 25. a week
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## Electrical Engineering: -

W. K. Waff	- 1 July to 30 June	- 2750.
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R. J. Brown	- July, August and September	@ 165. a month
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## Chemical Engineering: -

W. H. Boulton	- for July	- 100.
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## Special Research (Cont'd). -

## Research Assistants: -

## Civil Engineering: -

C. E. Helwig - for July, August and September @ 160 a month

P. A. Ballachey - for July - 140.

## Mechanical Engineering: -

D. J. Stevenson } for 1 1/2 months @ 160 a month

J. N. Corry } from 1 July @ 150. "

## Mining Engineering: -

W. E. Johnston - for 12 months from 1 July. @ 200. "

## School of Engineering Research: -

Miss D. Birkett - Stenographer, for 12 months from 1 July 400.

## Experimental Research - Medicine: -

W. Cowan - Chief Technical Assistant - 1600.

G. Bruce - Animal Caretaker - 800.

R. Geater } Assistant Animal

G. Parks. } Caretakers -- @ each - 450 a month

## Medical Research - Banting: -

- The following from 1 July to 30 June: -

Dr M. Francis Thompson } - 2400.

W. R. Franks } Research - 2300.

Miss S. Gavins } Associates @ 180 a month

Miss J. Lang } Research - 1400.

Miss M. Shaw } Assistants - 1200.

Miss A. Watt - Chemical Technician - @ 60 a month

L. Brock } @ 75. "

H. Douglas } Technicians @ 75. "

J. Walker } @ 75. "

Miss M. J. Millar - Secretarial Assistant @ 90. "

Miss A. Moffitt - Cleaner (part time) @ 35. "

- the following from 1 September to 30 June -

B. R. Brown } Research Assistants @ 100. "

Miss M. Dolan } @ 80. "

J. J. Roe } @ 100. "

E. L. Oulhouse } Research @ 75. "

H. J. Parkin } Fellows @ 75. "

Miss H. Lait } @ 75. "

## Medical Research - Pest: -

Physiological Hygiene - each 1 July to 30 June: -

Miss R. E. Parkbridge - Research Associate - 200.

Miss J. Kidant - Research Assistant - 1000.

L. Cowan - Senior Technical Assistant - 200.

Miss M. Waddell - Technical Assistant - 100.



# Medical Research - Best (Cont<sup>d</sup>): -

## Physiology: -

- the following from 1 July to 30 June: -

J. F. Sykes - Research Assistant - \$10.00.  
 E. L. Robinson - Senior Technical Assistant - 5.00.

## Technical Assistants: -

H. C. Staples - \$10.45. G. Pringle - 9.25.  
 W. Dobbie - 8.00. J. Beaton - 7.80.  
 Miss L. Palmer - 6.00. Miss G. J. Harpell - 7.00.

Mr. J. Wilson - Research Associate } for July, August @ 135. a month  
 C. M. Solandt - Research Assistant } and September @ 100. "

H. Anderson - Technical Assistant, from  
 1 September to 30 June - - - @ 125. "

## Ontario College of Education: -

### Instructors in Library School: -

J. H. Locke - Administration - 7.00.  
 Miss L. H. Smith - Work with Boys and Girls - 4.50.  
 W. S. Wallace - College and University  
 Libraries - 3.50.  
 Miss Jean Marchant - School Libraries - 1.50.  
 Miss Janet M. Murray - Story - Telling - 1.50.  
 Miss M. Edna M. Poole - Special Libraries - 1.50.

### Educational Research (Carnegie Grant): -

Miss O. Russell } - 10.00.  
 E. E. Smith } Research Assistants - 10.00.  
 F. M. Thorne } - 10.00.  
 Miss H. M. Hobday - Clerical Assistant - 16.00.

### Students' Administrative Council: -

A. Gordon Burns - Secretary - Treasurer,  
 for July only - @ 2100. a year.  
 Miss A. G. M. Parkes - Associate Secretary,  
 Joint Executive - (without salary).

A. Gordon Burns was appointed Assistant  
 Manager of the University Press for  
 eleven months from 1 August, 1932, @ \$3000. a year  
 of which the Press will pay one-half;  
 the remainder to be paid by the  
 Students' Book Department through  
 Mr. R. J. Hamilton.

The title of Emeritus Professor was conferred upon  
 Professor L. C. McManis and Professor F. Tracy,  
 to date from 1 July, 1932.



W<sup>rs</sup>  
Kirkwood.

In further reference to the case of M<sup>rs</sup> Kirkwood the President reported verbally that he found himself still unable to recommend that her appointment be terminated; and it was directed that this matter stand for the present.

Leave of absence,  
Miss D. Harding

Leave of absence with pay was granted to Miss Dorothy Harding, an Assistant in the Library, from 18<sup>th</sup> August to 1<sup>st</sup> September, on the usual condition of providing a satisfactory substitute.

Amendments  
Estimates

Additional appropriations were granted as follows: -

For 1931-32:-

Bursar's Office - Stamp Taxes --- \$130.

For 1932-33:-

Special Research - Pathology:-

Salary of Research Fellow --- 1200.

Agreements to  
visiting  
committee  
(examinations)

The payment of \$100 each to the following for acting as a Revising Committee in connection with the Arts Examinations results was ordered:-

- W. J. McAndrew
- G. E. Burger
- J. N. Woodcock
- Rev. B. F. Sullivan

Med. Research  
Best Fund-  
Agreement to  
N. B. Taylor

Authority was also given for the payment to Professor N. B. Taylor of the sum of \$500 from the Medical Research Best Fund towards his expenses as a representative of the Department of Physiology at the International Physiological Congress in Rome in August next, as recommended by Professor Best.

Minister  
1932-33,  
St George's  
School.

The preliminary budget of the St George's School for 1932-33, as transmitted by Professor Roth, Chairman of the Committee on Child Study, to the President, was approved as follows: -



vide folio

295.

St. George's School for Child Study  
Preliminary budget 1932-3 - June 1932  
(Subject to revision in September 1932)

Expenditure			Income:	
<b>STAFF:</b>			Memorial Grant	20000 plus exch.
W. E. Blatz	Dir.	600 part	Est'd bal. 1931-2	1500
M. Poppleton	Sec.	2000	Est'd fees 1932-3	<u>2500</u>
H. Bott	Instr.	2000		<u>24000</u>
M. Fleming	"	1900 part		
C. Langstaff	"	1600 part		
N. Chant	"	1100		
M. Fletcher	"	1000		
R. Cohen	"	900 (3/4 time)		
L. Johnson	"	800 (3/4 time)		
E. Brownell	Diet'n	350 part		
H. A. Cates	Anth.Res.	250 part		
Graduate assistants		2500	Graduate Assistants recommended for 1932-3	
Part time typists		750	J. G. Macnamara, M.A.	500
1 Senior Studentship		300	D. Millichamp, M.A.	400
2 Jun. " @ 150		<u>300</u>	M. Husband, B.A.	350
		16350	B. E. Gage, B.A.	150
			A. L. Harris, B.A.	150
<b>ATTENDANTS:</b>			R. Schwartz, B.A.	150
1 Senior maid		650	Unassigned until September	<u>800</u>
1 Junior maid		400		2500
Chars		<u>350</u>		
		1400		
<b>MAIN. &amp; SUPP.</b>			Candidates recommended for Studentships 1932-3	
Supt's Operation		1400	Senior @ 300	<u>Miss M. Schwartz</u>
Equip, Supp. Main.		<u>3900</u>		
		5300	1st jun. @ 150	<u>Miss W. Emerson</u>
<b>TRAVEL &amp; TUITION</b>		<u>250</u>		
		250	2nd jun. @ 150	<u>Unassigned</u>
		23300		
Balance unappropriated		700		
<del>Reserve for 1932-3</del>		<u>24000</u>		

Appointments to  
St. George's  
School

The appointments of the following as members of the staff of the St. George's School for 1932-33 were then made:-

W. E. Blatz - Director - \$600.

Miss M. Poppleton - Secretary - 2000.

Instructor:-

Miss M. Fleming - \$1900. Miss M. Fletcher - 1000.

Miss Helen Bott - 2000. Miss Nellie Chant - 1100.

Miss Roba Cohen - 900. Miss Lily Johnson - 800.

Miss E. Brownell - Dietitian - 350.

Mr. B. Cates - Anthropological Research Assistant - 250.

Graduate Assistants:-

Miss J. G. Macnamara - \$500. Miss D. Millichamp - 400.

Miss M. Husband - 350. Miss B. E. Gage - 150.

Miss A. L. Harris - 150. Miss R. Schwartz - 150.

Miss M. Schwartz - Senior Studentship - 300.

Miss W. Emerson - Junior Studentship - 150.

\* vide fol. 288



The President presented the following letter from the Rockefeller Foundation:-

"61 Broadway, New York,  
June 17, 1932.

"My dear Sir Robert:

"The Scientific Directors of the International Health Division and the Executive Committee of the Rockefeller Foundation have recently considered the request made by officers of the University of Toronto for support over a five-year period beginning July 1, 1932, of the development of public health nursing education at the University, and I have the honor to inform you that upon the recommendation of the Scientific Directors the Executive Committee has voted an appropriation, \$732,080, for the above purpose, payments not to exceed Canadian \$17,500 in any one year upon estimates and accounts which shall be rendered at the beginning and end respectively of each of the five years of co-operation.

"In 1930 negotiations were conducted between the University authorities and the Foundation on a different basis, one that implied capitalization rather than annual maintenance. In making the present appropriation for support over five years, it is our understanding that these previous negotiations have terminated, and that the present action does not carry any implications for support beyond the five-year period.

"Dr. Fitzgerald talked the matter over with me when in New York recently and can furnish you with further information if desired.

"Very truly yours,

"Max Mason.

"President".

"Sir Robert Falconer, President,  
University of Toronto,  
Toronto 5, Canada."

The Chairman and the Chairman of the Finance Committee were requested to interview the Prime Minister with regard to this matter and to endeavor to secure a favorable statement in writing as to the support of this Department after the termination of the five-year period referred to in the above letter.

On behalf of the Special Committee which was appointed to meet on June 13, 1932, at the University of Toronto.

Rockefeller  
Foundation  
contribution  
toward  
public health  
nursing.



Incorporation  
of Workers'  
Educational  
Association.

to diversify the latter's application for a charter, the President reported that a meeting had been held and that the Association had consented to the application for incorporation being amended so that it will read as follows:-

"That the objects for which incorporation is sought are as follows:-

(a) To promote cultural education among working men or women of all classes; to enable them to obtain the benefits of a university education and to assist them to acquire the knowledge which is essential to intelligent, full and effective citizenship.

(b) To promote the organization and co-ordination of local branches or district associations of the Corporation in various parts of the Province of Ontario; to call attention to and to spread a knowledge of the facilities for education among those engaged in industrial employments, and to serve to co-ordinate by the publication of journals, and other literature, and by the holding of conferences, the work of various workers' organizations interested in education; to serve as a clearing-house for information, to sponsor and initiate researches and studies, to supervise and conduct experiments and demonstrations in co-operation with local and provincial agencies.

(c) To secure and accept donations of money or other assistance for the furthering of the above ends.

(d) To buy, hire, lease or otherwise acquire, to hold, and to sell or otherwise dispose of such property, real or personal as may be necessary for the above purposes.

(e) To invest in securities authorized by the Law of the Province of Ontario any funds of the Association that may not be immediately or at the time of investment required for the purposes of the Association.

(f) To do all such other things as are incidental or conducive to the attainment of the above objects."

Upon motion of the President, resolved, that the Board of Governors have no objection to a charter in the above terms being issued to the Workers' Educational Association of Ontario.



Report Number 1925, the Property Committee was read as follows and upon motion of Mr. Gibson concurred in:-

The Property Committee begs to report to the Board of Governors:-

1- Your Committee recommends that the following caretakers be retired on pension as of 1 July, 1932, under the provisions of the Employees' Pension Scheme:-

G. J. Bishop - caretaker of the Mining building, entered the service in January, 1905, reached the age of 71 on May 9, 1931.

George Ward - caretaker of the Botanical building, entered the service in September, 1901, reached the age of 70 on December 22, 1931.

2- G. J. Repath, caretaker of the Museum building and laboratory assistant in the Department of Zoology, entered the service of the University in Germany, 1891, reached the age of 70 on May 23, 1931. His appointment was last year extended for the year 1931-32. Sir Superintendent and Professor Lash further agree that Repath be not retired at this time but be continued on the staff for another year from 1 July, 1932. Your Committee concurs in this recommendation.

3- The following appointments are recommended:-

Arthur Blake - to be caretaker of the Mining building from 1 July, 1932, at a salary of £1,400 per annum;

Thomas Buchanan - to be caretaker of the Botanical building from 1 June, 1932, at a salary of £1,350 per annum;

R. H. Leubolt - to be Grounds Foreman from 1 July, 1932, at a salary of £1,400 per annum;

All of the above salaries to be subject to the deduction at present in force.

4- Your Committee recommends that the Board authorise the following transfer of appropriations as applied for by the Superintendent:-



	Building	Amount	From	To
Residence to be demolished.	University College	\$100.	"Cleaning"	"Water"
	Medical	\$25.	"Gas, City Current &"	"Water"
	Boathouse	\$225.	"Repairs & Renewals"	"Gas, City Current, &c"
	No. 5 Queen's Park	\$200.	\$100 "Water" 200 "Repairs & Renewals"	"Gas, City Current, &c"
	Men's Residence	\$30.	"Cleaning"	"Water"
	Banquet Institute	\$1,000.	\$600 "Water" (Banquet Inst.) \$400 "Fuel" (Economics Bldg.)	"Gas, City Current, &c"
	Central Plant	\$2,700.	"Fuel"	"Gas, City Current, &c"
	Rental	\$150.	"Fuel"	"Gas, City Current, &c"
	No. 44 Hoskin Avenue	\$25.	"Fuel"	"Gas, City Current, &c"
	Economics	\$75.	"Fuel"	"Gas, City Current, &c"

R. J. Hamilton  
re-garage -  
declined.

5 - An application has been received from Mr R. J. Hamilton, manager of the University Press, for permission to erect a garage on University property in the vicinity of the Press building. The Superintendent reports that he fears the granting of this request may create a dangerous precedent, and therefore recommends against it. Your Committee concurs in this recommendation.

96-98 St George  
Street.  
alterations

6 - Your Committee has received a request from Professor Bolt, Chairman of the University Committee on Child Study, that the present antiquated heating system in the houses Nos. 96-98 St. George Street, occupied by the St. George's School, be reconstructed. Professor Bolt reports that his Committee recommends that a sum of \$1,250, which it has on hand, from premium on United States bonds in connection with the Rockefeller Foundation, grant for 1931-32, be devoted to this purpose. In view of this your Committee recommends that the work be authorized at a cost not exceeding the sum stated.

General Con-  
struction's Assocn  
re re-  
practice re  
tenders.

7 - The Superintendent has transmitted to your Committee communication from the General Construction Association, Architects and the Ontario Builders Exchange and Construction Industries, requesting that tenders for construction work be opened in public and the figures published. The Superintendent strongly recommends that no change be made in the practice at present followed and after hearing his statement upon this point your Committee concurs in his recommendation.



Fuel supply  
1932-33

ation.

8 - Your Committee has considered the tender received for the supply of coal required by the University for the year 1932-33 and the Superintendent's report thereon. Your Committee concurs in the Superintendent's recommendations, which may be summarized as follows:-

(a) Anthracite and Cannel.

That the Superintendent be authorized to purchase Anthracite and Cannel coal as under; the lowest regular tender is recommended in each case:-

Firm	Quantity	Kind of Coal	Price per ton (Bagged or loose delivered on funds)
P. Burns and Company Limited	200 tons	Grate	\$11.50
	15 tons	Stove	12.20
	20 tons	Eqg	11.90
	1000 tons	Crack wheat	7.90
	100 tons	Wht	11.80
	15 tons	Cannel	12.00

(b) Bituminous Run of Mine

That the Superintendent be authorized to purchase coal, as under, upon the lowest regular un-qualified tender:-

Firm	Quantity	Price per ton delivered (on funds)
Longer Lough Coal Company Limited	Approx. 500 tons	\$5.54

(c) Bituminous Slack.

That the Superintendent be authorized to purchase the following approximate quantities, providing for 14,000 tons at once, but in possible higher demand, the balance to be purchased when the market is most favorable or when other sources, to enable him to meet different costs:-

Firm	Quantity	Kind of Coal	Price per ton (delivered on funds)
Longer Lough Coal Company Limited	500 tons (Storage)	High quality	\$4.70
	500 tons	"	4.70
	500 tons	Lower quality	5.10

Edwin Rogers Coal

Company Limited 500 tons

Lower quality 5.20

9 - The Superintendent report the completion of the following work:-



Completion of  
construction  
works.

Shant House - Additions to kitchen and bathroom.

At a cost of (exclusive of equip-  
ment not supplied by us) \$117,070.53  
Against an appropriation of \$119,229.00  
Showing a saving of \$2,158.47

Hygienic Building - South-east Addition.

At a cost of \$29,513.14  
Against an appropriation of \$42,000.00  
Showing a saving of \$2,486.86

Whitney Hall:

At a cost of \$488,258.37  
Against an appropriation of \$494,122.00  
Showing a saving of \$5,263.63  
in addition to a  
wrecking credit of \$370.00.

In connection with the last-mentioned construction, items such as the tunnel (including heating and electric services), furnishings, etc., to a total of \$95,000 did not pass through the hands of the Architects, with a resultant saving in fees amounting to approxi-  
mately \$5,000.

Site for  
Academy of  
Medicine.

10 - Your Committee has considered the com-  
munication from the Prime Minister referred to it by  
the Board in connection with a site for the Academy  
of Medicine. After going over the plan of the University  
grounds your Committee has to report that in its  
opinion the University has no site available that  
would be suitable for or acceptable to the Academy.

All of which is respectfully submitted.

(Sgd.) John J. Gibson  
Chairman

23 June, 1932.

Add'l. for  
Whitney Hall.

Resolved, that a supplementary appropriation of \$12,938.37  
be granted from the Whitney Bequest to balance the cost of  
construction and furnishing of Whitney Hall.

Investment,  
Building Res.  
Foundation,  
University of Toronto  
Board.

The Bureau reported that the Chancellor and the Chair-  
man of the Finance Committee, together with Mr. C. S.  
Woodward representing the Building Research Foundation,  
recommended the purchase of eleven thousand dollars  
of 4% County of Carleton Bonds, due 1937-1940 at a



price to yield 6.25% for investment in funds on hand for the Hunting Research Foundation. The Board concurred in this recommendation and authorized the purchase.

He also reported the receipt of the following notification from the Canadian National Railway, under date of June 15th:-

"I beg to advise you that the interest on your holdings of The Grand Trunk Railway Company of Canada Perpetual 4% Consolidated Preference Stock will, in future, be paid in pounds sterling in accordance with the terms of the obligation which you hold.

While it has been the practice of the Company to pay holders on the Canadian Register in Canadian currency at the par rate of exchange, the unsettled world-wide conditions necessitate the discontinuance of this practice.

Thomas L. Gorman,

General Treasurer."

There was presented the Estimate, under Pay-Row Numbers 16 and 57, of the amount required to defray Government Expense for the month of June. Ordered that a Remittance Warrant for One Hundred and Fifty Thousand Dollars, \$150,000 be issued to the Bureau.

Statistics of Senate Resolutions -

- 1181 - Respecting the Commencement for Graduation for the Session 1932-1933;
  - 1204 - Respecting the Calendar of the Department of Public Health covering for the Session 1932-1933;
  - 1205 - Respecting the Calendar of the Atlantic College of Education for the Session 1932-1933
- as transmitted by the President for approval, were carefully read and approved.

I have now read a letter from the Senate House at York University, submitting the names of the B. A. graduates and the names of the students who are to be recommended for the University of Toronto. The Senate has approved the nominations.

also read a letter from the University advising that



Conservatory  
Hydro-  
electric  
works etc

They have no objection to the terms of the draft agreement submitted by the Hydro-Electric Power Commission looking towards the preservation of available light for bird-lighting on both sides of Duke Street. The Council was directed to submit the agreement to the Solicitor. The matter to be then referred to the Property Committee for consideration.

Dr Cody on  
R. G. M. Board  
vice Sir  
Robert Falconer.

Upon motion of the Chancellor, seconded by the Vice-Chairman, Dr H. J. Cody was appointed from 1 July, 1932, a representative of the University, in place of Sir Robert Falconer, on the Board of Trustees of the Royal Ontario Museum for the remainder of the term for which Sir Robert Falconer had been appointed, i.e. to 1 July, 1933.

Dr Russell  
acting Chairman  
of Board

Resolved, that Dr J. A. Russell be and is hereby appointed acting Chairman of this Board in the absence of both the Chairman and the Vice-Chairman, with power to perform all the duties of the Chairman in such absence.

Appreciation of  
Sir Robert's  
services.

The Chairman then, addressing Sir Robert Falconer, the retiring President, extended to him the Board's appreciation of the valuable services he had rendered during the twenty-five years he had held the office, and their best wishes to him and to Lady Falconer for the future, to which Sir Robert made a suitable reply.

Endorsed  
a

The meeting then adjourned at 6.20 p.m.

J. A. Russell  
Acting Chairman



Minutes of meeting of the Board of Governors held in the Board Room, Simcoe Hall, on Thursday, 14 July, 1932, at 4 p.m.

- Present -

The Acting Chairman (Dr. J. A. Russell)

The President (Hon. Dr. Gody)

Mr. McDonnell

Mr. Gibson

Dr. Bruce

The Bursar was present as Secretary.

The minutes of the last meeting were read and confirmed.

Arising out of the minutes there were read acknowledgments from Mrs. W. K. George and Miss Blackwell of the resolutions of condolence forwarded to them.

Also arising out of the minutes, the President reported that an interview had been had with the Prime Minister at which there was discussed the offer contained in the letter from the Rockefeller Foundation of 17th June last (vide fol. 256) for a contribution towards the development of the Public Health Nursing Department for a five-year period beginning 1st July, 1932, and that the Prime Minister had expressed himself as being satisfied that the Board should complete arrangements with the Foundation on the basis outlined in that letter; and that he, the President, accordingly recommended that the plan be now proceeded with on that basis. The Board approved of such recommendation and the Secretary was directed to notify the Foundation that its donation of an annual payment not exceeding \$17,500 Canadian funds in any one year for the five years referred to was gratefully accepted; and that in connection with Miss Russell's plans for organization the Board had appointed a new member of the staff to assist Miss Russell during 1932-33 at a salary of \$2,500, payable out of the first instalment to be received from the Foundation.

The following appointments were made upon the recommendation of the President and the salaries were fixed at the amounts set opposite the respective names: -

Rockefeller Found-  
ation re Public  
Health Nursing.



For 1932-33

Appointments

Faculty of Arts:

Dr. Helen Stantial - Lecturer in Micro-Analysis,  
Department of Chemistry (vice  
Dr. Janet W. Brown resigned) \$2,500.  
H. Boeschstein - Lecturer, German (cancelling  
appointment as Instructor) 1,800.  
Victor Lange - Temporary Lecturer in German 1,800.

Faculty of Household Science:

Miss F. J. Honey - Assistant in Food Chemistry 800.

Public Health Nursing:

Miss Nora Page - Instructor (to be paid from the  
Rockefeller Grant) 2,500.

Medical Society  
fee increased.

Upon the President's recommendation it was ordered that the fee for the support of the Medical Society, payable by students in Medicine, be increased to \$3 per annum, this increase to come into effect at once.

Teacher's course fee  
1932; returned soldiers  
graduating end of  
third year

Also upon the recommendation of the President approval was given to the suggestion from the Director of University Extension and Publicity that those men in the Teacher's course who, on account of overseas service, are exempt from attendance and examinations of the final year of the Arts course, and who will complete the necessary examinations in September, 1932, be allowed to graduate upon payment of \$75 for the final year's tuition fees instead of the new rate of \$100; this arrangement to prevail for the present Summer only.

Benefactions and  
Richard Southam  
Scholarship

There was reported the donation by Mr. Richard Southam of \$400 for a Graduate Scholarship in Psychology for 1932-33, and also his offer through Professor Bott, to guarantee a like amount for two years more, after which time he will consider the possibility of continuing it. This donation was accepted with many thanks and the matter referred to the Senate to settle the conditions of award.

Grant re meeting  
Pharmaceutical  
Botanists and  
International  
Genetic Congress

Authority was given for an expenditure not exceeding \$75. to cover expenses of the Botanical department in connection with the meeting of the Pharmaceutical Botanists of America in August and with the visit of certain members of the International Genetic Congress in September, the above figure to provide for



the two groups.

Cost of Dr.  
L. J. Barker

A suggestion that a cast of a relief likeness of Dr. L. J. Barker should be purchased by the University at a cost of \$75. was negatived on the ground of no funds.

Current  
Expenditure

The Bursar submitted his statement, duly audited, of the expenditure made by him during the month of June, and the same was laid on the table. Also his estimate, under By-Laws Nos. 16 and 50, of the amount required to defray Current Expenditure for the month of August and for the first part of September. Ordered that an Accountable Warrant for Three Hundred Thousand (\$300,000) be issued to the Bursar.

J. A. Gair,  
Bursar's Office  
to sign cheques

Mr. J. A. Gair of the staff of the Bursar's Office was appointed as a signing officer, pro Accountant, until further order, on cheques drawn against the Current Expenditure account.

Investments

The Bursar reported the completion, with slight variation, of investments authorized by Report No. 102 of the Finance Committee (vide fol. 230) viz:

\$300,000 of Dominion of Canada  $4\frac{1}{2}\%$  Conversion Loan Bonds, due November, 1959, @ approximately 89.49, yielding about 5.40%.

100,000 of Province of Ontario  $5\frac{1}{2}\%$  Bonds, due February, 1947, @  $97\frac{1}{8}$ , yielding about 5.79%.

100,000 of Province of Ontario 5% Bonds, due October, 1948, @  $93\frac{5}{8}$ , yielding about 5.59%.

Do.

The Bursar was directed to invest a further sum, not exceeding Three Hundred Thousand Dollars (\$300,000) in the new issue of Province of Ontario Bonds, maturing July, 1946, @ 98.50, (approx) and the Chairman of the Finance Committee was given power to instruct and authorize the Bursar as to action in the event of the price substantially rising before this order can be carried out.

Amalgamated  
Carpenters of  
Canada re  
carpenters at  
University.

There was read a letter from the Amalgamated Carpenters of Canada, Toronto District, as to the rates of pay and the working conditions of the carpenters employed by the Superintendent's department. Also read a report from the Superintendent upon this communication. The Secretary was directed to reply giving the substance of the Superintendent's explanation.



Hydro Electric  
Power Commission  
and Orde St.

Mr. Gibson, on behalf of the Property Committee, reported that there had not been a meeting of the Committee but that he had himself gone over the draft agreement forwarded by the Hydro-Electric Power Commission in connection with the building which the Commission proposes to erect on the south side of Orde Street; and that in his view, while it was unlikely that circumstances would arise in which the University would wish to deal with its property on the north side in any such manner as would be detrimental to the preservation of suitable light for all concerned, there was always the possibility that the Board might wish to make a sale sometime in the future, and that a formal agreement which would run with the land might conceivably prejudice such a sale. He suggested, therefore, that the Commission be informed that while the Governors are in sympathy with their proposal they would prefer not to enter into a definite agreement. This suggestion was concurred in and the Secretary directed to write accordingly.

Royal Ontario  
Museum credit  
on Special Account

A request from the Chairman of the Royal Ontario Museum Board for a credit of \$25,000 on the Museum Special Account, in advance of the receipt of their Government Grant, was considered. The feeling of the meeting was that this practice, which has prevailed for the last few years, should be discontinued. The Board will allow credit up to \$10,000 if it becomes necessary, but would prefer that the Museum make other arrangements for handling the matter, if such be at all possible.

Government  
Grant re  
University  
Estimates  
1932-33

The President read to the Board a letter he had received from the Prime Minister to the effect that the Executive Council had decided to approve of a Special Grant of One Million Two Hundred Thousand Dollars (\$1,200,000) in connection with the University's Estimates for the year 1932-33, this amount being some \$180,000 less than what was asked for, and that an Order-in-Council giving this formal approval would be passed at an early date. The view of the Board was that this letter was not intended as an instruction to submit new Estimates, and it was decided therefore that the Estimates as drawn up should be acted upon, regard being had to the economical administration thereof in an effort to keep the total expenditure within the reduced amount available.

The meeting adjourned at 5.30 p.m. to



to 8<sup>th</sup> September, or the earlier call of the Chair.

*Dr. J. M. Macdonald*  
Vice-Chairman

under-  
g.



Minutes of meeting of the Board of Governors held in the Board Room, Lincoln Hall, on Thursday, 8<sup>th</sup> September, 1932. at 4 p.m.

Present -

The Vice-Chairman	The Chancellor
The President	Dr. Menchaut
Mr. Justice Kelly	Mr. McDonnell
Mr. Gibson	Mr. Young
Dr. Russell	

The Bursar was present as Secretary.

The minutes of the last meeting were read and confirmed and the proceedings thereof approved and ratified.

Appointments

The following appointments were made upon the recommendation of the President and the salaries were fixed at the amounts set opposite the respective names:-

University Extension -

Correspondence courses - Instructors, Summer, 1932:-  
 Prof. F. C. A. Jeanneret - Second Year French - \$30.  
 Prof. J. F. Macdonald - Third Year English - 30.  
 Prof. W. H. Z. Baillie - Zoology - 190.

Faculty of Arts -

William Line - to be Associate Professor of Psychology - without increase in salary.

The following for 1932-33:-

Mr. Robertson	} Fellows in		
J. Rowat		Mathematics @ each	\$700.
R. Richmond	Demonstrator and Research Assistant, Physics - 15 September to 15 May		600
H. Kenwick	Laboratory Attendant, Chemistry from 5 <sup>th</sup> September (replacing L. Gibson) @		12. per week

Faculty of Medicine:-

Harold D. Ball	} Assistants in Histology,		
H. C. Elliott		Department of Anatomy - @ each	500.
L. H. Fox	} Fellow	Pathological	700.
J. M. Graham		Assistant	Chemistry
J. M. Graham	Fellow in Medicine		800.



Faculty of Applied Science.Mining Engineering:-

H. L. McCalland - Instructor, from, October - \$1,700

G. J. Reilly - Assistant Mechanician - for  
10 months from 1 September - 1,100.  
(replacing previous appointment of 2 June)

Special Research.

W. A. F. Staggborg - Assistant, Botany, for September 100

S. A. Purdy - Assistant, Physics, from  
15 September to 15 June - 600.

E. Lee - Assistant in Animal & Bacteriology,  
Medical Research, 1 September to 30 June @ 45 per month

W. R. K. Johnston - Fellow, Medical Research.

Bursary - 1 September to 30 June @ 20. " "

Students' Administrative Council:-

S. A. Macdonald - Secretary, from 1 August  
to 30 June @ 20 per annum.

Expenditure  
estimates.

To provide for the appointment of Dr G. A. Grant as a  
Fellow in Medicine (see above) a transfer of \$200 from the  
vote for "Supplies and Chemicals" to that for "Salaries" in  
the Department of Medicine for the current session was  
authorised.

Re-occasional  
students for  
correspondence  
work.

Upon the recommendation of the President it was  
ordered that the fee to be charged to occasional students  
who wish to take correspondence work without obtain-  
ing University credit therefor be increased to \$10 per  
subject, this increase to take effect immediately.

Proportion of  
vote, or, fee  
to Bursary  
from Fund.

The President informed the Board that the Bursary had  
drawn his attention to the fact that the exact amount to  
be set aside, for the purpose of the Bursary of Loan Fund, from  
the increased fee of \$20 per student for those registered in  
arts in University College had not yet been determined.  
It was ordered, upon the recommendation of the President  
that the proportion to be so set aside be \$8, and that the  
like regulation and apportionment apply also to students  
registered in University College for the course in Commerce  
and Finance.

A request of the Senate Branch of the Canadian Institute  
International Affairs that they be allowed the use of a room



Can Inst. 17  
International  
affairs in  
43 St. George  
Street.

No. 43 St. George Street for their headquarters, for the nominal consideration of \$50. per annum, was granted, this permission to be subject to the right of the Board to terminate the occupation at any time upon a week's notice.

There was read a letter from Professor J. T. Macdonald, thanking the Board for conferring upon him the title of Honorary Professor; also a letter of thanks from Professor D. L. B. for the promotion to a full Professorship.

A letter from H. H. Davies, K. C., dated 23<sup>rd</sup> August, was read as follows:-

"The Mayor,  
The University of Toronto,  
Toronto, Ont.

"Dear Sir:-

The Whitney Estate:-

"The American institutions having launched an appeal to the Privy Council from the judgment of the Court of Appeal of this Province in favour of the University and Trinity College, negotiations have been going on for some time between Mr. Lilley and myself, at the suggestion of the American institutions, looking toward an amicable settlement of the matters in dispute in the litigation.

"I can now advise you that the American institutions have offered to pay \$125,000 in full settlement of the claims of the University of Toronto and Trinity College on the following conditions:-

- (1) The said amount not to become payable until the final distribution of the estate upon the death of the widow (now in her 77<sup>th</sup> year).
- (2) The American institutions will now charge their one quarter share of the residue of the estate with payment at that time of the said sum without interest.
- (3) The American and Canadian institutions are to bear their own costs throughout the litigation.

"In view of the risks and costs of prolonging the litigation, and of the fact that the American beneficiaries are charitable institutions, I recommend the acceptance of the offer.

"The undistributed asset that remains in the hands of the executors, to provide for the annuity of \$25,000 to the widow and \$300,000 Dominion of Canada bonds and 2,000

Whitney  
Estate  
litigation



C. P. R. shares (old stock - now 8,000 shares new stock) and some other small assets. If the offer of settlement is accepted by the University and Wycliffe College they will be each entitled from the estate on its final distribution to one-quarter of the above mentioned remaining assets of the estate and each will also be entitled at that time to the sum of \$62,500 from the American institution.

"If the case proceeded to appeal and the present judgment in favour of the University and Wycliffe College should be upheld by the Privy Council, the maximum amount of recovery would be about \$190,000. Notwithstanding the confidence I have in the ultimate success of our position, a settlement of \$125,000, on the above terms, seems to be amply justified.

"I may say that I am satisfied that Wycliffe College will agree to this settlement if the University does.

"Please submit this proposal to your Board of Governors and let me have their instructions."

"Yours very truly,

"H. H. Davis."

Resolved, that acceptance of the offer for settlement with the American institution on the terms above set out be and is hereby authorised.

A further Order-in-Council, dated 2<sup>nd</sup> August, in connection with the estimate for the fiscal year 1932-33, was read and referred to the Finance Committee.

The Bursar submitted statements, duly audited, of the expenditure made by him for the months of July and August, respectively, and the same were laid on the table. Also the estimate, under by Law 10.16 and 5 of the amount required to defray current expenditure for the balance of the month of September. Ordered that a receiptable warrant for two hundred thousand dollars (\$200,000) be issued to the Bursar.

The Chairman of the Finance Committee presented correspondence he had had with the University Auditors, and the same was read as follows:-



"Toronto,

August 29, 1932

"Messrs. Clarkson, Gordon, Dilworth,  
Girdfoyle and Nash,  
15 Wellington Street, West,  
Toronto.

Auditors re  
University  
accounts,  
in reference to,  
re,

Dear Sirs:-

I am writing you as Chairman of the Finance Committee of the Board of Governors of the University of Toronto.

My attention has been drawn to the unfortunate misappropriation of funds in connection with property of the University of Manitoba. I have entire confidence in the Bureau of the University and consider that your audit of our University finances is complete, and therefore have no anxiety from that standpoint. I have, however, thought that it might be well for me to write you so that I could reassure the Board of Governors with regard to our position.

Has your audit been sufficiently comprehensive to satisfy you thoroughly with regard to the conduct of the books of the University of Toronto and the soundness of our position in connection with investments, or do you require any further instructions or latitude in respect to your audit? I would appreciate your reply.

Faithfully yours.

(Signed) J. A. Russell.

Clarkson, Gordon, Dilworth, Girdfoyle & Nash  
Chartered Accountants  
Toronto 2.

31<sup>st</sup> August, 1932.

J. A. Russell, Esq.,

Chairman, Finance Committee,

Board of Governors of the University of Toronto.

1209 King Street West, Toronto

Dear Mr. Russell:-

I have your letter of the 27<sup>th</sup> instant and am answering your enquiries. I feel confident in stating that the audit of the University's accounts is sufficiently comprehensive to ensure that all revenue from investment, grant fees, rental, etc., is properly accounted for and that all expend-



"Tires are not only supported by vouchers but are authorised by the appropriations adopted by the Board of Governors or by later minute. The system of accounts is in our opinion quite complete and we have pleasure in stating that the accounts themselves are admirably kept.

As to the securities themselves - your bonds and other securities are held by the Canadian Bank of Commerce for safekeeping and once a year we supply the Bank with a list in duplicate of the securities which they are supposed to be holding and secure their written confirmation. In this connection I should perhaps mention to you that two important clients of ours whose securities are very substantial ask us to visit the trust company or bank and ourselves examine the securities held. It may be that your Board will consider it advisable that we should adopt this same procedure in connection with the verification of the securities belonging to the University.

#### Fidelity Bonds -

As you are probably aware the members of the staff who hold substantial positions of trust are covered by fidelity bonds and the following is a list of those so covered: -

Dr. Moule	- Bureau	\$25,000
C. E. Higginbottom	- Accountant	15,000.
J. A. Gair	- Assistant Accountant	10,000.
H. J. Bolilho	- Fees Clerk	15,000
Miss Goodwin	- Assistant Fees Clerk	10,000.
Miss Park	- Clerk, Dental Infirmary	1,000.

As intimated in previous letters to the Board I think that in view of his important duties the Superintendent should be added to this list with a suitable covering.

I trust the foregoing will sufficiently answer your enquiry but as you may be interested in some of the safeguards which are placed around the handling of the University's funds I attach a brief summary of the main sources of revenue and the way in which they are verified by us.

Yours faithfully,

(Signed) G. T. Clarkson

Fidelity  
Bonds.

Superintendent



"University of Toronto,  
Principal Source of Revenue and Method of Verification.

Income from Investments

The individual accounts for the investments are examined by us to see that all maturing interest payment coupon, dividends, etc., are accounted for.

Students Fees.

The system for handling these is we believe adequate to protect the University. The Registrar furnishes the Bursar with a list of the students registering and from these lists the Bursar's staff write up a ledger card for each student. When the students pay in their fees they are received by the cashier in Bursar's Office who issues a receipt and retains a duplicate. The cashier is not allowed to do any of the posting to the students' cards and those who write up the cards are not allowed to handle any of the cash receipts. These two operations are entirely separated, the one from the other.

Students cannot write their examinations until they produce a receipt from the Bursar's department to indicate that their fees have been fully paid, so that taking it altogether we believe that the system is one which is not only likely to ensure that all fees which are due to be received are in fact received, but that as and when received they are properly accounted for.

In connection with our audit we examine all the duplicate receipts to see that all funds are accounted for promptly by deposit in the proper bank account and make use of the number of students registered in each course to verify in a general way the aggregate amount of this class of revenue.

Grants.

This is another source of income to the University and in confirmation of this we obtain each year from the Provincial Treasurer a list of all amounts which he has paid over to the University during the year and send this statement to confirm the University's records.

Dental Infirmary Receipts.

The record of these receipts are kept by the Infirmary and are verified by a member of the Bursar's staff. These receipts are deposited from day to day in a separate bank account under the control of the University.



### "Rentals -

In connection with the various properties which are leased, we examine the leases and check from a list of all the properties to see that all rentals are properly accounted for.

### Residence Dues -

The dues received from men's and women's residences are verified along similar lines to that already described in connection with the students' fees.

### Power and Heating Plant Revenue -

The central power and heating plant revenue is made up of charges made to other colleges and buildings for heat and power supplied and charged to them on a radiation rate set by your Superintendent.

### Casual Revenue -

In addition to the foregoing there is a certain amount of casual revenue for which as far as possible we secure some supporting confirmation.

### New Investments and Capital Expenditures -

We see that authorization for these is included in the minutes of the Board of Governors and that the expenditures when made are covered by satisfactory vouchers. Similarly when any sale of lands or buildings appears to have been made we require that there should be a minute covering such transaction and indicating the consideration to be received therefor.

### Minor Funds handled by Faculties -

Some time ago we discussed with Sir Robert Falconer and Dr. Munné the adoption of a uniform accounting system for the different Faculties and Departments to record deposits by students, sales of certain supplies and petty disbursements. The system recommended is now being followed in some of the Faculties and we expect will go into general use with commencement of the Fall term.

### It was ordered -

(1) That the Auditors be directed to visit the bank at once and to verify by actual examination the securities which the bank has certified to be in its custody for account of the Board; and to continue this practice at regular intervals of not less than once a year in future.

(2) That the Auditors be asked to report if they consider the present practice with regard to the safe-keeping and handling of the securities to be satisfactory or

Auditors to  
examine  
securities in  
bank.

safe-keeping  
securities



if there is any additional safeguard they can suggest. In this connection their attention is to be drawn to the procedure followed by the Supreme Court of Ontario in dealing with the securities representing trust funds held by the Court;

Solicitor's  
opinion re  
Bank's  
guarantee.

(3) That the Solicitor's opinion be obtained upon the question whether it is within the powers of the bank to give such a guarantee as it has done for the safe-keeping of securities, and whether payment thereunder can be enforced in the event of occasion arising for such action;

Superintendent  
to be bonded.

(4) That the Superintendent of Building and Grounds be added to the list of those members of the staff who are covered by fidelity bonds, the amount of the bond in his case to be \$5,000.

Rockefeller  
Foundation  
to be informed  
re their grants.

At the suggestion of the President the Bureau was directed to write to the Rockefeller Foundation, stating that the Board desire to assure them, in view of the situation which has arisen at the University of Manitoba, that a report just obtained from our Auditors shows that all funds and endowments here are properly accounted for, and that the system of accounts is complete and well-kept and also advising the Foundation of the class of securities in which the capital funds of their donations to this University are invested.

Entered  
9.

The meeting then adjourned at 5.30 p.m.

*Wm. Macdonald*  
Chairman.



Minutes of Meeting of the Board of Governors held in the Board Room, Simcoe Hall, on Thursday, 22<sup>nd</sup> September 1932, at 4 p.m.

- Present -

The Chairman (W. D. Bruce Macdonald)

The Chancellor

Mr Anderson

Mr Macdonell

Mr Bruce

The President

Colonel Goodenham

Mr Merchant

Mr Rowell

Sir Joseph Flavelle

The Bureau was present as Secretary.

The minutes of the last meeting were read and confirmed.

O. C. C.

Macdonald  
Chairman  
ie W. C. C.

There was read an Order-in-Council, dated 8<sup>th</sup> September, appointing W. D. Bruce Macdonald Chairman of the Board in succession to Mr C. C. C. Mr Rowell on behalf of the members present, extended congratulations to Mr Macdonald upon this appointment, and the Chairman made a suitable reply.

A. Russell  
ie-Chairman

Upon motion of the Chancellor Mr A. Russell was unanimously elected Vice-Chairman of the Board in succession to Mr Macdonald.

Appointments

The following appointments were made upon the recommendation of the President and the salaries were fixed at the amounts set opposite the respective names:

Professor G. S. Brett - to be Dean of the School of Graduate Studies for 3 years from 1 July, 1932.

The following for 1932-33 -

Faculty of Arts

J. H. L. Macdonald - Assistant Demonstrator Physics, 15 September to 15 May 1933

G. L. Stucky, resigned

D. Sidney - Assistant, Philosophy, for 8 months from 15 September



Faculty of Arts (Contd.) -Psychology:-- Class Assistants:-

S. Glen	\$600.	L. D. Whisen	\$500.
H. Goldhammer	450.	S. S. Freedman	350.
D. L. McEachern	350.	R. B. Rochester	350.
Miss E. Kaplan	300.	W. G. Scott	300.
J. R. Cadwell	250.	J. D. M. Griffin	200.
M. D. Parmenter	200.	K. D. Whatmough	200.
Miss E. Einbinder	150.	G. W. Anderson	100.
Miss D. Starks	\$100.		

Miss D. Millichamp - Instructor	200.
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Faculty of Applied Science:-

each 7 months from 1 October:-

Mechanical Engineering - Demonstrators:-

L. T. Hewson	} Thermodynamics	1,200.
J. N. Corry		1,000.
G. W. Jacobi		1,000.
J. J. Brant	} Hydraulics	1,100.
W. V. Ball		1,000.
S. E. D. Lawson - Machine Design		1,000.

Chemical Engineering - Demonstrators:-

G. P. Beal	\$1,200.	J. G. Breckenridge	1,200.
W. H. de Montmorency	1,200.	W. C. Macdonald	1,200.
R. E. Richardson	\$1,200.		

Engineering Drawing:-

A. Wandell	} Instructors.	1,700.
R. M. Clark		1,500.
G. R. Edwards		1,500.
E. W. Jefferys - Special Instructor		300.

- Demonstrators:-

J. M. Carswell	\$1,400.	J. Shilivitzky	1,200.
B. W. Woodside	1,200.	W. W. Fawcett	1,100.

M. Barry Wilson - \$1,000.

University Extension:-

Miss F. L. Wright - Supervisor and Tutor, Occupational Therapy	1,300.
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Special Research.

F. A. Ballachey - Assistant, Civil Engineering, 1 August to 30 October	@ 140. per month.
H. J. Kelly - Mechanician, Mining Engineering, for 6 weeks from 21st July	@ 30. - week

Brought in Laboratories:-

Mr. Abmanzor Roy - Fellow in Public Health	500.
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R. S. Bern-  
hardt.

The salary of R. S. Bernhardt as Lecturer in the Department of Psychology was increased by \$200 for the current year, on account of additional services to be required of him, thus making his total remuneration for 1932-33 \$2100.

University  
Extension re  
cretary.  
recesses, re  
W. G. C.

A recommendation to the President from the Director of University Extension that the Board appoint a Secretary - Treasurer and Organiser of the Workers' Educational Association of Ontario for the nine months October to June, at \$225 a month, was submitted. Ordered that the Director be informed that the Board do not see their way to make this appointment, nor do they think they have power to do so.

Resignations:-  
B. R. Wason

The resignation of B. R. Wason as Assistant Professor of the History of Industrial Art and Archaeology was accepted, effective 30<sup>th</sup> September instant.

H. D. Kay.

The resignation of H. D. Kay as Professor of Bio-Chemistry was accepted, effective 31<sup>st</sup> December next.

Leave of  
absence:-  
Lieut. Cartwright

Leave of absence on account of ill health was granted to the following:-

To Brigadier-General G. S. Cartwright for the academic year 1932-33 on full salary, arrangements having been made for the carrying on of his work without expense to the Board;

To Miss G. Hamblett, an Assistant in the Registrar's Office, until 1 January, 1933, on half salary.

Press to take  
over 'Students'  
Book Depart-  
ment?

The President reported that at a meeting of the Printing Committee there had been brought up again the suggestion that the Press be permitted to take over and operate the Students' Book Department on such terms as might be satisfactory to the Board. This recommendation was referred to the Finance Committee for discussion with a sub-committee of the Printing Committee.

Vote re  
Installation  
President

A special vote of \$1,000 was granted to cover expenses in connection with the installation of the President, the amount being made up as follows:-

Entertainment of Delegates - \$300.

Dinner - 500.

Publicity - 200.

\$1,000



Abraham  
Garrison's fees  
1931-32.

An application from Abraham Garrison, registered in Arts in University College, for relief in connection with the fees still due by him for the session 1931-32, was left in the President's hands for further consideration.

Current  
Expenditure

The Bursar presented his estimate, under By-Laws Numbers 16 and 50, of the amount required to defray current expenditure for the month of October. Ordered that an Accountable Warrant for Three Hundred Thousand Dollars (\$300,000) be issued to the Bursar.

Investments

He also reported that the following investments had been made under the direction given by the Board in July last to invest a sum not exceeding Three Hundred Thousand Dollars (\$300,000), the slight variation from the terms of the order having been authorised by the Chairman of the Finance Committee:-

- \$150,000 of Province of Ontario 5 1/2 % Bonds, due 1 July, 1946, at an average price of 100.44, yielding about 5.46 %;
- 50,000 of Province of New Brunswick 5 1/2 % Bonds, due 15 May, 1950, at 98.50, yielding 5 - 5/8 %;
- 58,000 of County of Halton 5 1/2 % Bonds, maturing by instalments November 1932 - 1951, at 101.68, yielding 5.30 %.

This action was approved and confirmed.

Solicitor re  
safe-keeping  
of securities by  
Bank.

There was read a letter from the Solicitor, dated 22<sup>nd</sup> September, reporting as his considered opinion that the Canadian Bank of Commerce has power to accept securities for safe-keeping, such power being derived both from Statute (the Bank Act) and under Common Law; and, further, that the Bank has power to guarantee absolutely the safe-keeping of these securities in consideration of a premium paid by the University.

Other communications were presented and dealt with as follows:-

Toronto  
Conservatory  
of Music  
Board.

From the Secretary-Treasurer of the Toronto Conservatory of Music stating that the annual meeting would take place on Wednesday, October 5<sup>th</sup>, at 5 p.m. The President was authorised to attend and to cast a vote for the re-election



of the following gentlemen as the Board of the Conservatory for the ensuing year: -

H. B. Anderson, Esq., M. D.

Hernbert C. Cox, Esq.

R. Y. Eaton, Esq.

Colonel Albert E. Goodenham, L.L.D.

Hon. Vincent Massey, P.C.

W. R. Wadsworth, Esq.

R. C. Matthews, Esq., M. P.

Lt. Col. John F. Michie

F. R. MacKellar, Esq., K.C.

Ernest Macmillan, Esq., B.A., Mus. Doc.

G. Frank McFarland, Esq., K.C.

From the Director of the Department of Public Health Nursing transmitting an approximate estimate of expenditure for 1932-33 from the grant to be received from the Rockefeller Foundation as follows: -

1. Salaries:

Miss Mona Nagle - an Instructor  
already appointed

\$2,500.

Clerical assistant (part year)

500.

2. Furnishing of quarters supplied by the  
Government, No. 7 Queen's Park

10,000.

3. Maintenance of the Department for  
the broken year 1932-33

4,500.

\$17,500.

The above estimates were approved and the Bureau was directed to apply to the Foundation for the first instalment of the grant.

From the Deputy Minister of Public Works, pointing out that the University has the sole use of the old McMaster Building on Bloor Street, and asking that the Board defray the cost of the insurance on the building which the Government is carrying, amounting to approximately \$400. per annum. Ordered that the Government be reimbursed this cost while such use continues.

The Bureau reported the death on 28<sup>th</sup> August of W. R. Simpson, mechanic in the Department of Civil Engineering, and that under the regulations his widow becomes entitled to a pension of \$38.55 per month. Ordered that Mrs. Florence M. Simpson, be granted such pension allowance, to date from 1<sup>st</sup> September.

From the Canadian Bank of Commerce, in connection with \$36,000 loan of York University



Lounship  
of York  
Debentures  
to be paid in  
Canadian  
funds.

meeting, 1<sup>st</sup> October, that they have been notified by the Lounship that Canadian holders of these debentures will be paid in Canadian funds only, notwithstanding the fact that the bonds are payable alternatively in Canada and in New York and asking if they shall surrender the debentures and coupon against payment in Canadian funds. The Board were reluctant to forego the premium on United States funds and directed that the debentures be presented for payment in New York in the usual way.

Dr. Cady on  
Toronto General  
Hospital Board  
vice Sir  
Robt Falconer

The resignation of Sir Robert Falconer as one of the representatives of the University on the Toronto General Hospital Board was accepted, and President Cady was appointed a trustee in place of Sir Robert for the balance of the statutory period of three years to 31<sup>st</sup> January, 1935.

Indrsd.  
e.

The meeting then adjourned at 5.45 p.m.

*W. Macdonald*  
Chairman



Minutes of meeting of the Board of Governors held in the Board Room, Lincoln Hall, on Thursday, 13<sup>th</sup> October, 1932, at 4 p.m.

- Present -

The Chairman

The President

M<sup>r</sup> McDonald

M<sup>r</sup> Treloar

M<sup>r</sup> Anderson

The Vice-Chairman

M<sup>r</sup> Merchant

M<sup>r</sup> Bruce

M<sup>r</sup> Gibson

Mr Joseph Hamilton

Major Munro

The Bursar was present as Secretary.

Before proceeding with the business of the meeting, upon motion of M<sup>r</sup> Bruce, seconded by the Vice-Chairman, it was -

Resolved, That the Board extends to the President its deep sense of the loss he has sustained in the death of his body and its sincere sympathy in his bereavement.

The minutes of the previous meeting were then read and confirmed.

Arising out of the minutes M<sup>r</sup> Russell expressed to the Board his appreciation of its action in electing him Vice-Chairman.

A recommendation of the President with regard to the case of Abraham Gussow, referred to him, was read and followed and carried in:-

27 September, 1932.

To the Board of Governors  
of the University of Toronto.

Gentlemen:-

After further consideration of the application of Abraham Gussow, registered in the Faculty of Arts in University College, for relief in connection with the fees still due by him for the session 1931-32, I beg to recommend that from the balance of \$100 in the fund known as "The Mary A. Simpson Request," which fund has been used for somewhat similar purposes in the past, there be credited to his account the sum of \$50, which will pay the tuition and other university fees in arrears.

Abraham  
Gussow -  
University  
of Toronto  
request



and that in view of the circumstances of this case the pecuniary relief so granted be regarded as temporary and not as a loan.

(Sgd.) H. J. Brady.  
President.

Appoint-  
ments.

The following appointments were made upon the recommendation of the President and the salaries were fixed at the amounts set opposite the respective names:-

For 1932-33.

Athletics and Physical Training:

Athletics, etc - Men:-

F. Galbraith	- Instructor (part time)	\$300.
Miss F. Brigstocke	- Chemical Assistant, 1 September to 30 June	75. a month
Locken Attendants:		
L. Parkin	- 15 September to 15 May	@ 100. " "
J. R. Rimmer	- 1 October to 31 March	@ 100. " "
E. Brock	- 1 October to 30 April	@ 70. " "
A. Spencer	- 1 October to 15 May	@ 60. " "

Military Studies:-

Lt. Col. F. Fraser Hunter - substitute  
for General Cartwright, Director, at a  
remuneration of \$1,000. to be paid to him  
by the Canadian Officers' Training  
Corps, University of Toronto  
Contingent.

C.O.T.C.

Faculty of Arts -

Astronomy:- Assistants -

W. S. Armstrong	- \$250.	G. R. Boyd	- 50.
R. G. Colgrove	- \$50.		

Geology:-

J. W. Smith	- Attendant, for 1 month from 22 September	675.
-------------	---	------

Chemistry:-

Miss L. Farrell	- Assistant (vice R. M. Beatty - resigned)	- 400.
J. Norman	- from 1 September	Laboratory @ 10. a week
R. Davis	- " 15 " "	Attendant @ 10. " "

Ethnology and Anthropology:-

L. M. M. Grant	- Lecturer	- 1500.
----------------	------------	---------

Physiology:-

Miss L. L. Skene	- Laboratory Attendant	350.
------------------	------------------------	------



Faculty of Arts (Contd.) -Biology:-

- D. L. Adamson - Demonstrator, 9 months from, October - \$1400

Assistants:- for 8 months from, October -

- Miss J. A. Fraser - \$700. - C. E. Atwood - 600.

- Miss A. Chorolsky - 500. - Miss H. McLean - 350.

Assistants - for Michaelmas Term:-

- F. E. J. Fry - 80. - C. C. Brown - 75.

- E. C. Bryant - 75. - M. G. de Souza - 75.

- J. P. Fleming - 75. - H. Hetherington - 75.

- C. J. Junkin - 75. - Miss R. M. Bartley - 60.

- Miss P. M. Smalley - 40.

- Miss A. H. Bell - Technical Assistant, for  
9 months from, October - 500.

- Miss M. H. Campbell - Office Assistant, for  
9 months from, October - 400.

- W. Smith - Laboratory Attendant, from  
26 September - @ 10. a week

- L. Prince - Messenger, from, October - @ 9. "

Botany:-

- W. R. Haddow - Special Lecturer, for  
9 months from, October; without salary

- A. J. V. Lehmann - Senior Demonstrator - 1,150

Class Assistants: for 8 months from, October:-

- F. R. Clarke - \$720. - S. M. Pardy - 720.

- D. F. Putnam - 720. - Miss D. F. Forward - 680.

- D. H. Hamly - 680. - Miss J. E. Astron - 640.

- R. E. Fitzpatrick - 640. - A. A. Hildebrand - 640.

- R. G. H. Comack - 620. - M. W. Bannan - 560.

- J. W. Snoves - 560. - W. A. F. Hagborg - 560.

- Miss M. H. Nobles - 560. - W. K. W. Baldwin - 500.

- A. G. H. Langford - \$500.

- K. M. Lewis - for 3 months from, October - 150.

- R. F. Cain - " " " " January - 400.

English:-

- E. Binney - Fellow - 750.

Faculty of Medicine -Anatomy:-

Demonstrator, Neurological Anatomy - Fall Term:-

- W. E. L. Sparks - \$50. - J. G. Heaton - 45.

- E. F. J. Brooks - 40. - C. M. Warren - 40.

Class Assistants, Embryology, Fall Term:-

- F. P. Ide - 25. - J. S. Chaikoff - 50.

- G. E. Ashenbrest - \$25.



Faculty of Medicine (Contd).Anatomy (Contd):-

M. H. Book - Technical Demonstrator - \$ 7.50.

G. Storton - Laboratory Attendant,  
for 9 months from 1 September - @ 40. a month

Pathology:-Demonstrators:-

G. R. Philp - \$ 2.50. S. Lawson - 200.

J. L. Blaisdell (without salary)

Bio-Chemistry:-

V. Ignatieff - Full-time Fellow - 800.

(vice W. W. Johnston, resigned, and  
cancelling previous appointment at \$400)

R. C. French - Part-time Fellow - 400.

Faculty of Applied Science-Mechanical Engineering - Demonstrators:-

F. G. Evers - Thermodynamics } for 7 - 1,000.

W. E. Micklethwaite - Hydraulics } months from 1,000.

J. R. Breese - Machine Design } 1<sup>st</sup> October. - 1,000.

Civil Engineering, Surveying and Geodesy:-

R. S. Mosser - Demonstrator for 3 months  
from 1 October - - - - - 400.

Instructors, Survey Camp:-

W. M. Lreadgold - \$562<sup>50</sup> S. R. Breese - 500.

G. W. Bunting - 475. J. W. Nelson - 412.50

J. L. Rowe - \$100.

J. E. Minto - Caretaker, Survey Camp,

8 months from 1 October - - - @ 30. a month

Department of Social Science-

Miss Mae Fleming - Lecturer on Child Guide - 100.

University College Women's Buildings:-

Miss N. Doran - Half-time Secretary

from 20<sup>th</sup> September - - - @ 50. a month

Special Research-

Biology - Assistants, for 8 months from 1<sup>st</sup> October:-

E. S. Pentland - \$600. L. F. Mc Gee - 450.

G. C. Carl - 400. Miss M. A. Langstroth 400.

G. H. D. Clarke - 200. D. A. MacDuckich - 200

Historical Research:-

J. M. R. Corhill - 650. J. P. Dighton - 650.

R. R. Langford - \$600.

Botany:-

J. D. James - Associate for 9 months from 1 October (without salary)

R. H. Bain - Assistant for 3 " " " @ 50. a month.



Special Research (Contd.) -Dentistry: Fellows:-

- F. J. H. Barre	} Full-time	\$ 1000.
- L. J. Cote		- 1000.

Half-time Fellows:-

- E. M. Dutton	\$ 500.	- J. G. Perkins	- 500.
- D. M. Lamer	- 500.	- R. L. Twible	- 500.
- W. F. Dewar	- 250.	- J. H. Downer	- 250.
- F. E. Harris	- 250.	- T. L. Marsh	- 250.

Johnston Dental Clinic for the Blind:-

- S. J. Hopkins - Clinician (vice Dr. L. Harris,  
resigned) - (without salary)

St. George's School.

- Miss D. Millichamp - Instructor,	- 800.
(cancelling previous appointment as Graduate Assistant at \$400)	
- Miss E. Stapleford - Graduate Assistant	- 800.
- Mrs H. B. Hedman - " "	- 400.
- Mrs E. R. Bartlett } Junior Studentships	150.
- Miss E. H. Green	- 150.

University Extension:-Evening Classes - Instructors:-

- R. R. Grant - Accounting	- 400.
- Prof. St. Elme de Champs } French	- 400.
- G. L. Assie	- 200.
- Arthur Limer - Appreciation of Art	- 400.
- John M. Olson - Journalism	- 900.
- Clarke E. Locke - Advertising	- 200.
- Mrs Sallee M. Breighton - English	- 400.
- J. F. Parkinson } Economics	- 200.
- A. L. Richardson	- 200.
- R. S. Hosking - Public Speaking	200

Teachers' classes - Instructors:-History:-

- L. S. Breighton	\$ 250.	- R. M. Saunders	- 150.
- D. J. McDougall	- 100.	- G. W. Brown	- 200.
- E. W. McInnis	- 200.	- Reader	- 150.
- J. R. Mac Gillivray - English			- 300.
- H. S. McNeillar } French			- 300.
- V. de Beaumont			- 300.
- A. E. Guaner } Economics			- 150.
- L. J. Morgan			- 150.
- F. H. Anderson - Philosophy			- 300.
- Miss M. E. G. Waddell - Mathematics			- 300.

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## University Extension (Cont'd).

## Physiotherapy Course - Instructors: -

- Dr. W. J. Gardner - Electrical Therapeutics - \$1.00.  
 - Margaret C. Eaton School - Remedial Gymnastics, etc. - 400  
 - Mrs. Florence E. Woodcock - Supervisor & Tutor - 100.

## Correspondence Courses - Instructors: -

## Upper School: -

- |                            |  |
|----------------------------|--|
| - J. H. Mill               | - Greek and Latin                        |
| - Professor W. B. Ferguson | - French and German                      |
| - W. H. Williams           | - French                                 |
| - W. J. Longhead           | - Algebra, Geometry<br>and Trigonometry. |
| - A. G. Croal              | - Physics                                |
| - H. A. Grainger           | - Botany and Zoology                     |
| - Professor D. R. Keys     | - Spanish.                               |

## Commercial: -

- J. W. Bates - Mercantile Arithmetic, Commercial Law,  
Arithmetic of Investment.  
 - H. G. Harvey - Bookkeeping, Auditing.  
 - Dr. W. G. Edward - Typewriting, Business Correspondence and Office Practice.  
 - W. Baird - Penmanship, Stenography.

## Pass Arts (Teachers' Course): -

- |                        |                          |
|------------------------|--------------------------|
| - Prof. F. H. Anderson | } History of Philosophy. |
| - Rev. B. F. Sullivan  |                          |
| - Prof. S. Beatty      | } Mathematics            |
| - Miss C. E. Krueger   |                          |

## History: -

- |                      |                   |
|----------------------|-------------------|
| - Prof. G. W. Brown. | - D. G. Creighton |
| - D. J. McDougall    | - E. W. Mc Luis   |
| R. M. Saunders.      |                   |

- |                         |           |
|-------------------------|-----------|
| - Prof. W. H. Clawson   | } English |
| - N. J. Endicott        |           |
| - Prof. J. F. Macdonald |           |

- |                       |          |
|-----------------------|----------|
| - Miss A. C. Cole     | } French |
| - Prof. J. G. Audison |          |

- |                       |             |
|-----------------------|-------------|
| - Prof. F. B. Kenrick | - Chemistry |
| - Prof. L. J. Morgan  | - Economics |

- |                     |         |
|---------------------|---------|
| - Prof. G. O. Smith | } Latin |
| - M. D. B. Tail     |         |

- |                       |          |
|-----------------------|----------|
| - Dr. J. M. C. Taylor | - Botany |
|-----------------------|----------|

Correspondence  
 Courses

In the case of the Correspondence Courses the individual remuneration was not fixed, it being under-



stood that upon completion of their work certificates will be presented for payment of the amounts due each person within the total appropriation for the service.

Representa-  
tives on  
various  
councils.

The following were appointed representatives on the Councils of the various Faculties for the Session 1932-33:-

To the Faculty of Arts -

From the Faculty of Medicine:-

- Charles Herbert Best
- Donald Thomas Fraser
- William Ludlow Holman, - Randolph Wasteneys.
- James Crawford Watt
- Arthur Marshall Wyne.

From the Faculty of Applied Science:-

- James Watson Bain
- James Roy Cockburn
- Herbert Edward Lerrick Haultain
- William Manton Headgold
- William James Turnbull Wright
- Clarence Richard Young

From the Faculty of Household Science:-

- Miss E. C. Benson
- Miss A. R. Laird

From the Faculty of Forestry:-

- Theodore Woolsey Dwight.

To the Faculty of Medicine -

From the Faculty of Arts:-

Biology: - Professor B. A. Bensley

- Professor W. H. Pierson

Chemistry: - Professor F. B. Allan.

- Professor W. H. Manton

Physics: - Professor E. F. Burton

- Professor L. Gilchrist

Psychology: - Professor E. A. Holt

Political Economy: - Professor E. J. Warwick

English: - Professor M. W. Wallace

To the Faculty of Applied Science -

From the Faculty of Arts:-

Professors De Lury.

- Beatty

- M. A. Mackenzie

- J. R. Ponder

- W. L. Miller

Professors Rogers

Burt - Gorman

- Parks

- Moore

Mac Lean



To the Faculty of Applied Science -

From the Faculty of Arts (Cont'd) -

Professors T. L. Walker      Professors Lyng  
Parsons      R. K. Young  
J. E. Thomson

To the Faculty of Household Science -

From other Faculties:-

Biology: Professor N. A. C. Ford.

Botany: Professor R. B. Thomson, or representative.

Chemistry: Professor F. B. Kenrick, or representative.

Hygiene: Professor J. F. Fitzgerald, or representative.

Physics: Professor J. Satterly

Physiology: Professor A. B. Taylor, or representative.

Miss Fletcher,  
St. George's  
School

The salary of Miss M. Fletcher, an Instructor in the St. George's School, was fixed at \$1,100 instead of \$1,000 for the Session 1932-33.

No cut in  
Summer Camp  
salaries.

It was ordered that the salary cut do not apply to the honoraria attached to the appointments for the Summer Camp in Surveying.

Prof. Brett's  
salary - School  
of Graduate  
Studies & Press  
publications.

With regard to the appointment of Professor Brett as Dean of the School of Graduate Studies it was ordered that he be paid the full stipend at the rate of \$1,000 per annum (subject to the cut at present in force), dating from 1st July last, on the understanding that he will not receive within the present fiscal year any further payments from the Publications Department of the Press after that due for the October number just issued has been made.

Men's  
Residences  
dues reduced

The President presented a petition from the students in the Men's Residences, asking for a reduction in the room rents. Ordered that the dues for these Residences, including the University College Men's Residence, be reduced from \$4.00 to \$3.50 a week, effective from the opening of the present academic year.

University  
College Council  
re Women's  
union fees.

Approval was also given to a resolution from the Council of University College, presented by the President, as follows:-  
(I) That any student, of other faculties who are living in University College Women's Residence shall be required to pay the regular women's union fee of \$4.00 per year.



- (II) That students from other Faculties and Departments who wish to avail themselves of the privilege of the Women's Union may be allowed to do so. Paying the regular Women's Union fee: provided that in the opinion of the Dean of Women such additional membership in the Union is not undesirable.

Regulations  
in award of  
Bursaries in  
University  
College

The following regulations as to procedure and conditions of award for the Bursaries in University College were upon motion of the President, approved by the Board:-

1. Applications for Bursaries in a given year will be received from students-in-course before the close of the previous session. The College Council, or its Scholarship Committee when authorised by the Council, will consider the applications and draw up a report with recommendations to the Board's Bursaries Committee on Bursaries.
2. The Board's Committee and the Council's Committee will confer and allot grants to the students after ascertaining from the Bursar the amount available. Application may be refused or deferred for further consideration.
3. The Board's Committee may authorise the Principal and the Council's Committee to deal with later applications from students-in-course and entrants, and to notify them of awards during the months of August, September and October. The amount of money available for that purpose shall be specified by the Board's Committee.
4. At the end of October the Council's Committee will present to the College Council a statement showing all the awards made to date and the Principal will forward to the President a copy for presentation to the Board's Committee.
5. Further grants may be made during the session to new applicants or to holders of Bursaries who need more help. These will be reported to the Board from time to time.
6. Bursaries shall as a rule be awarded only to students in need who obtain first or second class in their course, Grade I in the Pass course, or a high standing at Honours Matriculation. But in special cases, more particularly to out-town students about to enter the Fourth Year, grant may



be made to those who have not reached the standard in the previous May.

7. After the awards have been notified by the Board of Governors, the Principal will send to the Bursar a signed certificate for each holder of a Bursary similar to those used for holders of Scholarships.
8. Bursary awards shall be applied in the first place to the payment of tuition and other fees. Any sum remaining after the student has been credited for payment of fees shall be paid to him in cash in two instalments - on November 20<sup>th</sup> and February 20<sup>th</sup>.
9. The College Council will ascertain that the holders of Bursaries are doing satisfactory work, and if a student fails to do so, may recommend that the Bursary be cancelled.

"Elizabeth  
Speller  
Memorial  
Fund."

Approval was also given to the following resolution from the Council of the Faculty of Applied Science and Engineering with respect to the proposed "Elizabeth Speller Memorial Fund": -

"That this Council respectfully recommends to the Board of Governors the acceptance of the Fund offered by Dr. F. W. Speller under the conditions outlined by the donor, as follows:-

- (1) The fund shall be known as the "Elizabeth Speller Memorial Fund".
- (2) The present principal, consisting of \$1,000 5½% Ontario Government bond, and such other sums as may later be added to it, will be deposited with a Trust Company in Toronto selected by the Board of Governors, as soon as the Board accepts this offer.
- (3) Only the income from this Fund is to be used for loans to students, which loans are to be administered by a Committee appointed by the Board of Governors of the University, but with the suggestion that Professor R. W. Angus be permanently appointed to act with those responsible for the distribution of the loans.
- (4) Any question regarding investment or administration of the Fund shall be decided by the Board of Governors of the University.
- (5) Loans from the income of this Fund shall only be



made to worthy students in the Third and Fourth Years of the Faculty of Applied Science and Engineering of the University of Toronto, the Committee mentioned in clause (3) to select such students in such manner as the Committee may from time to time determine.

Further, that as soon as possible after the acceptance of the Fund by the Board, the following statement be inserted in all future calendars of this Faculty:-

"Through the generosity of Dr. F. W. Speller to the class of 1893 the 'Elizabeth Speller Memorial Fund' has been established, the annual income from which is available for loans to worthy students of the Third and Fourth Years of this Faculty. Applications for loans from this Fund should be made to the Secretary of the Faculty."

Benefactions.

The donation referred to in the above resolution was accepted with thanks, and the Board designated the Chartered Trust & Executor Company as the Trust Company with which the principal is to be deposited; the Committee of Administration for the loans to be made from this fund to be the same Committee as has already been appointed in connection with the Engineering Society's donation, with the addition thereto of Professor A. W. Angus.

Chartered  
Trust &  
Executor Co.  
Angus  
Committee.

Transfer in  
Library  
Appropriations

A transfer from "Salaries" to "Additional Clerical Assistance" in the Library of \$350, being a portion of the vote for the salary of Miss Swant as an Assistant, not now required, was authorised.

Minerals

A request for a vote of \$200 for a Fellow in Oriental, by way of a transfer from the Principal's fund in University College, was not granted.

Revised  
Budget  
St. George's  
School.

A revised budget of the St. George's School for Child Study for the fiscal year 1922-23, as recommended by the University Committee to the President was approved and authorised as follows, in place of the preliminary budget previously presented (vide folio 255):-



St. George's School for Child Study  
Revised budget for 1932-3

Recommended by University Committee on Child Study  
September 26th, 1932.

## Expenditure:

## Income:

## STAFF:

W. E. Blatz	Dir.	600 part
Miss M. Poppleton	Sec.	2000
Mrs. H. Bott	Instr.	2000
Miss M. Fleming	"	1900 part
Mrs. N. Chant	"	1100
Miss M. Fletcher	"	1100*
Mrs. R. Cohen	"	900 (3/4 time)
Mrs. L. Johnson	"	800 (3/4 time)
Miss D. Millichamp	"	800*
Mrs. E. Brownell	Diet'n	350 part
H. A. Cates	Anth. Res.	250 part

Memorial Grant	20000 plus exch.**
Bal. from 1931-2	3923.70*
Est'd fees 1932-3	<u>2500.</u>
	<u>26423.70</u>

Graduate assistants	2500
Part time typists	750
1 Senior Studentship	300
2 Jun. " @ 150	<u>300</u>
	15650

## Graduate Assistants recommended for 1932-3

Miss E. Stapleford	800*
Miss J.G. Macnamara, M.A.	500
Miss M. Husband, B.A.	350
Miss B. E. Gage, B.A.	150
Miss A. L. Harris, B.A.	150
Miss R. Schwartz, B.A.	150
Mrs. H. B. Hedman	<u>400*</u>
	2500

## ATTENDANTS:

1 Senior maid	650
1 Junior maid	400
Chars	<u>350</u>
	1400

## Candidates recommended for Studentships 1932-3

## MAIN. &amp; SUPP.

Supt's Operation	1400
Equip, Supp, Main.	<u>4900*</u>
	6300

Senior @ \$300 Miss M. Schwart

1st jun. @ 150 Miss E. H. Green\*

2nd jun. @ 150 Mrs. E. R. Bartlett\*

## TRAVEL &amp; TUITION

<u>250</u>
250

## PRINTING &amp; PUBLICATION

<u>1000*</u>
1000

## RESERVE for 1932-3

<u>1823.70</u>
<u>26423.70</u>

\*New or modified items not previously approved in the budget presented last June.

\*\*A sum of \$1375 is on hand from U.S. exchange on the first half of our capital grant in 1932-3. This reserve is not shown in the above budget.

Unemployed  
and  
Evening  
Classes

An enquiry from the Director of University Extension as to admitting unemployed persons to the Evening classes without payment of fee, was left in the President's hands to deal with as he may think best.

Accommodation  
in Physics  
Bldg. re  
cancer  
scheme

There was read a communication from the Honorable D. Robb, Minister of Health, asking that the Board consent to the establishment of an emanation plant in connection with the Government's cancer scheme in quarters in the Physics building suggested by Professor Burton. The Board readily agreed to give permission for such establishment.



it being understood that the operation of the plant is to be subject to the supervision of Professor Buntin as Head of the Physics Department and that the University is not to be put to any expense in the matter.

Benefactions-  
C. E. Burden  
to Physics  
Dept

There was reported a donation by Mr. C. E. Burden, for the use of the Department of Physics, of equipment consisting of a gas engine, a dynamo, and 52 storage cells, which gift was accepted with thanks.

Conservatory,  
Board and  
Annual  
Report

The President reported that he had, as instructed, attended the annual meeting of the Toronto Conservatory of Music on 5<sup>th</sup> October and had cast a vote for the re-election of the gentlemen whose names are listed on folio 282 as members of the Conservatory Board for the ensuing year; and there was laid on the table a copy of the Principal's report and of the Auditor's report and financial statement of the Conservatory for the fiscal year 1931-32.

There were also laid on the table the following statements:-

Annual Report,  
Athletic  
Association.

(a) The financial report and audited statement of the accounts of the Athletic Association for the year ended 30<sup>th</sup> June, 1932, as transmitted by the Athletic Directorate;

Current  
Expenditure.

(b) The Bursar's statement, duly audited, of the expenditure made by him during the month of September;

President's  
Annual  
Report

(c) The President's annual report upon the academic work of the University and its Colleges for the session 1931-32, which was ordered to be printed for distribution in the usual manner.

88 Yonge  
Street.

The Bursar reported regarding the property No. 188 Yonge Street that the Solicitor had collected all but one month's rent which remained overdue at present; and that it was understood an application was about to be made for consent to an assignment of the lease to another party for the balance of the term.

Other communications were presented and dealt with as follows:-

Rockefeller &  
Public Health  
Training Dept

From the Rockefeller Foundation, transmitting draft for \$8,750 Canadian funds, the first semi-annual



Payment towards the support of the Public Health  
Nursing Department.

Rockefeller  
Foundation  
re.  
Liberalization  
of gifts.

From the Rockefeller Foundation, under date of  
29<sup>th</sup> September, with regard to the liberalization of gifts  
made for endowments: -

"My dear Sir Robert:

"In accordance with the postscript to my letter  
to you of April 16, 1931, informing you of the Foundation's  
appropriation of \$600,000 to the University of Toronto for  
endowment of the School of Hygiene, I beg to inform you  
of the following provisions which have been enacted  
by the Trustees of the Rockefeller Foundation for liberaliza-  
tion of gifts made for endowment, including the above  
gift:

"It is the desire of the Rockefeller Foundation that this  
gift, whether the income only is spent or the principal  
as well, shall always be regarded as available for use  
in the broadest way so as best to promote the general  
purpose for which it is made. With this in  
mind, the following provisions have been drawn:

"1. If at any time the institution or institutions then  
holding the gift enter into consolidation or merger  
with another institution or institutions, any new  
institution thus created shall be free to use the  
gift in accordance with the provisions in para-  
graphs numbered three and four of this memo-  
randum.

"2. If at any time in the judgment of those then re-  
sponsible for the use of the gift the general purpose  
for which it was made can thereby be better  
served, the gift may be transferred in whole or  
in part to some other institution or institutions,  
the new holder or holders to be free to use it in  
accordance with the provisions in paragraphs  
numbered three and four of this memorandum.

"3. Ten years after the date of the gift, if, in the  
judgment of those then responsible for its use, the  
general purpose for which it was made can thereby  
be better served, the income may be used in whole or  
in part for some specific purpose other than that  
for which the gift was originally made, such  
specific purpose to be as closely akin to the original



purpose as may be found practicable at the time.

- "4. Fifty years after the date of the gift, not only the income but the principal as well may be expended in whole or in part by those then responsible for its use, either for the specific purpose for which the gift was originally made or for any other specific purpose which in their judgment will best promote the original general purpose of the gift, with the provision, however, that such other specific purpose shall be as closely akin to the original purpose as may be found practicable at the time.

Very truly yours.

Emma S. Thompson,  
Secretary.

Mr Robert Falconer, President,  
"University of Toronto,  
"Toronto 5, Canada."

From Messrs. Naughton & Jenkins, solicitors for the Township of Markham, asking for the dedication to the Township, for the purpose of making a 66 foot roadway, of a strip 33 feet wide at the north end of the property recently conveyed to the University by Mrs D.A. Dunlop, there being already dedicated a similar 33 foot strip from the farm to the north of such property. Also submitted a report from the Superintendent, suggesting that favourable consideration be given to the request under the following conditions:

"1) That the present encroachment on the north side of existing roadway west of the University property be removed.

(2) That the Township acquire an additional thirty three feet ('33') south of the present roadway west of the University property to 'Forge Street.

Until these two conditions have been met, guaranteeing a full sixty-six foot (66') roadway from 'Forge Street to Bayview Avenue, there does not seem much point in the University surrendering its land.

(3) The immediate removal of the present one-foot (1') reservation along the southerly limit of the present roadway, north of the University property.

4. The removal of the present fence along the north

Township  
Markham  
strip from  
Dunlop's  
property  
roadway.



"limit of the University property and the re-erection of this fence, or the erection of a new one, satisfactory to the University, along what would become the new north limit of the University property."

(5) That no expense in connection with the building or maintenance of this road should be chargeable against the University.

At the same time it might be well to take up with the Township the conditions under which a water supply might be given to University property. I understand that the Township has an arrangement which at present provides a service for those people in the Township living at the westerly end of the road above referred to.

(Sgd.) A. D. Le Pan  
Superintendent."

It was resolved that the request for dedication be tentatively approved on the conditions above set out, and that for the purpose of dealing with the points raised in the report the Superintendent be instructed to communicate with the Township officials and to report again the result of his negotiations.

Canada  
Permanent  
Mortgage  
Corp<sup>n</sup> debenture.

From the Canada Permanent Mortgage Corporation, offering to renew a debenture for \$1,00, due November, 1932, at present bearing 5%, for a period of five years @  $5\frac{1}{2}\%$  per annum. This offer was accepted.

Township of  
York  
debentures  
matured.

From the Canadian Bank of Commerce further with regard to the \$36,000 Township of York Debentures which matured on 1st October, that they have been advised by the New York paying agents of the Township that these debentures and coupons would be redeemed in United States funds only when accompanied by a certificate that they are the property of bona fide residents of the United States, and that in the absence of such certificate payment would be made in Canadian funds only. Deferred for a report from the



solicitor as to whether payment in United States funds  
can be enforced.

Indexed  
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The meeting then adjourned at 5.45 p.m.

Confirmed Oct. 27<sup>th</sup> 1932

Samuel Woodworth  
Chairman



Minutes of meeting of the Board of Governors held in the Board Room, Lincoln Hall, on Thursday, 27<sup>th</sup> October, 1932, at 11 p.m.

- Present -

The Chairman  
The Chancellor  
Mr. McCulloch  
Mr. McDonnell  
Mr. Osler

The Vice-Chairman  
The President  
Mr. Merchant  
Mr. McCarthy  
Major Armour

The Bursar was present as Secretary.

Before proceeding with the business of the meeting it was moved by the Chancellor,

Seconded by Mr. R. O. McCulloch,

And Resolved:

That the members of the Board of Governors of the University of Toronto hereby offer their heartiest congratulations to their fellow member Mr. Herbert A. Bruce, on his appointment to the high office of Lieutenant-Governor of Ontario, and wish him a happy and useful term of public service.

The minutes of the last meeting were then read and confirmed.

St. George's  
School  
Budget

Arising out of the minutes the Bursar reported that there was a possibility that the revised budget of the St. George's School for Child Study and Parent Education, as recently passed, might have to be modified in view of an intimation from the Rockefeller Foundation that the unused balance at 30<sup>th</sup> June last would be deducted from the next remittance; but that Mr. Bott was hopeful that the Foundation would not insist upon this, and that the matter would be brought up again if necessary.

Township  
of York  
Debentures

Also arising out of the minutes there was read a letter from the Solicitor in connection with the Township of York Debentures, which dated on 1<sup>st</sup> October last, giving as his opinion that payment in United States funds could be enforced and advising that a formal demand for such payment should be made on the Treasurer of the Township, to be followed by the issue of a writ if the default still continued. Ordered that the Solicitor be instructed to take these



proceedings.

Appointments.

The following appointments were made upon the recommendation of the President and the salaries were fixed at the amounts set opposite the respective names:-

- For 1932-33.

Faculty of Arts.

- A. D. Baker - Assistant in Biology for 8 months from 1 October - \$700.
- Miss F. Matthews - Clerical Assistant in Registrar's Office, University College - 700.

Faculty of Medicine.

Part-time Lectors in Physiology:-

- |                   |   |        |
|-------------------|---|--------|
| - E. H. Botterell | } Chargeable to Medical Research Best Fund. | - 300. |
| - W. W. Simpson   |   | - 250. |
| - W. R. Cameron   |   | - 200. |
| - W. G. Johnston  |   | - 200. |

Faculty of Dentistry:-

- J. R. Marshall - Clinician, Orthodontia (without salary).

Special Research - Assistants:-

- Miss E. M. Fuller - Astronomy; for 8 months from 1 November @ 50. a month
- Mr. Appel - Anatomy - 250.
- Mr. R. Luskater - Medical Research - Banting, from 15 October to 30 June @ 100. a month.

Architecture:-

- J. F. Phillips - from 15<sup>th</sup> to 29<sup>th</sup> August - 75.
- L. R. Sinclair - from 1<sup>st</sup> to 15<sup>th</sup> August - 50.
- L. E. Shore - " 1<sup>st</sup> to 15<sup>th</sup> " - 40.
- D. J. Reed } " 22<sup>nd</sup> to 29<sup>th</sup> August - 25.
- W. A. Watson } - 25.

Chemical Engineering:- each 1 October to 30 April:-

- |                                   |                                |
|-----------------------------------|--------------------------------|
| - F. C. Ruthenford - \$560.       | - R. K. Lier @ 80. a month     |
| - W. M. Inouye - @ 80. a month    | - H. L. Sandford @ 80. a month |
| - W. M. Hutcheon - @ 70. a month. | - G. V. Jansen @ 70. "         |
| - H. W. Owens - @ 70. "           | - G. F. Rishon @ 70. "         |

Civil Engineering - each 1 October to 30 April:-

- |                           |                          |
|---------------------------|--------------------------|
| - W. H. M. Laughlin - 500 | - J. G. M. Baxter - 350. |
| - M. W. Huggins - 350.    | - G. V. E. Logan - 350.  |
| M. Levine - \$300.        |                          |

Metallurgical Engineering:-

- E. G. Couch - 1 October to 30 April @ 120. a month



Ontario College of Education

J. G. Althouse - Instructor in Graduate  
Courses in Educational Administration \$200.

Michael West  
O. C. E.

Professor Michael West was appointed Research Professor in the Ontario College of Education for one year from July, 1933, at a salary of (\$5000) Five Thousand Dollars for that period (Carnegie Corporation, Fundamental Language Study grant).

Miss B.  
Bassam

The title of Miss Bassam's appointment in the O. C. E. was made "Assistant Professor in Library Science in the Library School".

Mrs E. A.  
Corrigan, &  
E. A. Kennedy.

The salaries of Mrs E. A. Corrigan and E. A. Kennedy, Associate Professors in Orthodontia in the Faculty of Dentistry, were increased by \$120. each for the session 1932-33 on account of additional lectures to be given by them.

Resignation  
Miss Stapells

The resignation of Miss P. W. Stapells, an Assistant in the Registrar's Office, was accepted, effective 15<sup>th</sup> November proximo.

Leave of  
absence to  
J. F. Van Every;  
substitute.  
Miss M. Manley

Sick leave on full salary was granted to Mr J. F. Van Every of the Ontario College of Education till, January, 1933, or such earlier date at which he may be pronounced fit to resume his duties, and Miss Mary Manley was appointed to act as a substitute teacher during the term of Mr Van Every's absence at a salary of \$11. per teaching day.

A. F. Brown  
G. Young.  
O. C. E. Grad.  
Scholarship.

Approval was given to the recommendation, through the President, of the Dean of the Ontario College of Education, that the two Public School Inspectors, Mr A. F. Brown and Mr Gordon Young, to each of whom has been allotted a \$500 Graduate Scholarship, be paid the full amount of their respective scholarships, not later than 15<sup>th</sup> January, 1933.

Hart House  
Theatre for  
Alexander Lectures

The payment to Hart House Theatre of the sum of \$40. for the use of the Theatre for the Alexander Lectures, to be delivered in November, was authorised.



Estimates  
amendments to.

The following additional appropriation and transfers in appropriations were also authorised:-

Additional:-

Ontario College of Education - "Office Expenses,  
including Clerical Assistance" - \$700.

Transfers:-

Special Research:

- Astronomy - "Expenses" to "Eclipse Observation" - 150.

School of Engineering Research:

- Architecture - "Salaries" to "Expenses" - 150.

- Chemical Engineering - "Expenses" to "Salaries" - 100.

- Civil Engineering - do. to do. - 370.

Dispositions:-  
Carnegie  
Corporation  
Univ. Coll.  
Library.

The President presented a letter from the Carnegie Corporation of New York, advising that the Board of Trustees of the Corporation have appropriated the sum of \$15,000, payable \$5,000 annually for three years beginning 1932-33, to the University of Toronto for the purchase of books for its University College library, on the following terms:-

1- Grants are to be expended solely for the purchase of books and current periodicals for general undergraduate reading in liberal arts colleges, together with Library of Congress cards for these purchases, and not for research material, special collections, subscription sets, completion of files of periodicals or of text-books either singly or in duplicate. While "A List of Books for College Libraries" by Charles B. Shaw, and the Canadian Supplement (to be issued) are designed to call attention to desirable books for college libraries, colleges need not restrict their purchases to those books listed therein.

2- Grants are payable in three annual instalments. Payments other than the first, will not be recommended by the Advisory Group unless - (a) the previous instalments have been expended as specified in section 1, (b) all books purchased under the previous instalment have been adequately catalogued and made integral parts of the libraries, (c) the library holdings of four-year colleges shall have been checked by "A List of Books for College Libraries" and reported to the Advisory Group.

3- Grants are intended to supplement, not to replace either wholly or in part, the normal annual allocations by the college for the purchase of books and



periodicals, and should be accepted upon this understanding.

4 - In any instance the Advisory Group may make its recommendation for a grant contingent upon the carrying out of definite suggestions for the improvement of the college library:

5 - To aid the Advisory Group, and to completely satisfy its study for the Carnegie Corporation, colleges receiving grants are asked to keep a separate list of their purchases under the grant and to make a report, preferably in July of each year during the period of the grant, with regard to library progress.

The Secretary was directed to inform the Corporation that the Board gratefully accept this donation and undertake to expend it in accordance with the above outline of purposes and limitations.

Other communications were presented and dealt with as follows: -

From the Registrar -

Statute of  
Senate

With Statute of Senate No. 1207 - Respecting certain amendments to the Calendar of the Faculty of Arts for the Session 1932-33. The Statute having been read was approved.

With recommendations of the Senate -

Ontario Hockey  
Assoc<sup>n</sup> -  
Scholarship.

(a) that there be authorised the payment of two awards of \$100 each for the present year from the Ontario Hockey Association War Memorial Scholarship Fund;

Hugh Lewis  
Strong Schp.

(b) that there be authorised the payment of two awards of \$125 each for the present year from the Hugh Lewis Strong Memorial Scholarship Fund;

Miss M. E.  
Gliddon +  
2<sup>nd</sup> Ed. Blake  
Schp. 1911.  
Fees.

(c) that Miss M. E. Gliddon, to whom was awarded in 1911 the Second Edward Blake Scholarship in Modern and Mathematics and who obtained First Class Honour at the First Year examination at that time, but did not return to the University to continue her course until the Session 1931-32 when she obtained First Class Honour at the Second Year examination, be granted a refund of \$75. which she paid as tuition fee during 1931-32, and free tuition for the Session 1932-33.

All of the foregoing recommendations of the Senate were concurred in



Benefactions,  
Lauretta M.  
Seldon bequest

From the Solicitor with cheque for \$48<sup>08</sup>, being the full amount payable on a specific legacy provided for in the will of the late Lauretta M. Seldon for cancer research work. The amount of the legacy was \$1,000 but the assets of the Estate proved to be quite insufficient to pay the bequests in full.

Exchange of  
bonds given by  
Mrs Dunlop  
Observatory

From John B. Holden, Esq., solicitor for Mrs D. A. Dunlop, asking to be allowed to substitute \$25,000 face value Canadian National Railway Company 4 1/2% Bonds, due 1 September, 1951, for the like amount of Canadian National Railway 5% Bonds, due 1 February, 1954, previously deposited with the University as part of the security given by Mrs Dunlop to implement her undertaking to provide funds for the erection of the Observatory. This was approved and the Chairman and the Bursar were authorised to sign an order to the bank to deliver up the latter bonds in exchange for the former.

Current  
expenditure.

The Bursar presented his Estimate, under By-Laws Numbers 16 and 50, of the amount required to defray Current Expenditure for the month of November. Ordered that an Accountable Warrant for Three Hundred Thousand Dollars (\$300,000) be issued to the Bursar.

Investment in  
Dominion  
Loan Issue

Upon the recommendation of the Chairman of the Finance Committee the Bursar was directed to purchase \$55,000 of the twenty-year bonds of the new Dominion of Canada Loan Issue maturing in October, 1952, at 93.45 and interest, yielding 4 1/2%.

Auditors re  
safe-guarding  
securities

The Chairman of the Finance Committee presented the following letter from the Auditors with regard to the safe-guarding of securities:-

18<sup>th</sup> October, 1952.

S. A. Russell, Esq.,

Chairman, Finance Committee,

Board of Governors, University of Toronto,

1209 King Street West, Toronto.

Dear Mr. Russell:-

Re - University of Toronto Securities.

Following our recent letter to you we have discussed with the Bursar, Mr. Mowbray, the



matter of safeguarding the securities belonging to the University and we now submit the following suggestion -  
Registration

Notwithstanding the fact that the custodian, the Canadian Bank of Commerce, unconditionally guarantees the safekeeping of the securities, we would recommend that wherever possible your securities should be fully registered and thus make it practically impossible for any employee of the custodian to make improper disposition of the securities.

In regard to the remaining bonds or debentures payable to bearer, we might mention that one of our clients adopts the plan of stamping across the face of all bonds and debentures which cannot be registered, the words - "Property of ...". In this case, however, the securities are held without exception until maturity so that the fact that the name of the owner is stamped on them does not create any difficulty. In your case, however you do make changes in your holdings from time to time and it is of course impossible to anticipate before hand what particular securities might at a later time be sold or exchanged. Under these circumstances we hesitate to recommend your adopting the plan of stamping the unregistered bonds or debentures. In any event you have the unconditional guarantee of the custodian and it is likely that the bonds which cannot be registered will be relatively small in number and value.  
Releases

Releases are now obtained on written authority signed by any member of the Board of Governors and the Bursar. We suggest that a book register be kept of all releases issued and that the person signing the release order should at the same time sign the register where the release is recorded. This will preserve chronologically a complete record of all securities for which release orders have been issued which we could check as auditors.

Purchases

At the present time where securities are bought delivery is taken by your accountant at the Bank. This plan is followed to avoid having the securities delivered at the University and the attendant risk of loss or robbery when the accountant should take them down to the custodian. We think, however, it would be better to issue a cheque



made payable to the bank for the amount payable to the broker, the bank to endorse the cheque over to the broker and issue it to him on his presenting the securities at the bank. In the event that the bank should prefer not to endorse the cheque over to the broker, the cheque could be drawn in favor of the broker and forwarded to the bank with instructions to surrender it to the broker against delivery of the securities. Under either of these plans it would be entirely unnecessary for the accountant to attend at the bank to take delivery of the securities and the securities would pass directly into the hands of the custodian at the time of delivery. In connection with such purchases we suggest that you obtain from the broker the individual numbers of the bonds or debentures which he proposes delivering.

#### Verification

In the past we have as your auditors accepted a written certificate of the bank that the securities were held in safekeeping. We think it would be well that this should be implemented by authorizing us to verify this certificate by attending at the bank and examining the securities in the presence of the bank's officers twice each year.

Yours faithfully,

Clackson, Gordon, Dilworth, Guilfoyle & Nash  
(Sgd.) R. J. Dilworth.

The recommendations of the Auditors were referred to the Finance Committee for consideration and report.

The Standing Committees of the Board for the year 1932-33 were appointed as follows:-

#### 1- Finance Committee: (12 members)

The Chairman	} ex-officio	Sir Joseph Flavelle	Mr. Osler
The Vice-Chairman		Mr. Justice Kelly	Mr. Gibson
The Chancellor		Mr. Mc Carthy	Dr. Merchant
The President		Major Armour	Mr. Mc Donnell

#### 2- Property Committee: (12 members)-

The Chairman	} ex-officio	Chief Justice Rose	Mr. Gibson
The Vice-Chairman		Dr. Anderson	Mr. Rogers
The Chancellor		Dr. Bruce	Mr. Mc Bulloch
The President		Col. Goodenham	Mr. Young

Finance Committee.

Standing Committee.



3- Education Committee: (12 members) -

The Chairman	} ex-officio	Sir Joseph Flavelle	Mr. Young
The Vice Chairman		Hon. R. W. Powell	Major Armour
The Chancellor		Hon. Vincent Massey	Dr. Anderson
The President		Dr. Merchant	(1 vacancy)

4- Committee on Retirement of Professors: (3 members)

The Chairman	The Vice-Chairman
Chairman of the Finance Committee.	

5- Committee on Hospital Relations Generally: (6 members)

The Chairman	} ex-officio	Dr. Anderson
The Vice-Chairman		Dr. Bruce
The Chancellor		
The President		

6- Joint Committee on Hospital Appointments in Toronto General Hospital  
University Members: (4) [6 members]

The Chairman	Dr. Bruce
The President	Dr. Anderson

7- Committee on University Matters: (10 members)

The Chairman	} ex-officio	Mr. Gibson	Dr. Merchant
The Vice-Chairman		Major Armour	Mr. Young
The Chancellor		Chief Justice Rose	Mr. McCulloch
The President			

8- Connaught Laboratories Committee:

Colonel Goodenham (convenor)	The President
Dr. J. A. Russell	Major Eric R. Armour
	F. Gordon Osler

9- Insulin Committee:

Colonel Goodenham (convenor)	The President
Dr. Russell	Sir Joseph Flavelle
Major Armour	F. Gordon Osler
	Dr. Rowell

10- Committee re Students' Administrative Council Matters:

Dr. Russell (convenor)	The President	Mr. Young
The Chairman	Major Armour	

L. McCarthy  
vice J. J. Gibson  
L. H. Trustee

The resignation of Mr. J. J. Gibson as one of the representative of the University on the Board of Trustees of the Toronto General Hospital was accepted, and Mr. Leighton McCarthy R. C., was appointed a Trustee in place of Mr. Gibson for



the balance of the statutory period of three years to 31<sup>st</sup> January, 1935.

Indexed  
9.

The meeting then adjourned at 5.20 p.m.

Informally

At the meeting of the  
Chairman,



Minutes of meeting of the Board of Governors held in the Board Room, Lincoln Hall, on Thursday, 10<sup>th</sup> November, 1932, at 4 p.m.

- Present -

The Chairman

The Chancellor

Mr Osler

Mr. McCarthy

Mr. Anderson

The Vice-Chairman

The President

Dr. Merchant

Mr. Young

Mr. Gibson

Sir Joseph Fowell.

The Bureau was present as Secretary.

The minutes of the last meeting were read and confirmed.

Dr. H. A. Bruce arising out of the minutes there was read a letter from Hon. Dr. H. A. Bruce thanking the Board for their resolution of congratulation.

Appointments The following appointments were made upon the recommendation of the President and the salaries were fixed at the amounts set opposite the respective names.

Library - Assistants:-

Miss E. Cook - from 1 December, 1932 (vice

Miss M. B. Johnston, resigned) ----- @ £1200. per ann.

Miss K. Wales - from 1 January, 1933 (vice

Miss E. de Beauregard, resigned) ----- @ 1200. . . .

Athletics and Physical Training - Men:-

Part-time Instructors for 1932-33:-

C. Chilcote - Wrestling (Honorarium) - 225.

Boxing:- J. T. Jackson (Honorarium) - 250.

H. Hemming - 225.

Faculty of Medicine-

Mr. J. S. Roy - Laboratory Assistant,

Hygiene and Preventive Medicine,

1 November, 1932, to 30 June, 1933 - @ 60. per month

Special Research:-

B. Cowan - Assistant, Mechanical

Engineering, 1 November, 1932, to

31 March, 1933 - 350.



University Extension -Instructors for Evening Classes for 1932-33:-

- Mr. M. Mac Donald	- French	- \$200.
- E. W. Carpenter	- Cost Accounting	- 200.
- J. R. Daniells	- English Composition	- 200.
- Professor J. D. Robins	- do. do.	- 200.
- Professor H. J. Davis	- English Literature	- 100.
- Professor E. J. Pratt	- do. do.	- 100.
- W. Boeschstein	- German	- 200.
- H. R. Jackman	- Investment Banking	- 200.
- Professor E. Goggio	- Italian	- 200.
- Professor J. A. Newcombe	- Metallurgy	- 200.
- Professor G. W. Brown	} History	- 60.
- Professor F. H. Underhill		- 70.
- E. W. MacLennan		- 70.
- E. W. Macdonald	- Philosophy	- 200.

Psychology:-

- H. H. Rogers	- \$200.	- E. R. Vigers	- 200.
- K. S. Bernhardt	- 200.	- G. P. Cosgrave	- 200.
- W. G. Trisby		- Public Speaking	- 200.
- G. A. McMullen		- do. do.	- 400.
- A. A. Shryker		- Secretarial Practice	- 200.
- Professor G. C. Patterson	- Spanish		- 200.
- Professor F. C. Auld	- Mercantile Law		- 200.
- Gordon Webber	- Appreciation of Art		- 80.

Ontario College of Education -

- Norman Davies	- Lecturer in Methods for Specialists in Agriculture for 1932-33	- 300.
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M. B. Watson.

The salary of M. B. Watson, a Demonstrator in Engineering Drawing was increased by \$100 for the current year on account of additional services to be required of him, thus making his remuneration for 1932-33 \$1100.

Miss -  
Hastings  
Memorial Fellow

A. H. Sellers was appointed Hastings Memorial Fellow (Preventive Medicine) for one year from 1 July, 1933, at a remuneration of \$1500.

Hector  
Ross  
Appointement

The appointment of Hector Ross was terminated as of October 21<sup>st</sup>, and upon the recommendation of the President he was re-appointed laboratory assistant in Metallurgical Engineering from 11<sup>th</sup> November to 31<sup>st</sup> May, 1933, with remuneration at the rate of \$60. per month, this appointment to be probationary for good conduct.



Note for  
alterations in  
Dental Bldg.

The President stated that as a result of his enquiries in connection with the position held by Dr Boy as Research Professor of Periodontology he desired to recommend that certain alterations be made in the Dental building so as to provide adequate laboratory facilities for research, the Superintendent's estimate of the cost of such alterations being \$725. Resolved that a sum not exceeding \$725 be appropriated for this purpose.

Transfer,  
Engineering  
Research

A transfer of \$150. from "Bulletin and Contingencies" to "Expenses, Engineering Physics", in the School of Engineering Research, was also granted.

Mrs. W. R. Lang  
re remission  
of fees.

The President presented a letter from Mrs W. R. Lang, asking if the Board would consider remitting all or a portion of the fees of sons or daughters of ex-Professors attending the University. The Board decided that they could not grant any remission of fees to such persons.

Miss D. W.  
Douglas -  
Dental Nurse  
exempt from  
fee.

A recommendation of the Faculty of Dentistry that Miss Dorothy Winifred Douglas, a registered nurse, who has volunteered for service in the foreign mission field, be permitted to attend the Dental Nurses Class this year without payment of fee was concurred in upon the recommendation of the President.

University  
College  
Bursary  
awards.

There was submitted a list of the Bursaries awarded by the Council of University College, to be paid from the fund recently established, as follows:-

BURSARIES AWARDED BY THE COUNCIL OF  
UNIVERSITY COLLEGE

<u>Name</u>	<u>Home</u>	<u>Year</u>	<u>Tuition</u>	<u>Addtl.</u>	<u>Total</u>
A. D. Aldridge	Walleybury	III	135	15	150
Miss M. J. E. Atkin	N. Malden	IV	100	50	150
J. H. Bootho		III	100		100
G. E. Boyd	Markdale	III	100		100
Miss J. Brown		I	100	100	200
S. C. Burnet	Preston	IV	100		100
C. C. Butler	Ingersoll	II	#	100	100
A. E. Carter	Seaforth	III	100	100	200



<u>Name</u>	<u>Home</u>	<u>Year</u>	<u>Tuition</u>	<u>Assn.</u>	<u>Total</u>
H. E. Chadburn		I	50		50
J. J. Chechak	Simcoe	IV	100	50	150
R. H. Constan		III	50		50
L. G. Cook	Brantford	I	50		50
F. Davidson	Welland	II	100		100
Miss I. J. Dickson	Ottawa	IV	100		100
Miss E. Downing	N. Liskeard	II	100		100
S. Eckler		II	50		50
L. E. Ford	Long Branch	I	100		100
T. A. Fraser	Clinton	II	#	50	50
F. E. J. Fry	Weston	IV	75		75
J. L. Giroux		IV	50		50
J. Green		IV	#	50	50
A. Gruson		III	75		75
G. L. Hallman		III	100		100
A. Hands		II	50		50
T. Herman		III	135	15	150
Miss W. Hendriks		III	100	100	200
Miss A. M. Hodge	Brantford	IV	100		100
Miss J. E. Hunnisett		III	100	100	200
M. Izenberg		II	75		75
Miss I. Jordan		IV	100		100
A. Kajander	Port Arthur	II	100	50	150
K. Kay		III	100		100
Miss M. Laird	Galt	IV	100	50	150
Miss A. P. Lewis	Newmarket	II	100	100	200
F. M. McAteer	Kenora	III	100	100	200
C. E. Macdonald		III	75		75
Miss K. E. McIntyre		IV	100		100
Miss M. R. McKellar		IV	100	50	150
Miss M. I. MacMartin	Barrie	IV	100	50	150
Miss R. MacMartin	Barrie	I	100		100
J. F. McMillan		I	#	25	25
B. H. McNeel	Chesley	IV	100	100	200
L. Malania		III	50		50
(Disp. for M.T.)					
C. Marchant		II	100		100
Miss B. I. Miller	Waterdown	IV	100	100	200



<u>Name</u>	<u>Home</u>	<u>Year</u>	<u>Tuition</u>	<u>Addtl.</u>	<u>Total</u>
H. C. H. Miller	China	III	100	50	150
C. Nesbitt	Edmonton	III	100		100
H. H. Noyes		IV	#	100	100
Miss E. Owsen		IV	100	50	150
J. M. Patrick	St. Catharines	III	100	100	200
V. L. Pellow		III	75		75
Miss H. E. Price	Niagara-on-the-Lake	II	100	50	150
S. V. Rae		I	50		50
Miss M. E. Rankin	Thornton	II	50		50
Miss S. Rhinewine		IV	75		75
Miss M. E. Ridout	Patton	I	#	250	250
J. A. Robins	Midland	III	100		100
C. A. Roebuck	Port Hope	II	100	50	150
C. W. Rump	Ottawa	III	100		100
J. Siegel		II	100		100
R. A. Sinclair	Allendale	II	100		100
Miss P. Smalley		III	100	50	150
M. Sniderman		III	#	50	50
A. D. Tushingham	Midland	I	75		75
H. H. Walker	Galt	IV	100		100
N. M. Watson	Sarnia	IV	100		100
Miss M. G. Watterworth	Wardsville	IV	100	50	150
E. D. Weaver	Dunnville	III	100		100
Miss M. H. West		IV	100		100
Miss F. Wilensky		IV	50		50
			<hr/> 150		<hr/> 150
Carried forward from Page 3 .....			5545	2155	7700
			<hr/> 5695	<hr/> 2155	<hr/> 7850

When the home is not stated it is in the city of  
Toronto.

# Already entitled to free tuition as Scholar.

2nd November, 1932.

(Sgd) W. J. McAndrew  
Registrar.



Upon the recommendation of the President the foregoing awards were confirmed.

Amendments  
to agreement  
between  
Ont. College  
of Education  
and Board of  
Education  
re practice-  
teaching.

There was read a communication from the Board of Education of the City of Toronto stating that they are prepared to enlarge the present agreement with the Governors by adding Public Schools and the Central Technical School to the list of schools in which the students of the Ontario College of Education may observe and practice, on the same terms as to remuneration as are already in effect for the classes in the High Schools and Collegiate Institutes. Also a recommendation from Dean Pakenham that the Governors agree to such addition and that such addition become effective at once. Upon the recommendation of the President it was resolved that the Board concur in the suggested changes and authorise any necessary amendments to the existing agreement to give effect thereto.

General  
Cartwright.

Also read a letter from Brigadier-General Cartwright, thanking the Board for leave of absence granted to him.

Current  
Expenditure

The Bursar presented his statement, duly audited, of the expenditure made by him during the month of October, and the same was laid on the table.

Govt. Grant  
Public  
Health  
Nursing.

He also reported the receipt from the Department of Health of the Ontario Government of a cheque for \$1,000 to be credited to the Furnishings Account in connection with the Department of Public Health Nursing at No. 7 Queen's Park.

Report Number 103 of the Finance Committee was read as follows:-

The Finance Committee beg to report to the Board of Governors:-

1. Your Committee transmits herewith the Auditor's Report and Financial Statement for the fiscal year ended 30<sup>th</sup> June, 1932. The following is a résumé of the results:-

Annual  
Financial  
Statement.



General Revenue	\$1,507,517.
Less interest written to special funds	<u>56,882.</u>
	1,450,637.
Special Grant from Legislature	<u>1,200,000.</u>
	\$2,650,637.
Expenditure under appropriations	<u>2,867,942.</u>
Difference	\$217,310.

This difference was charged to the reserves of previous years which stood at 30<sup>th</sup> June, 1931, at 355,191.  
 Leaving a balance of such reserves on 30 June, 1932, of \$137,881.

The general revenue exceeded the estimate by (net) \$19,037, and the savings in appropriations for the year were (net) \$181,687, making together \$200,724.

The original estimates for the year, however, upon which the above savings were effected, included a contribution from reserve of \$200,000, and an expected Legislative Grant of \$1,418,034, which was actually voted, later, at \$1,200,000, a difference of \$218,034, making together \$418,034.

The deduction from \$418,034 of the excess revenue and savings in appropriations, \$200,724, leaves the figure of \$217,310 shown above as the net change for the year against reserves.

Estimates  
1932-33.

2 - When the Estimates for the now current year, 1932-33, were prepared early last Spring, it was expected that the maximum amount available from balances of previous years and from the temporary reductions in salaries would be \$100,000. The inclusion of this sum left a final figure of \$1,382,029 as the amount to be met by Special Grant of the Legislature. The Prime Minister subsequently informed the Board that the Executive Council were unable to authorise a Special Grant in excess of the amount voted by the House in the previous year, and an Order-in-Council was passed approving of the Estimates but limiting the amount of such grant to \$1,200,000.

It now being ascertained that the actual balance available from reserves is \$137,881, as stated in the first clause of this report, and it being expected that the saving for the year arising out of the salary reductions will be, in



round figures, \$50,000, your Committee recommends that the summation shown at the foot of the first page of the estimates passed on 12<sup>th</sup> May last be amended so as to read as follows:-

Estimated Expenditure		\$ 2,923,329.
Estimated Revenue		<u>1,441,300.</u>
Difference		\$ 1,482,029.
Estimated amount available from balances of previous years and from temporary reductions in salaries	\$ 187,881.	
To be met by Special Grant from Legislature	<u>1,200,000</u>	<u>1,387,881.</u>
Possible deficit		\$ 94,148.

In view of the fact that every year there are certain votes not expended in full, there is every probability that this anticipated deficit will be substantially reduced or even avoided entirely at the close of the fiscal year. Your Committee recommends that the Bursar be instructed, as last year, to scrutinize carefully every requisition submitted for the purchase of apparatus, etc., with a view to keeping the expenditure as low as possible; and to submit a report during January indicating what saving might reasonably be expected, to apply against the above possible deficit of \$94,148.

3- Your Committee has considered the recommendation of the Printing Committee that the Students' Book Department should be taken over by the Board and operated as a University undertaking in the same manner as the Press. From a report made by Messrs. Clarkson, Gordon & Dilworth covering the operations of the Book Department for the last five years, it would appear that the investment of Mr R. J. Hamilton in the business as at 30<sup>th</sup> June, 1932, was \$5,835.60. This amount has been arrived at after making what the Auditors consider to be adequate allowance for depreciation on the inventory value of stock on hand, reserve for doubtful accounts, etc. The net profits derived by Mr Hamilton during the five years have averaged between \$6,000 and \$7,000 a year.

Your Committee is of the opinion that the Book Department should be taken over by the Board if satisfactory terms can be arranged, and recommends, if this general principle be approved, that the matter be again referred to this Committee for negotiation as to  
(terms)



terms and subsequent further report.

All of which is respectfully submitted.

(Sgd.) J. H. Russell.

9<sup>th</sup> November, 1932.

Chairman.

J<sup>r</sup> Russell moved the adoption of the report.  
Resolved that the report be and is hereby concurred in  
with the following exceptions:-

Estimates  
1932-33

(a) that no change be made in the summation on  
the first page of the Estimates for 1932-33 pending  
the receipt of the report referred to at the end of  
clause 2;

Students'  
Book Depart-  
ments

(b) that the matter covered in clause 3 be re-  
ferred back to the Committee for negotiation as to  
terms and subsequent further report without any  
decision being come to in the meantime upon the  
advisability or otherwise of taking over the  
Students' Book Department.

The Auditor's Report and Financial State-  
ment were ordered to be transmitted to His Honour  
the Lieutenant-Governor-in-Council as usual.

F. Gordon  
Esler vice  
Col. Gooderham  
on R.O.M.  
Board.

The resignation of Colonel A. E. Gooderham as one of the  
members of the Board of Trustees of the Royal Ontario  
Museum appointed by the Governors was received  
and regretfully accepted. F. Gordon Esler, Esq.,  
was appointed to replace Colonel Gooderham on the  
Museum Board for the balance of the term of the  
latter's appointment to 1 July, 1933.

Indorsed  
et.

The meeting adjourned at 5.45 p.m.

Approved  
Nov. 24<sup>th</sup>, 1932

Chairman.



Minutes of meeting of the Board of Governors held on the 24th November, 1932, at 4 p.m.

- Present -

The Chairman  
The Chancellor  
Dr. Freeman  
Mr. Macdonald  
Mr. Baker  
Mr. Gibson

The Vice-Chancellor  
The President  
Sir Joseph Flavelle  
Mr. MacCarthy  
Mr. Macdonald  
Mr. Anderson.

The Secretary was present as the Clerk.

The minutes of the last meeting were read and approved.

Appoint-  
ments

The following appointments were made upon the recommendation of the President and the salaries were fixed at the amounts set opposite the respective names:-

- For 1932-33 -

Faculty of Medicine -

Mr. R. Hall - Part-time Assistant in Radiology (cancelling former appointment at \$50) - \$500.

University Extension -

(1) Workers' Educational Association classes - 4 towns:-

Brantford -

Professor R. W. Taylor	} (Travelling expenses additional)	Economics.	\$200.
G. R. Philp			- 200.

Hamilton -

Mr. Alex. Wingfield	Psychology	- 200.
R. M. Winter	Government	- 200.
Travelling expenses additional.		

F. H. Kirkpatrick	Public Speaking	- 200.
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Kingston -

Professor F. J. Ross	Economics	- 200.
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St. Catharines -

G. R. Philp	Economics	- 200.
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London -

Professor E. E. Reilly	Economics	- 200.
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Dr. R. B. Liddy	Psychology	- 200.
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St. Catharines -

Professor J. S. Atchley	Government	- 200.
Travelling expenses additional.		

(See fol. 372)



University Extension - W. G. A. (Contd.) -  
 L. H. A. Ford -

(vide fol. 341)

Professor M. R. Duman - Current Events - \$100.  
 Travelling expenses additional

Lanark to

Mr L. S. Morgan - Economic History - 300.

L. H. A. Ford - Psychology - 400.

Arthur Ogden } Public Speaking - 100.

G. B. McMillan } - 100.

Judge R. S. Hosking } - 100.

(vide fol. 333)

Dr H. M. Cassidy - Labour Problems - 200.

Dr E. J. Waters - Outline of Science - 200.

Campbell MacDunn - Appreciation of Music - 200.

Dr J. D. Robins - English Composition - 200.

Professor E. A. Havelock - English Literature - 200.

Mr J. F. Parkinson - Economics (New Toronto) - 200.

Mr R. M. Winter - Current Events (Humber Bay) - 200.

Windsor.

Mr W. H. Becking - Public Speaking - 200.

Mr Chas. Quenneville - Economics - 200.

Woodstock -

Professor E. S. Reilly - Economics (travelling expenses additional) - 200.

Peterborough -

Professor A. A. Mackenzie - Current Events \$20.00.

Travelling expenses 21.40 41.40

L. E. Lewis - Current Events } - 180.

Oakville -

J. G. Perold - Economics } Travelling - 200.

Indas -

J. S. Alley - Economics } Expenses - 200.

(2) Extension Course of one week's duration for

Hospital Staff Nurses -

Dr Harvey Agnew \$10. Dr H. E. Amos \$50.

L. H. A. Ford .60 Dr George Young .10.

Dr R. F. Fargnason .10. Dr W. R. Campbell .10.

Miss W. L. Chute .10. Miss A. M. Mann .10.

Successor to  
 Prof. Ray in  
 Bio-chemistry

The President was given authority to negotiate for the appointment of a successor to Professor Ray of the Department of Bio-chemistry who is resigning at the end of this term.

A request of the Director of the School of Hygiene to be



Telephone  
service in  
School of  
Hygiene.

allowed to revise and extend the telephone service in his department, the additional cost to be met from the income of the School, was deferred pending a report from the Superintendent and a recommendation from the Property Committee thereon.

Free dental  
clinic for  
unemployed.

A request from the Dean of the Faculty of Dentistry that permission be given for the use of quarters in the Dental building for a proposed free dental clinic for unemployed citizens, in co-operation with the Academy of Dentistry, and in connection with which the wives of the members of the Academy are raising funds to meet necessary expenses for supplies, laboratory service, etc., was granted upon the understanding that the University is to be at no expense in the matter.

Current  
Expenditures.

The Bursar presented his estimate, under Pay-Rolls Numbers 16 and 50, of the amount required to defray Current Expenditure for the balance of the month of November and for the month of December. Ordered that an Accountable Warrant for Three Hundred Thousand Dollars (\$300,000) be issued to the Bursar.

Institution  
of Mechanical  
Engineers.

Communications were presented and dealt with as follows:  
From the Institution of Mechanical Engineers  
thanking the Board for the welcome and reception tendered to the members at their meeting here in August last.

Statutes of  
Senate

From the Registrar with Statutes of Senate Numbers -  
1208 - Respecting certain amendments to the Calendar of the Faculty of Arts for the Session 1932-1933;  
1209 - Respecting the George Kennedy Scholarship and the Sarah Kennedy Scholarship;  
1210 - Respecting certain amendments to the Consolidated Statutes of the Senate (revision of 1929);  
1211 - Respecting the William Southam Memorial Fellowship; for approval. The Statutes having been severally read were approved.

Exemption  
from fees -  
F. Watson,  
exchange  
student.

From the Registrar with recommendation of the Senate that Mr. F. W. Watson of the University of Alberta, who is enrolled as an exchange student in University College during the present session, be granted exemption from the tuition, library and examination fees, amounting to \$112. Approved and authorized.



Township  
of York  
Debate.

From the Report of the Township of York advising that the Board be considered its decision to enforce payment in United States funds of \$36,000 of debentures which was loaned at 1st October last and intimating that as the budget of the municipality is exhausted and its bankers have refused to extend credit for any amounts not already provided for, the Corporation of the Township may have to consider the alternative of defaulting in payment if that decision be adhered to. The Bureau was instructed to interview the officials of the Township with a view to ascertaining if they would be prepared to pay the New York premium by instalments spread over a period of five years, or make some similar arrangement.

Workmen's  
Compensation  
Board.

The Bureau reported that when the question of bringing workmen employed by the University under the operations of the Workmen's Compensation Act was under consideration in 1926, it was distinctly stated in the material laid before the Governors and the Committee to which the matter was referred for report, and on which the Board's application to be placed under Schedule 2 of the Act was based, that members of the teaching and clerical staffs were not to be included in the arrangements; - that while no specific reference was made to Research it was the understanding of himself and the Superintendent that those members of the Research staff who occupy positions analogous to Assistants in the teaching departments were similarly excluded; - but that some uncertainty having now arisen because of the case of a Research Assistant who had sustained a slight injury (though not making any claim) having been reported to the Compensation Board, as a matter of procedure, by the attending physician, it was desirable to have a definite ruling that such Research Assistants are to be considered as being included in the term "teaching and clerical staffs". The Board concurred in this interpretation and authorised that the Workmen's Compensation Board be so informed.

Sir Rob. Falconer  
resigns from  
Banting Research  
Foundation

The resignation of Sir Robert Falconer as one of the members of the Banting Research Foundation appointed by the Board of Governors was presented by the Chairman and was regretfully accepted.

The next of business was...

*James Macdonald*  
Chairman.

Entered.



Minutes of meeting of the Board of Governors held in the Board Room, Lincoln Hall, on Thursday, 8<sup>th</sup> December, 1932, at 4 p.m.

- Present -

The Chairman  
The Chancellor  
Colonel Goodenham  
Mr Mc Donnell  
Mr Gibson

The Vice-Chairman  
The President  
Mr. Osler  
Mr. Merchant  
Mr. Anderson

Chief Justice Rose.

The Bureau was present as Secretary.

The minutes of the last meeting were read and confirmed.

Appointments The following appointments were made upon the recommendation of the President and the salaries were fixed at the amounts set opposite the respective names:-

For 1932-33.

<u>Department of Social Science</u>		<u>Special Lecturers:-</u>	
R. E. Mills	\$400.	F. N. Stapleford	\$400.
Mrs J. S. Driscoll	- 200.	Miss K. Gorrie	- 200.
Miss F. Held	- 200.	Miss C. Winton	- 75.
Miss W. Hutchison	- 60.	Mrs H. Lawrence	- 60.
Miss N. Lea	- 60.	Mrs K. McKinnon	- 60.
Miss O. Ziegler	- 50.	F. Schanze	- 40.
Judge R. S. Hosking	- 30.	D. B. Harkness	- 20.
R. E. G. Davis	- 10.	H. Lister	- 10.
Miss N. Wark	- 10.	N. Wilkes	- 10.
Mrs G. B. Parker	each without salary.		
Mrs Plumtree			

University Extension - Instructions for

Farmers' Class - (1) near Dunrobin:-

Professor N. A. M. MacFarlane	} each \$10. and travelling expenses additional
J. F. Parkinson	
Professor H. R. Kemp	

(2) Short course to be held at the University:-

Professor W. M. Drummond	20.
J. F. Parkinson	10.

Special Research -

G. E. Wood - Assistant in Chemistry,  
1 December, 1932, to 30 May, 1933.

- 120.



Benefaction -  
Graduate  
Fellowship -  
Lady Kemp  
re,

The President submitted a letter from the National Trust Company, advising that the Graduate Fellowship of \$500. formerly given by Sir Edward Kemp, and subsequently by Lady Kemp and the daughters of the late Sir Edward, would be continued for another three years, the necessary funds being contributed by Lady Kemp and Mrs. Colville personally. Resolved that the very sincere thanks of the Board be conveyed to these ladies for their kindness in making this donation.

Gift of W. U. A.  
of University  
College to  
Women's Union.

There was also read a letter from the Women's Undergraduate Association of University College stating that Principal Wallace had accepted as a gift to the Women's Union the piano which the Association had placed in the Union, and that henceforth the instrument is to be considered the property of University College. Ordered that the thanks of the Board be communicated to the Association.

Equipment  
for University  
College Library.

The President informed the Board that the Superintendent estimate of the cost of installing adequate library equipment in the East Hall of University College for the books to be provided from the Carnegie Corporation grant, consisting of counter, shelving, 23 tables and 140 chairs, in accordance with blue-print plan submitted, is \$4,200. Ordered that there be appropriated from the Whitney Bequest a sum not exceeding \$4,200. for the purpose of providing this installation, and that the work be proceeded with at once.

Telephone  
service in  
Hygiene  
building.

The Chairman of the Property Committee presented a report from the Superintendent (December 6<sup>th</sup>) on the subject of enlarged telephone service in the Hygiene building as asked for by the Director of the School of Hygiene, and recommended that the changes and extensions suggested by the Superintendent be approved. The result of these changes will be to bring the total monthly charge for the telephones in the department to \$79.60, a net increase of \$14.65, such monthly charges to be apportioned as follows:-

University - General Telephone Account	- \$8.30
Insulin Committee	- 4.45
Bornhaugh Laboratories	- 34.45
School of Hygiene	- 32.40
	<u>\$79.60</u>

The Board concurred in Mr. Gibson's recommendation and authorized these changes and extensions.



Current  
Expenditure.

The Bursar presented his statement, certified by the Auditor, of the expenditure made by him during the month of November, and the same was laid on the table.

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Also his Estimate, under By-Laws Numbers 16 and 50, of the amount required to defray Current Expenditure for the month of January. Ordered that an Accountable Warrant for Three Hundred Thousand Dollars (\$300,000) be issued to the Bursar.

Lewiship  
of York  
debentures -  
United States  
premium.

The Bursar reported that as instructed at the last meeting he had conferred with the officials of the Lewiship of York regarding the United States premium on debentures and interest due, 1st October, 1932, and had subsequently received from the Reeve the following letter:-

December 7<sup>th</sup>, 1932.

Dr. F. A. Mowse.

Bursar and Secretary of the  
Board of Governors,  
University of Toronto,  
Toronto 5, Ontario.

Dear Sir:-

Re Lewiship of York Debentures

I acknowledge receipt of your letter of November 30<sup>th</sup>, referring to previous correspondence therein and confirming the interview which I, in company with a number of the Lewiship Officials, had with you on the 30<sup>th</sup> ultimo.

As pointed out to you on the occasion of our interview, I do not feel that it is possible to carry out the suggestion which you make, that the Lewiship pay the full amount of the principal sum of \$36,000.00 and interest due October 1<sup>st</sup> last in Canadian funds and give a further undertaking providing for the payment of the New York premium of 12 1/2 per cent. on this amount by instalments spread over the ensuing five years. This would but add to the Lewiship's obligation and would create a precedent which the Lewiship would find it difficult to refuse to follow in connection with all other Lewiship debentures payable at holder's option in United States funds which have heretofore or will hereafter fall due. As already intimated to you, the Lewiship has found in most cases where such of these bonds have



been held by Canadians that they have appreciated the Township's position and have not insisted upon exacting payment in United States currency.

I understand the bonds in question are held by the Board of Governors as Trust Funds and for this reason the Board does not feel that it can justify giving up any of its legal rights as they may have in the matter. I do feel, however, that a reasonable solution of the matter would be for your Board to accept payment of the full amount of principal and interest in Canadian funds upon the surrender of the debentures while at the same time protecting the Board's legal rights by accepting such payment and surrendering the bonds therefor under protest, thus reserving the Board's legal rights as they existed as of October 1st. This procedure was followed in at least one case, and I am sure that the Board's Solicitor could safe-guard any legal rights of the University in this regard in this manner.

As pointed out to you at our interview, I have consistently resisted during the past several months the suggestion that the Township of York should default on its debentures and bring itself under the provisions of Paragraph 6 of "The Ontario Municipal Board Act, 1932". As you may be aware this Act, as passed at the last Session of the Legislature, authorises a municipality which has failed to meet any of its debts, or which has become so financially involved or embarrassed that default in meeting any of its obligations may probably ensue, to make application to the Ontario Municipal Board and where upon enquiry the circumstances so warrant an Order may be made by the Board vesting in supervisors control and the change over the administration of the affairs of the Municipality. Where this is done Section 98 of the Act referred to gives wide powers to the Board to vary the terms of any outstanding debentures, including a reduction in the interest rate, providing for an extension of the time of payment and compulsory acceptance of new debentures in payment thereof. I have been endeavouring to maintain the Municipality's credit without the necessity of invoking the provisions of this Act, but I feel that if the Municipality is compelled to pay the large sum which would be necessary to cover United States Exchange on its debentures, that I will be no longer able to prevent this



course being taken.

You will appreciate the fact that the Township of York has more than its share of unemployed citizens on relief which has strained its finances to the utmost. For your information I might advise that the Township has been forced to overspend its budget for Unemployment Relief by an additional sum of approximately \$100,000.00; the prospects are that the tax rate for next year will have to be increased several mills by reason of unemployment conditions. In the meantime the amount of taxes already levied for but unpaid will at the end of this year amount to approximately Two Million Dollars, which is approximately between Three and Four Hundred Thousand Dollars more than last year. In order to pay these debentures in Canadian Funds together with others falling due at this time, it is necessary to borrow from the Bank an additional \$250,000.00.

I have outlined the Township's financial position at some length in order that your Board may have a still further appreciation of the difficulties under which this Municipality is labouring. I do feel that the Township will do well to meet its obligations in full in Canadian Funds at the present time under all the circumstances, and I trust that your Board, being a Provincial Institution, would feel itself justified in granting our request.

Yours very truly

(Sgd.) A. J. B. Gray.  
Reeve, Township of York.

After consideration of all the circumstances and of the difficulties in which the Township finds itself, as set out in the above letter, the Board decided to accept payment in Canadian funds, under protest, of the \$36,000 principal and \$900 interest, reserving, however, all their legal rights as they existed on 1st October, 1932, in respect to their claim for payment of the additional \$3,690 premium, and without prejudice to the same, upon condition that the matter be closed at once to the satisfaction of the University Solicitor.



Report Number 104 of the Finance Committee  
was read as follows:-

The Finance Committee begs to report to the Board of Governors:-

1. With regard to the recommendations of the Auditor upon the question of safeguarding securities, presented to the Board on 27<sup>th</sup> October last and referred to this Committee, your Committee concurs in these recommendations as follows:-

(1) That such securities as can be registered be converted from bearer bonds to bonds registered in the name of the Governors of the University of Toronto, and that future purchases of similar securities be likewise in registered form;

(2) That the present method of authorization to the bank to deliver up securities for sale or conversion from time to time, viz: upon written authority signed by the Chairman or the Vice-Chairman and the Bursar, and with the seal of the Board attached, be continued; with the addition that a book register be kept of all such releases issued, the persons signing the release order to sign at the same time the entry in this register;

(3) That cheques for purchases of securities be made payable to the bank, the bank to endorse such cheques over to the broker upon his making delivery of the securities at the bank; or, in the event of the bank declining to endorse cheques in this manner, that such cheques be drawn in favour of the broker but forwarded to the bank with instructions to surrender the same to the broker against delivery of the securities;

(4) That in addition to obtaining the certificate of the bank from time to time as to securities held for account of the Governors, the auditors be instructed and authorised to verify the securities by actual examination twice a year.

2. Your Committee has again had under consideration the matter of the Students' Book Department and has discussed the same with a sub-committee of the Printing Committee and with Mr R. J. Hamilton. The consensus of opinion seems to be strongly in favour of the continuance of the department within the University, it being pointed out in this connection that it is of considerable benefit to the student to be able to purchase text books, etc.,

Re safe-  
guarding  
securities:

(1) Bonds to be  
registered.

(2) Authorisation  
to bank for  
delivery.

(3) Cheques for  
purchases.

(4) Auditors to  
verify securities.

Students'  
Book Depart-  
ment to be  
taken over  
by Board.



on the campus and at prices lower than they can be obtained elsewhere; that it is a common practice in large universities to maintain such a Book Shop; and that since Mr Hamilton is offering to dispose of his interest in the business it should now be taken over by the University.

Your Committee again recommends, therefore, that the Department should be taken over by the Board and, if this recommendation be adopted, upon the following terms:-

That the purchase take effect as of 30<sup>th</sup> June, 1933, on the actual figures of the business at that date, to be certified by the University auditors, and on the following basis:-

Assets:

Cash on hand

As per Balance Sheet.

Accounts Receivable,

At par less such allowance for bad and doubtful debts as may be recommended by the Auditors.

Books and Supplies  
on hand.

(a) Purchases since 30 June, 1932,  
at cost less 10%;  
(b) Items in stock at 30 June, 1932,  
at cost less 33 1/3%; except  
(c) Items in stock prior to  
30 June, 1930, which are to be  
taken at cost less 66 2/3%.

Furniture and Fixtures,

At fixed price of \$1,250 less 10%.

Liabilities:

Accounts Payable,

At figure certified by auditors,  
including provision for  
United States exchange, if any.

The difference between the assets and liabilities to be the amount payable to Mr Hamilton in full discharge of all his interest, such amount to be paid from the surplus account of the University Press.

It is further recommended, if the foregoing transaction be carried out, that Mr Hamilton be appointed Manager of the Book Department from 1 July, 1933, this appointment to be held in addition to his managership of the University Press, at a total salary for the combined positions of \$5,000 per annum, to be apportioned between the two departments as may be determined later.

3. It is recommended that an appropriation of \$145. be granted under the head of "Auditors' Fees" to pay Messrs.

Mr Hamilton  
be appointed  
Mgr. of Book  
Dept. in addition  
to his  
managership  
of the  
University  
Press.  
Additional  
to his  
Auditors' Fees.



Blankson, Gordon & Dilworth's bill for the special audit recently made by them of the Book Department's accounts.

Special vote  
for steel  
shelving, re.  
Bursar's  
Office.

4. It is also recommended that a special vote of \$260. be granted for the purchase of additional steel shelving, vault equipment, etc., for the Bursar's Office, and that this amount be charged to the balance of \$541 remaining at credit of the Administration Building Construction Account, as this equipment is an extension of the equipment installed at the time the building was erected.

All of which is respectfully submitted.

(Sgd.) J. C. Russell,

5 December, 1932.

Chairman.

Upon motion of Dr Russell -

Resolved, that the foregoing report be and is hereby concurred in.

Auditor's fee  
re verifying  
securities.

An account for \$125 sent in by Messrs. Blankson, Gordon & Dilworth, as their charge for verifying the securities at the bank, was ordered to be paid; they to be informed, however, that the Board will in future expect these services together with the audit of the Book Department accounts to be covered by the annual fee now paid.

Dr H-B.

Anderson vice  
Sir Robt  
Falconer.  
Banting Res.  
Foundation.

Dr H. B. Anderson was appointed a member of the Board of Trustees of the Banting Research Foundation in succession to Sir Robert Falconer, resigned, for the balance of the term for which Sir Robert had been appointed, i.e., to 28<sup>th</sup> July, 1934.

Endorsed &c.

The meeting adjourned at 5 p.m.

Confirmed  
Jan. 12<sup>th</sup> 1933

*James H. Macdonald*  
Chairman.



Minutes of meeting of the Board of Governors. Held in the Board Room, Lincoln Hall, on Thursday, 27th January, 1933, at 2 p.m.

Present:

The Chairman  
The President  
Mr. Merchant  
Mr. Osler  
Colonel Goodenough  
Mr. MacCarthy  
Sir Joseph Flavelle

The Secretary  
His Honour, Dr. H. A. Kline  
Mr. Gibson  
Mr. Macdonald  
Mr. Macdonald  
Mr. Justice Kelly  
Major Brunner

The Bursar was present as Secretary.

The minutes of the last meeting were read and confirmed.

Appoint-  
ments

The following appointments were made upon the recommendation of the President and the salaries were fixed at the amounts set opposite the respective names.

Miss Neville Birchall - an Assistant in the Library for one year from 1 January, 1933.  
(Miss Miss E. Webster, resigned) 1200.

A. J. Mueller - an Assistant in Chemistry, for 5 months from 1 January, 1933.  
(Miss Miss E. Mueller, resigned) 55 per month

A. A. MacEachern - Reader in History for 1932-33 250.

F. F. Dyer - a Demonstrator in Hydraulics, Department of Mechanical Engineering, for 4 months from 1 January, 1933. 145 per month

E. W. G. Ginn - a Research Assistant in Mineralogy from 20 January to 20 May, 1933. 45.00  
cancelling former appointment at \$175. per month.

R. S. MacKenzie - a part-time Demonstrator in Physiology from 1 January to 1 May, 1933 100.

Jacob Markowitz - a Research Associate in Physiology from 1 January to 30th June, 1933 400.



C. M. ... a Research Assistant  
in Physiology for 5 months from  
January, 1933

at \$1.00 a month

The last three named to be  
changed over to Medical Research -  
Best Fund.

University Extension - Instructors for Session

Summer Classes:

Professor W. M. Drummond

4.0

Occupational Therapy:

Margaret Eaton School - Remedial  
Gymnastics

1.50

Miss Jean Hampson - Instruction re  
crippled children

1.00

Norman Dean - Laws and Cases

1.0

Miss Jessie Lowden - Social Phases

5.

Miss J. Faler - Correction Methods

5.

Workers' Educational Association:

Arthur Organ - Public Speaking

1.00

the stipend assigned to Dr. H. M.

Cassidy (vide folio 321) being reduced  
by that amount because of cancella-  
tion of class for second term.

Correspondence Courses - Pass Arts:

Professor W. J. McAndrew,

Dr. H. Boeschkestein

Professor H. S. McKellar,

Mr. L. A. MacKay

In the cases of the last-mentioned  
the individual remuneration was  
not fixed, payment to be made upon  
completion of their work in the  
same manner as in the cases of  
instructors appointed in October  
last (vide folio 290).

Ontario College of Education:

Campbell MacDunn - Instructor in Reading  
for the Easter Term 1933 (20 lectures) - 3.00.

W. F. Mannion - to be an Associate Professor  
in the Department of Bio-Chemistry,  
Faculty of Medicine, from 1 July,  
1933, at a salary of

\$4,000. per annum



Resignation  
of D<sup>r</sup>. Mouné  
as University  
Organist

The resignation of D<sup>r</sup>. F. A. Mouné as University Organist was presented by the President and was accepted with regret.

Upon motion of His Honour, D<sup>r</sup>. H. A. Bruce,

Seconded by Mr. Gibson,

It was -

Resolved that the thanks of the Board and their appreciation of the services rendered by D<sup>r</sup>. Mouné in this capacity be recorded on the minutes.

D<sup>r</sup>. Shealey Willan  
successor.

D<sup>r</sup>. Shealey Willan was appointed University Organist from 1 January, 1933, without salary.

Leave of  
absence to  
J. F. Van  
Every -  
substitute  
Miss Manley.

Extension of sick leave on full salary was granted to Mr. J. F. Van Every for a further period of three months to 31<sup>st</sup> March next. The appointment of Miss Mary Manley as substitute teacher @ \$11. per teaching day was likewise extended, and an additional appropriation of \$700, to be drawn from balances at the credit of the College of Education, was granted to cover this extra service.

Miss G.  
Hamblett

Extension of sick leave without salary was granted to Miss G. Hamblett of the staff of the Registrar's Office for six months from 1<sup>st</sup> January, and payment of a substitute authorised from the unexpended portion of the appropriation for the salary attached to Miss Hamblett's position.

Acts Calendar  
re Medical  
Examination  
of men and  
women  
students -  
Fee.

Upon the recommendation of the President it was ordered that the following paragraphs be substituted for those which now appear in the Acts Calendar in connection with the fee for medical examination of men and women students:-

"Men's Medical Examination Fee."

The annual fee

\$ 5.00

Every male student in attendance proceeding to a Bachelor's degree in the Faculty of Arts, is required, at the opening of each session in which physical training is compulsory for such student, to pay the Bursar the annual fee of \$5.00 for medical examination and such subsequent physical training as may be prescribed. (See section 44, p. 20).



"Women's Medical Examination Fee."

The annual fee

\$4.00

Every woman student in attendance proceeding to a Bachelor's degree and registered in University College, is required, at the opening of each session in which Physical Training is compulsory for such student, to pay to the Bursar the annual fee of \$4.00 for medical examination and such subsequent Physical Training as may be prescribed. (See section 45, p. 20)

The Registrar was authorised to make similar changes in the corresponding regulations which appear in the calendars of the other faculties, the principle underlying all of them being the same.

Additional vote -  
'Library.

An additional appropriation of \$470. for "Occasional Assistance" in the Library in connection with the new reading room in University College was granted.

Benefactions:-  
Class of 1910,  
'S. P. S., -  
'MacLennan -  
'MacLeod.  
Prize".

The following donations were accepted with many thanks  
From the Class of 1910, S. P. S., a \$500 Province of Ontario 5% Debenture, maturing in 1948, for the purpose of founding an annual Prize to be awarded to the First Year student in the Faculty of Applied Science and Engineering who obtains the highest standing in "Calculus" at the annual written examination; or, in the event of more than one student obtaining equally high rank in "Calculus", the award to be made to the one of these who also has the highest standing in some other subject common to the competitors, such as Analytical Geometry; the gift to be known as "The MacLennan-MacLeod Memorial Prize" in memory of their first class President, George MacLennan, who was killed in action in France in 1917, and of Douglas MacLeod, their first Secretary, who died in France in 1916 from wounds received in action. The value of the Prize for the present will be \$25.

Scholarships  
in University  
College in  
honour of Prof.  
Frederick Tracy

From Professor H. L. Tracy, on behalf of a Committee of Graduates, the offer of a sum of money, which has been collected by a number of graduates for the purpose of founding a Scholarship in University College in honour of Professor Frederick Tracy, recently retired from the



staff, amounting at present to about \$666. The value of the scholarship to be the income from the fund, and the terms of award to be as follows:-

"to be awarded annually to that student who shall (a) obtain first class honours in Ethics, and (b) be ranked highest in the department, and (c) prepare and submit an essay on a subject prescribed or approved by the staff in Ethics in University College, who shall also be the judges of the merits of the essay."

Both of the foregoing matters were referred to the Senate for settlement of any other academic details.

Limitation of  
number of  
medical  
students.

A further letter from Dean Fitz Gerald, asking for a decision on the recommendation of the Faculty of Medicine as to a limitation of the number of students to be admitted to the Medical course, was referred to the Education Committee for consideration and report.

American  
Historical  
Association.

Other communications were presented as follows:-

From the American Historical Association, thanking the Board for its hospitality and the use of University buildings during the recent convention in Toronto.

Athletic  
Assoc<sup>n</sup>  
Summer  
Session.

From the Athletic Association, with statement in connection with the Summer Session held in July last, showing receipts of \$630 and expenditures of \$612, which was read and received.

E. C. Whitney  
Bequest -  
agreement of  
settlement.

From Messrs, Kilmer, Dwing and Davis, that a signed original of the agreement of settlement between the University, Wycliffe College and the Minnesota Charities, had been transmitted to the Ottawa Branch of the Toronto General Trusts Corporation as Executors of the E. C. Whitney Estate; and announcing their statement of assets, amounting to \$2,500, payment of which sum was ordered to be made and charged to the Whitney Bequest fund.

Bequest under  
will of late  
Mrs Body

From David J. Walker, Solicitor, notifying the Board of the terms of a bequest to the University of Toronto as set forth in the will of the late Mrs Florence L. Body, the same being recorded as follows:-

"4. I invoke Paragraph 7(b) of my will as it appears in Paragraph 3 of the Second Codicil thereof, and substitute



the following therefore:

"(b) To pay to the University of Toronto the sum of Fifteen thousand dollars, upon trust to employ annually one hundred and twenty-five dollars, part of the income therefrom for the purpose of awarding a scholarship to one of the students who matriculates and is subsequently registered in University College, such student to be a non-resident of Toronto and of British stock; and as to the balance of the annual income from such sum of Fifteen thousand dollars the same shall be awarded to students registered in University College by the Council of University College in such subjects, in such years, and in such amounts as the said Council may from time to time determine, but all scholarships so awarded shall be awarded only to students of British stock who are non-residents of Toronto. Without imposing a fetter upon the discretion of the said Council or such other governing body of University College as may from time to time be in existence, I express a preference that the students to whom the Scholarships shall be awarded shall be those in the earlier years of the College course, and shall be those who take the subjects of English and History. All Scholarships that may be awarded under the provisions of this gift shall be known as the "Maurice Body Scholarships".

"In a Codicil dated January 27<sup>th</sup>, 1928, Mr Body directed among other things, the following:-

"1. I direct my Executors out of the moneys on deposit to my credit - - - - - to pay one-half of the Maurice Body Memorial Lectureship, if that is decided upon and established in the University of Toronto."

From the Toronto General Trusts Corporation that the income in connection with the share coming to the University under the will of the late Colonel R. W. Leonard has been accumulating and that they now have available for payment the sum of \$9,000, and asking for suggestions as to the expenditure of these funds in the payment of Scholarships or Fellowships. Deferred for further information.

Maurice Body  
Scholarships.

Maurice Body  
Memorial  
Lectureship.

The Colonel  
Leonard  
bequest.

188 Yonge St.  
and - lease to  
Travelling Shop.

The Bureau reporting that the arrears of rent on the property No. 188 Yonge Street were now paid, the Board gave



consent to a sub-lease from Irving H. Vogel to Evangeline Shops, Limited, for the period from 15<sup>th</sup> September, 1932, to 4<sup>th</sup> November, 1935, the solicitor to be satisfied as to the form of the document.

Prof. Bain on  
Canadian  
Engineering  
Standards

Upon motion of the President, Professor J. Watson Bain was re-nominated a member of the Main Committee of the Canadian Engineering Standards Association for three years from 31<sup>st</sup> March, 1933.

Trustees,  
J. G. N.

M<sup>r</sup> D. Bruce Macdonald and F. Gordon Osler, Esq., were re-appointed as Trustees of the Toronto General Hospital for the statutory period of three years from 31<sup>st</sup> January, 1933.

Annual  
Statement,  
Counaught  
Laboratories

Colonel Goodenham, on behalf of the Counaught Laboratories Committee, presented the audited Balance Sheet and accounts of the Counaught Laboratories for the year ended 30<sup>th</sup> June, 1932, and the same were laid on the table.

Government  
Expenditure.

The Bursar submitted his statement, certified by the Auditor, of the expenditure made by him during the month of December, and the same was laid on the table.

Report re  
possible  
savings on  
appropriations

He also submitted the following report regarding possible savings on the appropriations for the fiscal year 1932-33:-

To the Board of Governors:-  
Gentlemen:

I beg to report that as directed I notified the various departments for which appropriations had been made in the Estimates for 1932-33 that the Board found it necessary to curtail the expenditures for this year to the utmost possible extent, and requested them to state what saving on such appropriations might reasonably be expected at the close of the fiscal year. After collating the replies received it would appear that a reduction of approximately \$75,000, over and above the saving arising out of the salary cuts, may be looked for.

It has not been possible in every case to indicate exactly where the reductions can be effected. For example, the Superintendent estimates a saving of some \$12,000 - \$15,000 on his budget as a whole, but he cannot at this date apportion it to the different buildings, etc., which he administers, and the usual reasonable latitude as to transfers from one item to



another will probably be necessary. The same remark applies to some of the larger academic departments.

I have one, moreover, some uncertain factors. If the present expectation of a mild winter is not realized the saving on the Central Power Plant maintenance may be less than has been anticipated; and an unexpected and unforeseen major item of repair to a building is always a contingency. On the whole, however, a total reduction of \$75,000 appears to be a reasonably safe calculation.

The revised figures would then run as follows:-

Estimated Expenditure as per		
printed estimates of 12 May, 1932	\$2,923,329.	
Less salary reductions, say \$50,000.		
And expected savings on		
appropriations	<u>75,000.</u>	<u>125,000.</u>
		\$2,798,329.
Estimated Revenue as per		
May estimates	\$1,441,300.	
Amount available from balances		
of previous years	137,881.	
Special Grant from Legislative	<u>1,200,000.</u>	
		<u>2,779,181.</u>
Difference to be made up.		<u>\$ 19,148.</u>

I have very little doubt that, unless something unforeseen occurs, this difference will be further reduced or may even disappear entirely when the accounts come to be closed at the end of the fiscal year. Should any portion of it require to be made up, however, I would call attention to a source from which such deficiency could be met. It has been suggested by me to the Finance Committee that the profits arising out of the operations of the University Press should in future, for a time at any rate, be credited to general revenue. The Press has now accumulated a surplus of approximately \$100,000, which should be sufficient to finance its operations, including the sums devoted to publications, for a few years to come. These profits amounted last year to upwards of \$20,000.

All of which is respectfully submitted.

(Sgd.) F. A. Howse.

Bursar.

Toronto, 10 January, 1933.

University  
Press profits.



It was referred to the Finance Committee to consider at an early date the financial situation for next year and all possible economies in expenditures.

Length of notice  
termination  
of appointments.

The President was authorized to obtain legal advice as to the length of notice that would require to be given to members of the staff as to the termination of their appointments, if such notice should become necessary.

Indexed.  
4.

The meeting adjourned at 5.40 p.m.

Confirmed Jan. 27<sup>th</sup> 1955.

*[Signature]*  
Chairman.



Minutes of meeting of the Board of Governors held in the Board Room, Lincolne Hall on Friday, 27<sup>th</sup> January, 1933, at 4 p.m.

- Present -

The Chairman

The President

Mr Asker

Mr Anderson

The Chancellor

Dr Merchant

Mr Young

Chief Justice Rose

The Bureau was present as Secretary.

The minutes of the last meeting were read and confirmed.

appoint-  
ments

The following appointments were made upon the recommendation of the President and the salaries were fixed at the amounts set opposite the respective names:-

For 1932-33.

Biology:-

Assistants for the Easter Term, 1933-

F. E. J. Fry	-80.	E. C. Bryant	-75.
E. A. Cummings	-75.	M. G. de Souza	-75.
J. P. Fleming	-75.	S. Hethington	-75.
C. J. Junkin	-75.	A. H. Carter	-60.
J. C. Medcof	-60.	Miss M. A. Longstreth	-50.

Miss P. M. Smalley - \$40.

E. R. Goddard - Research Assistant for Easter Term - 300.

Miss M. Sewell - Technical Assistant in

Research (part time) for 6 months ending

30 June, 1933

@ 30. per month

Therapeutics:-

Assistants in Anaesthesia without salary:-

G. R. Balfour.

S. M. Campbell.

S. G. Russell

M. S. Clark

S. Evelyn

E. D. Gossage

J. R. Wilkins

University Extension - Workers' Educational Association  
Class at Stratford:-

Mr S. F. Maine

- Lecturer in History

-120.

and travelling expenses additional.

The appointment of Professor M. R. Linnan as Lecturer in Current Events, vide folio 321 being cancelled as of 31<sup>st</sup> December last, it being necessary to change the subject of instruction at Stratford.



The stipends of E. H. D. Clarke and D. A. MacLulich, Research Assistants in Biology, were increased by \$50. each for the Session 1932-33.

Leave of  
absence to  
Miss B. M.  
Savage.

Miss B. M. Savage, Clinical Assistant in the Department of Physics, was granted leave of absence for the three months, June, July and August, 1933, on the understanding that she is to receive no salary for the month of June and that the cost of any additional assistance required by the department in her absence be defrayed from the amount thus released.

Estimate-  
transfer in  
medical  
Research.

Upon the recommendation of the President a transfer of \$3,200. from the appropriation for "Salaries" to that for "Expenses" under the head of "Special Research-Medicine, Clinical Departments" was authorized.

Admission  
to examinations  
fees

The President was given power, as last year, to admit to the Spring examinations a limited number of students who may be in arrears for fees, the results of their examinations to be withheld until payment be made.

Benefactions-  
Gentruide  
Lawler Prize  
in University  
College.

An offer of the Gentruide Lawler Scholarship Committee to donate the sum of \$300. as an endowment for a prize to be known as "The Gentruide Lawler Memorial Prize in English", to be awarded as an annual prize of books by the Council of University College, was gratefully accepted and the matter remitted to that Council for consideration of the terms of award.

Constitution  
S. G. C.

The Chairman on behalf of the Special Committee appointed by the Board, and the President on behalf of the Caput, presented the amended Constitution of the Joint Executive, Students' Administrative Councils, and reported that this Constitution as now submitted is complete, including -

- (1) those sections dealing with student management, approved in March, 1931;
- (2) certain amendments thereto, approved in April, 1932; and
- (3) certain re-drafted sections dealing with discipline, replacing certain sections previously referred back for revision.



*Upon motion of the President it was resolved  
that such Constitution be and the same is hereby  
approved as follows:-*

*Constitution of the Joint Executive,  
Students' Administrative Councils,  
January, 1933.*

ARTICLE I

Name

This body shall be called "The Joint Executive, Students Administrative Councils of the University of Toronto."

ARTICLE II

Object and Authority

To direct and administer activities and publications in which the interests of men and women students of the University of Toronto are involved, acting under the provisions of the University Act, 1906, Section 41, sub-section 1 and the provisions of this Constitution approved by the Caput of the University of Toronto.

ARTICLE III

Functions

The functions of The Joint Executive shall be:

1. To act as the representative body of the students of the University of Toronto.
2. To afford a recognized means of communication between the University authorities and the student body.
3. To publish The Varsity, Torontonensis, The Students' Handbook, and such other publications as may be deemed necessary.
4. To receive and administer all funds accruing from the fees collected by the University for The Joint Executive, and remitted by the Bursar, and such other funds as may become the property of The Joint Executive.
5. To organize and control all phases of student activity which are not otherwise provided for.
6. To represent the student body at university functions and on public occasions.
7. To promote inter-university functions when deemed advisable.
8. To encourage the co-operation of the colleges, faculties, and departments, in the interests of the University as a whole.

ARTICLE IV

Membership

The Joint Executive shall consist of the following members:

1. The President or Head of the recognized Men Student Government organization, (or in the case of Trinity College, the Faculty of Forestry, and the Ontario College of Pharmacy, the elected representative) in each of the following colleges, faculties and departments of the University:
  - (a) Arts Colleges: St. Michael's, Trinity, University, Victoria.
  - (b) Faculties and Colleges: Applied Science/ and Engineering, Dentistry, Education, Forestry, Medicine, Pharmacy.
  - (c) Theological Colleges: Emmanuel, Knox, Wycliffe.
 Representatives of the first nine college, faculties and departments enumerated above, shall form the Standing Committee on Men's Affairs which shall be presided over by the President of The Joint Executive.
2. The President or Head of the recognized Women Student Government organization (or in the case of St. Michael's College, the elected representative) in each of the following colleges, faculties, and departments of the University:
  - (a) Arts Colleges: St. Michael's, Trinity, University, Victoria.
  - (b) Faculties and Departments: Education, Household Science, Medicine, Public Health Nursing, Social Science.



The representatives of the first nine colleges, faculties, and departments enumerated above in this section, shall form the Standing Committee on Women's Affairs which shall be presided over by a chairman elected by the said Committee.

3. Secretary-Treasurer, who shall be a male graduate of the University of Toronto, appointed by the Board of Governors on the nomination of the President of the University after consultation with The Joint Executive, and who shall not have a vote on the Joint Executive.
4. Associate Secretary who shall be a woman graduate appointed by the Standing Committee on Women's Affairs with ratification by the Board of Governors, and who shall not have a vote on The Joint Executive.
5. Two members of the Faculty who shall be appointed annually by the President of the University of Toronto and who shall not have a vote on The Joint Executive.
6. The Editor and the Women's Editor of The Varsity and the Editor of Torontonensis, none of whom shall have a vote on The Joint Executive.
7. Other representatives may be admitted from time to time by a two-thirds vote of The Joint Executive, due notice of motion having been given at a previous meeting.
8. In any year failure to pay the regularly imposed Joint Executive fee will automatically debar any college, faculty, or department from membership in The Joint Executive.

## ARTICLE V

### Voting Power

1. Each member representing a college, faculty, or department organization as defined in Article IV, Sections 1 and 2, shall have in all sessions of The Joint Executive a voting power equal to the total full time registration which he or she represents in his or her college, faculty or department for the current year subject to the subsequent provisions of this paragraph. This total shall not include occasional students or any students other than those registered in the regular courses proceeding to a degree, diploma, or certificate in those colleges, faculties, or departments specified in Article IV, Sections 1 and 2, or which may be included or deleted from time to time in the manner outlined in Article IV, Sections 7 and 8. At any meetings held ~~pre-~~  
X previous to the publication of the Registrar's <sup>official</sup> figures for the whole University in any year, each member defined in Article IV, Sections 1 and 2, shall have the number of votes allotted to the member from his or her college, faculty or department in the previous year.
2. No other members of The Joint Executive shall have a vote in The Joint Executive sessions except the President, who shall have a casting vote.
3. The Vice-President or any member of The Joint Executive, if presiding at a meeting in the absence of the President, shall have a casting vote in addition to his allotted number.
4. In any committee of The Joint Executive, no member shall have more than one vote and unless specifically stated at the time of appointment or in this Constitution, every member appointed to a committee shall have one vote in that committee with the exception of the chairman who shall have a casting vote only.
5. The Secretary-Treasurer and the Associate Secretary shall not have a vote as members of the Finance Committee.

## ARTICLE VI

### Officers

1. The officers of The Joint Executive shall be:
  - (a) President, who shall be a male graduate of the University of Toronto of not more than five years standing, with experience, if possible, on The Joint Executive, and who shall be elected by The Joint Executive.
  - (b) Vice-President, who shall be an undergraduate member of The Joint Executive, and who shall be elected by The Joint Executive, and who shall serve as the representative of the University to the National Federation of Canadian University Students.
  - (c) Second Vice-President, who shall be an undergraduate member of The Joint Executive, and who shall be elected by The Joint Executive.
  - (d) Secretary-Treasurer.
  - (e) Associate Secretary.
  - (f) Publications Commissioner, who shall serve as Chairman of the Standing Committee on Publications.
  - (g) Finance Commissioner, who shall serve as Senior Representative to the Finance Committee.
  - (h) Athletics Commissioner, who shall serve as Chairman of the Standing Committee on Sporting Activities.



- (i) Women's Athletics Commissioner, who shall be one of the representatives on the Standing Committee on Sporting Activities.
  - (j) Debates Commissioner, who shall serve as Chairman of the Literary and Debates Committee.
2. The Joint Executive shall also appoint one representative to the Board of Stewards of Hart House, who shall be elected by the men only, and two representatives to the Finance Committee, at least one of whom shall be a woman; and also two representatives to the Standing Committee on Publications, at least one of whom shall be a woman; and also one representative to the Standing Committee on Sporting Activities.

## ARTICLE VII

### Duties of Officers

1. The President shall preside at meetings of The Joint Executive, shall call meetings of The Joint Executive, shall enforce observance of this Constitution, and of the rules of parliamentary procedure, and shall give the casting vote in the event of a tie.
2. In the absence of the President, the Vice-President or the Second Vice-President, shall perform all the duties pertaining to the office.
3.
  - (a) The Secretary-Treasurer shall receive from the Bursar and from such organizations having membership in The Joint Executive as do not pay fees to the Bursar, all fees paid by students for the support of The Joint Executive and its activities.
  - (b) He shall receive and account for all funds which may become the property of The Joint Executive.
  - (c) He shall pay by cheque, countersigned by the President or Associate Secretary, all expenses incurred by The Joint Executive.
  - (d) He shall act as Business Manager of The Varsity, Torontonensis, The Students' Handbook, and such other publications as may be allotted to him from time to time by The Joint Executive.
  - (e) He shall conduct and file the necessary correspondence of The Joint Executive except in such matters as shall be in the province of the Associate Secretary.
  - (f) He shall preserve files of all publications and minutes of The Joint Executive and such other matters of record as may be of value to The Joint Executive.
  - (g) He shall in co-operation with the Associate Secretary, attempt to co-ordinate inter-collegiate activities not otherwise provided for, organize a bureau through which matters of import to all male students may be administered, and co-operate with the Editors of The Varsity and Torontonensis.
  - (h) He shall keep minutes of such meetings as shall be specified by this Constitution or by The Joint Executive from time to time.
4.
  - (a) The Associate Secretary shall receive and account for the annual appropriation made to the Standing Committee on Women's Affairs by The Joint Executive, and such other funds as may become the property of the Committee.
  - (b) She shall keep the minutes of all meetings of The Joint Executive and of such Committees as shall be specified by The Joint Executive from time to time.
  - (c) She shall keep a record of all amendments to the Constitution.
  - (d) She shall, in co-operation with the Secretary-Treasurer, attempt to co-ordinate inter-collegiate activities not otherwise provided for, organize a bureau through which matters of import to all women students may be administered, and co-operate with the Editors of The Varsity and Torontonensis.
  - (e) She shall receive and submit to The Joint Executive all applications for positions to which The Joint Executive makes appointment.
  - (f) In the absence of the Secretary-Treasurer she shall be empowered to perform all the duties pertaining to his office.
  - (g) She shall act in an advisory capacity as Associate Business and Advertising Manager of The Varsity, Torontonensis, and the Students Handbook, and of such other publications as may be allotted to the Business Manager from time to time by The Joint Executive.
  - (h) She shall act in an advisory capacity as Associate Editor of the Students Handbook.
5. On or before the 31st day of March of each year, each commissioner provided for above shall submit to the Secretary-Treasurer for filing, a complete report of the activities of his or her committee throughout the year.



## Meetings

1. Regular meetings of The Joint Executive shall be held on the first Wednesday of the Michaelmas term and on every second Wednesday thereafter during term until the first day of April.
2. Extraordinary meetings of The Joint Executive shall be held at the call of the President of The Joint Executive or of the Publications Commissioner. The meetings shall be considered legal provided that notice shall have been sent out by the Secretary-Treasurer at least twenty-four hours in advance or that the Secretary-Treasurer shall have attempted to notify every member of The Joint Executive and that at least two-thirds of the said Executive acknowledge such notification.
3. Eight voting members shall constitute a quorum of The Joint Executive.
4. A meeting of the incoming and outgoing Joint Executives shall be held in April of each year, at which the officers of the incoming Joint Executive, excepting the President, shall be elected by the members of the incoming Joint Executive.

## ARTICLE IX

## Finance

1. The Secretary-Treasurer of The Joint Executive shall receive from the Bursar all Students Administrative Council fees, excepting only such fees as shall be withheld by the Bursar for the salary of the Secretary-Treasurer. The Secretary-Treasurer shall deposit to the credit of The Joint Executive all fees received by him from the Bursar.
2. The Secretary-Treasurer of The Joint Executive shall receive all Students Administrative Council fees from the recognized student organizations in all those colleges, faculties and departments which do not pay a compulsory fee to the Bursar of the University of Toronto and which are represented on The Joint Executive.
3. The Joint Executive shall recommend to the Board of Governors:
  - (a) The compulsory fee to be levied upon the students.
  - (b) The colleges, faculties and departments to be included in such levy.
  - (c) The conditions governing such levy.
4. Appropriations from The Joint Executive funds shall be made annually in the following manner:
  - (a) Not less than \$200 shall be granted in the month of October to the Standing Committee on Women's Affairs for expenses.
  - (b) Not less than \$500 shall be granted in the month of October to the Standing Committee on Women's Affairs as the salary of the Associate Secretary, which shall be paid to her by the Committee pursuant to the terms of her contract as outlined in Appendix D of this Constitution.
  - (c) Appropriation for other expenses shall be made by The Joint Executive on recommendation of the Finance Committee.
  - (d) The salary and commissions of the Secretary-Treasurer shall be paid as directed by The Joint Executive, pursuant to the terms of his contract as outlined in Appendix D of this Constitution, always provided that his initial salary shall not be less than \$1,500.
  - (e) No appropriation provided above in this section shall be revised except by a two-thirds majority of The Joint Executive.
  - (f) The Joint Executive shall pay to the Editor, the Women's Editor, the Managing Editor, the News Editor, the Women's News Editor, the Sporting Editor, and the Women's Sporting Editor of The Varsity such salaries as shall be determined by The Joint Executive, pursuant to the terms of the contracts outlined in Appendix D of this Constitution.

## ARTICLE X

## Appointments

1. Appointments shall be made by The Joint Executive in the following manner before the 31st day of March in each year:
  - (a) THE VARSITY: Editor-in-chief: (1) The retiring Editor-in-chief of The Varsity shall forward to the Associate Secretary on or before the 21st day of March, a list of names including all those members of The Varsity staff who, in the following October, will have served for at least three terms on the staff of The Varsity. In the last two issues of The Varsity, the Associate Secretary shall advertise the position and shall submit the applications received to the Publications Committee. From these two sources, the Standing Committee on Publications shall select one or more names to submit for consideration by The Joint Executive.



After considering the report of the Standing Committee on Publications, The Joint Executive shall appoint the Editor-in-chief of The Varsity for the following term, always provided that the name of any other student of the University may be considered by The Joint Executive on demand of two or more members.

(2) All other members of The Varsity staff, who will be in

*incoming*

receipt of salary, shall be appointed at a later meeting upon the recommendation of the Editor-in-chief, who shall sit as a member of the Publications Committee.

(b) <sup>also</sup> TORONTONENSIS; EDITOR: In the last two issues of The Varsity the Associate Secretary shall advertise the position and shall submit the applications received to the Publications Committee. The Editor of Torontonensis shall then be appointed by The Joint Executive on consideration of applications and recommendations submitted through the Standing Committee on Publications.

(c) THE STUDENTS' HANDBOOK; EDITOR: The Secretary-Treasurer shall act as the Editor of The Students' Handbook.

2. At the meeting of the incoming and outgoing Joint Executives in April of each year, the following appointments shall be made by the incoming Joint Executive always provided that the members of the outgoing Joint Executive shall have power to nominate:

(a) All Commissioners and members of the Standing Committees enumerated above in Article VI.

(b) A Nomination Committee of three members, the duty of which shall be to consider names of those eligible for the office of President during the ensuing year, and to nominate one of these at the first meeting of The Joint Executive in the Michaelmas term.

(c) Recommendation for the appointment of the Secretary-Treasurer shall be forwarded to the President of the University from this meeting.

## ARTICLE XI

### Amendments

Amendments to this Constitution must be passed by a two-thirds majority of the members of The Joint Executive, as well as by a two-thirds majority of the voting power of said Joint Executive, and by the Caput.

## APPENDIX A

### STANDING COMMITTEE ON MEN'S AFFAIRS

#### ARTICLE I

##### Name

This body shall be known as the Standing Committee on Men's Affairs.

#### ARTICLE II

##### Authority

This Committee shall act upon the authority of The Joint Executive under such powers as may be vested in The Joint Executive by the Caput, within the limits of the University Act of 1906.

#### ARTICLE III

##### Functions

To administer such affairs of the men students of the University as a whole, as are not otherwise provided for, and to aid and encourage the activities of such men's organizations within the University as may be deemed advisable by the Committee.

#### ARTICLE IV

##### Membership

This Committee shall consist of the men members of The Joint Executive.

#### ARTICLE V

##### Officers

The Officers of this Committee shall be:

(a) A chairman, who shall be the President of The Joint Executive.



## ARTICLE VI

### Duties of Officers

1. The Chairman shall call and preside at all meetings of the Committee, shall give the casting vote in case of a tie and shall direct the policy of the Committee in such matters as may be brought before it.
2. In the absence of the Chairman, the Vice-Chairman shall perform all the duties pertaining to the office.
3. The Secretary-Treasurer shall perform such duties as are outlined in Article VII, Section 4, of the Constitution of The Joint Executive, and such other duties as may be specified by The Joint Executive from time to time. He shall preserve files of the records and minutes of the Committee and shall conduct and file the necessary correspondence of the Committee. He shall pay all expenses incurred by the Committee by cheque, countersigned by the Chairman. He shall administer for the Committee such affairs of the men students as are not in the province of The Joint Executive.

or this Committee

## ARTICLE VII

### Voting Power

1. Each member of the Committee representing a college, faculty or department shall have one vote with the exception of the Chairman, who shall have a casting vote only.
2. No other members of this Committee as such shall have power to vote.

## ARTICLE VIII

### Meetings

1. Meetings may be called at any time at the request of two members.
2. Five voting members shall constitute a quorum.

## ARTICLE IX

### Amendments

1. Notice of motion must be given for all amendments to this Constitution.
2. This Constitution may be amended by a two-thirds vote of the voting power of the Committee and must be ratified by a majority vote of The Joint Executive and by the Caput.

## APPENDIX B

### STANDING COMMITTEE ON WOMEN'S AFFAIRS

#### ARTICLE I

##### Name

This body shall be known as the Standing Committee on Women's Affairs.

#### ARTICLE II

##### Authority

This Committee shall act upon the authority of The Joint Executive under such powers as may be vested in The Joint Executive by the Caput within the limits of the University Act of 1906.

#### ARTICLE III

##### Functions

To administer such affairs of the women students of the University as a whole, as are not otherwise provided for, and to aid and encourage the activities of such women's organizations within the University as may be deemed advisable by the Committee.

#### ARTICLE IV

##### Membership

This Committee shall consist of the women members of The Joint Executive.



## ARTICLE V

## Officers

## 1. The Officers of this Committee shall be:

- (a) A chairman, who shall be elected by a majority vote from the college, faculty, and department representatives on the Committee at a meeting of the outgoing and incoming members to be held in each year following the elections in the various colleges, faculties and departments and prior to the election meeting of The Joint Executive.
- (b) A Vice-Chairman, who shall be elected in the same manner as the Chairman.
- (c) A Secretary-Treasurer who shall become the Associate Secretary of The Joint Executive, and who shall be a woman graduate appointed by this Committee with ratification by the Board of Governors, and who shall be under contract with The Joint Executive. She shall be appointed annually at the same meeting as the Chairman and the Vice-Chairman.

## ARTICLE VI

## Duties of Officers

- 1. The Chairman shall call and preside at all meetings of the Committee shall give the casting vote in case of a tie and shall direct the policy of the Committee in such matters as may be brought before it.
- 2. In the absence of the Chairman, the Vice-Chairman shall perform all the duties pertaining to the office.
- 3. The Secretary-Treasurer shall perform such duties as are outlined in Article VII, Section 4, of the Constitution, and such other duties as may be specified by The Joint Executive or this Committee from time to time. She shall preserve files of the records and minutes of the Committee and shall conduct and file the necessary correspondence of the Committee. She shall pay all expenses incurred by the Committee by cheque, countersigned by the chairman. She shall administer for the Committee such affairs of the women students as are not in the province of The Joint Executive.

## ARTICLE VII

## Voting Power.

- 1. Each member of this Committee representing a college, faculty, or department shall have one vote with the exception of the Chairman who shall have a casting vote only.
- 2. No other members of this Committee as such shall have power to vote

## ARTICLE VIII

## Meetings

- 1. There shall be two regular meetings of this Committee in each year, one in the first month of the Michaelmas term and one in the spring following the elections in the various colleges, faculties and departments and prior to the joint meeting of The Joint Executive in April.
- 2. Further meetings may be called at any time at the request of two members.
- 3. Five voting members shall constitute a quorum.

## ARTICLE IX

## Amendments

- 1. Notice of motion must be given for all amendments to this Constitution.
- 2. This Constitution may be amended by a two-thirds vote of the voting power of the Committee and must be ratified by a majority vote of The Joint Executive and by the Caput.

## APPENDIX C.

## STANDING COMMITTEE ON FINANCE

## ARTICLE I

## Name

This body shall be known as the Standing Committee on Finance.



## Membership

This Committee shall consist of:

- (a) The President of The Joint Executive, who shall act as Chairman of this Committee.
- (b) Two members of the Faculty, appointed by the President of the University.
- (c) The Secretary-Treasurer of The Joint Executive, who shall not have a vote.
- (d) The Associate Secretary of The Joint Executive, who shall not have a vote.
- (e) The senior representative from The Joint Executive, who shall be known as the Finance Commissioner, and whose specific duty it shall be to co-operate with the Secretary-Treasurer in keeping The Joint Executive well informed regarding the work of this committee.
- (f) Two representatives from The Joint Executive, at least one of whom shall be a woman.

## ARTICLE III

## Duties

1. It shall be the duty of this Committee to require the Secretary-Treasurer to submit a financial report to the committee on or about the fifteenth day of each month for the month previous.
2. It shall be the duty of this Committee to require the Secretary-Treasurer to call for tenders on all contracts.
3. It shall be the duty of this Committee to consider all tenders received for contracts connected with work under the control of The Joint Executive, and to recommend the award of such contracts to The Joint Executive.
4. It shall be the duty of this Committee to request the presence of the Editors of publications and such others as it deems necessary to give advice on the awarding of contracts.
5. It shall be the duty of this Committee to supervise the preparation of the estimates by the Secretary-Treasurer.
6. It shall be the duty of this Committee to require the Secretary-Treasurer to submit to all members of The Joint Executive at least one week before the meeting at which they are to be considered, copies of the annual statement and of the proposed budget of The Joint Executive for the ensuing year.

## ARTICLE IV

## Salaries

1. It shall be the duty of this Committee to recommend to The Joint Executive the employment of a Secretary-Treasurer and an Associate Secretary, according to the contract forms outlined in Appendix D of the Constitution.
2. It shall be the duty of this Committee to recommend that salaried members of the staff of The Varsity and Torontonensis be employed according to the contract forms outlined in Appendix D of the Constitution.

## ARTICLE V

## Meetings

1. Regular meetings of this Committee shall be held on the third Tuesday of the Michaelmas term and on every second Tuesday thereafter during term until the first day of April.
2. Extraordinary meetings of this Committee shall be held at the call of the Chairman and shall be governed by the same conditions as apply to an extraordinary meeting of The Joint Executive, as described in Article VIII, Section 2, of the Constitution.

## ARTICLE VI

## Quorum

Five members of this Committee shall constitute a quorum.

## APPENDIX D

## CONTRACTS

## ARTICLE I

In the employment of the Secretary-Treasurer, The Joint Executive shall use the following contract form:



This agreement made in duplicate this.....day of.....  
19.....to take effect.....day of.....19.....

BETWEEN The Joint Executive, Students Administrative Councils,  
party of the first part, hereinafter called The Joint Executive, and  
.....party of the second part, herein-  
after called the Secretary-Treasurer.

WITNESSETH: That in consideration of his previous appointment by  
the Board of Governors of the University of Toronto, on recommendation  
by The Joint Executive, The Joint Executive doth hereby appoint the  
party of the second part as General Secretary-Treasurer of The Joint  
Executive and as Business Manager and Advertising Manager of The Var-  
sity and Torontonensis, and as Editor and Business Manager and Adver-  
tising Manager of the Students Handbook for the year 19.....19.....  
under the conditions hereinafter set forth:

A.Compensation:

The Secretary-Treasurer shall be allowed the following compensa-  
tion for his services under this agreement:

1. A salary of \$.....per year which shall be paid to him monthly  
by the Bursar of the University, from fees retained by him for  
this purpose, pursuant to the terms of the Constitution of The  
Joint Executive outlined in Article IX, Section 1.
2. A commission of 9½% on all paid up advertising secured by him for  
The Varsity and Torontonensis, and 19½% on all paid up advertising  
secured by him for the Students' Handbook.

B.General Conditions Regarding Compensation:

1. Compensation shall be paid on the explicit understanding that the  
Secretary-Treasurer shall take the business and advertising res-  
ponsibility for the publication of at least one hundred issues of  
The Varsity during the year 19.....19.....
2. Compensation shall be paid on the explicit understanding that the  
Secretary-Treasurer shall take the business and advertising res-  
ponsibility for the publication of Torontonensis.
3. Compensation shall be paid on the explicit understanding that the  
Secretary-Treasurer shall take the editorial, business and adver-  
tising responsibility for the publication of the Students' Hand-  
book.
4. Compensation shall be paid on the explicit understanding that the  
Secretary-Treasurer shall conduct his work along lines establish-  
ed by The Joint Executive as outlined in Article VII, Section 3,  
and such other duties as may be established from time to time  
by The Joint Executive and its Standing Committees.
5. In the event of this contract being terminated for any cause, or  
in the event of failure to renew this contract, the party of the  
second part shall thereafter for a period of one year only be  
entitled to continue to receive commissions on all paid up adver-  
tising secured by him.
6. In the event of this contract being renewed, the Secretary-Treas-  
urer shall be entitled to an annual increase in salary of one  
hundred dollars (\$100) until a maximum of twenty-four hundred  
dollars (\$2400) shall have been reached.

C-Conditions of Contract

*at any time*

1. This agreement may be terminated at any time by the Secretary-  
Treasurer by giving notice of resignation at least one month in  
advance: or this agreement may be terminated by The Joint Execu-  
tive with the approval of the Board of Governors, provided only  
that notice of such termination shall be given to the Secretary-  
Treasurer at least one month in advance.
2. No rights of the Secretary-Treasurer in this agreement shall be  
sold or assigned by him without the consent of The Joint Executive  
in writing.

ARTICLE II

In the employment of the Associate Secretary, The Joint Executive  
shall use the following contract form:-

This agreement made in duplicate this.....day of.....  
.....19.....to take effect the.....day of.....  
.....19.....

BETWEEN The Joint Executive, Students Administrative Councils, party  
of the first part, hereinafter called The Joint Executive, and.....  
.....party of the second part, hereinafter called  
the Associate Secretary.

WITNESSETH: That in consideration of her previous appointment by  
the Standing Committee on Women's Affairs of The Joint Executive, and  
by the Board of Governors, The Joint Executive doth hereby appoint the  
party of the second part as Associate Secretary of The Joint Executive  
and as Associate Business and Advertising Manager of The Varsity.



#### A-Compensation

1. The Associate Secretary shall be allowed the following compensation for her services: A salary of \$.....per year which shall be paid to her monthly for the eight months commencing in October and ending in May, from fees appropriated for this purpose and paid in October by The Joint Executive to the Standing Committee on Women's Affairs pursuant to the terms of the Constitution of The Joint Executive as outlined in Article IX, Section 4, sub-section (b).

2. An honorarium of one-half of one percent on all paid up advertising secured for and published in The Varsity, Torontonensis and the Students' Handbook, said honorarium to be deducted from regular commission paid to the Business Manager.

#### B-Conditions of Compensation

1. Compensation shall be paid on the explicit understanding that the Associate Secretary shall conduct her work along lines established by The Joint Executive and the Standing Committee on Women's Affairs and shall perform such duties as are outlined in Article VII, Section 4 of the Constitution, or as may be established by these bodies from time to time.

2. In the event of this contract being renewed the Associate Secretary shall be entitled to an annual increase in salary of twenty-five dollars (\$25.00) until a maximum of nine hundred dollars (\$900.00) shall have been reached.

#### C. Conditions of Contract.

This agreement may be terminated at any time by the Associate Secretary by giving notice of resignation at least one month in advance: or this agreement may be terminated at any time by The Joint Executive upon the recommendation of the Standing Committee on Women's Affairs with the approval of the Board of Governors, provided only that notice of such termination shall be given to the Associate Secretary at least one month in advance.

### ARTICLE III

In the employment of the Editor-in-Chief of The Varsity, The Joint Executive shall use the following contract form:

This agreement made in duplicate this.....day of  
.....19.....to take effect.....day of  
.....19.....

BETWEEN The Joint Executive, Students Administrative Councils,  
party of the first part, hereinafter called The Joint Executive, and  
.....party of the second part,  
hereinafter called the Editor-in-Chief.

WITNESSETH: That The Joint Executive doth hereby appoint the party  
of the second part as Editor-in-Chief of The Varsity for the.....  
.....term of.....under the conditions hereinafter  
set forth:

#### A-Compensation

The Editor-in-Chief shall be allowed the following compensation for his services under this agreement:

A salary of.....for each issue of The Varsity, which shall be paid to him weekly by The Joint Executive.

#### B-General Conditions Regarding Compensation

1. Compensation shall be paid on the explicit understanding that the Editor-in-Chief shall take full editorial responsibility for the publication of at least 50 issues of The Varsity during the.....term of.....

2. Compensation shall be paid on the explicit understanding that the Editor-in-Chief shall regularly attend meetings of the Publications Committee and of The Joint Executive, of which he shall be an ex-officio member.

#### C-Conditions of Contract

1. This agreement is concluded on the explicit understanding that the Editor-in-Chief pledges himself to adhere to both the spirit and the letter of the following policy which was unanimously approved by The Joint Executive, Students Administrative Councils, at its regular meeting on November 3rd, 1930:



"The Editor and his staff should remember that as students of this University, they owe loyalty to its traditions, reputation, and future development, and that their policy should evidence a desire to stimulate such loyalty.

That The Varsity should not be a follower of the down-town dailies in point of policy and presentation of news, but should realize that it has a different outlook and a different field in which to operate and that it must form its policy to suit its own unique circumstances.

That the news and other reading matter in The Varsity is read by a great many people outside the University. It is closely scrutinized by all of our city dailies and as a result of exchanges it reaches readers in practically all of the important Universities in the United States and Canada. Thus, both directly and indirectly, some at least of these articles are read by people all over this continent. The Editor should bear this in mind and, when preparing the head lines, news articles, and editorials, he should take into consideration their effect on the outside reader, so that the reputation of the University may not suffer.

That the only way to secure improvement and to bring about mutually beneficial changes in the interest of the Undergraduate body as a whole, is to campaign for these in a spirit of tolerance and co-operation, and The Varsity should, therefore, try and set an example in this kind of spirit and should not seek to criticize and make public some particular situation, merely for the sake of taking advantage of it as news value or of making things unpleasant without just cause or of securing personal notoriety for the Editor or any member of his staff.

That The Varsity is a student paper published in the interests of, and belonging to, the student body as a whole and, therefore, its pages should exclude all articles which might stir up one Faculty or College against another. In other words, The Varsity should stand for good feeling and friendliness and not for discord.

That the Editor should not bring personalities into the lines of his editorials.

That all vulgar, offensive or suggestive expressions should be carefully avoided.

That everyone connected with the staff of The Varsity should take particular pains to make certain that all statements of fact are accurate, and that all reports of interviews give an accurate account of every statement attributed to the speakers.

That the Editor is not a power in himself, but is elected by and employed by the students through The Joint Executive and should conduct himself in a manner to retain their confidence.

That this Committee feels certain that no one in any way connected with the University is desirous of interfering with the rights of free speech on the part of the Editor or his staff and that no one is unwilling to be criticized provided that freedom of speech and criticism take a proper form of expression. Criticism should be constructive and a tone of sarcasm, bitterness or vindictiveness should not be used.

That these paragraphs concerning the policy of The Varsity are not in any way designed to deprive the Editor of the use of his own good judgment and common sense, nor are they intended to prevent him from using his own initiative and acting according to his own ideas.

That, when appointed to the position of Editor-in-Chief of The Varsity by The Joint Executive, the Editor is given the confidence of the Student Body and in holding this important position, he is expected

to use his ability in their best interests and to be mindful of the feelings of everyone connected with the University, whether they be students or Faculty or Management."

2. This agreement is concluded on the explicit understanding that the Editor-in-Chief shall be prepared to co-operate with the Publications Committee and The Joint Executive in all matters pertaining to his duties as Editor-in-Chief.
3. This agreement is concluded on the explicit understanding that The Joint Executive and its Publications Committee undertake to co-operate with the Editor-in-Chief and to assist him as far as possible in the carrying out of his duties. It is further understood that the Editor-in-Chief shall at all times have the right to bring before The Joint Executive and discuss any matter pertaining to his duties as Editor of The Varsity.
4. This agreement is concluded on the explicit understanding that the Editor-in-Chief shall co-operate with The Joint Executive by publishing verbatim at their request any article or report deemed necessary.
5. This agreement may be terminated at any time by the Editor-in-Chief by giving notice of resignation at least two weeks in advance: or this agreement may be terminated by The Joint Executive at any time provided only that notice of such termination shall be given to the Editor-in-Chief at least 24 hours in advance.



In the employment of the Women's Editor, the Managing Editor, the News Editor, the Women's News Editor, the Sporting Editor, and the Women's Sporting Editor of The Varsity, The Joint Executive shall use the contract form outlined above in Article III of this Appendix, with such deletions and alterations as may be necessitated by the nature of their offices.

## ARTICLE V

In the employment of the Editor of Torontonensis, The Joint Executive shall use the contract form outlined above in Article III of this appendix, with such deletions and alterations as may be necessitated by the nature of his office.

## APPENDIX E

## STANDING COMMITTEE ON PUBLICATIONS

## ARTICLE I

## Name

This body shall be known as the Standing Committee on Publications.

## ARTICLE II

## Object

This Committee shall be responsible to The Joint Executive in all matters of policy concerning the publication of The Varsity, Torontonensis and the Students Handbook.

## ARTICLE III

## Members

- This Committee shall consist of:
1. A Chairman, elected by The Joint Executive, who shall be known as known as Publications Commissioner, and whose specific duty shall be to keep The Joint Executive well informed on the policy of The Varsity and Torontonensis.
  2. Two representatives from The Joint Executive, at least one of whom shall be a woman.
  3. The Editor of Torontonensis, who shall not have a vote.
  4. The Editor-in-Chief and the Women's Editor of The Varsity who shall not have a vote.
  5. The Secretary-Treasurer and the Associate Secretary of The Joint Executive, who shall not have a vote.

## ARTICLE IV

## Duties

1. It shall be the duty of this Committee to follow the progress of work on Torontonensis and to keep The Joint Executive informed on such progress.
2. *and regularly* It shall be the duty and responsibility of this Committee to maintain a connection between the staff of The Varsity and The Joint Executive, faithfully, to consider whether the policy of the Editor is in accord with the wishes of the student body as expressed by The Joint Executive, to report to The Joint Executive without fear and without hesitation if it deems the Editor to have transgressed the spirit or the letter of his agreement, and to co-operate with him to the utmost of its ability in the production of a truly representative undergraduate newspaper.

## ARTICLE V

## Meetings

1. Regular meetings of this Committee shall be held on the third Monday of the Michaelmas term and on every second Monday thereafter during term until the first day of April.
2. Extraordinary meetings of this Committee shall be held at the call of the Publications Commissioner, and shall be governed by the same conditions as apply to an extraordinary meeting of The Joint Executive, as described in Article VIII, Section 2, of the Constitution.

## ARTICLE VI

## Procedure

1. At every meeting of this Committee the Publications Commissioner shall seek to discover the views of the Committee regarding the policy of The Varsity and he shall be prepared to report these views to The Joint Executive.



2. At every meeting of The Joint Executive the Publications Commissioner shall be required to submit a written report on the work accomplished by his committee, and unless he is corrected, his report shall be regarded as expressing the unanimous views of his committee. He shall also be prepared to answer any question relating to publications offered by a member of The Joint Executive, but he may refer any question, if necessary, to the Editor of The Varsity or the Editor of Torontonensis.
3. The Commissioner shall keep a record of his reports and shall hand them over to the Secretary-Treasurer before the fifteenth day of March in order that they may be filed for reference in the form of minutes.

## APPENDIX F

### LITERARY AND DEBATES COMMITTEE

#### ARTICLE I

##### Name

This body shall be known as the Literary and Debates Committee.

#### ARTICLE II

##### Membership

This Committee shall consist of:

1. A Chairman, who shall be an officer of The Joint Executive as set forth in Article VI, Section 1 sub-section (j) of the Constitution, and who shall be called Debates Commissioner.
2. One representative elected by the recognized Student Government Organization in the colleges, faculties, and departments enumerated in Article IV, Sections 1 and 2 of the Constitution.

#### ARTICLE III

##### Elections

1. The colleges, faculties and departments specified above, shall be individually responsible for the election of their representatives on or before March 31st, of the academic year previous to that in which they are to hold office.
2. Each college, faculty and department shall be required to forward to the Secretary-Treasurer of The Joint Executive the name of its representative immediately after election.

#### ARTICLE IV

##### Duties

1. The Literary and Debates Committee shall through the Debates Commissioner recommend to The Joint Executive all debates which are to be held under the jurisdiction of The Joint Executive.
2. This Committee shall be responsible for the selection of debaters for all intercollegiate and international debates.
3. This Committee shall be required to perform any other duties concerning literary or debating activities which may be authorized by The Joint Executive.

#### ARTICLE V

##### Duties of Commissioner

1. The Debates Commissioner shall be a representative of the University of Toronto on the Executive of the inter-University debating league.
2. He shall be required to supervise all correspondence in connection with the inter-University debating league.

#### ARTICLE VI

##### Budget

The Debates Commissioner shall be required to submit to The Joint Executive a budget covering the estimated expenditures of the Literary and Debates Committee for his term of office not later than the third regular meeting of The Joint Executive.

## APPENDIX G

### STANDING COMMITTEE ON SPORTING ACTIVITIES

#### ARTICLE I

##### Name

This body shall be known as the Standing Committee on Sporting Activities.



## Object

The object of this Committee shall be to sponsor co-operation between The Joint Executive and the Athletic Directorates of the University of Toronto.

## ARTICLE III

## Membership

This Committee shall consist of:

- (a) A Chairman, who shall be called Athletics Commissioner and shall be elected by The Joint Executive.
- (b) Two undergraduate members of The Joint Executive, one of whom shall be a woman, who shall serve as the representative of The Joint Executive on the Women's Athletic Directorate.
- (c) The Secretary-Treasurer and the Associate Secretary of The Joint Executive.
- (d) The Editor-in-Chief of The Varsity.

## ARTICLE IV

## Duties

- 1. The Athletics Commissioner shall serve as the representative of The Joint Executive on the Athletic Directorate of the University of Toronto.
- 2. The Athletics Commissioner shall co-operate with the Secretary-Treasurer in making arrangements for rooting, excursions, the University Student Band, and other activities in connection with University athletics on the advice of this Committee or The Joint Executive.
- 3. The appointment of cheer-leaders for University games shall be made by The Joint Executive on the advice of this Committee.
- 4. This Committee shall seek at all times to promote the fullest co-operation between The Joint Executive and the Athletic Directorates of the University of Toronto.

## ARTICLE V

## Meetings

Meetings of this Committee shall be held at the call of the Chairman or the Secretary-Treasurer.

Revised  
budget,  
St. George's  
School

The revised budget of the St. George's School for the fiscal year 1932-33, as submitted by the University Committee on Child Study through Professor Bolt, was approved as follows, this budget superseding that previously authorised:-



St George's School for Child Study  
January Revision of budget for 1932-3

Authorized by the University Committee on Child Study at  
their special meeting of Dec. 9/32.

Expenditure:

STAFF: (as auth'd Oct. 14/32)

W. E. Blatz	Dir.	600 part
Miss M. Popploton	Sec.	2000
Mrs. H. Bott	Instr.	2000
Miss M. Fleming	"	1900 part
Mrs. N. Chant	"	1100
Miss M. Fletcher	"	1100
Mrs. R. Cohen	"	900 ( $\frac{3}{4}$ time)
Mrs. L. Johnson	"	800 ( $\frac{3}{4}$ time)
Miss D. Millichamp	"	800 part
Mrs. E. Brownell	Diet.	350 part
H. A. Cates	Anth. Res.	250 part

Graduate assistants	2500
Part time typists	750
1 Senior Studentship	300
2 Junior " at 150	300

15650

Less salary deduction of approx. \$75 15575

ATTENDANTS:

1 senior maid	600
1 junior maid	400
Chars	350

1350

MAIN. & SUPP.

Supt's Operation, water, fuel etc. with altera- tions and repairs	2150
Gen. Equip. Main. & Supp.	3100

5250

TRAVEL AND TUITION

450

450

PUBLICATION AND PRINTING

500

500  
23125

Income:

R.F. July/32 part	10000.
" exch.	1375.
R.F. Jan/33 part	
less ref. plus exch.	8623.39
Est'd fees 1932-3	3150.
	23148.39

Graduate Assistants:

Miss E. Stapleford	800
Miss J. G. Macnamara	500
Mrs. H. B. Hedman	400
Miss M. Husband	350
Miss B. E. Gage	150
Miss A. L. Harris	150
Miss R. Schwartz	150
	2500

Studentships:

Senior at 300	Miss M. Schwartz
1st jun. at 150	Miss E. H. Green
2nd jun. at 150	Mrs. E. R. Barthe

International  
Mathematical  
Congress -  
Medals

The President submitted a communication from Professor Syngé on behalf of the Local Committee of the International Mathematical Congress requesting that the Board act as permanent trustees of a fund which the Committee will transfer to it, being a balance carried over after financing the Congress held in Toronto in 1924; the trust to be for the purpose of providing from the income of the fund two gold medals to be awarded at successive International Mathematical Congresses held every four years; and to be accepted as from such time as the Committee transfers to the Board the custody of the medals which are now in preparation, together with such cash and securities as the Committee may then have on hand. In addition to the holding and investment of the fund there is implied the



duty of receiving the report of the International Committee of Award, instructing the Mint at Ottawa regarding the striking of the medals, and forwarding the medals to the organizing committee of the Congress at which the awards are to be made.

Upon motion of the President it was resolved that the Board hereby accepts the trust upon the conditions above expressed.

A further suggestion from the Committee that the Board act as trustees of a fund to provide prizes under the terms of the will of the late Professor Fields was not entertained.

Other communications were presented and dealt with as follows:-

Statute of  
Senate

From the Registrar, transmitting Statute of Senate Number 1212 - Respecting certain amendments to the calendar of the Faculty of Arts for the session 1932-1933 - for approval. The Statute having been read was approved by the Board.

Sir Bertram  
Windle  
Estate

From the Solicitor, conveying the suggestion of the Executors of the Estate of the late Sir Bertram Windle that a sum of about \$450, which had been charged to income upon the passing of the Executors' accounts in 1931, should now be charged to the Capital of the Estate as the income derived by Lady Windle has been considerably depreciated during the last two years. Ordered, that the Solicitor be informed that the Board will offer no objection to this change being made, provided the Surrogate Court Judge gives his sanction to the same.

Colonel  
R. W. Leonard  
request.

In the matter of the bequest to the University under the will of the late Colonel R. W. Leonard;

The Board had before them a communication from the Toronto General Trusts Corporation, dated 16<sup>th</sup> January instant, in which it is stated, in reply to the enquiry made by the Board, that the Corporation see nothing in the provisions of the will of the late Colonel Leonard to prevent the capitalization of the sum of \$7,200, income now on hand which has accumulated from the share of the Residuary Estate



held in trust for the University of Toronto.

Upon motion of the Chancellor, Sir William Mulock,  
seconded by Dr F. W. Merchant,  
It was resolved.

That it is desirable that the sum of \$9,000 above referred to be capitalized in order to ensure a larger income return, and that the Toronto General Trusts Corporation be and it is hereby requested and authorised to make such capitalization.

Current  
Expenditure.

The Bursar presented his estimate, under By-Laws Numbers 16 and 50, of the amount required to defray Current Expenditure for the balance of the month of January and for the month of February. Ordered that Accountable Warrants for Twenty Thousand Dollars (\$20,000) and Two Hundred and Eighty Thousand Dollars (\$280,000) respectively be issued to the Bursar.

Report Number 105 of the Finance Committee  
was read as follows and upon motion of Mr Osler adopted:-

The Finance Committee begs to report to the Board of Governors:-

Financial  
situation.

1- Your Committee has had a discussion upon the financial situation for next year and has asked the President to go into the matter carefully with his staff and to present a report at an early date, indicating what economies in expenditure can, in his judgment, be effected; and will report to the Board as soon as possible after consideration of the same.

Invest-  
ments.

2- Your Committee recommends the purchase of the following securities for the investment of pension funds and other trust fund balances at present on hand:

\$100,000 of Dominion of Canada Guaranteed

Canadian National Railway 4 1/2% Bonds,  
due 1 Sept., 1951, principal and semi-  
annual interest payable in Canada or New  
York, @ 99.75 and interest, yielding about 4.52%

\$50,000 of Dominion of Canada 5 1/2% - 4 1/2% Bonds,  
due 1 Nov., 1958, principal and semi-annual  
interest payable in Canada only, @ 98.60  
and interest, yielding about 4.66%.



Renewal of  
Canada  
Permanent  
debentures -  
M. Body  
Scholarships.

3. Your Committee recommends that the offer of the Canada Permanent Mortgage Corporation to renew debentures for \$600 and \$200 respectively, maturing 1 February, 1933, for a period of five years from that date @ 5% per annum, be accepted. These debentures were given by the Estate of the late M. Maurice Body for the Maurice Body Scholarships in Modern History and in the University Schools respectively.

All of which is respectfully submitted.

(Sgd.) J. A. Russell,

Chairman.

20<sup>th</sup> January, 1933.

Education  
Comm. re  
limiting no.  
of students in  
Faculty of  
Medicine.

On behalf of the Education Committee the President verbally reported progress in the consideration of the recommendation of the Council of the Faculty of Medicine that the number of students admitted to the Medical course should be limited.

Endorsed.  
24.

The meeting adjourned at 5 p.m.

*J. A. Russell*  
Vice Chairman.



Minutes of meeting of the Board of Governors held in the Board Room, Lincoln Hall, on Thursday, 7<sup>th</sup> February, 1933, at 4 p.m.

- Present -

The Vice-Chancellor

The President

Mr. Merchant

Mr. Macdonald

Mr. Anderson

The Chancellor

Mr. Justice Kelly

Mr. Baker

Mr. Gibson

The Bureau was present as Secretary.

The minutes of the last meeting were read and confirmed.

appoint-  
ments

The following appointments were made upon the recommendation of the President and the salaries were fixed at the amounts set opposite the respective names:-

Miss G. M. Smith - Record Clerk in the Registrar's Office from 18 February, 1933, @ £900. per ann. (vice Miss P. W. Stapels, resigned)

Botany:-

R. M. Lewis - Librarian (part time) for 5 months from 1 February, 1933 @ 30 per mo.  
 Dr. Kathleen L. Hull - Librarian (part time) for 5 months from 1 February @ 70. " "  
also - Research Assistant for 2 weeks in January @ 25. week  
 and for 5 months from 1 February @ 70. mo.

Research Assistants:-

J. F. Phillips - Archivist for December, 1932, and January, 1933 (part time) @ 50. " "  
 G. J. Thick - Mining Engineering, for 6 months from 1 January, 1933 @ 100. " "  
 E. S. Helwig - Civil Engineering, for May and June @ 160. " "  
 R. J. Brown - Electrical Engineering for May and June @ 165. " "

University Extension:-

Dr. H. M. Gaxidey - Instructor, Problem of unemployment, for Evening Class to be commenced in February 100.



University Extension (Cont<sup>d</sup>):-

Professor H. M. Kemp - Instructor in Economics

for Farmers' Class at Aurora ----- \$10.

travelling expenses ----- 1.25

Transfers in appropriations were authorised as follows: -

## Special Research:

Botany - "Expenses" to "Salaries" - \$500.

Civil Engineering - do. do. - 140.

Payment of an account of \$75. for installing loud-speakers in Convocation Hall for the Alexander Lectures recently given was authorised, the amount to be charged to the Alexander Lectureship fund.

Upon the recommendation of the President it was ordered that the paragraph in the current Arts calendar which reads: -

"A graduate in Arts, who during his undergraduate course was enrolled in University College, or Victoria College, or Trinity College, or St. Michael's College, may attend lectures free in the college in which he was enrolled"

be deleted in future issues of the calendar.

A schedule of laboratory supply fees, to become effective 1 July, 1933, was fixed as follows and approved for insertion in the forthcoming Arts calendar: -

The annual supply charges for a student shall be according to the following table:

COURSES	FIRST YEAR	SECOND YEAR	THIRD YEAR	FOURTH YEAR
<sup>1</sup> Pass Course.....	..	..	5	5
Political Science and Economics....	..	1 <sup>3</sup>	2	2
Law.....	1	2 <sup>3</sup>	2	2
<sup>2</sup> Philosophy.....	..	..	3	..
Psychology.....	3	5	5	5
<del><sup>3</sup>Mathematics.....</del>	<del>3</del>	<del>3</del>	<del>3</del>	<del>..</del>
<del>Applied Mathematics.....</del>	<del>3</del>	<del>5</del>	<del>..</del>	<del>..</del>
<sup>2</sup> Mathematics and Physics.....	3	5	8	10
Physics and Chemistry.....	3	8	8	10
Physics and Geology.....	3	8	8	8
Physics.....	5	8	8	10
<del>Astronomy and Physics.....</del>	<del>..</del>	<del>..</del>	<del>..</del>	<del>10</del>
Biology.....	5	9	12	20
Physiology and Biochemistry.....	5	6	10	20
<sup>4</sup> Biological and Medical Sciences....	5	6	10	20
Chemistry and Chemistry Mineralogy and Geology I.....	5	5	13	10
<sup>6</sup> Chemistry Mineralogy and Geology II.....	5	5	4	3
<sup>5</sup> Geology and Mineralogy.....	5	9	3	3
Science (General).....	5	9	14	20
Food Chemistry and Household Economics.....	5	11	15	20

<sup>1</sup>The Laboratory Supply fee in the Third and Fourth Years is required only from those students who are taking the Household Science option.

<sup>2</sup>The Laboratory Supply fee is not required from students of St. Michael's College.

~~<sup>3</sup>The Laboratory Supply fee in the Third Year is required only from those students who are taking a Science Option.~~

<sup>4</sup>The fees for the Faculty of Medicine are not included.

<sup>5</sup>The fees for Drawing and Assaying are not included.

<sup>3</sup> The Laboratory Supply Fee is not required in the Third and Fourth years from students enrolled in Divisions I and II.



Gentle-  
Lander  
Prize

Approval was given to the recommendation of the Council of University College that the Gentle-Lander Prize of the value of \$12 in books be awarded to that student of the Pass Course who ranks highest in English at the final examinations of the First Year.

Maritime  
Provinces  
Association  
scholarship.

There was read a letter from V. S. S. D. MacPhee, on behalf of the donors of the sum of \$500 for a scholarship in connection with the Maritime Provinces Association of Toronto, which scholarship had not been taken up by the person to whom the award was made in 1929, asking that the amount be now returned to them. The Secretary was directed to reply that the Board would be glad to make use of this money for the benefit of other Maritime Provinces students taking post-graduate work here, if the donors approve; and in the event of their insisting upon a return of the money, requesting a formal resolution to that effect.

A. C. Cross-  
re No. 4 Base  
Hospital

A letter from Albert C. Cross asking, as a former member of the No. 4 Base Hospital Unit, that steps be taken to bring about a reunion, was remitted to Colonel Skendry with the suggestion that he take the matter up.

Telephone  
service -  
School of  
Nursing

A recommendation from the Superintendent that telephone equipment consisting of two direct lines with three extensions be installed at No. 7 Queen's Park for the School of Nursing, at a cost to 30<sup>th</sup> June next of \$120, was approved, the amount to be charged against the Rockefeller Foundation grant; this to replace the former telephone service to the department, which will be discontinued.

Expenditure

The Treasurer submitted his statement, certified by the Auditor, of the expenditure made by him during the month of January and the same was laid on the table.

Indorsed 61.

The meeting then adjourned at 5 p.m.

*Arthur MacPhee*  
Chairman.



Minutes of meeting of the Board of Governors held in the Board Room, Lincoln Hall, on Thursday, 23<sup>rd</sup> February, 1933, at 4 p.m.

Present -

The Chairman  
Mr. Macdonald  
Mr. MacCarthy  
Mr. Gibson

The President  
Mr. Baker  
Mr. Macdonald  
Sir Joseph Flannery.

The Bureau was present in person.

The minutes of the last meeting were read and confirmed.

J. W. H.  
Bradfield -  
Whitely

Upon the recommendation of the President it was ordered that the sum of \$25. be paid to J. W. H. Bradfield for instruction in fencing in the Department of Athletics during the session now closing, this amount to be transferred for the purpose from the appropriation for "Clerical Assistance" to that for "Salaries of Part-time Instructors".

Professor  
Brett and  
University  
Quarterly

The President presented a recommendation with regard to a further payment of \$200 to Professor Brett as Supervising Editor of the "University Quarterly" which was read as follows and concurred in:-

February 23, 1933.

To the Board of Governors  
of the University of Toronto.  
Gentlemen:

At the November meeting of the Publications Committee, appointed by the Board of Governors, it was decided to ask Professor Brett, who had been appointed as Dean of the School of Graduate Studies at a salary of \$1,000 per annum to continue as supervising editor of the "University Quarterly" and bring out the next three numbers. The Committee wished a longer time to consider the appointment of a permanent editor. Professor Brett had already done much work in gathering material for numbers 2, 3 and 4 of the "Quarterly". Two members of the staff in English, Professor Woodhouse and E. H. Brown,

Professors  
Woodhouse  
E. H. Brown



were appointed as associate editors for the same period, that is until the end of this year. It was decided by the Committee that notwithstanding the previous resolution of the Board of Governors, the Board be requested to authorize an additional \$200 as an honorarium to Professor Brett for his services as supervising editor for the balance of this year. I recommend to the Board that this sum of \$200 be paid to Professor Brett.

(Sgd.) H. J. Cody.

President.

Col. R. W.  
Leonard  
Bequest-  
Scholar-  
ships.

(Vide Min. Rls.

No. 13-

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The President also presented certain recommendations from the Council of University College concerning the disposal for the fiscal year 1933-34 of the income from the Colonel R. W. Leonard Bequest, and upon his recommendation the same were approved as follows:-

- (a) That these Fellowships and Scholarships be known as the Colonel R. W. Leonard Fellowships and Scholarships.
- (b) That a Fellowship be established tenable in the Graduate School of this University of the value of \$500 per year.
- (c) That three Scholarships be established at Honour Matriculation of the value of \$150. each, together with free tuition on the usual terms, and that they be awarded to students from schools outside of Toronto.
- (d) That 12 Scholarships be established in undergraduate courses where at present there is inadequate provision, and that each of these Scholarships be worth \$125, in addition to free tuition for the ensuing year.
- (e) That the precise terms of award of all these Scholarships be determined by the Council of University College.
- (f) That in the event of there being no successful candidates for one or more of these Scholarships, the Council of the College be empowered to make the award elsewhere at their discretion.



Laboratory  
Deposit fee,  
Department  
of Biology

Authority was given for the imposition in the Department of Biology of a charge of \$1.00 per annum as a laboratory deposit to be required from such of those students taking laboratory courses in the department as may be designated by Professor Bensley, the proceeds of this fee to be dealt with in accordance with the regulations governing similar deposits in other departments.

Appointments  
in Depts. of  
Mathematics  
and Archaeology.

The President discussed with the Board the filling of the vacancy in the Department of Mathematics caused by the death of Professor Fields, and that in the Department of Archaeology due to the resignation of Assistant Professor Wason; and was authorized to negotiate for appointments to these positions to take effect at 1 July next.

Communications were presented and dealt with as follows:-

Langford  
Rowell  
Scholarship  
in Univ.  
Schools.

From the Hon. N. W. Rowell, K. C., transmitting his cheque for \$2,000 as a capital sum to provide for the establishment of the Langford Rowell Scholarship in the University Schools. This donation was accepted with thanks and upon the terms contained in the agreement made between Mr. and Mrs. Rowell and the Governors under date of 12th February, 1924.

Statutes  
of Senate.

From the Registrar with Statutes of Senate Numbers 1214 - Respecting the Sir Edmund Walker Scholarship;

1215 - Respecting the Genovese Scholarship;

1216 - Respecting the MacLennan-MacLeod Memorial Prize;

1218 - Respecting the School of Nursing;

1219 - Respecting certain amendments to the Consolidated Statutes of the Senate (revision of 1929);

1220 - Respecting the Calendar of the Faculty of Dentistry for the Session 1933-1934, including the curriculum for the Dental Nurses' course -

for approval. The Statutes having been severally read were approved by the Board.

From the Registrar conveying a recommendation of the Council of the Faculty of Medicine adopted by



Microscopes,  
compulsory  
ownership of.

the Senate on February 10<sup>th</sup>, that the regulations affecting the compulsory ownership of a microscope by students of the Third Year in Medicine, be applied to students entering the Second Year in Medicine, and that the application of these regulations come into effect with the opening of the Session 1933-34. The Board approved of these recommendations and directed that they be carried out, and the Bursar was authorized to charge any necessary interim expenditures for the purchase of these microscopes to an open account which shall not exceed in the whole at any one time a maximum of Twelve Thousand Dollars (\$12,000).

Current  
Expenditure.

The Bursar presented his estimate, under By-Laws Numbers 16 and 50, of the amount required to defray Current Expenditure for the month of March. Ordered that an Accountable Warrant for Three Hundred Thousand Dollars (\$300,000) be issued to the Bursar.

Auditors'  
Report re  
Students'  
Administrative  
Council

There was also presented the Auditors' Report upon the accounts of the Students' Administrative Council for the year ending 30<sup>th</sup> June last, together with a supplementary report for the six months to 31<sup>st</sup> December, 1932, both of which were received and laid on the table.

Indorsed.  
G.

The meeting then adjourned at 5 p.m.

*Wm. W. W. W.*  
Chairman.



Minutes of meeting of the Board of Governors held in the Board Room, Simcoe Hall, on Thursday, 7<sup>th</sup> March, 1933, at 4 p.m.

- Present -

The Chairman  
The President  
Dr. Merchant  
Mr. McDermott  
Dr. Anderson

The Chancellor  
His Honour, Dr. H. A. Bruce.  
Mr. Osler  
Mr. Young  
Mr. McCarthy

Chief Justice Rose

The Bursar was present as Secretary.

The minutes of the last meeting were read and confirmed.

Resignation  
of Prof. Heard

The resignation of Assistant Professor E. G. Heard in the Department of Mechanical Engineering was accepted, effective 30<sup>th</sup> June next, and Professor Heard was granted sick leave on salary until that date.

Death of  
Miss M.  
McMillan -  
compassionate  
allowance to  
mother.

There was reported the death of Miss Margaret McMillan, who had been a member of the staff of the Registrar's Office since September, 1908. Upon the recommendation of the President it was ordered, in view of Miss McMillan's length of service, that the salary which she would have received to 30<sup>th</sup> June next be paid as a compassionate allowance to her mother, Mrs. Mary A. McMillan.

Miss F. L.  
Mathews in  
Registrar's  
Office.

Upon the recommendation of the President Miss F. L. Mathews was transferred from the Office of the Registrar of University College to that of the Registrar of the University and appointed as a clerk (vice Miss McMillan) as from 1<sup>st</sup> March instant at a salary of \$87.50 per month to 30<sup>th</sup> June next; the salary from 1 July to be at the rate of \$10.50 per annum (less cut).

Dr. MacMillan  
Leo Smith -  
Faculty  
of Music

The remuneration to Dr. MacMillan and Mr. Leo Smith in the Faculty of Music was increased to \$375 each for the present session as they have between them undertaken the work of the vacant Lectureship in the History of Music.



Amendment to  
Salaries.

A transfer of \$424. from the vote for "Salaries" to that for "Expenses" in the appropriation for Special Research, Physiology, was granted.

School of  
Hygiene &  
Comnaught  
Laboratories.

The President presented a recommendation that the sum of \$29,118.70, representing accumulated balance at the credit of the School of Hygiene at 30<sup>th</sup> June, 1932, be paid to the Comnaught Laboratories to recoup them to that extent for expenditures they have made for furnishings in the new building, this being in accordance with the understanding arrived at when the Laboratories undertook to provide funds for the erection of the new North Wing. This recommendation was approved and payment authorised in accordance therewith.

University  
College  
Council re-

The President also presented recommendations from the Council of University College as follows:-

Tracy Scholar-  
ship.

(a) Regarding the Tracy Scholarship, that the Council approves of the conditions of award of this Scholarship (as notified to the Senate in January last) but proposes the following modification:-

"That under (b) the phrase 'in the Department' be changed to read 'in the Departments of Philosophy and Philosophy (English or History option)'".

The Board sanctioned such change and authorised a corresponding amendment in the conditions of award.

Florence M.  
Neelands  
Prize.

(b) That, in accordance with the request of the donors, competition for the Florence M. Neelands Prize in Third Year French be restricted to women undergraduates. This recommendation was approved and a corresponding change in the regulations authorised.

University  
Extension re  
Local Lectures.

Approval was also given to the following recommendation from the Director of University Extension with regard to the conduct of the Local Extension Lectures for next year 1933-34, viz: that the organization which asks for an extension lecture be required to pay the travelling expenses plus \$10, whether the lecture be given in Toronto or elsewhere; that the cheque be made payable to the lecturer; that this cheque be remitted to the Extension Department to be entered in their books; and that it be sent by the department to the lecturer.



Post-Graduate  
Scholarships  
Imperial Oil.-  
Robert Simpson  
Co.

There was reported the announcement by Imperial Oil, Limited, that they would renew for another year their donation of \$500 for a Post-Graduate Fellowship, which the Board accepted with thanks. Also, an intimation from The Robert Simpson Company that they find it necessary to postpone further contributions for a period of two years, at the end of which time the matter will again be considered.

Other communications were presented and dealt with as follows: -

Sir Robert  
Falconer vacates  
President's  
house.

From Sir Robert Falconer, stating that he expects to vacate the President's house towards the end of April. Referred to the Property Committee.

Maritime  
Provinces  
Association

From the Secretary of the Maritime Provinces Association with resolution requesting that the \$500. remaining on hand of their donation of 1929 for the Maritime Provinces Association Scholarships be returned by cheque in favour of E. D. MacPhee and R. W. E. Burnaby, Trustees. The Bursar was authorised to issue a cheque in this form for the stated amount.

Applied  
Science  
Athletic  
Association  
fees

From the Secretary of the Faculty of Applied Science conveying the recommendation of the Council of that Faculty that the Athletic Association fee of \$2.00 which is collected by the Secretary's Office from each student at the time of registration be reduced to \$1.50, and that this change become effective with the opening of the Session 1933-34. Approved and authorised accordingly.

Essex Border  
Utilities &  
Municipal  
Utilities de-  
bentures.

From the Canadian Bank of Commerce with notification that Essex Border Utilities Commission debenture coupons, amounting to \$1,047.62, payable 1st February, and Town of Mimico debenture coupons, amounting to \$1,075.99, due 1st March, had not been paid upon presentation.

Current  
expenditure.

The Bursar submitted his statement, certified by the Auditor, of the expenditure made by him during the month of February, and the same was laid on the table.



Deductions  
in salaries  
of staff.

The President reported the receipt of a letter from the Prime Minister enclosing copy of a new schedule of deductions which is being applied to the salaries of the Civil Service, and asking that the Board consider the advisability of adopting some such scale of deductions with regard to the University staff, in view of the general reduction in the cost of living and the urgent necessity for economy at the present time. Following a discussion the matter was referred to the Finance Committee for consideration and report upon the scale to be applied to the University salaries and the date at which the reduction should take effect.

Indexed,  
2.

The meeting then adjourned at 5 p.m.

*Arnold Wedgwood*  
Chairman.



Minutes of meeting of the Board of Governors held in the Board Room, Lincoln Hall, on Thursday, 23 March, 1933, at 4 p.m.

- Present.

The Chairman  
The Chancellor  
His Honour, Dr. H. A. Bruce  
Colonel Goodenham  
Dr. Merchant  
Mr. Rogers

The Vice-Chairman  
The President  
Mr. Osler  
Mr. McDermott  
Mr. Young  
Chief Justice Rose

The Bursar was present as Secretary.

The minutes of the last meeting were read and confirmed.

Appoint-  
ments

The following appointments were made upon the recommendation of the President and the salaries were fixed at the amounts set opposite the respective names:-

Department of Social Science-

Miss E. Law	} Special Lecturers for the Session 1932-33	
C. R. Sanderson		
D. Wren		at each £10.

Special Research:-

B. F. Crocker	} Research Fellows in Bio-Chemistry for June, 1933, at each	
H. W. Lemon		
L. B. Pett		£100.

Miss Nina Davy - Technician in Medical Research - Bunting; 1 April to 30 June, 1933, @ 45. a month.

University Extension -

Instructors for Farmers' Class at Aurora:-

Prof. J. F. Parkinison - £20. Prof. H. A. Mackenzie - £20.

Prof. W. M. Drummond - 10. Prof. H. M. Cassidy - 10.

Graduate Nurses' Course in Teaching and Administration:-

Miss G. L. Rowan - Instructor in Hospital Economics - 150.

Workers' Educational Association:-

Douglas J. Wilson - Tutor in Psychology for class in London, for Easter

Term in place of Dr. R. B. Liddy (vide fol. 320) - £100.

leave of  
absence to  
Miss Skinner

Leave of absence on account of illness was granted with pay to Miss May Skinner, an Assistant in the Library.



for two months from 15<sup>th</sup> March.

University  
College  
Bursaries.

Upon the recommendation of the President the following further awards of Bursaries by the Council of University College were approved and confirmed:-

# UNIVERSITY COLLEGE

- - - - -

## BURSARIES

### Out of Town Cases:

Begora, T.	I Pass	\$ 25.
Freeman, I.	IV Pass (B;B)	25.
King, H. A. M.	III Chem. (II.13*; III*)	25.
Lasby, W. W.	III C. & F. (I.1; II.17)	50.
Laskin, B.	IV Law (II.1; I.2)	50.
Lay, J.	III Moderns (III; 1932-Aeg. Fren.II; Span.III; Ger. B.L.)	50.
Minden, J.	II B. & M. (I.4)	25.
Ritchie, W. D. B.	IV Pass (B;B)	50.
Sutton, C. B.	II C. & F. (II.2)	50.
Woodrooffe, G. T. N.	II C. & F. (II.18)	50.

### Additional grant

Hodge, Miss A.	IV Moderns (II.3)	<u>25.</u>
		\$ 425.

### In Town Cases:

Acker, Miss G. (refuse)	III Pass (C;C)	\$ 00.
Clavir, L.	IV C. & F. (I.9; II.27; II.3)	25.
Dobson, E. A.	II B. & M. (II.4)	25.
Epstein, L.	IV Philosophy (I.1; I.1)	50.
Griffith, D. L.	IV Chemistry (I.1; I.1; I.1)	50.
Harlow, R. E.	II Pass (B)	25.
Lachovitz, H. J.	I Science	25.



Mountjoy, J. R.	I M. & P.	25.
Phillips, Miss F.R. II Moderns (III) (refuse)		00.
Rae, S. F.	I Sociology	50.
Siegel, J. (refuse)	II Moderns (II.18)	00.
Snider, W. S. (refuse)	II Pass (C)	00.
Stern, Miss M.	I Psychology	25.
Additional grant		
Fry, F. E. J.	IV Biology (I.1)	25.
		\$ 325.

March 15th, 1933.

The President reported that there had been presented to the University by the Societa' Nazionale Dante Alighieri a bust of Dante, by the sculptor Vino Cioza, as a token of appreciation for the work of this University in giving to the Canadian people a knowledge of Italy and of Italian civilization; and that he had accepted this gift and had conveyed to the Society, through the Italian Consul, the cordial thanks of the Board for the same. It was ordered that the bust be placed in the Library.

Other communications were presented and dealt with as follows: -

From the Registrar, transmitting for approval Statutes of Senate Numbers -  
 1221 - An amendment to the Statute respecting the David Dunlop Memorial Scholarships;  
 1226 - Respecting the Calendar of the Faculty of Music for the Session 1933-1934;  
 which Statutes, having been severally read, were approved by the Board.

From the Chartered Trust & Executor Company, that no arrangement appears to have been made with regard to its compensation for the administration of the Engineering Society Loan Fund recently entrusted to it by the Board. Ordered that there be authorised for such purpose a charge of 5% of the collections of principal and interest made by the company from the borrowers from this fund, this compensation to be charged against



the proceeds of the fund.

International  
Society of  
Master Painters  
re,

From the Canadian Council of the International Society of Master Painters and Decorators, asking that the members of their association be given an opportunity to tender for maintenance work in connection with the University buildings. Referred to the Property Committee for consideration and report, including a report on the comparative wage scale as between workmen employed by the Superintendent and those paid by the trade generally.

St. Michael's  
College re  
53, 57 & 63

Queen's Park

From St. Michael's College, asking that they be given a similar concession by reduction to a nominal figure of the ground rent on the properties known as Nos. 53, 57 and 63 Queen's Park as was granted last year in connection with the property known as No. 49. Referred to the Property Committee for consideration and report.

Current  
Expenditure.

The Bursar presented his estimate, under By-Laws Nos. 16 and 50, of the amount required to defray current expenditure for the month of April. Ordered that an Accountable Warrant for Three Thousand Thousand Dollars (\$300,000) be issued to the Bursar.

Report Number 106 of the Finance Committee

was read as follows and, upon motion of Dr. Russell, concurred in:-

To the Board of Governors:-  
Gentlemen:-

cut in salaries  
of staff.

1. Your Committee begs to report that it has had under consideration the communication from the Prime Minister with regard to a further cut in the salaries of the University staff and hopes to be able to present a report thereon at the next meeting of the Board.

Overdraft  
at bank,

2. In connection with the overdraft which will be required at the bank pending the receipt of the Special Grant from the Government, your Committee recommends that a resolution be passed authorising an overdraft up to the sum of Five Thousand Thousand



Dollars instead of the present maximum of Two Hundred and Fifty Thousand Dollars.

3. Following the recent registration in the name of the Governors of the Dominion and Provincial bonds and similar securities held by the Canadian Bank of Commerce for account of the Board, your Committee recommends that the unconditional guarantee for safe custody given by the bank be lowered from a maximum of \$4,000,000 to \$1,000,000. This sum will be sufficient to cover such securities as were not registerable, and the cost of the guarantee will be reduced from \$600 to \$150. per annum.

All of which is respectfully submitted.

(sgd.) J. A. Russell,

Chairman

20 March, 1933.

Upon motion of J. A. Russell, seconded by Mr. Mc Donnell,

Resolved: That the Chairman, the Vice-Chairman, the Acting Chairman, or the President, in conjunction with F. A. Monné, Bursar, or his successor in office, are hereby authorised for and in the name of the Governors of the University of Toronto, "General Account", to draw, accept, sign and make all or any Bills of Exchange, Promissory Notes, Cheques and Orders for the payment of money; to pay and receive all moneys, and to give acquittance for the same; to assign and transfer to the Bank all or any Stocks, Bonds and other securities; from time to time to borrow money from the Canadian Bank of Commerce not exceeding the sum of Five Hundred Thousand Dollars current at any one time either by overdrawing the account of the undersigned or otherwise; and generally for and in the name and on behalf of the said University to transact with the said Bank any business they may think fit.

Also that F. A. Monné, Bursar, or his successor in office, be and is hereby authorised on behalf of the said University to negotiate with, deposit with, or transfer to the said Bank (but for credit of the said University account only) all or any Bills of Exchange, Promissory Notes, Cheques or Orders for the payment of money and other negotiable paper, and for the said purpose to endorse the same or any of them on behalf of the said University; also from time to time to arrange, settle, balance and certify all books and accounts



between the said University and the Bank; and to receive all paid cheques and vouchers, and to sign the Bank's form of settlement of balances and release.

Ordered that the resolution passed on the 9<sup>th</sup> day of July, 1914, of similar tenor to the foregoing, be and the same is hereby rescinded.

Committee to  
see Govt re  
Special Grant.

The Chairman, the Chairman of the Finance Committee (convenor), Mr McCarthy and Mr Rogers, were appointed a Committee to wait on the Government with regard to the amount of the Special Grant to be voted to the University for this current year, and also of the amount of the Special Grant for next year.

Registration  
fee  
instituted.

Upon the recommendation of the President it was ordered that there be instituted, to take effect at 1 July, 1933, a University registration fee of \$5, to be imposed on every regular and occasional student, including those registered in the federated colleges, entering his or her name with the Registrar of the University.

Indented

The meeting then adjourned at 5.30 p.m.

H. J. Gody

and Chairman.



Minutes of meeting of the Board of Governors held in the Board Room, Lincoln Hall, on Thursday, 13th April, 1933, at 4 p.m.

- Present -

The Chancellor  
Sir Joseph Flavelle  
Mr. Anderson  
Mr. Mc Donnell  
Chief Justice Rose

The President  
Mr. Marchant  
Mr. Mc Carthy  
Mr. Gibson  
Mr. Justice Annan

The Bursar was  
present as Secretary

In the absence of the Chairman and the Vice-Chairman, upon motion of Mr. Marchant the President took the Chair and the minutes of the last meeting were read and confirmed.

Before proceeding with the business of the meeting it was -

Moved by Sir Joseph Flavelle, Bant.,  
Seconded by Mr. F. W. Marchant,  
And Resolved,

That the Governors hereby extend congratulations to their colleague, the Honourable Mr. Justice Eric Annan, upon his elevation to the Bench of his native Province, and wish him many years of successful work in that eminent position - a position which his father adorned in the past.

Registration  
Fee:-

Modifications.

Arising out of the minutes it was ordered, upon the recommendation of the President, that the application of the University Registration fee of Five Dollars (\$5) instituted at the last meeting be subject to the following exceptions and modifications:-

(a) College of Pharmacy:-

The registration fee shall not be imposed upon Pharmacy students, the matter being left in abeyance until the present agreement with the College of Pharmacy is terminated.

(b) Public Health Nursing:-

The registration fee shall not be imposed upon those occasional students, Nurses in Training from



hospitals in Toronto, who attend in relays for one month, receiving about 10 lectures each and doing field work as well.

(c) Teachers' Course:

The registration fee for students proceeding to the B. A. degree in this course shall be One Dollar (\$1) per annum for each subject in which the student is enrolled.

(d) Summer Session:

The registration fee shall not be imposed on student attending the Summer Session of 1933, but shall come into effect with regard to these classes at 1<sup>st</sup> September next.

Tuition fee  
School of  
Graduate  
Studies.

It was further ordered that the tuition fee in the School of Graduate Studies be increased to Fifty Dollars (\$50) per annum, to take effect at 1<sup>st</sup> July, 1933; those persons registered in that School who hold teaching or research appointments on the University staff or in a federated or affiliated institution, or who hold appointments on the staff of any hospital supplying clinical facilities for students of this University to receive an exemption of one half of this tuition fee, all other exemptions from fees hitherto permitted in this School being hereby abolished.

Appointment  
of Homer A.  
Thompson in  
Archaeology

Upon the recommendation of the President, Homer A. Thompson was appointed Assistant Professor of Classical Archaeology from 1 July, 1933, at a salary of Thirty-four Hundred Dollars (\$3400) per annum, such salary to become effective when Professor Thompson is able to give full time to the University; until then his salary to be at the rate of Seventeen Hundred Dollars (\$1700) per annum for half time service, the balance being made up to him by the American School of Classical Studies at Athens for work done for it.

Leaves of  
absence.

Extensions of sick leave with pay were respectively granted as follows:

To Miss Woolbyche, Assistant Librarian, to 1<sup>st</sup> May proximo;



To Mr J. F. Van Every, Instructor in the University Schools, to 30<sup>th</sup> June next.

amendments  
to  
estimates.

Authority was given for a continuation of the present arrangements for the employment of a substitute teacher for the same period, an additional vote of \$430 to carry this latter service being granted.

or

Transfers in appropriations were authorised as follows:-

Department of Medicine (sub-department of Paediatrics):

"Apparatus" to "Supplies" - - - - - \$600.

University Extension:

"Farmers' Classes" to "Workers'

Educational Association Classes" - - - 370.

Extension  
course in  
Public Health.

The holding by the Extension Department of a Refresher Course for Public Health Supervisors during the month of May was approved, the fee to be charged to be Three Dollars (\$3) per student.

Payments  
in injury to  
student  
A. L. Hossack.

The President reported that A. L. Hossack, a graduate student in the Faculty of Applied Science, had been injured while working in the Thermodynamics Laboratory on 3<sup>rd</sup> February last, and recommended that the account of the Toronto General Hospital, \$3.50, and that of Dr. R. H. Thomas, \$15, both incurred in connection therewith, be paid by the Board. It was ordered that such payment be made as a compassionate grant and without admitting any liability therefor.

Communications were presented and dealt with as follows:-

Statute of  
Senate.

From the Registrar with Statute of Senate No. 1222 - Respecting the calendar of the Faculty of Arts for the session 1933-1934 - which Statute having been read was approved.

Carnegie  
grant  
Educational  
Research

From the Carnegie Corporation of New York transmitting a final grant of Ten Thousand Dollars (\$10,000) in support of the three-year programme of Educational Research at present being carried out.

McCharles  
Prize.

From S. G. Blaylock, Trail, B.C., nominating Mr. R. W. Diamond for the McCharles Prize. The Board



The Honorable  
Parliamentary  
Committee  
of Award.

appointed the following as the Committee of Award for this year and referred Mr. Blaylock's communication to that Committee:-

Dean C. H. Mitchell (Chairman)

Bahner Weilly, President of the Mining and  
Metallurgical Institute of Canada

Professor G. A. Gress

Dean Clark, Queen's University

Professor J. L. Walker, as the expert in Mineralogy

Professor J. R. Rosebrough, " " Electricity

Professor E. F. Burton, " " Physics.

Medical Faculty.  
Limitation in  
no. of students.

A further resolution from the Faculty of Medicine, under date of April 8<sup>th</sup>, regarding the limitation of the number of students in that Faculty, was referred to the Education Committee.

Report Number 193 of the Property Committee  
was read as follows:-

The Property Committee begs to report to the Board of Governors:-

Use of grounds:

Loc St

1- Your Committee has received from Loc St an application for the same privileges for playing cricket on the north campus as they enjoyed last year. The Athletic Directorate supports the request and your Committee recommends that it be granted on the same terms and at the same rental as before.

Grace Church  
Cricket Club

2- The Grace Church Cricket Club again makes application for the usual playing privileges on the front lawn for the coming summer. The Canadian National Cricket Club, which has for the past few years shared this area with them, is not now in existence, but there is a possibility that the Canadian National Telegraphs may enter a team. The Grace Church Club is finding it very difficult to carry on financially and asks that some reduction be made in the ground rental, which for the past few years has been \$100. Your Committee recommends that the Club be granted the use of the lawn on the same terms as last year but at a



rental of \$50 if used by them alone, or \$75 if the privileges be shared with another club.

E. J. Repath  
to be retired  
5 July 1933.

3 - Your Committee recommends that E. J. Repath, at present caretaker of the Chemical building and laboratory assistant in the Department of Chemistry, who entered the service in October, 1891, and reached the age of 70 on May 23, 1931, be retired on pension as of 1 July, 1933, under the provisions of the Employees' Pension Scheme.

Botany  
Building"

4 - Since its opening last year the new building housing the Department of Botany has been called "The Botanical Building". The staff of the department are of the opinion that the more concise form "Botany Building" might advantageously be used, and your committee recommends that approval be given to this designation.

completion  
Mill Bldg.  
addition.

5 - The Superintendent reports the completion of the erection of the addition to the Mill Building at a total cost, including furnishings and equipment, of \$229,972.52, which cost has been met by the Government. The appropriation for the work was \$232,060, the saving on construction being therefore \$2,087.48.

recom-  
ments to  
Estimates

6. (a) - The following transfers in appropriations are applied for by the Superintendent and are recommended by your Committee:-

- Repairs and Renewals -

University College Building to Library Building - \$200.

Economics Building to Medical Building - 200.

Transfers

(b) - In this connection and largely on account of the substantial reductions that are being made in the appropriations, the Superintendent asks that authority be given to make transfers of this kind within the same classification on request by the Superintendent to the Bureau. Your Committee recommends that such authority be granted.

can. Council  
International  
Society of  
Master Painters  
Decorators

7 - In reference to the communication from the Canadian Council of the International Society of Master Painters and Decorators referred to it by the Board, your Committee has had before it a report from the Superintendent, a copy of which is appended hereto. In view of the facts stated in this report your Committee concurs in the Superintendent's recommendation that no change be made in the present procedure.



St. Michael's  
College  
leases.

8 - Your Committee has had under consideration the application of St. Michael's College for cancellation of the ground rents on the properties known as Nos. 53, 57 and 63 Queen's Park, the houses on which, the College states, are being used as lecture halls for University students.

In the report of 19 November, 1931, of the Special Committee which considered several matters in connection with Victoria and St. Michael's Colleges, it was recommended that the four properties on the East side of the Park running North from the corner of St. Joseph Street, known as Nos. 49, 53, 57 and 63 Queen's Park, be assigned as a site for the Arts building of St. Michael's, as a federated College, at a nominal rental of \$1. a year; "the rental of \$1. per annum to become effective from the time St. Michael's commences building operations on the site, and to be upon condition that St. Michael's remains in federation as an Arts College and uses the property for academic purposes only; and that until building operations are commenced the present leases be continued for a period not exceeding twenty-one years at the same rentals as are paid at present, viz: \$1,404 annually". These recommendations were subsequently concurred in by the Board.

In April, 1932, St. Michael's applied for a cancellation of the ground rent on these properties, stating that No. 49 was used as a lecture hall for University students; No. 53 as a residence for the College female help; No. 57 as a residence for graduate students; and No. 63 as a residence for University students in Honour courses. The Board then passed a resolution that the ground rent payable under the existing lease of No. 49 be reduced from \$6.00 to \$1. per annum as and from 1 July, 1932, such reduction to continue in effect while St. Michael's remains in federation as an Arts College and uses the property only for academic purposes as such College. The resolution continued: - "In the opinion of the Governors the use of the other three properties as residences does not warrant the Board in cancelling the ground rents attached to them, having regard to the fact that Victoria University is paying



the full ground rent for properties on Bloss Street 5, which similar use is being made by it."

In connection with the present application your Committee is informed that a portion only of the houses Nos. 53, 57 and 63 is being used for lecture purposes, the remainder of the space being utilized as residences.

Having regard to the definite terms of the resolutions above quoted your Committee is of the opinion that as far as the three properties in question are concerned the situation has not yet been reached in which it was intended the nominal ground rent should apply.

All of which is respectfully submitted.

(Sgd.) John J. Gibson.

3 April, 1933.

Chairman.

Mr. Gibson moved the adoption of the report. Resolved that the foregoing report be and it is hereby concurred in.

The Bursar submitted his statement certified by the Auditors, of the expenditure made by him during the month of March, and the same was laid on the table.

The Chancellor enquired as to the practice in regard to signing cheques against the University's bank account. In answer the Bursar read a communication he had addressed to the Chairman under date of 28<sup>th</sup> March, detailing the procedure as laid down under By-Laws Nos. 16 and 50. It was referred to the Finance Committee to consider whether any change should be made in the system now followed.

The meeting then adjourned at 6 p.m.

*James Macdonald*  
Chairman.

Current  
Expenditure

System of  
signing  
cheques.

Ind. 21



Minutes of meeting of the Board of Governors held in the Board Room, Lincoln Hall, on Thursday, 27<sup>th</sup> April, 1933 at 4 p.m.

Present:-

The Chairman

The Chancellor

His Honour, Mr. H. A. Bruce,

Colonel Gooderham

Mr Young

Mr Anderson

The Vice-Chairman

The President

Mr Merchant

Mr Justice Kelly

Mr Osler

The Secretary was present as Secretary.

The minutes of the last meeting were read and confirmed.

Miss L. H.

Smith in

D. C. E.

Upon the recommendation of the President Miss Lillian H. Smith was appointed Instructor and Examiner in Story-Telling in the Library School, Ontario College of Education, for the current session, (vice Miss J. M. Murray) at a salary of \$150.

Students'

Administrative Council.

Congratulated.

The President having referred to the present satisfactory position of the Students' Administrative Council, it was -

Moved by His Honour the Lieutenant-Governor,

Seconded by the Chancellor, Sir William Mulock,

and unanimously Resolved:

That the Board hereby congratulate the Students' Administrative Council upon its excellent work during the past year wherein the new constitution has been adopted and all student activities fostered and developed. The Board especially wish to thank the Council for its proposal to assume responsibility for the Convocation Garden Party, and for the publication of the Directory next year. Such action on the part of the Students' Administrative Council is a great help to the University in this time of financial restriction.

Convocation

Garden Party.

Publication of

Directory.



Communications were presented and dealt with as follows:-

Statutes  
of Senate.

From the Registrar transmitting for approval Statutes of Senate Numbers -

- 1224 - Respecting the Calendar of the Faculty of Applied Science and Engineering for the Session 1933-1934;
- 1230 - Respecting the Calendar of the School of Nursing for the Session 1933-1934;
- 1234 - Respecting certain Scholarships in the Faculty of Arts.

The Statutes having been severally read were approved.

Trinity  
College site.

From Trinity College with reference to the delay in completing the agreement covering the site assigned to it. Also a report from the Solicitor as to certain difficulties which have arisen, and stating that he was endeavouring to arrange a further conference with Mr. Justice Armour and the Solicitor for Trinity. Ordered that the Solicitor be instructed to expedite the matter as much as possible.

Banting  
Research  
Foundation  
exchange of  
investments.

From C. S. Macdonald, Esq., Chairman of the Banting Research Foundation, stating that he had recently brought before a meeting of the Trustees of the Foundation a suggestion that the investment in the 4% Perpetual Debenture Stock of the Grand Trunk Railway Company of Canada, interest upon which is payable only in sterling, could now with advantage be exchanged for Dominion of Canada bonds or obligations of the Dominion of Canada, payable in Canadian funds, at a price to yield the same rate, viz: 4.25%, thus avoiding the present loss in income due to the depreciation in the pound sterling; and transmitting this suggestion for the consideration of the Governors.

The matter having been discussed, -  
Upon motion of Dr Russell,

Seconded by the Chancellor, Sir William Bullock,  
Resolved:

That the Grand Trunk Railway Company of Canada 4% Consolidated Perpetual Stock of a face value of £ 87,203. sterling, held by the Board in trust for the Banting Research Foundation, be sold at the present book value of 82.53 or better, and the proceeds re-invested in Dominion of Canada bonds, or Canadian National Railway bonds guaranteed by the Dominion of Canada,



of varying maturities, at a price to yield 4.85%; and that D. Bruce Macdonald, Chairman, and F. A. Monré, Bursar, be and they are hereby authorised to execute any necessary documents in connection with such sale and to affix the seal of the Board thereto.

Lucy Scholarship.

The Bursar reported that he had received from the Lucy Scholarship Committee cash, \$66.75, a Dominion of Canada 5% Bond due October, 1943, for \$100., and a City of Vancouver 5% Bond due June, 1969, for \$500., for credit of the Lucy Scholarship Account.

Current Expenditure.

He also submitted his estimate, under By-Laws Numbers 16 and 50, of the amount required to defray current expenditure for the month of May. Ordered that an Accountable Warrant for Three Hundred Thousand Dollars (\$300,000) be issued to the Bursar.

Report Number 107 of the Finance Committee  
was read as follows:-

To the Board of Governors:-  
Gentlemen:-

New scale of reductions in salaries of staff.

1- Your Committee has given careful consideration to the subject of a further temporary reduction in the salaries at present paid to members of the staff, and has had before it in this connection a preliminary summary of the probable figures of next year's estimates as prepared by the Bursar. Your Committee would recommend that the following schedule of deductions come into effect at 1 May, 1933, and that it absorb and replace the scale of deductions at present in operation:-

5% up to and including the first \$1,000 -  
a total deduction on \$1,000 of \$50.

10% on amount over \$1,000 and up to \$2,000 -  
a total deduction on \$2,000 of \$150.

12 1/2% on amount over \$2,000 and up to \$4,000 -  
a total deduction on \$4,000 of \$400.

15% on amount over \$4,000 and up to \$6,000 -  
a total deduction on \$6,000 of \$700.

20% on amount over \$6,000 -  
a total deduction on \$7,000 of \$900, on \$8,000 of \$1,100, on \$9,000 of \$1,300, on \$10,000 of \$1,500.



No deduction to be made where the total remuneration for the year is \$200.00 or less.

It is also recommended that the regulations adopted last year with regard to the details of the application of the salary cut then made, as set out in your Committee's Report No. 99, be continued and applied to the new schedule.

It is further recommended that in the cases of Dr. Duncan Graham, Professor of Medicine, and Dr. W. E. Gallie, Professor of Surgery, each of whom receives a salary of \$10,000. per annum, the method of arriving at the deduction to be made under the new schedule be that which was applied last year to the \$10,000 salary of Dean Fitz-Gerald; i.e., that the salary be considered to be made up of two separate items of \$5,000 in each case instead of one item of \$10,000.

2- With regard to the Town of Mimico 5 1/2% Debentures of a face value of \$21,000, purchased in April, 1931, at a rate to yield 5% and allocated at the time to the following funds -

Scholarships:

Gibson Matriculation	\$2,000.
Gussett Memorial	- 1,000.
Gentle Lawler Memorial	- 3,000.

Other Funds:

Lister Prize	- 5,000.
Massey Foundation Repayment	- 7,000.
Rockefeller Endowment	- 1,000.
John Hoskin Bequest	- 1,000.
E. C. Walker Bequest	- 1,000.

\$21,000.

your Committee recommends, in view of the default which has been made in payment of the year's interest due, 1st March last, that these debentures be transferred to general University holdings, and that to replace them there be transferred from University holdings and credited to the respective funds a like amount of Province of Ontario 5% Bonds, maturing 15th October, 1948; and that these transfers take effect as and from 15th April instant.

3- Your Committee has considered the matter referred to it in connection with the bank account known as the Current Expenditure Account, cheques against which are signed by the Bursar and countersigned by the Accountant in his office under the provisions of By-Laws Nos. 16 and 50. After discussion of

Cases of Drs  
Duncan  
Graham and  
W. E. Gallie

Re Town of  
Mimico  
Debentures.

Current  
Expenditure  
Account -  
signing of  
cheques.  
re



the detail, with the Bureau your Committee is of the opinion that the system, which has been in operation since 1909, is a satisfactory one, and that the present method of procedure should be continued, with the proviso, however, that the By-Laws be amended so as to provide that no cheque for more than \$3,000 be drawn against this account; and recommends accordingly.

All of which is respectfully submitted.

(Sgd.) J. A. Russell,

27<sup>th</sup> April, 1933.

Chairman.

Upon motion of Dr Russell, seconded by Mr Osler, resolved that the foregoing report be and the same is hereby concurred in.

Letter to  
staff re  
salary reduction

It was ordered that, as last year, a letter be sent to each member of the staff affected by the salary reduction, explaining the urgent necessity which has compelled the Board to take this action and thanking the staff for the spirit of co-operation which has been manifested by it.

Indexed.  
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The meeting then adjourned at 5.20 p.m.

*A. J. Russell*  
Chairman.



Minutes of meeting of the Board of Governors held in the Board Room, Lincoln Hall, on Thursday, 11<sup>th</sup> May, 1933, at 4 p.m.

- Present -

The Chairman

The Vice-Chairman

The Chancellor

The President

Mr. Gibson

Mr. Menchaut

Mr. McDermott

Colonel Goodenough

Mr. McCarthy

Mr. Anderson

Sir Joseph Truvello

The Bureau was present as Secretary.

The minutes of the last meeting were read and confirmed.

Arising out of the minutes the Bureau reported that he had been advised by Messrs. Bell, Goringlock & Company that they had sold a considerable portion of the Grand Trunk Railway Company debenture stock, and that there was every prospect of disposing of the remainder within the next few days; and that in the meantime, in order to permit delivery of the portions of the stock thus far sold, the brokers asked that the Board transfer the total amount to the Canadian Bank of Commerce, Toronto, or its nominees, with instructions to deliver such portions of the stock as may be required from time to time upon receiving in exchange sufficient collateral in the form of -

Dominion of Canada Stg. C.N.R. 5<sup>00</sup>/<sub>100</sub> Bonds of 1954

Dominion of Canada Stg. C.N.R. 4<sup>1</sup>/<sub>2</sub> % Bonds of 1951

Dominion of Canada Stg. C.N.R. 6<sup>1</sup>/<sub>2</sub> % Bonds of 1946

Dominion of Canada 5<sup>00</sup>/<sub>100</sub> Bonds of 1951

all such collateral received by the bank to be held for the account of the Governor. The Board approved of this suggestion and authorised the execution by the Chairman and the Bureau of the necessary transfer form. The Bureau was also authorised, as Secretary of the Board, to sign and seal a Certificate of adoption of the resolution passed at the last meeting in the following form:-

J. F. A. Mowat, in my official capacity hereby certify:  
That I am an officer, namely, Secretary of the Board of Governors of the University of Toronto, a Board duly

Transfer of  
Grand  
Trunk Ry.  
Co. stock  
for Dominion  
of Canada  
bonds or  
obligations.  
re  
Bouring  
Research  
Foundation.



organized and existing under the laws of the Province of Ontario: that at a meeting of the Board of Governors of this University, duly and regularly convened and held on the 27<sup>th</sup> day of April, 1933, at which a quorum for the transaction of business was present and acting throughout, the following resolution was duly and regularly adopted and is still in full force and effect, and appears as follows in the Minutes of the meeting:

"Upon motion of D<sup>r</sup> Russell,

Seconded by the Chancellor, Sir William Mulock,  
Resolved:

That the Grand Trunk Railway Company of Canada 4% Consolidated Perpetual Stock of a face value of £87,203 sterling, held by the Board in trust for the Banting Research Foundation, be sold at the present book value of 82.53 or better, and the proceeds re-invested in Dominion of Canada bonds, or Canadian National Railway bonds guaranteed by the Dominion of Canada, of varying maturities, at a price to yield 4.85%; and that D. Bruce Macdonald, Chairman, and F. A. Mouvé, Secy, be and they are hereby authorized to execute any necessary documents in connection with such sale and to affix the seal of the Board thereto."

I further certify that the foregoing resolution is not contrary to any provision in the charter or by-laws of this Board, that D. Bruce Macdonald now is Chairman and F. A. Mouvé now is Secretary of this Board, and that I have been duly authorized to make this certificate on behalf of this Board.

In witness whereof, I hereunto set my hand and affix the corporate seal of the Board this  
day of May, 1933.

Secretary of the Board of Governors

appoint-  
ments

The following appointments were made upon the recommendation of the President and the salaries were fixed at the amounts set opposite the



respective names:

F. Brenner - Research Assistant, Mineralogy,  
from 16 May to 30 June, 1933, @ \$100. a month

H. L. Mc Clelland - Research Assistant, Mining  
Engineering, for 1 1/4 months from 1<sup>st</sup> May @ 175.

Medical Research - Banting: - Research  
Associates from 15 May to 15 September, 1933:-

C. B. Lucas - - - - - @ \$125.

of which the salary for the first  
two months is to be paid from the

J. P. Rutherford Fund.

G. H. Ottinger - - - - - @ 250.

amendment  
to Estimates

Authority was given for a transfer of \$65 from the  
appropriation for "Expenses" under the head of Special  
Research, Astronomy, to that for "Maintenance supplies" in  
the same Department, Faculty of Arts.

D<sup>r</sup> C. H.  
Best.

The President reported that Professor C. H. Best had been  
offered the Chair of Physiology in the University of  
Edinburgh and had declined the same.

It was moved by Colonel Goodenham,

seconded by D<sup>r</sup> H. B. Anderson,

And Resolved:

That the Board learns  
with great satisfaction that the historic Chair of  
Physiology in the University of Edinburgh has been  
offered to D<sup>r</sup> C. H. Best, the Professor of Physiology  
in this University. The holders of this Chair have  
been among the most distinguished physiologists in  
the world. That the offer should have come to D<sup>r</sup>  
Best is a great tribute to his past achievements and  
to the assured hopes of further discoveries in his  
field of scientific research. The Governors keenly  
appreciate his loyalty to this University in deciding  
to stay here. They trust that D<sup>r</sup> Best will find in  
Toronto the fullest opportunity for his activities and  
that he will make this University one of the great  
centres of physiological study and research.

Communications were presented and dealt with as follows:-

From Mr Justice Arncliffe and the Students'



Administrative Council, respectively, thanking the Board for resolutions passed.

Statutes of  
Senate.

From the Registrar transmitting for approval  
Statutes of Senate Numbers -

- 1217 - Respecting the Calendar of the Faculty of Medicine  
for the session 1933-1934;  
1227 - Respecting the Curriculum in Pharmacy for the  
session 1933-1934;  
1228 - Respecting the Curriculum in Agriculture for the  
session 1933-1934;  
1229 - Respecting the Curriculum in Veterinary Science for  
the session 1933-1934;  
1231 - Respecting the Curriculum in Physical Education for  
Women for the session 1933-1934.

The Statutes having been severally read were approved

Athletic  
Association  
Estimates.

From the Athletic Association transmitting  
Supplementary Estimates for the fiscal year 1932-33,  
which were approved as follows:-

Reductions in Revenue from

Rugby Games	\$6,891.	
Less Profit on Playoff	<u>1,973.</u>	\$4,918.
Out-door Rink (Profit estimated)		4,000.
Sundry Game Receipts	<u>99.</u>	\$ 9,017.

Increased Expenditures on

Grounds	\$ 400.	
Rugby Club (Playoff)	500.	
Soccer Club	4.	
Hockey Club	875.	
Medical & Dental Services, )		
X-rays & Hydro-therapy )	630.	
Arena - Maintenance	2,500.	
Out-door Rink deficit	<u>1,500.</u>	<u>6,409.</u>
		\$15,426.

Increased Receipts from

Grounds rentals	\$1,000.	
Arena	1,400.	
Towel Supply & Laundry Account	225.	
Sundry Clubs	<u>316.</u>	
	\$2,941.	

Savings in appropriations for

various club and other accounts	<u>2,399.</u>	<u>5,340.</u>
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Net Reduction

\$10,086.

Estimated surplus in budget drawn up in March, 1932 270.

Repayment on account of Arena Loan (estimated  
March, 1932) 12,500.

\$12,770.

Net deficit as above

10,086.

Interest on Arena Loan \$65,000 at 4%

\$ 2,684.  
2,600.

Balance on Year's Operations

\$ 84.



Arena  
loan.

It was also decided, in view of the representations made, that the Association be not required to make any repayment this year on account of the principal outstanding on the Arena loan.

Toronto  
Conservatory  
of Music -  
Local  
Examinations

From the Toronto Conservatory of Music asking that, on account of the serious decline in the revenues of the institution, the Board relieve it of the payment of (£1,200) Twelve Thousand Dollars per annum provided for under the arrangements entered into when the Local Examinations in Music were taken over by the Conservatory in 1921-22. Ordered that such annual payment be suspended until further order be made by this Board.

Canada Life  
Staff Assoc.  
Anna Lee  
Grounds.

From the Canada Life Assurance Company Staff Association asking that they be given the use of the Anna Lee grounds for a period of six months for a consideration of (£600) Six Thousand Dollars as last year, and that they be permitted to associate with them the Imperial Life Assurance Company Staff.  
- Approved.

D<sup>r</sup>. W. B.  
Thistle re  
mortgage  
license

From D<sup>r</sup>. W. B. Thistle with enquiry as to cost of a frontage license for business purposes for the property owned by him at No. 17, College Street. Referred to the Property Committee.

Canada  
Permanent  
Debtenture.

From the Canada Permanent Mortgage Corporation offering to renew a debenture for Five Thousand Dollars (£500) due 1<sup>st</sup> June, 1933, at present bearing  $4\frac{3}{4}\%$ , for a period of five years at 5% per annum. This offer was accepted.

Insulin  
Committee

Report Number 19 of the Insulin Committee  
was read as follows:-

9<sup>th</sup> May, 1933.

Whereas the surplus in the funds of your Insulin Committee as at 30<sup>th</sup> July, 1932, amounted, in all, to \$186,219.68 (as shown by the attached Auditor's Report) -

And Whereas this surplus requires to be dealt with pursuant to agreements between the Governors and Frederick Grant Banting, Charles Herbert Best



Best and James Bertram Collip.

And whereas, with the assent of the Governors on the one hand and Doctors Collip, Best and Banting on the other, your Insulin Committee has arranged that, in the division of such a surplus, the sum of \$10,000 be withheld to remain as an operating Balance in the funds of the Committee.

Your Insulin Committee has now to request that the sum of \$176,219.68 (i.e. the above-mentioned surplus of \$186,219.68 less \$10,000) be dealt with as follows, to wit:-

1- That a one-half portion of this \$176,219.68, i.e. \$88,109.84 be paid into the Insulin Committee Trust Fund which is held by the Bursar; and that interest allowed on this fund, so augmented, be at the rate of 5 per cent as heretofore.

2- That one-third of the second half-portion of \$176,219.68, i.e. \$29,369.95 be held by the Bursar subject to withdrawal upon requisitions from time to time by Dr F. G. Banting for the purposes of medical research being carried out in the University of Toronto by him personally or under his direction.

3- That the sum of \$29,369.95 be held by the Bursar subject to withdrawal upon requisitions from time to time by Dr C. H. Best for the purposes of medical research being carried out in the University of Toronto by him personally or under his direction.

4- That the sum of \$29,369.94 be paid, for the purposes of medical research, to McGill University, to which Dr J. B. Collip was attached, and in which he was actively employed in research work, for the duration of the twelve months between 1st August, 1931, and 30th July, 1932.

5- That if for any reason the whole or any part of the sums set aside for Dr Banting and for Dr Best be not called upon as provided hereinabove, the disposal of the balance or balances be dealt with by the Board of Governors.

All of which is respectfully submitted.

(Sgd.) Albert E. Gooderham.

Chairman.

(Sgd.) E. Lorne Hutchison,

Executive Secretary.

Colonel Gooderham moved the adoption of the



report.

Inscrip  
tion. Trust  
Fund.

Resolved that the foregoing report be and it is hereby con-  
curred in with the amendment that commencing 1 July, 1933,  
the interest to be allowed on the Inscrip-tion Committee Trust  
Fund shall be at the rate of Four and Three-Quarters per cent  
( $4\frac{3}{4}\%$ ) per annum.

Current  
Expenditure.

The Bursar submitted his statement, certified by the Auditor,  
of the expenditure made by him during the month of April, and  
the same was laid on the table.

By-Law No. 64, to amend By-Law No. 16 in accordance with  
the Finance Committee's report adopted at the last meeting,  
was introduced and passed as follows:-

By-Law  
re  
Current  
Expenditure.

By-Law Number 64.

To amend By-Law Number 16, "Respecting the  
payment of Current Expenditure".

Be It Enacted by the Governors of the University  
of Toronto:-

By-Law No. 16, passed on the twelfth day of  
August, 1909, as amended by By-Law No. 50, passed  
on the twenty-seventh day of November, 1924, is hereby  
further amended by adding to clause 2 thereof the  
following words:- "No cheque so issued shall,  
however, exceed the sum of Three Thousand Dollars  
(\$3,000)".

Passed the Eleventh day of May, 1933.

(Sgd.) D. Bruce Macdonald (L. S.)  
Chairman.

Leave of  
absence to  
President.

The President was given leave of absence from 15<sup>th</sup> June  
to 31<sup>st</sup> July.

J. J. Gibson  
Acting  
Chairman

Upon motion of Sir Joseph Flavelle,

Seconded by Mr. Mc Carthy,

Resolved, that Mr. John J. Gibson be and is  
hereby appointed Acting Chairman of this Board in the  
absence of both the Chairman and the Vice-Chairman,  
with power to perform all the duties of the Chairman



in such absence.

D<sup>r</sup> Banting  
re patent  
for discovery  
by D<sup>r</sup> Franks.

With the permission of the Board D<sup>r</sup> F. G. Banting was introduced to the meeting and addressed the Governor on the subject of a proposal to secure a patent for a discovery made by D<sup>r</sup> Franks of his department in connection with the prevention of diabetes.

Upon motion of the Chancellor,  
seconded by Sir Joseph Flavelle,

Resolved, that the matter be referred to the same Committee as deals with Bursaries, with the request that they give D<sup>r</sup> Banting such support as he may need in developing the proposal to a successful issue, and with power to act in taking such steps.

Indexed <sup>q</sup>

The meeting adjourned to Monday, 22<sup>nd</sup> May,  
at 4 p.m.

*James Woodhouse*  
Chairman.



Minutes of meeting of the Board of Governors held in the Board Room, Simcoe Hall, on Monday, 22<sup>nd</sup> May, 1933, at 4 p.m.

- Present -

The Chairman  
The President  
Sir Joseph Flavelle  
Hon. Vincent Massey  
Mr Osler

The Vice-Chairman  
Mr Merchant  
Mr Mc Donnell  
Mr Young  
Mr Anderson

The Bureau was present as Secretary.

The minutes of the last meeting were read and confirmed.

Appoint-  
ments.

The following appointments were made upon the recommendation of the President and the salaries were fixed at the amounts set opposite the respective names: -

Research Assistants in Botany for June, 1933: -

Miss J. E. Astrom	\$70.	W. H. W. Baldwin	\$70
M. W. Bannan	- 70.	J. E. Bier	- 70
R. F. Cain	- 70.	F. R. Clark	- 70.
R. G. H. Cormack	- 70.	R. E. Fitzpatrick	- 70.
Miss D. F. Forward	- 70.	D. H. Hamby	- 70.
A. N. Langford	- 70.	A. J. V. Lehmann	- 70.
Miss M. H. Nobles	- 70.	S. M. Pady	- 150.
D. F. Putnam		- \$80.	

N. A. M. MacKenzie - to be Professor of Public and Private International Law, Department of Political Economy, from 1 July, 1933 - \$4,000.

Ontario College of Education: -

W. R. Stewart - Instructor in University Schools, from 1 September, 1933 - @ 2,750. per annum (vice J. M. Porter, to be retired at 30<sup>th</sup> June).

Educational Research (paid from Carnegie Grant): -

Miss Olive R. Russell	Research Assistants for 1933-34	- 1,000.
G. E. Smith		- 1,000.
F. M. Thorne		- 1,000.
Miss R. M. Hobday	Secretary for 1933-34	- 1,600.



Leave of absence  
to Miss Skinner.

The sick leave with pay granted to Miss Skinner, an Assistant in the Library, was extended to 1<sup>st</sup> June proximo.

Transfer in  
Library  
Estimates

There was authorised a transfer of \$200. from the Library Current Account appropriation to that for "Occasional Assistance" in the Library.

Fee-Dental  
Nurses' course,  
increased

It was ordered that the tuition fee for the Dental Nurses' course be increased from \$60 to \$65, this increase to take effect at 1<sup>st</sup> July next.

Communications were presented and dealt with as follows:-

Statute of  
Senate.

From the Registrar transmitting for approval Statute of Senate Number -  
1223 - Respecting the Curriculum in Law for the session 1933-34.

which Statute, having been read, was approved.

Athletic  
Association -  
Coaching  
School.

From the Athletic Association, asking that permission be given for the holding of a Coaching School in certain branches of athletics during the coming summer, provided a sufficient number enrol to warrant the giving of the course. This was approved and authorised, upon the understanding that there is to be no expense to the University.

Benefactions -  
Marie  
Wallberg  
bequest

From the National Trust Company, enclosing notarial copy of Probate, Will and Codicils in connection with the Estate of the late Marie Wallberg, under the provisions of which there is a bequest to the University of Toronto of One Million Dollars (\$1,000,000), subject to certain contingencies; and stating that as soon as the value of the Estate can be ascertained further information will be forwarded to the Board.

Accountable  
warrant

The Bursar presented his Estimate, under By-Laws Number 16, 50 and 64, of the amount required to defray current expenditure for the month of June. Ordered that an Accountable warrant for Two Hundred and Fifty Thousand Dollars (\$250,000) be issued to the Bursar.

Reservation for  
Dr. Colquhoun's  
"Canadiana"

The Bursar was directed to reserve from the funds of the current fiscal year the sum of Seventy-five Thousand Dollars (\$7,500) or so much thereof as can be set aside without bringing



the deficit above Two Hundred Thousand Dollars (\$200,000), for the purpose of paying Dr. A. H. U. Colquhoun for his library of "Canadians", when the same is turned over to the University under the agreement made with him.

estimates  
nt. Coll. of  
Education.

The budget of the Ontario College of Education for 1933-34, as forwarded by Dean Pakenham to the President, was approved and passed as follows and ordered to be transmitted to the Minister of Education for his approval: -

ESTIMATES OF THE ONTARIO COLLEGE OF EDUCATION FOR 1933-34

Year Ending June 30, 1934

S U M M A R Y

	Voted 1932-33	Voted 1933-34
Amount to be voted for maintenance of the Ontario College of Education	\$ 208,148.	\$ 208,000.
made up as follows:		
(1) Charges on Investment	\$ 10,000.	\$ 10,000.
(2) Salaries	169,494.	158,475.
(3) Maintenance of Instruction	61,125.	58,675.
(4) Maintenance of Plant	25,753.	24,485.
(5) Maintenance of U.T.S. Athletic Grounds	3,086.	2,735.
	\$ 269,458.	\$ 254,370.
less:		
(1) Estimated Fees	\$ 40,000.	\$ 40,000. <sup>x</sup>
(2) Estimated Revenue, U.T.S. Athletic Grounds	1,000.	500.
(3) Balances	20,270.	5,870. <sup>x</sup>
	\$ 61,270.	\$ 46,370.

<sup>x</sup>The deficit of \$5,870 must be met either from the balances from 1932-33, as yet unknown, or from an increase in fees, as now under consideration.

ESTIMATED EXPENDITURES

	Voted 1932-33	To be voted 1933-34
(1) <u>Charges on Investment:</u>		
Interest at 5% on debentures to meet cost of buildings	\$ 10,000.	\$ 10,000.
(2) <u>Salaries of Staff:</u>		
Dean (W. Pakenham)	\$ 6,000.	\$ 6,000.
<u>Professors:</u>		
Science of Education (P. Sandiford)	5,400.	5,400.
Elementary Subjects (F. E. Coombs)	4,700.	4,700.
Science (G. A. Cornish)	4,700.	4,700.
French and German (W. C. Ferguson)	4,700.	4,700.



English and History (G. M. Jones)	4,700.	4,700.
Librarian and Editor of "The School"		
(W. E. Macpherson)	4,700.	4,700.
Classics (J. O. Carlisle)	4,700.	4,700.
<u>Associate and Assistant Professors:</u>		
Director of Library School (Miss W. G. Barnstead)	3,900.	3,900.
Library Science (Miss Bertha Bassam)	2,700.	2,700.
Household Science (Miss L.L. Ockley)	4,100.	4,100.
Mathematics (W. J. Longheed)	4,300.	4,300.
Commercial Subjects (W. G. Bennett)	4,100.	4,100.
English and History (B. C. Diltz)	3,850.	3,850.
Assistant in Educational Research (J. A. Long)	3,500.	3,500.
<u>Lecturers (also Instructors in the University Schools, except Miss H. L. Bryans, and Miss A. E. Robertson):</u>		
Art (Miss A. Marsh)	3,025.	3,025.
Manual Training (A. N. Scarrow)	4,000.	4,000.
Music (S. E. Bramfitt)	4,000.	4,000.
Physical Training (F. Halbus)	3,525.	3,525.
Physical Training (Miss H.L. Bryans)	3,300.	3,300.
Household Science (Miss A. E. Robertson)	3,200.	3,200.
Library Science (Miss D. Thompson, half-time Instructor)	1,200.	1,200.
Reading (Campbell McInnes)		300. (1)
<u>Instructors in the University Schools:</u>		
J. G. Althouse (Headmaster)	4,700.	4,700.
R. F. S. Baird	3,300.	3,300.
G. A. Cline	4,000.	4,000.
A. G. Croal	3,500.	3,500.
E. L. Daniher	4,000.	4,000.
J. L. Gill	3,700.	3,700.
H. A. Grainger	4,000.	4,000.
J. A. Irwin	4,000.	4,000.
J. H. Mills	4,000.	4,000.
N. L. Murch	4,000.	4,000.
P. A. Petrie	3,850.	3,850.
C. E. Phillips	\$ 3,650.	\$ 3,650.
T. M. Porter (To retire under age limitations)	4,000.	2,800. (2)
W. L. C. Richardson	4,000.	4,000.
J. F. Van Every	4,000.	4,000.
W. H. Williams	4,000.	4,000.
J. G. Workman	4,000.	4,000.
<u>Instructor in Swimming and Supervisor of U.T.S. Athletic Fields and Sports:</u>		
	2,400.	2,400.
<u>Special Instructors in Library Science:</u>		
Inspector of Public Libraries	350.	350.
G. H. Locke	700.	700.
W. S. Wallace	350.	350.
Miss L. H. Smith	450.	450.
Instruction in Administration of Boys' and Girls' Work	150.	150.
Miss J. Merchant	150.	150.
Miss E. M. Poole	150.	150.
Occasional Lecturers	575.	575.
<u>Special Instructor in Agriculture:</u>		
	300.	300.
<u>Supply Teachers:</u>		
	950.	950.
Assistant Librarian (Miss D. Walter):	1,400.	1,400.
Assistant Librarian (Miss D. Thompson, half-time Librarian)	1,200.	1,200.
<u>Board's Proportion of Cost of Annuities for Instructors and of Employees' Pensions:</u>		
	4,000.	4,500. (3)
<u>Clerical Staff:</u>		
Secretary (Miss L. Swinarton)	1,950.	1,950.
Clerk (in Headmaster's Office)	1,550.	1,550.
Clerk (Miss G. Potter)	1,350.	1,350.
Clerk (Miss J. M. Jeffrey)	1,250.	1,250.
Clerk (Miss G. M. Harvey)	-----	1,100. (4)
	\$ 174,225.	\$ 174,925.
<u>Deductions from Salaries as per schedules:</u>		
	4,731.	16,450.
Total	\$ 169,494.	\$ 158,475.



(3) Maintenance of Instruction:

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Payment to City Board for use of City Schools for practice-teaching purposes	\$ 40,000.	\$ 40,000.
Payment to Librarians who assist in practical work	575.	825.(5)
Payment for practical work in Rural Schools and Department of Agriculture	\$ 300.	\$ 300.
Assistance in laboratory, also with piano in physical training	250.	250.
Office Supplies, including office furniture, printing, postage, circulars, clerical assistance and contingencies	1,700.	1,500.
Office Supplies as above for Library School	250.	250.
General Supplies for classroom use, including classroom furniture and equipment, physical and chemical apparatus, chemicals, domestic science and manual training equipment and supplies, school library, school supplies as paper, ink, chalk, charges for examinations, commencement exercises, rent for piano, maintenance of cadet corps, medical inspection and contingencies	4,000.	4,000.
General Supplies and equipment as above for Library School	1,075.	1,075.
Books, periodicals, and contingencies for the Library of the College of Education	750.	750.
Physical Training, including care of grounds, hockey rinks, handball courts, football grounds, apparatus, Field Day sports and contingencies	750.	750.
Lunchroom equipment	75.	75.
Graduate Courses and Summer Session	2,400.	2,400.
Graduate Scholarships in Education	2,500.	----- (6)
Department of Educational Research (clerical supplies and assistance)	1,500.	1,500.
Publication of "The School" and distribution in the training schools	5,000.	5,000.
<b>Total</b>	<b>\$ 61,125.</b>	<b>\$ 58,675.</b>

(4) Maintenance of Plant:

Fuel	\$ 4,800.	\$ 4,400.
Gas, City Current and occasional Fuel	3,500.	3,500.
Water	700.	600.
Caretaker's Supplies	1,100.	1,050.
Cleaning	7,000.	6,600.
Repairs and Renewals	3,000.	3,000.
Telephones	330.	330.
Grounds	1,000.	900.
Salaries:		
Caretaker and Engineer	1,900.	1,900.
Fireman	900.	900.
Nightwatchmen (including relief and holidays)	1,600.	1,600.
	\$ 25,830.	\$ 24,780.
Deductions from salaries as per schedule	77.	295.
<b>Total</b>	<b>\$ 25,753.</b>	<b>\$ 24,485.</b>

(5) Maintenance of U.T.S. Athletic Grounds:

Fuel, Gas and City Current	\$ 700.	\$ 550.
Water	150.	100.
Caretaker's Supplies	50.	40.
Repairs and Renewals	500.	450.
Telephones	110.	110.
Occasional	450.	400.
Salaries:		
Caretaker (with quarters, heat and light valued at \$200.)	1,150.	1,150.
	\$ 3,110.	\$ 2,800.
Deductions from salaries as per schedule	24.	65.
<b>Total</b>	<b>\$ 3,086.</b>	<b>\$ 2,735.</b>

ESTIMATED REVENUE

Fees (estimate)	\$ 40,000.	\$ 45,870.(7)
U.T.S. Athletic Grounds	1,000.	500.(8)
Balance	20,270.	-----
Provincial Vote	(9) 208,188.	208,000.



- (1) It is recommended that this year's experiment in instruction in oral reading be repeated next Session.
- (2) Dr. Porter retires this year under age limitations. His successor, if a junior school class be continued, would probably receive not more than \$2,800.
- (3) This increase of \$500 is due to additions to the staff and additions to the number of those who come under the pension scheme.
- (4) For two Sessions additional clerical assistance, due to increased attendance and the compilation of records resulting therefrom, to the burdens of new examinations, e.g. Commercial and Qualifying Specialist examinations, and to the correspondence throughout the Session with the expanding Summer Session class for High School Assistants, has involved an expenditure from balances and sundry accounts equal to an annual salary. As experience in compiling examination and teaching records is very important, it is recommended that a permanent clerk be added to the staff for next Session.
- (5) The increased attendance in the Library School involves an increase in the practical work in branch libraries in Toronto. The increase was met this Session out of balances from last Session. An appropriation is recommended for next Session.
- (6) In the interests of economy but with much reluctance, it is suggested that the appropriation for scholarships be not renewed for next Session.
- (7) This is an amount estimated to be derived from fees if and when the fee schedules are adjusted.
- (8) It has become very difficult to lease the U.T.S. Athletic grounds for the Summer months and impossible to do so at the old prices. The actual revenue for this year to date is \$600 and the estimated revenue for next year has been reduced by one-half.
- (9) The amount provided by the Legislature for 1932-33 was \$232,188. This was later reduced to \$208,188.

Estimates:-

Carnegie Grant,

Educational

Research

The allotment of the Carnegie grant for Educational Research (Ontario College of Education) for the fiscal year 1933-34 was also approved as follows:-

#### INCOME:

Estimated Balance from 1932-1933	\$ 8,100.00	
Final Instalment of Carnegie Grant 1933-34	10,000.00	
Exchange on American Funds	<u>1,987.50</u>	
Total	-	<u>\$20,087.50</u>

#### ESTIMATED EXPENDITURES:

##### Salaries:

Secretary (Miss Hobday)	\$ 1,600.00	
Research Assistant (Miss O. Russell)	1,000.00	
Research Assistant (Mr. C. E. Smith)	1,000.00	
Research Assistant (Mr. F. M. Thorn)	<u>1,000.00</u>	
		\$ 4,600.00

##### Maintenance:

Office Supplies, including printing and postage	\$ 5,500.00	
Office Assistance	2,500.00	
Library (books, tests, etc.)	1,000.00	
Tests (construction and trial runs)	3,000.00	
Scoring tests	2,000.00	
Travelling expenses	500.00	
Unappropriated for contingencies	<u>987.50</u>	
		<u>\$15,487.50</u>
Total	-	<u>\$20,087.50</u>



Report Number 108 of the Finance Committee

was read as follows and upon motion of Dr. Russell, seconded by Mr. Mc Donnell, concurred in:-

The Finance Committee begs to report to the Board of Governors:-

Estimates

1. (a) Your Committee transmits herewith the Estimates for the fiscal year 1933-34 as passed by it after careful consideration, and recommends the same for the approval of the Board. These Estimates contain practically no salary increases, and the increases which were formerly regarded as automatic in the grades of lecturer and assistant professor have again been suspended. The salaries are shown at the gross figures but are subject to the deduction which came into force at 1<sup>st</sup> May instant, the total saving resulting from such deduction being taken credit for at the estimated figure of \$150,000. The various items for apparatus, repairs and renewals, have been reduced to the utmost extent which is believed to be possible without impairment of the services.

Royal  
Ontario  
Museum

(b) No item appears in these Estimates for the University's share of maintenance of the Royal Ontario Museum, it being understood that the Government is prepared to agree to the representations which have been made to it that the University should no longer be called upon to bear such a share.

University  
Press and  
Students'  
Book Dept.

(c) As a result of such reductions in expenditures and by the inclusion in the Revenue account of an item of \$30,000 to be drawn from the receipts of the University Press and the Students' Book Department, together with an increase of \$40,000 in the expected return from fees, the budget for next year has been practically brought to the point where a special grant from the Legislature of \$1,000,000 will balance it. In view, however, of the probable deficit of \$200,000 at the close of the present fiscal year, 1932-33, due to the fact that the Legislative Grant was voted at \$1,000,000 instead of the \$1,200,000 approved by Order-in-Council when the Estimates were presented to the Government a year ago, it has been thought desirable to make provision for the overtaking of such deficit by providing an amount in the Estimates for each of the ensuing three years. The Estimates herewith submitted



consequently include an item of \$65,000 towards this end, making a total of \$1,068,664 to be met by special grant for the coming year.

Estimates of  
Hart House, etc.

(d) Your Committee also submits the Estimates for the fiscal year 1933-34 of Hart House, the Athletic Association, and the Students Administrative Council, respectively, as prepared by the Committees in charge of those activities, and recommends the same for the approval of the Board.

Temporary  
reduction to  
apply to  
votes for  
Sir Robt.  
Falconer &  
Prof. McLennan.

2- The Chairman of the Board has informed your Committee that Sir Robert Falconer had expressed to him a desire that that portion, \$7,600, of his retiring allowance of \$10,000 which is not chargeable to the Pension Fund but has to be voted in the Estimates, should be susceptible to the same temporary reduction as the salaries of the staff. Your Committee reports this for the information of the Board, and, if it be thought desirable to act upon it, with the suggestion that the similar additional allowance of \$1,700 voted to provide for a special course to be given by Professor McLennan after his retirement be treated in the same manner.

Property Com.  
to survey  
telephone  
service.

3- It is recommended that the Property Committee be instructed to make a survey of the telephone services within the University and to report if any curtailment of such services and reduction in the annual cost thereof is possible.

Interest on  
surplus  
balances in  
Banting &  
Best Medical  
Research Funds.

4- Your Committee recommends that interest at the rate of 4% per annum be allowed from and after 1<sup>st</sup> July next on the surplus balances carried over from year to year in the Banting Medical Research and Best Medical Research Funds, respectively, this being in accordance with the action taken last year respecting the Eaton Endowment Fund.

All of which is respectfully submitted.

(Sgd.) J. A. Russell,

Chairman.

16 May, 1933.

Mr Mc Donnell moved, seconded by Dr Russell, that the allowance of \$7,600 to Sir Robert Falconer and \$1,700 to Professor McLennan, respectively, referred to in Clause 2 of the foregoing report, be subject until further order to the same temporary reduction as the salaries of the active staff.

- Carried.



Upon motion of Mr. J. A. Russell,  
Seconded by Sir Joseph Flavelle,  
Resolved -

That the Board hereby approves of Estimates of expenditure and income for the fiscal year ending 30th June, 1934, as follows:-

Expenditure \$ 2,721,664.  
Income \$ 1,503,000.

Special Grant voted by the  
Legislative Assembly for 1933-34 1,000,000. 2,503,000.  
Difference \$ 218,664.

Less expected saving from temporary  
reductions in salaries 150,000.

To be met by Supplementary Grant from Legislature \$ 68,664.

And the Board, subject to the approval of the  
Lieutenant-Governor-in-Council, authorises the expendi-  
ture, out of Endowment or from moneys to be obtained by  
Bank overdraft, of such portion of the Legislative Grant  
as may be necessary, pending the receipt of such Grant.

ESTIMATES FOR THE FINANCIAL YEAR ENDING

30TH JUNE, 1934:

REVENUE

Legislative Grant, University Act, 1906.....	\$500,000.00
Legislative Grant, 60 Vict., Cap. 59.....	7,000.00
Legislative Grant, 13-14 Geo. V. (Banting and Best)....	10,000.00
Investment and Land Income.....	140,000.00
Fees, (estimated net receipts).....	710,000.00
Infirmity Receipts (Dentistry).....	30,000.00
Men's Residences.....	18,000.00
Women's Residences:	
Whitney Hall.....	\$46,000.00
St. George St. group.....	6,000.00
	<u>52,000.00</u>
University College Women's Union:	
Membership.....	\$ 2,600.00
Housekeeping account.....	13,400.00
	<u>16,000.00</u>
Central Power Plant.....	50,000.00
Casual Revenue.....	5,000.00
University Press and Book Department.....	30,000.00
	<u>\$1,568,000.00</u>
Less:	
Reserve for interest on Scholarship and other Trust Funds and Bank accommodation.....	65,000.00
	<u>1,503,000.00</u>
Special Grant voted by Legislative Assembly for 1933-34	<u>1,000,000.00</u>
	<u>\$2,503,000.00</u>

EXPENDITURE

I. Administration.....	\$236,525.00
II. Library.....	108,540.00
III. Royal Ontario Museum.....	
IV. Athletics, Physical Training, Military Studies....	51,195.00
V. Faculty of Arts, University and University College.....	816,319.00
VI. Faculty of Medicine.....	328,555.00
VII. Faculty of Applied Science.....	324,285.00
VIII. Faculty of Dentistry.....	127,652.00
IX. Faculty of Household Science.....	40,900.00
X. Faculty of Forestry.....	24,265.00
XI. Faculty of Music.....	2,050.00
XII. School of Graduate Studies.....	4,325.00
XIII. School of Nursing.....	5,000.00
XIV. Social Science.....	11,850.00
XV. Examinations, etc.....	21,500.00
XVI. University Extension and Publicity.....	58,550.00
XVII. Residences and Women's Union:	
Men's Residences.....	\$15,740.00
Women's Residences.....	42,550.00
University College Women's Union.....	22,910.00
	<u>81,200.00</u>
XVIII. Central Power Plant.....	150,850.00
XIX. Miscellaneous and General.....	114,300.00
XX. Capital Account Charges.....	184,653.00
XXI. Special Research.....	29,150.00
	<u>2,721,664.00</u>
Estimated Revenue as above.....	<u>2,503,000.00</u>
Difference.....	218,664.00
Expected saving from temporary reductions in salaries.....	<u>150,000.00</u>
To be met by Supplementary Grant from Legislature.....	\$ 68,664.00



## SUMMARY OF ESTIMATED EXPENDITURE

		AMOUNT VOTED FOR 1932-33	TO BE VOTED FOR 1933-34	
I. Administration:				
1. Salaries.....		\$110,575.00	\$109,425.00	
2. Pensions and Retiring Allowances.....		94,950.00	97,950.00	
3. President's Office.....		750.00	750.00	
4. Bursar's Office.....		5,700.00	5,700.00	
5. Registrar's Office.....		7,800.00	5,450.00	
6. Superintendent's Office.....		5,600.00	4,000.00	
7. Convocation Hall and Simcoe Hall.....		13,975.00	13,150.00	
8. President's House.....		875.00	100.00	
		240,225.00	236,525.00	
II. Library:				
9. Salaries.....		56,670.00	56,220.00	
10. Maintenance.....		56,700.00	47,700.00	
11. Building.....		4,750.00	4,620.00	
		118,120.00	108,540.00	
III. 12. Royal Ontario Museum.....				
		63,200.00	.....	
IV. Athletics, Physical Training, Military Studies, etc.:				
13. Athletics and Physical Training—men.....		17,800.00	17,610.00	
14. Athletics and Physical Training—women.....		6,100.00	6,100.00	
15. Health Service—men.....		7,500.00	7,450.00	
16. Health Service—women.....		4,700.00	4,700.00	
17. Military Studies.....		3,630.00	3,630.00	
18. Hart House (share of maintenance).....		9,900.00	9,200.00	
19. Women's Building (44 Hoskin Avenue).....		1,225.00	1,180.00	
20. Military Studies Building.....		1,410.00	1,325.00	
		52,265.00	51,195.00	
V. Faculty of Arts:				
21. Salaries.....		723,953.00	715,394.00	
22. Mathematics.....		700.00	650.00	
23. Applied Mathematics.....		900.00	800.00	
24. Physics.....		8,000.00	7,000.00	
25. Astronomy.....		575.00	500.00	
26. Geology.....		1,150.00	1,200.00	
27. Mineralogy.....		1,100.00	1,000.00	
28. Chemistry.....		8,450.00	9,050.00	
29. Biology.....		6,300.00	5,270.00	
30. Botany.....		15,466.00	8,800.00	
31. History.....		1,050.00	1,000.00	
32. Anthropology.....		50.00	25.00	
33. Archaeology.....		200.00	200.00	
34. Political Economy.....		2,800.00	2,450.00	
35. Philosophy.....		150.00	150.00	
36. Psychology.....		3,850.00	3,650.00	
37. Italian and Spanish.....		25.00	25.00	
38. University College Departments.....		650.00	525.00	
39. University College General Expenses.....		2,400.00	1,600.00	
40. University College Building.....		12,625.00	11,675.00	
41. McLennan Laboratory (Physics).....		6,750.00	6,300.00	
42. Chemical Building.....		4,425.00	4,150.00	
43. Biological Building.....		7,275.00	5,050.00	
44. Botany Building.....		6,500.00	5,775.00	
45. Baldwin House (History).....		3,225.00	2,895.00	
46. No. 43 St. George St.....		1,210.00	1,110.00	
47. No. 45 St. George St. (Law).....		2,235.00	2,170.00	
48. No. 47 St. George St. (Applied Mathematics).....		1,175.00	1,155.00	
49. Economics Building.....		9,950.00	9,350.00	
50. Psychology Buildings.....		3,910.00	3,400.00	
51. David Dunlap Observatory.....		.....	4,000.00	
		837,049.00	816,319.00	
VI. Faculty of Medicine:				
52. Salaries.....		\$336,375.00	\$248,450.00	\$85,820.00
53. Anatomy.....		5,720.00	5,600.00	
54. Pathology and Bacteriology.....		7,025.00	7,025.00	
55. Pathological Chemistry.....		2,250.00	2,000.00	
56. Pharmacy and Pharmacology.....		2,250.00	2,150.00	
57. Bio-Chemistry (including Zymology).....		4,200.00	4,200.00	
58. Physiology.....		3,650.00	3,650.00	
59. Hygiene and Preventive Medicine.....		2,470.00	2,220.00	
60. Medicine.....		7,580.00	.....	7,480.00
61. Surgery.....		2,450.00	1,850.00	
62. Obstetrics and Gynaecology.....		500.00	500.00	
63. Ophthalmology.....		500.00	500.00	
64. Oto-Laryngology.....		400.00	150.00	
65. Therapeutics.....		50.00	50.00	
66. Psychiatry.....		250.00	50.00	
67. Medical Jurisprudence.....		.....	.....	
68. Radiology.....		400.00	400.00	
69. Medical Building.....		8,400.00	8,375.00	
70. Banting Institute.....		27,050.00	21,650.00	
71. Anatomical Building.....		5,375.00	5,185.00	
72. Hygiene Building.....		9,800.00	9,600.00	
73. General Expenses.....		6,300.00	4,950.00	
74. School of Hygiene.....		39,000.00	.....	37,000.00
		471,995.00	328,555.00	130,300.00
Less Rockefeller and Eaton Funds 1932-33..		131,000.00		
		340,995.00		
VII. Faculty of Applied Science:				
75. Salaries.....		289,325.00	275,980.00	
76. Electrical Engineering.....		4,700.00	2,200.00	
77. Mechanical Engineering.....		3,800.00	2,900.00	
78. Civil Engineering: Municipal and Structural.....		1,010.00	650.00	
79. Civil Engineering: Surveying and Geodesy.....		4,685.00	3,250.00	
80. Mining Engineering.....		2,450.00	1,250.00	
81. Metallurgical Engineering.....		500.00	700.00	
82. Chemical Engineering and Applied Chemistry.....		7,600.00	6,100.00	
83. School of Architecture.....		1,075.00	840.00	
84. Engineering Drawing.....		550.00	400.00	
85. Engineering Physics and Photography.....		3,250.00	2,600.00	
86. General Expenses.....		4,300.00	3,200.00	
87. Mining Building (including Mill Building).....		11,300.00	10,375.00	
88. Engineering Building.....		6,125.00	5,915.00	
89. Electrical Building (including Mechanical Bldg. and Wind Tunnel).....		7,675.00	7,450.00	
90. Geodetic Observatory Building.....		530.00	475.00	
		348,875.00	324,285.00	



VIII. Faculty of Dentistry:		
91. Salaries.....	89,197.00	88,802.00
92. Post-Graduate Courses, etc.....	120.00	.....
93. Laboratory and Infirmary Supplies, etc....	24,000.00	23,000.00
94. General Expenses.....	3,150.00	2,350.00
95. Dental Building.....	15,300.00	13,500.00
	131,767.00	127,652.00
IX. Faculty of Household Science:		
96. Salaries.....	30,650.00	28,300.00
97. Household Science—maintenance.....	3,450.00	3,150.00
98. Food Chemistry—maintenance.....	2,450.00	2,100.00
99. General Expenses.....	2,600.00	2,150.00
100. Household Science Building.....	5,650.00	5,200.00
	44,800.00	40,900.00
X. Faculty of Forestry:		
101. Salaries.....	\$22,980.00	\$19,730.00
102. Maintenance.....	4,800.00	2,200.00
103. Forestry Building.....	2,350.00	2,335.00
	30,130.00	24,265.00
XI. Faculty of Music:		
104. Salaries.....	1,750.00	1,750.00
105. Maintenance.....	300.00	300.00
	2,050.00	2,050.00
XII. School of Graduate Studies:		
106. Salaries.....	3,800.00	3,800.00
107. Maintenance.....	600.00	525.00
	4,400.00	4,325.00
XIII. School of Nursing:		
108. Salaries.....	10,400.00	16,300.00
109. Special Teaching.....	1,000.00	7,500.00
110. Maintenance.....	2,600.00	9,100.00
111. Building, No. 7 Queen's Park.....	12,500.00	5,000.00
	26,500.00	37,900.00
Less credits.....	17,500.00	32,900.00
	9,000.00	5,000.00
XIV. Social Science:		
112. Salaries.....	12,600.00	11,000.00
113. Maintenance.....	1,050.00	850.00
	13,650.00	11,850.00
XV. 114. Examinations, etc.....		
	21,500.00	21,500.00
XVI. University Extension and Publicity:		
115. Salaries.....	16,100.00	16,100.00
116. Extension and Publicity Departments.....	59,350.00	42,450.00
	75,450.00	58,550.00
XVII. Residences and Women's Union:		
117. Men's Residences—Buildings.....	16,525.00	15,740.00
118. Women's Residences—Buildings.....	6,700.00	6,000.00
119. Housekeeping Account.....	40,100.00	36,550.00
120. University College Women's Union—Build- ing.....	4,425.00	4,260.00
121. Housekeeping Account.....	22,500.00	18,650.00
	90,250.00	81,200.00
XVIII. 122. Central Power Plant.....		
	160,100.00	150,850.00
XIX. Miscellaneous and General:		
123. Central Stores.....	5,000.00	4,000.00
124. Grounds.....	21,600.00	20,100.00
125. Protective Service.....	16,200.00	17,400.00
126. Telephones.....	13,200.00	13,200.00
127. Insurance.....	25,000.00	25,000.00
128. Law costs.....	1,000.00	1,000.00
129. Auditor's fees.....	3,000.00	3,000.00
130. Travelling expenses.....	4,700.00	2,700.00
131. Receptions to Societies and University Visitors.....	4,700.00	4,200.00
132. Convocation expenses.....	3,400.00	600.00
133. Aid to Publications and Societies.....	3,700.00	3,100.00
134. Senate Elections.....	3,600.00	.....
135. Contingencies.....	20,000.00	20,000.00
	124,500.00	114,300.00
XX. 136. Capital Account Charges.....		
	119,653.00	184,653.00
XXI. 137. Special Research (including 138. Banting and Best).....		
	95,350.00	29,150.00
	2,923,329.00	2,721,664.00

### I. ADMINISTRATION

	AMOUNT VOTED FOR 1932-33	TO BE VOTED FOR 1933-34
1. Salaries.		
(a) President's Office:		
President.....	\$15,000.00	\$15,000.00
President's Secretary (Miss Patterson).....	2,350.00	2,350.00
	17,350.00	17,350.00
(b) Bursar's Office:		
Bursar.....	6,500.00	6,500.00
Accounts Branch:		
Accountant (Higginbottom).....	4,000.00	4,000.00
Assistant (Gair).....	1,800.00	1,800.00
Appropriations Ledger (Miss Long).....	1,500.00	1,500.00
Assistant do. (Miss Mahood).....	1,000.00	1,000.00
Clerk (Miss Branton).....	1,350.00	1,350.00
Clerk (Miss Crookshanks).....	900.00	900.00
Clerk (Prince).....	850.00	850.00
Fees Branch:		
Fees Clerk (Bolitho).....	2,700.00	2,700.00
Assistant do. (Miss Goodwin).....	1,900.00	1,900.00
Record Clerk (Miss Cook).....	1,150.00	1,150.00
Record Clerk (Miss Adam).....	950.00	950.00
Secretarial Branch:		
Chief Clerk (Miss Gall).....	2,050.00	2,050.00
Assistant (Miss Burns).....	1,550.00	1,550.00
Pension Clerk (Miss Austin).....	1,500.00	1,500.00
Clerk (Miss Malone).....	1,000.00	1,000.00
	30,700.00	30,700.00



## (c) Registrar's Office:

Registrar.....	4,850.00	4,850.00
Assistant Registrar (Laidlaw).....	4,000.00	4,000.00
Assistant (Miss MacGillivray).....	1,900.00	1,900.00
Assistant (Miss Hargreaves).....	1,900.00	1,900.00
Assistant (Miss Fraser).....	1,100.00	1,100.00
Graduates' Register:		
Clerk (Miss Van Allen).....	1,350.00	1,350.00
Clerk (Miss Thompson).....	1,350.00	1,350.00
Clerk (Miss Haniblett).....	1,200.00	1,200.00
Clerk (Mrs. Overing).....	1,050.00	1,050.00
Clerk (Miss Smith).....	950.00	900.00
Clerk (Miss Meen).....	1,650.00	1,650.00
Clerk (Miss Mathews vice McMillan).....	1,650.00	1,050.00
Secretary to the Registrar (Miss Sharpe).....	1,550.00	1,550.00
Stenographer (Miss Fasken).....	1,350.00	1,350.00
Stenographer (Miss Welsman).....	950.00	950.00
Filing Clerk (Calladine).....	1,200.00	700.00
	28,000.00	26,850.00

## (d) Superintendent's Office:

Superintendent of Buildings and Grounds.....	6,500.00	6,500.00
Assistant Superintendent (Bonus).....	4,400.00	4,400.00
Assistant (Maxwell).....	3,400.00	3,400.00
Assistant (Moogk).....	2,100.00	2,100.00
Assistant (Shortreed).....	2,100.00	2,100.00
Chief Clerk (Carnie).....	2,200.00	2,200.00
Stenographer (Mrs. Gadway).....	1,500.00	1,500.00
Clerk (Miss Bell).....	1,400.00	1,400.00
Clerk (Miss Wynn).....	1,300.00	1,300.00
Clerk (Miss Nicklin).....	1,250.00	1,250.00
Clerk (Miss Chisholm).....	1,050.00	1,050.00
Clerk (Miss Bemrose).....	850.00	850.00
Clerk (Miss Taylor).....	850.00	850.00
	28,900.00	28,900.00

## (e) Miscellaneous:

Warden Hart House, (with living valued at \$675).....	4,500.00	4,500.00
Bedel (paid also as Caretaker of Convocation Hall—Apted).....	125.00	125.00
Attendant and messenger, President's Office (Smith).....	1,000.00	1,000.00
	5,625.00	5,625.00
	110,575.00	109,425.00

## 2. Pensions and Retiring Allowances:

To provide for University's contribution to Pension Funds:		
Academic (original contributory plan).....	\$23,500.00	\$26,500.00
Academic (formerly non-contributory plan).....	32,000.00	32,000.00
Administrative and Clerical.....	24,000.00	24,000.00
Charges voted separately:		
Sir Robert Falconer (\$10,000 less amount charged to Pension Fund).....	7,600.00	7,600.00
A. McPhedran.....	500.00	500.00
I. H. Cameron.....	500.00	500.00
G. Chambers.....	450.00	450.00
H. H. Langton.....	400.00	400.00
J. M. MacCallum.....	500.00	500.00
J. T. Fotheringham.....	500.00	500.00
A. Primrose.....	500.00	500.00
Mrs. M. H. Gillespie.....	900.00	900.00
Mrs. A. C. Jones.....	600.00	600.00
To cover miscellaneous items, sundry caretakers, etc.....	3,000.00	3,000.00
	94,950.00	97,950.00

## 3. President's Office:

Office supplies, postage, printing and incidentals.....	750.00	750.00
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## 4. Bursar's Office:

Office supplies, postage, printing and incidentals.....	2,700.00	2,700.00
Clerical assistance.....	1,800.00	1,800.00
Stamp taxes on cheques.....	1,200.00	1,200.00
	5,700.00	5,700.00

## 5. Registrar's Office:

Stationery and office supplies.....	1,500.00	1,350.00
Postage.....	1,500.00	1,350.00
Printing other than Calendars.....	300.00	250.00
Printing Arts Calendar and Miscellaneous Curricula.....	4,000.00	2,000.00
Clerical assistance.....	500.00	500.00
	7,800.00	5,450.00

## 6. Superintendent's Office:

Office supplies, postage, printing and incidentals.....	2,200.00	2,100.00
Clerical assistance.....	1,100.00	900.00
Incidental expenses <i>re</i> work on buildings.....	900.00	500.00
Drafting assistance.....	1,400.00	500.00
	5,600.00	4,000.00

## 7. Convocation Hall and Simcoe Hall:

Heat and light (supplied from Central Power Plant).....	.....	.....
Gas.....	100.00	75.00
Water.....	125.00	125.00
Caretaker's supplies.....	500.00	500.00
Cleaning.....	5,500.00	5,000.00
Repairs and renewals.....	2,700.00	2,400.00
Caretaker (with rooms, heat and light valued at \$420; paid also as Bedel—Apted).....	1,300.00	1,300.00
Acting Postmaster and chief messenger (Bradshaw).....	1,650.00	1,650.00
Messengers and post office service.....	2,100.00	2,100.00
	13,975.00	13,150.00

## 8. President's house:

Fuel.....	425.00	.....
Repairs and renewals.....	450.00	100.00
	875.00	100.00



## II. LIBRARY

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	AMOUNT VOTED FOR 1932-33	TO BE VOTED FOR 1933-34
9. Salaries:		
Librarian .....	\$5,400.00	\$5,400.00
Assistant Librarian, Miss Woolryche.....	2,200.00	2,200.00
Reference Librarian, Miss Young.....	2,000.00	2,000.00
Heads of Departments:		
Miss Newton.....	2,100.00	2,100.00
Miss Fairbairn.....	2,000.00	2,000.00
Miss Bethune.....	2,000.00	2,000.00
Assistants:		
Miss Creighton.....	1,700.00	1,700.00
Miss Stennett.....	1,700.00	1,700.00
Miss Cordingley.....	1,600.00	1,600.00
Miss Aldridge.....	1,600.00	1,600.00
Miss Skinner.....	1,550.00	1,550.00
Miss Jarvis.....	1,550.00	1,550.00
Miss Rathbun.....	1,500.00	1,500.00
Miss Alexander.....	1,400.00	1,400.00
Miss Dignum.....	1,400.00	1,400.00
Miss Trowern.....	1,350.00	1,350.00
Miss Leonard.....	1,350.00	1,350.00
Miss Hewitt.....	1,300.00	1,300.00
Miss Williams.....	1,250.00	1,250.00
Miss Taylor.....	1,250.00	1,250.00
Miss Robinson.....	1,250.00	1,250.00
Miss Ball.....	1,250.00	1,250.00
Miss Hill.....	1,250.00	1,250.00
Miss Harding.....	1,250.00	1,250.00
Miss Shiell.....	1,250.00	1,250.00
Miss Wrightman.....	1,200.00	1,200.00
Miss Fraser.....	1,200.00	1,200.00
Miss Tod.....	1,200.00	1,200.00
Miss Helliwell.....	1,200.00	1,200.00
Miss Gordon.....	1,200.00	1,200.00
Miss Cook (7 months in 1932-33).....	700.00	1,200.00
Miss Birchall (6 months in 1932-33).....	600.00	1,200.00
Miss Wales (6 months in 1932-33).....	600.00	1,200.00
Miss Wilkins.....	1,200.00	1,200.00
Assistants (broken periods in 1932-33).....	1,746.00	.....
Miss Buchan (part time).....	500.00	500.00
Attendant (with rooms, heat and light valued at \$420, as care- taker of building—Fussell).....	1,250.00	1,250.00
Messenger.....	500.00	500.00
Stack-man.....	720.00	720.00
Balance of appropriation of 1932-33.....	404.00	.....
	56,670.00	56,220.00

### 10. Maintenance:

Books and Periodicals, binding, mending and office supplies (Estimate in addition to the interest on special Library Funds).....	46,000.00	40,000.00
Additional assistance including opening Library in evenings and in University College.....	5,600.00	5,000.00
Special grant for re-classification.....	3,100.00	2,700.00
Alterations, fixtures, etc. ....	2,000.00	.....
	56,700.00	47,700.00

### 11. Library Building:

Heat and light (supplied from Central Power Plant).....	.....	.....
Gas.....	75.00	70.00
Water.....	225.00	200.00
Caretaker's supplies.....	250.00	250.00
Cleaning.....	2,400.00	2,300.00
Repairs and renewals.....	1,800.00	1,800.00
Sundries.....	.....	.....
Caretaker, with rooms, heat and light valued at \$420 (paid from salaries as Library Attendant—Fussell).....	.....	.....
	4,750.00	4,620.00

## III. ROYAL ONTARIO MUSEUM

	AMOUNT VOTED FOR 1932-33.	TO BE VOTED FOR 1933-34.
12. To cover University's share of maintenance.....	\$63,200.00	\$.....

## IV. ATHLETICS, PHYSICAL TRAINING, MILITARY STUDIES, ETC.

### 13. Athletics and Physical Training—Men:

#### (a) Salaries:

Gymnasium Director (10 months—Barton).....	3,200.00	3,200.00
Gymnasium Instructor (10 months—Martin).....	2,500.00	2,500.00
Swimming Instructor (10 months—Winterburn).....	2,600.00	2,600.00
Part-time Instructors.....	3,400.00	3,400.00
Chief Locker and Attendance Clerk (Rimmer).....	2,000.00	2,000.00
Locker Attendant (8 months).....	800.00	800.00
do. (6 months).....	600.00	600.00
do. (part time).....	500.00	450.00
do. (part time—night).....	500.00	500.00
Clerical assistant.....	900.00	800.00

#### (b) Maintenance:

Attendance records, card system.....	150.00	110.00
Gymnastic appliances and repairs to equipment.....	650.00	650.00
	17,800.00	17,610.00

### 14. Athletics and Physical Training—Women:

#### (a) Salaries:

Directress (Miss Coventry).....	2,000.00	2,000.00
Assistant Instructress (8 months—Miss Forster).....	1,300.00	1,300.00
Instructor in Swimming (7 months—Cochrane).....	1,200.00	1,200.00
Assistant Instructress in Swimming (7 months—Miss Cochrane).....	300.00	300.00
Gymnasium and Clerical Assistant (8 months—Mrs. Graham)	300.00	300.00
Secretary-Treasurer, Women's Athletic Directorate (Miss Parkes).....	350.00	350.00

#### (b) Maintenance:

Sundry expenses, pianist's services, etc.....	550.00	550.00
Janitor service at night classes.....	100.00	100.00
	6,100.00	6,100.00



<b>15. Health service—Men:</b>		
(a) Salaries:		
Director (Porter).....	5,250.00	5,250.00
Office assistant.....	800.00	800.00
(b) Maintenance:		
Examining physicians, etc.....	1,200.00	1,200.00
Medical and office supplies and printing (including X-Ray examinations).....	250.00	200.00
	7,500.00	7,450.00
<b>16. Health service—Women:</b>		
(a) Salaries:		
Medical Adviser (Dr. Edith Gordon).....	3,400.00	3,400.00
Office assistant (Miss Jackes).....	1,050.00	1,050.00
(b) Maintenance:		
Sundry expenses for medical office and examining room, (including consultants, X-Ray, etc.).....	250.00	250.00
	4,700.00	4,700.00
<b>17. Military Studies:</b>		
(a) Salaries:		
Director (Cartwright).....	2,500.00	2,500.00
Office Assistant (Baughurst).....	980.00	980.00
(b) Maintenance:		
Office and general expenses.....	150.00	150.00
	3,630.00	3,630.00
<b>18. Hart House (share of maintenance):</b>		
Heat and light (supplied from Central Power Plant).....		
Landlord's repairs and renewals.....	\$ 5,500.00	\$ 5,000.00
Cleaning, etc., of Gymnasium wing.....	4,400.00	4,200.00
Sundries:.....		
	9,900.00	9,200.00
<b>19. Women's Building (44 Hoskin Avenue):</b>		
Fuel.....	300.00	300.00
Light.....	50.00	75.00
Water.....	25.00	15.00
Caretaker's supplies.....	50.00	40.00
Cleaning and Furnaceman.....	500.00	450.00
Repairs and renewals.....	300.00	300.00
Sundries:.....		
	1,225.00	1,180.00
<b>20. Military Studies Building:</b>		
Fuel.....	500.00	500.00
Light.....	50.00	50.00
Water.....	25.00	25.00
Caretaker's supplies.....	60.00	50.00
Cleaner (with living quarters valued at \$250).....	375.00	350.00
Repairs and renewals.....	400.00	350.00
	1,410.00	1,325.00

## V. FACULTY OF ARTS— UNIVERSITY AND UNIVERSITY COLLEGE

	AMOUNT VOTED FOR 1932-33.	TO BE VOTED FOR 1933-34.
<b>21. Salaries:</b>		
(i) Departments in the University of Toronto:		
(a) Dean's Office:		
Dean of Faculty (paid also as Professor—DeLury).....	\$ 1,500.00	\$ 1,500.00
(b) Mathematics:		
Professor (paid also as Dean of Faculty—DeLury).....	6,000.00	6,000.00
Professor (Mackenzie).....	5,500.00	5,500.00
Research Professor (Fields—ob. Aug. 1932).....	917.00	
Professor (Beatty).....	4,900.00	4,900.00
Professor (Chapelon).....	4,700.00	4,700.00
Associate Professor (Pounder).....	4,200.00	4,200.00
Associate Professor (Webber).....	3,800.00	3,800.00
Associate Professor (Sheppard).....	3,600.00	3,600.00
Assistant Professor (Robinson).....	3,150.00	3,150.00
Assistant Professor (Burk).....	2,450.00	2,450.00
Lecturer (G. Robinson).....	2,000.00	2,000.00
Lecturer (Miss Waddell).....	1,800.00	1,800.00
Lecturer (Miss Krieger).....	1,800.00	1,800.00
Fellows (6).....	4,200.00	4,200.00
Balance of appropriation of 1932-33.....	3,883.00	
	52,900.00	48,100.00
(c) Applied Mathematics:		
Professor (Synge).....	5,500.00	6,000.00
Associate, formerly Assistant Professor (Stevenson).....	3,300.00	3,300.00
Lecturer (Griffith).....	1,800.00	1,800.00
Fellow.....		700.00
	10,600.00	11,800.00
(d) Physics:		
Professor and Director (Burton).....	5,500.00	5,500.00
Professor (Satterly).....	5,000.00	5,000.00
Professor (Gilchrist).....	4,200.00	4,200.00
Associate Professor (McTaggart).....	4,200.00	4,200.00
Assistant Professor (Ainslie).....	2,950.00	2,950.00
Assistant Professor (Ireton).....	2,800.00	2,800.00
Lecturer (Smith).....	2,900.00	2,900.00
Lecturer (Barnes—formerly with \$1,300 from Research)...	1,000.00	2,300.00
Lecturer (Wilhelm—formerly Technical Assistant with \$1,000 from Research).....	1,800.00	2,800.00
Lecturer and Demonstrator (Pitt—formerly with \$1,000 from Research).....	1,000.00	2,000.00
Demonstrators and Class Assistants.....	13,000.00	15,000.00
Secretary and Class Assistant (Miss Reed).....	2,000.00	2,000.00
Clerical Assistant and Librarian (Miss Savage—at \$1,500, less 1 month's absence).....	1,500.00	1,375.00
Mechanician (Plaskett).....	2,500.00	2,500.00
Chief Assistant Mechanician (Clark).....	2,100.00	1,800.00
Assistant Mechanicians (3 at \$1,800 each).....	5,500.00	5,400.00
Glass-blower (Chappell).....	3,000.00	2,500.00
Technical Assistant.....	1,800.00	
Laboratory and Lecture Assistant (Blackman).....	1,600.00	1,600.00
Balance of appropriation of 1932-33.....	700.00	
	65,050.00	66,825.00
(e) Astronomy:		
Professor (Chant).....	5,500.00	5,500.00
Associate Professor (Young).....	4,200.00	4,200.00
Demonstrator.....		1,500.00
Assistants.....	350.00	350.00
	10,050.00	11,550.00



(f) Geology:		
Professor (Parks).....	6,000.00	6,000.00
Professor (Moore).....	5,200.00	5,200.00
Professor (MacLean).....	4,200.00	4,200.00
Instructors.....	2,700.00	2,700.00
Class Assistants.....	2,300.00	2,600.00
Laboratory Attendant (part time).....	675.00	675.00
	21,075.00	21,375.00
(g) Mineralogy:		
Professor (Walker).....	\$ 6,000.00	\$ 6,000.00
Professor (Parsons).....	4,500.00	4,500.00
Associate Professor (Thomson).....	3,800.00	3,800.00
Demonstrators.....	1,200.00	1,200.00
Laboratory Attendant (8 months).....	800.00	800.00
	16,300.00	16,300.00
(h) Chemistry:		
Professor (Lash Miller).....	6,500.00	6,500.00
Professor (Allan).....	5,500.00	5,500.00
Professor (Kenrick).....	5,400.00	5,400.00
Associate Professor (Ferguson, transferred from Research).....		4,400.00
Associate Professor (Burt-Gerrans).....	4,200.00	4,200.00
Associate Professor (Rogers).....	4,200.00	4,200.00
Associate Professor (Funnell).....	3,800.00	3,800.00
Associate Professor (Martin).....	3,800.00	3,800.00
Assistant Professor (Gordon).....	3,150.00	3,150.00
Assistant Professor (Lorrimer).....	2,850.00	2,850.00
Lecturer, Micro-analysis (Dr. Stantial).....	2,500.00	2,500.00
Lecturer (Beamish).....	2,100.00	2,100.00
Instructors and Assistants.....	14,400.00	15,250.00
Demonstrators, Electro-Chemistry.....	2,700.00	2,500.00
Laboratory Assistant and Caretaker (Repath—retired).....	1,650.00	
Laboratory Assistant (with rooms, heat and light as caretaker of building—Fortescue).....		1,150.00
Laboratory Assistant } (Banton).....	1,400.00	1,400.00
do. do. as Lecture Assistant }		200.00
Laboratory Attendants.....	1,950.00	1,700.00
Balance of appropriation of 1932-33.....	100.00	
	66,200.00	70,600.00
(i) Biology:		
Professor (Bensley).....	6,000.00	6,000.00
Professor (half salary, remainder in Anatomy—Piersol)....	2,550.00	2,550.00
Professor (Walker).....	4,900.00	4,900.00
Professor, Marine Biology (without salary—Huntsman).....		
Associate Professor (Coventry).....	3,800.00	3,800.00
Associate Professor (Dymond).....	3,800.00	3,800.00
Associate Professor (Baillie).....	3,800.00	3,800.00
Associate Professor (part-time—MacArthur).....	2,200.00	2,200.00
Assistant Professor (Craigie).....	3,450.00	3,450.00
Assistant Professor (formerly with \$800 from Research—Harkness).....	2,550.00	3,350.00
Assistant Professor (Miss Ford).....	2,850.00	2,850.00
Instructor (Ide).....	1,600.00	1,600.00
Demonstrators.....	1,400.00	1,400.00
Assistants.....	4,450.00	4,350.00
Technical Assistants.....	1,350.00	1,350.00
Museum Assistant (Cross).....	1,650.00	1,650.00
Secretarial Assistant (Miss Cronk).....	1,450.00	1,450.00
Stenographer and Librarian (Miss Tarr).....	1,300.00	1,300.00
Office Assistant (part time).....	400.00	400.00
Laboratory Assistant (Le Ray).....	1,650.00	1,650.00
do. (Wilson).....	900.00	900.00
Laboratory Attendant (part time).....	300.00	300.00
	52,350.00	53,050.00
(j) Botany:		
Professor (Thomson).....	5,500.00	5,500.00
Professor (Jackson).....	5,200.00	5,200.00
Associate Professor (half time—Bailey).....	2,150.00	2,150.00
Associate Professor (Duff).....	3,800.00	3,800.00
Associate Professor (Sifton).....	3,800.00	3,800.00
Assistant Professor (Miss Wright).....	3,000.00	3,000.00
Lecturer (Taylor).....	2,550.00	2,550.00
Lecturer (Beck).....	1,800.00	1,800.00
Demonstrators, Fellows and Class Assistants.....	11,120.00	7,620.00
Technical Assistants (3).....	4,900.00	4,900.00
Horticulturist (with living quarters valued at \$360—Simpson).....	2,200.00	2,200.00
Assistant Gardener (Macdonald).....	1,534.00	1,534.00
Assistants (2 at \$1,400—Misses Alward and Forward).....	2,800.00	2,800.00
Librarian.....	1,200.00	1,200.00
Herbarium Assistant (P. Krotkov).....	1,800.00	1,800.00
Laboratory Attendant (Smith).....	1,000.00	1,000.00
Laboratory Attendant (Lynn).....	1,000.00	1,000.00
Laboratory Attendant (Proudfoot).....	840.00	840.00
	56,194.00	52,694.00
(k) History:		
Professor (Martin).....	\$ 5,500.00	\$ 5,500.00
Professor (Flenley—on leave of absence on 2/3rds salary, 1932-33).....	3,134.00	4,700.00
Professor (Underhill).....	4,700.00	4,700.00
Associate Professor (Brown).....	4,200.00	4,200.00
Assistant Professor (Glazebrook).....	3,000.00	3,000.00
Assistant Professor (Creighton).....	2,550.00	2,550.00
Lecturer (McInnis).....	2,450.00	2,450.00
Lecturer (McDougall).....	2,450.00	2,450.00
Lecturer (Saunders).....	2,100.00	2,100.00
Lecturer (Bayley).....	2,100.00	
Reader.....	250.00	
	32,434.00	31,650.00
(l) Anthropology:		
Associate Professor (T. F. McIlwraith).....	3,800.00	3,800.00
Lecturer (Hart).....	1,800.00	1,800.00
	5,600.00	5,600.00
(m) Archaeology:		
Professor (part time—Currelly).....	4,500.00	4,500.00
Assistant Professor (Wason—3 mos. in 1932-33, resigned)....	675.00	
Assistant Professor (half time—Thompson).....		1,700.00
Balance of appropriation of 1932-33.....	2,025.00	
	7,200.00	6,200.00
(n) Political Economy:		
Professor (Urwick—paid also in Social Science).....	5,500.00	5,500.00
Professor (Jackman).....	4,900.00	4,900.00
Professor, also Supervisor of Commerce (Jackson).....	4,700.00	4,700.00
Associate Professor, Economic Geography (Innis).....	3,800.00	3,800.00
Associate Professor (Kemp).....	3,800.00	3,800.00
Associate Professor (Brady).....	3,600.00	3,600.00
Associate Professor (Bladen).....	3,450.00	3,450.00
Assistant Professor (Morgan).....	3,350.00	3,350.00
Assistant Professor (Drummond).....	2,850.00	2,850.00



Lecturer (Perold).....	2,550.00	2,550.00
Lecturer (Grauer).....	2,500.00	2,500.00
Lecturer (Parkinson).....	2,300.00	2,300.00
Lecturer (Miss Biss).....	2,200.00	2,200.00
Lecturer (MacGregor).....	2,150.00	2,150.00
Lecturer (Plumptre).....	2,150.00	2,150.00
Assistants.....	1,000.00	.....
Special Lecturer, Banking and Finance (\$2,500, paid from special fund—Glazebrook).....	.....	.....

## Law:

Professor (Kennedy).....	5,400.00	5,400.00
Associate Professor (MacKenzie).....	4,000.00	4,000.00
Associate Professor (Auld).....	4,000.00	4,000.00
Lecturer (Finkelman).....	2,150.00	2,150.00

## Accounting:

Professor (part time—Ferguson).....	2,550.00	2,550.00
Assistant Professor (Crocombe).....	3,300.00	3,300.00
Assistant Professor (Ashley).....	3,150.00	3,150.00

75,350.00 74,350.00

## (o) Philosophy:

Professor (Brett) at \$6,000, also in Ethics (paid also as Dean of Graduate Studies).....	5,000.00	5,000.00
Associate Professor (Anderson).....	4,300.00	4,300.00
Associate Professor (Robinson).....	4,200.00	4,200.00
Associate Professor (MacCallum).....	3,900.00	3,900.00
Assistant Professor (Macdonald).....	2,900.00	2,900.00
Class Assistant.....	300.00	300.00

20,600.00 20,600.00

## (p) Psychology:

Professor and Director of Laboratory (Bott).....	\$ 5,000.00	\$ 5,000.00
Professor (part time—Blatz).....	2,500.00	2,500.00
Associate Professor (Chant).....	3,700.00	3,700.00
Associate Professor (Line).....	3,400.00	3,400.00
Lecturer (Ketchum).....	2,450.00	2,450.00
do (Cosgrave).....	2,400.00	2,400.00
do (Bernhardt).....	2,100.00	2,100.00
do (Myers).....	1,500.00	1,500.00
Instructor (Rogers).....	1,500.00	600.00
Class Assistants, Readers, etc.....	4,700.00	4,600.00
Technician (Cooper).....	2,300.00	2,300.00

31,550.00 30,550.00

## (q) Italian and Spanish:

Professor (Buchanan).....	6,000.00	6,000.00
Professor (Shaw).....	6,000.00	6,000.00
Associate Professor (Goggio).....	4,200.00	4,200.00
Associate Professor (Patterson).....	3,600.00	3,600.00
Associate Professor (Cano).....	3,600.00	3,600.00
Instructor.....	1,500.00	1,500.00
Instructor.....	1,500.00	1,500.00

26,400.00 26,400.00

## (2) Departments in University College:

## (r) Classics:

Professor and Director (Norwood).....	6,250.00	6,250.00
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## (a) Greek:

Professor (Owen).....	4,700.00	4,700.00
Associate Professor (Hamilton).....	4,200.00	4,200.00
Assistant Professor (Tait).....	3,450.00	3,450.00

## (b) Latin:

Professor (Smith).....	5,000.00	5,000.00
Professor (Dale).....	4,500.00	4,500.00
Assistant Professor (MacKay).....	2,700.00	2,700.00
Lecturer (Miss Fergusson).....	2,150.00	2,150.00
Lecturer (Kay).....	2,150.00	.....

## (c) Greek and Roman History:

Professor (with free house, heat and light valued at \$300, as Dean of University College—Cochrane).....	4,500.00	4,500.00
Lecturer (Miss Needler).....	2,550.00	2,550.00
Instructor (English).....	1,500.00	1,500.00
Balance of appropriation of 1932-33.....	300.00	.....

43,950.00 41,500.00

## (s) English:

Professor (paid also as Principal—Wallace).....	6,000.00	6,000.00
Professor (Knox).....	4,700.00	4,700.00
Associate Professor (Davis).....	4,100.00	4,100.00
Associate Professor (Macdonald).....	4,100.00	4,100.00
Associate Professor (Clawson).....	3,800.00	3,800.00
Assistant Professor (Woodhouse).....	3,450.00	3,450.00
Assistant Professor (Mrs. Kirkwood).....	3,000.00	3,000.00
Assistant Professor (Brown).....	2,700.00	2,700.00
Lecturer (Endicott).....	2,550.00	2,550.00
Lecturer (MacGillivray).....	2,150.00	2,150.00
Fellow.....	750.00	.....
To provide for additional assistance.....	100.00	.....

37,400.00 36,550.00

## (t) French:

Professor (Jeanneret).....	\$ 5,500.00	\$ 5,500.00
Professor (Will).....	5,000.00	5,000.00
Professor (Green).....	5,500.00	5,500.00
Professor (De Champ).....	4,500.00	4,500.00
Associate Professor (Allen).....	4,000.00	4,000.00
Associate Professor (McKellar).....	4,000.00	4,000.00
Assistant Professor (McAndrew—paid also as College Registrar).....	3,450.00	3,450.00
Assistant Professor (Anderson).....	3,300.00	3,300.00
Assistant Professor (Finch).....	2,700.00	2,700.00
Lecturer (Miss Cole).....	2,350.00	2,350.00
Lecturer (Laflamme).....	2,150.00	2,150.00
Lecturer (Miss Balthazard).....	1,800.00	1,800.00
Lecturer, Substitute (Miss MacDonald).....	1,800.00	1,500.00
Instructor (Assié—paid also in Forestry and Dentistry).....	1,000.00	750.00
Instructor (part time—Mlle. Le Prévost).....	600.00	500.00

47,650.00 47,000.00

## (u) German:

Professor (Needler).....	5,500.00	5,500.00
Associate Professor (Hedman).....	4,000.00	4,000.00
Assistant Professor (Holt).....	3,450.00	3,450.00
Lecturer (Boeschenstein—paid also in Chemical Engineering).....	1,800.00	1,800.00
Lecturer (Lange).....	1,800.00	1,800.00
Balance of appropriation of 1932-33.....	2,400.00	.....

18,950.00 16,550.00



(r) Semitic Languages:		
Professor (Taylor).....	5,500.00	5,500.00
Professor (Meek).....	5,200.00	5,200.00
Lecturer (Winnett).....	2,550.00	2,550.00
Lecturer (McCullough).....	1,950.00	1,950.00
	<b>15,200.00</b>	<b>15,200.00</b>
(w) Ethics:		
Professor (Brett—paid also in Philosophy and Graduate Studies).....	1,000.00	1,000.00
(x) University College, General:		
Principal (paid also in English—Wallace).....	1,500.00	1,500.00
Dean of Women (with living valued at \$400—Miss Ferguson)	2,500.00	2,500.00
Registrar (paid also in French—McAndrew).....	750.00	750.00
Registrar's Assistant (Miss Martin).....	1,050.00	1,050.00
Stenographer in University College (Miss Tocque).....	1,400.00	1,400.00
Stenographer for Language Departments (10 months—Miss Blackburn).....	1,250.00	1,250.00
	<b>8,450.00</b>	<b>8,450.00</b>
	<b>723,953.00</b>	<b>715,394.00</b>
22. Mathematics:		
Class room supplies.....	200.00	200.00
Clerical assistance.....	500.00	450.00
	<b>700.00</b>	<b>650.00</b>
23. Applied Mathematics:		
Supplies and apparatus.....	400.00	350.00
Clerical assistance.....	500.00	450.00
	<b>900.00</b>	<b>800.00</b>
24. Physics:		
Laboratory and workshop supplies.....	4,000.00	4,000.00
Apparatus.....	2,000.00	1,000.00
Experimental tables, cases, books, charts, fittings, etc.....	500.00	500.00
Laboratory and workshop assistance.....	1,500.00	1,500.00
	<b>8,000.00</b>	<b>7,000.00</b>
25 Astronomy:		
Supplies.....	\$ 300.00	\$ 300.00
Apparatus.....	275.00	200.00
	<b>575.00</b>	<b>500.00</b>
26 Geology:		
Maintenance and equipment, including mechanical assistance in preparing specimens.....	800.00	500.00
Occasional services of artist.....	200.00	100.00
Summer field work, travelling expenses, etc.....	150.00	600.00
	<b>1,150.00</b>	<b>1,200.00</b>
27 Mineralogy:		
Maintenance and equipment.....	1,100.00	1,000.00
28. Chemistry:		
Chemistry:		
Chemicals, glassware, apparatus, etc.....	4,700.00	5,000.00
Repairs and renewals.....	500.00	500.00
Physical Chemistry:		
Chemicals, etc.....	700.00	700.00
Electro-Chemistry:		
Supplies.....	1,300.00	1,300.00
Apparatus.....	1,200.00	1,100.00
Laboratory cleaning.....	50.00	50.00
Clerical assistance.....		400.00
	<b>8,450.00</b>	<b>9,050.00</b>
29. Biology:		
Laboratory and lecture room supplies.....	1,130.00	2,300.00
Students' laboratory supplies.....	1,450.00	
Museum specimens, supplies and catalogue.....	550.00	450.00
Marine laboratories, collecting.....	150.00	50.00
New microscopes and apparatus.....	800.00	650.00
Furnishings, fittings and new equipment.....	1,400.00	1,000.00
Messenger service.....	350.00	350.00
Incidentals.....	470.00	470.00
	<b>6,300.00</b>	<b>5,270.00</b>
30. Botany:		
Laboratory and office supplies.....	2,000.00	2,500.00
Museum and Herbarium supplies, extra labour, etc.....	1,000.00	
Summer Work in connection with Museum and Herbarium and Bear Island Laboratory.....	300.00	300.00
Herbarium cases.....	350.00	
Botanic Garden and Greenhouse supplies, materials and labour.....	1,816.00	2,000.00
Special equipment for new building (third instalment).....	10,000.00	4,000.00
	<b>15,466.00</b>	<b>8,800.00</b>
31. History:		
Class room supplies.....	250.00	200.00
Clerical assistant (Miss Hahn).....	800.00	800.00
	<b>1,050.00</b>	<b>1,000.00</b>
32. Anthropology:		
Class room supplies.....	50.00	25.00
33. Archaeology:		
Class room supplies.....	200.00	200.00
34. Political Economy:		
Office and class room supplies.....	1,000.00	750.00
Clerical assistance.....	1,800.00	1,700.00
	<b>2,800.00</b>	<b>2,450.00</b>
35. Philosophy:		
Class room supplies, clerical assistance, etc.....	\$ 150.00	\$ 150.00
36. Psychology:		
Supplies.....	1,200.00	1,100.00
Apparatus and equipment.....	600.00	600.00
Alterations in laboratory.....	100.00	50.00
Clerical assistant (Mrs. Mussen).....	950.00	950.00
Laboratory attendance.....	850.00	850.00
Laboratory cleaning.....	150.00	100.00
	<b>3,850.00</b>	<b>3,650.00</b>
37. Italian and Spanish:		
Class room supplies.....	25.00	25.00



38. University College Departments:		
(a) Classics:		
Supplies.....	225.00	125.00
(b) English:		
Supplies.....	50.00	50.00
(c) French:		
Supplies.....	225.00	200.00
(d) German:		
Supplies.....	75.00	75.00
(e) Semitics:		
Supplies.....	75.00	75.00
(f) Ethics:		
Supplies.....	.....	.....
	650.00	525.00
39. University College General Expenses:		
Principal's and Registrar's office supplies, stationery, printing and incidentals.....	750.00	750.00
Clerical assistance.....	700.00	.....
Messenger service.....	450.00	450.00
Sundry expenses of the Principal.....	500.00	400.00
	2,400.00	1,600.00
40. University College Building:		
Heat and light (supplied from Central Power Plant).....	.....	.....
Gas.....	125.00	100.00
Water.....	200.00	175.00
Caretaker's supplies.....	500.00	500.00
Cleaning.....	4,800.00	4,400.00
Repairs and renewals.....	5,500.00	5,000.00
Sundries.....	.....	.....
Caretaker (Bain).....	1,500.00	1,500.00
	12,625.00	11,675.00
41. McLennan Laboratory (Physics):		
Heat and light (supplied from Central Power Plant).....	.....	.....
Gas.....	300.00	250.00
Water.....	650.00	550.00
Caretaker's supplies.....	250.00	250.00
Cleaning.....	1,900.00	1,700.00
Repairs and renewals.....	2,200.00	2,100.00
Sundries.....	.....	.....
Caretaker (Hill).....	1,450.00	1,450.00
	6,750.00	6,300.00
42. Chemical Building:		
Heat and light (supplied from Central Power Plant).....	.....	.....
Gas.....	300.00	250.00
Water.....	300.00	250.00
Caretaker's supplies.....	225.00	200.00
Cleaning.....	1,900.00	1,850.00
Repairs and renewals.....	1,700.00	1,600.00
Sundries.....	.....	.....
Caretaker (paid as Laboratory Assistant, with rooms, heat and light valued at \$420, chargeable against building and included above).....	.....	.....
	4,425.00	4,150.00
43. Biological Building:		
Heat and light (supplied from Central Power Plant).....	.....	.....
Gas.....	\$ 100.00	\$ 75.00
Water.....	150.00	150.00
Caretaker's supplies.....	225.00	225.00
Cleaning.....	1,900.00	1,800.00
Repairs and renewals.....	1,800.00	1,700.00
Sundries: fitting up south portion of museum.....	2,000.00	.....
Caretaker (with rooms, heat and light valued at \$300— Wright).....	1,100.00	1,100.00
	7,275.00	5,050.00
44. Botany Building:		
Heat and light (supplied from Central Power Plant).....	.....	.....
Fuel and light.....	700.00	500.00
Water.....	600.00	400.00
Caretaker's supplies.....	250.00	225.00
Cleaning.....	2,400.00	2,300.00
Repairs and renewals.....	1,200.00	1,000.00
Sundries.....	.....	.....
Caretaker (Buchanan).....	1,350.00	1,350.00
	6,500.00	5,775.00
45. Baldwin House (History):		
Fuel.....	600.00	550.00
Light.....	25.00	20.00
Water.....	50.00	50.00
Caretaker's supplies.....	100.00	75.00
Cleaning.....	300.00	250.00
Repairs and renewals.....	800.00	600.00
Caretaker (McKenna).....	1,350.00	1,350.00
	3,225.00	2,895.00
46. No. 43 St. George Street:		
Fuel.....	300.00	275.00
Light.....	25.00	15.00
Water.....	25.00	20.00
Caretaker's supplies.....	60.00	50.00
Cleaning, furnaceman, etc.....	500.00	450.00
Repairs and renewals.....	300.00	300.00
Sundries.....	.....	.....
	1,210.00	1,110.00
47. No. 45 St. George Street (Law):		
Fuel.....	500.00	500.00
Light.....	50.00	50.00
Water.....	25.00	20.00
Caretaker's supplies.....	60.00	50.00
Cleaning.....	250.00	200.00
Repairs and renewals.....	400.00	400.00
Caretaker (with rooms, heat and light valued at \$300— Brown).....	950.00	950.00
	2,235.00	2,170.00
48. No. 47 St. George Street (Applied Mathematics):		
Fuel.....	300.00	300.00
Light.....	100.00	100.00
Water.....	25.00	15.00
Caretaker's supplies.....	50.00	40.00
Cleaning, furnaceman, etc.....	400.00	400.00
Repairs and renewals.....	300.00	300.00
Sundries.....	.....	.....
	1,175.00	1,155.00
49. Economics Building:		
Fuel.....	2,500.00	2,300.00
Light.....	1,100.00	1,200.00
Water.....	150.00	100.00
Caretaker's supplies.....	400.00	350.00
Cleaning, and fireman.....	3,800.00	3,600.00
Repairs and renewals.....	2,000.00	1,800.00
Sundries.....	.....	.....
	9,950.00	9,350.00



## 50. Psychology Buildings—(Nos. 69, 71 and 100 St. George Street):

Fuel.....	1,000.00	950.00
Light.....	125.00	100.00
Water.....	60.00	50.00
Caretaker's supplies.....	125.00	100.00
Cleaning, furnaceman, etc.....	1,400.00	1,200.00
Repairs and renewals.....	1,200.00	1,000.00
Sundries.....	.....	.....
	3,910.00	3,400.00

## 51. David Dunlap Observatory:

Maintenance.....	.....	4,000.00
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## VI. FACULTY OF MEDICINE

	AMOUNT VOTED FOR 1932-33.	TO BE VOTED FOR 1933-34.	TO BE CHARGED TO EATON AND ROCKEFELLER FUNDS 1933-34.
2. Salaries:			
(a) Administration:			
Dean of Faculty (FitzGerald—paid also in School of Hygiene).....	1,000.00	1,000.00	
Assistant Dean and Secretary (Ryerson—paid also in Dentistry).....	5,000.00	5,000.00	
Assistant (Miss Jones).....	1,800.00	1,800.00	
Assistant (Miss Russell).....	1,750.00	1,750.00	
Clerk (Miss Perry).....	1,500.00	1,500.00	
Messenger Service.....	.....	800.00	
Hospital Theatre, Toronto General Hospital:			
General Attendant (Hart).....	1,550.00	1,550.00	
Cloak-room Attendant.....	.....	450.00	
	12,600.00	13,850.00	
(b) Anatomy:			
Professor (Grant).....	7,000.00	7,000.00	
Professor (half salary, balance in Biology—Piersol).....	2,550.00	2,550.00	
Professor (Watt).....	4,800.00	4,800.00	
Associate Professor (Cates).....	3,600.00	3,600.00	
Assistant Professor (Ham).....	3,600.00	3,600.00	
Lecturer (George).....	3,000.00	3,000.00	
Assistant in Histology.....	1,000.00	500.00	
Demonstrators and Assistants.....	5,220.00	4,925.00	
Technician Demonstrator.....	850.00	750.00	
Technical Assistant (Whittaker—paid also in Dentistry).....	600.00	600.00	
Clerical Assistant (Miss Dowsley).....	1,250.00	1,250.00	
Laboratory Assistant (McCormick).....	1,650.00	1,650.00	
Laboratory Assistant (George).....	1,450.00	1,450.00	
Museum Curator and Demonstrator in Neurology (Guyatt).....	1,450.00	1,450.00	
Laboratory Boy.....	360.00	360.00	
	38,380.00	37,485.00	
(c) Pathology and Bacteriology:			
Professor (Klotz).....	7,000.00	7,000.00	
Professor (Holman).....	4,800.00	4,800.00	
Associate Professor (Robinson).....	2,200.00	2,200.00	
Assistant Professor (Shanks).....	250.00	250.00	
Special Lecturer in Pathology (St. Michael's Hospital—Magner).....	750.00	750.00	
Lecturer in Pathology (Belt).....	1,700.00	1,700.00	
do. do. (Bates).....	200.00	200.00	
do. in Bacteriology (Greedy).....	1,800.00	1,800.00	
do. do. and Serology (Miss Price).....	2,150.00	2,150.00	
Fellows (3).....	3,000.00	3,000.00	
Fellow in Museum.....	1,000.00	1,000.00	
Demonstrators and Assistants.....	800.00	800.00	
Assistant in Laboratory (Pathology—Miss Simpson).....	1,500.00	1,500.00	
Assistant in Laboratory (Bacteriology—Miss H. Boyd).....	1,020.00	1,020.00	
Assistant Technician (Miss Hein).....	1,140.00	1,140.00	
Special Technician (Miss Dixon).....	1,020.00	1,020.00	
Laboratory Attendants for preparing media.....	2,700.00	2,700.00	
Secretary (Miss G. K. R. Boyd).....	1,260.00	1,260.00	
Librarian and Assistant Secretary (Miss Hammond).....	1,020.00	1,020.00	
Museum Stenographer (Miss McKinnon).....	1,260.00	1,260.00	
Preparator (Payne).....	1,800.00	1,800.00	
Junior Attendant in Museum (Miss Chiddenton).....	600.00	600.00	
Autopsy Recorder (Miss Cameron).....	960.00	960.00	
Autopsy Technician (Miss Johnston).....	900.00	900.00	
Balance of appropriation of 1932-33.....	60.00	.....	
	40,890.00	40,830.00	
Division of Neuropathology:			
Neuropathologist (Linell).....	4,500.00	4,500.00	
Fellow (Dr. Tom).....	1,800.00	1,800.00	
Technician (Miss Tett).....	1,020.00	1,020.00	
Technician (Medicine and Surgery—Miss Potter).....	1,020.00	1,020.00	
Stenographer (Miss Pirie).....	1,020.00	1,020.00	
	50,250.00	50,190.00	
(d) Pathological Chemistry:			
Professor (Harding).....	5,500.00	5,500.00	
Assistant Professor (Nicholson).....	3,150.00	3,150.00	
Lecturer (part time—Urquhart).....	500.00	500.00	
Demonstrators and Assistants.....	750.00	750.00	
Fellows.....	4,300.00	4,300.00	
Technical Assistant (Downs).....	1,500.00	1,500.00	
Laboratory Assistant (Ruffley).....	1,080.00	1,100.00	
Laboratory Attendant (Mrs. Faulds).....	750.00	750.00	
Laboratory Attendant (Mrs. MacCallum).....	350.00	350.00	
Secretarial Assistant (Miss Shannon).....	1,100.00	1,100.00	
Balance of appropriation of 1932-33.....	220.00	.....	
	19,200.00	19,000.00	
(e) Pharmacy and Pharmacology:			
Professor (Henderson).....	\$6,000.00	\$6,000.00	
Associate Professor (Lucas).....	3,600.00	3,600.00	
Fellows.....	3,000.00	3,100.00	
Assistants in Pharmacy.....	500.00	500.00	
Technical Assistant (Brock).....	2,000.00	2,000.00	
Cleaner (Brickles).....	1,160.00	1,160.00	
Clerical Assistant (Miss Caldecott).....	500.00	500.00	
	16,760.00	16,860.00	
(f) Bio-Chemistry (including Zymology):			
Professor (Wasteneys).....	6,000.00	6,000.00	
Professor (Kay—resigned 31 Dec.).....	2,250.00	.....	
Associate Professor (Marrian).....	.....	4,000.00	
Associate Professor (Wynne).....	3,450.00	3,450.00	
Fellows.....	5,800.00	5,500.00	
Assistants.....	600.00	.....	
Secretarial Assistant (Miss Delamere).....	1,300.00	1,300.00	
Senior Technician (Fletcher).....	1,600.00	1,600.00	
Technician (Sloan).....	1,500.00	1,500.00	
Technician (McClary).....	900.00	900.00	
Technician (Miss Skill).....	900.00	900.00	
Laboratory Assistant (Giddens).....	1,300.00	1,300.00	
Laboratory Assistant (Mrs. Lumbard).....	830.00	830.00	
Laboratory Attendant (Mrs. McCarthy).....	550.00	550.00	
Balance of appropriation of 1932-33.....	2,250.00	.....	
	29,230.00	27,830.00	



(g) Physiology:		
Professor (Pest—paid also in Special Research)....	6,000.00	6,000.00
Professor (Taylor).....	4,500.00	4,500.00
Associate Professor (Irving).....	4,200.00	4,200.00
Lecturer and Research Assistant (Waters).....	2,500.00	2,500.00
Lecturer and Research Associate (part time—Weld).....	1,500.00	1,500.00
Demonstrator (Miss Huntsman).....	1,200.00	1,200.00
Fellows.....	2,400.00	2,400.00
Departmental Librarian (Miss Cory).....	1,250.00	1,250.00
Secretarial Assistant (Miss Secord).....	1,250.00	1,250.00
Mechanician (Elliott).....	1,800.00	1,800.00
Technical Assistant and Glass-blower (F. L. Robinson).....	2,000.00	2,000.00
Laboratory Assistant for Teaching Laboratories (Huntley).....	1,400.00	1,400.00
Animal Caretaker (G. L. Robinson).....	1,100.00	1,100.00
Assistant animal caretaker (Crouch).....	800.00	800.00
	31,900.00	31,900.00
(h) Hygiene and Preventive Medicine (exclusive of School of Hygiene):		
Professor (FitzGerald—salary in School of Hygiene).....		
Professor (part time—paid also in School of Hygiene—Defries).....	1,500.00	1,500.00
Professor (part time—Fraser).....	4,500.00	4,500.00
Associate Professor (Moloney—salary in School of Hygiene).....		
Lecturer (part time—paid also in Health Service—Porter).....	500.00	500.00
Lecturer (part time—Brown).....	1,000.00	1,000.00
Lecturer (part time—Miss Fraser).....	500.00	500.00
Lecturer (part time—Sneath).....	500.00	500.00
Class Assistant (Miss Cowan).....	1,000.00	1,000.00
Class Assistants (part time).....	900.00	900.00
Fellow (Gibbons).....	1,000.00	1,000.00
Laboratory Assistant (Miss Roy).....	720.00	720.00
Secretarial Assistant (Miss Barr).....	1,000.00	1,000.00
	13,120.00	13,120.00
(i) Medicine and Clinical Medicine:		
Professor (Graham).....	\$10,000.00	\$10,000.00
Assistant Professor (half time—Hutchison).....	500.00	500.00
Associate (full time—Campbell).....	3,000.00	2,500.00
Associate (half time—W. F. McPhedran).....	500.00	500.00
Senior Demonstrators (2—full time).....	5,000.00	5,000.00
Senior Demonstrators (2—half time).....	1,500.00	1,000.00
Junior Demonstrators (3—full time).....	7,500.00	7,500.00
Junior Demonstrators (2—half time).....	500.00	1,500.00
Fellow, Resident Physician, T.G.H. ....	1,000.00	1,000.00
Demonstrators, clinical microscopy.....	750.00	500.00
Research Assistants (2).....	1,380.00	2,780.00
Technician (1).....	2,520.00	1,320.00
Secretarial Assistant (Miss Clutton).....	1,320.00	1,320.00
Part time Clinicians:		
Assistant Professors (5).....	1,500.00	1,500.00
Associates (7).....	1,750.00	1,750.00
Senior Demonstrators (9).....	1,800.00	1,800.00
Junior Demonstrators (5).....	750.00	750.00
Sub-Department of Pediatrics:		
Associate (full time—Tisdall).....	2,000.00	2,000.00
Senior Demonstrator (full time).....	2,000.00	2,000.00
Junior Demonstrators (3—full time).....	5,500.00	6,800.00
Research Assistant (half time).....	1,200.00	1,200.00
Technicians (2).....	2,400.00	2,400.00
Secretarial Assistant (Miss Eriksen).....	1,000.00	1,000.00
Part-time Clinicians:		
Associate Professor (Alan Brown).....	350.00	350.00
Associate (Canfield).....	250.00	250.00
Senior Demonstrators (4).....	800.00	800.00
Junior Demonstrators (2).....	150.00	300.00
	56,920.00	58,320.00
(j) Surgery and Clinical Surgery:		
Professor (Gallie).....	10,000.00	10,000.00
Junior Demonstrator (part time).....	600.00	
Fellows (3—full time).....	3,600.00	4,800.00
Fellows (5—part time).....	3,300.00	3,900.00
Fellows, Resident (3).....	1,200.00	1,200.00
Assistant Fellows, Resident (6).....	1,800.00	1,800.00
Secretary (Miss McLaren).....	1,200.00	1,200.00
Demonstrators for Fellows (2).....	(transferred from	400.00
Anatomy Attendant.....	Course in Ad-	100.00
	vanced Surgery)	
Part-time Clinicians:		
Professor (Starr).....	400.00	
Assistant Professors (7).....	2,100.00	2,100.00
Associates (8).....	1,750.00	2,000.00
Senior Demonstrators (11).....	2,600.00	2,200.00
Junior Demonstrators (9).....	1,950.00	1,350.00
	30,500.00	31,050.00
(k) Obstetrics and Gynaecology:		
Professor (Hendry).....	1,000.00	1,000.00
Demonstrators (2—full time).....	3,000.00	3,000.00
Demonstrator (half time).....	500.00	500.00
Technician (Miss Bonham).....	1,100.00	1,100.00
Secretary (Miss Carson).....	900.00	900.00
Associate Professor.....	700.00	350.00
Assistant Professors (3).....	900.00	900.00
Associate (I—Kinnear).....	250.00	250.00
Senior Demonstrators (5).....	1,000.00	1,000.00
Junior Demonstrators (7).....	900.00	1,050.00
	10,250.00	10,050.00
(l) Ophthalmology:		
Professor (Lowry).....	700.00	700.00
Senior Demonstrators (4).....	800.00	800.00
Senior Demonstrator (full time—Macdonald).....	1,800.00	1,800.00
Junior Demonstrator (half time).....	900.00	700.00
Technician (half time—Miss M. Gray).....	480.00	480.00
	4,680.00	4,480.00
(m) Oto-Laryngology:		
Professor (Goldsmith).....	\$ 700.00	\$ 700.00
Associate Professor (Royce).....	350.00	350.00
Associate (Biggs).....	500.00	250.00
Senior Demonstrators (2).....	400.00	400.00
Junior Demonstrators (5).....	750.00	750.00
Junior Demonstrator (full time—McGregor).....	2,000.00	1,500.00
Junior Demonstrator (full time—McLeod).....		1,000.00
Technician (half time—Miss M. Gray).....	480.00	480.00
	5,180.00	5,430.00



(n) Therapeutics:			
Professor (Rudolf).....	1,000.00	1,000.00	
Research Fellow (part time).....	800.00	.....	
Senior Demonstrators, Therapeutics (2).....	400.00	400.00	
Lecturer, Anaesthesia (Johnston).....	250.00	250.00	
Junior Demonstrators, Anaesthesia (6).....	900.00	900.00	
	3,350.00	2,550.00	
(o) Psychiatry:			
Professor (Farrar).....	5,000.00	5,000.00	
Assistant Professor (Lewis).....	1,850.00	1,850.00	
Fellows (2—part time).....	1,500.00	1,500.00	
Junior Demonstrators (3).....	450.00	450.00	
	8,800.00	8,800.00	
Less amount to be paid by Canadian National Committee for Mental Hygiene.....	3,045.00	3,045.00	
	5,755.00	5,755.00	
(p) Medical Jurisprudence:			
Associate (Crawford).....	250.00	250.00	
(q) Radiology:			
Associate Professor (Richards).....	250.00	250.00	
Senior Demonstrators (2).....	400.00	400.00	
Assistant Demonstrator.....	100.00	100.00	
Part time Assistant.....	500.00	500.00	
	1,250.00	1,250.00	
(r) History of Medicine:			
Professor (Elliott).....	700.00	700.00	
(s) Special Lectures:			
English.....	2,300.00	400.00	
Dental Surgery.....	100.00	100.00	
	2,400.00	500.00	
(t) Art Service:			
Director (Miss Wishart).....	2,500.00	2,500.00	
Assistant (Miss Foster).....	1,200.00	1,200.00	
	3,700.00	3,700.00	
	336,375.00	334,270.00	
Less chargeable to:—			
Eaton Endowment.....	23,420.00		23,520.00
Rockefeller Fund.....	53,000.00		53,000.00
do. Pediatrics.....	8,000.00		9,300.00
	84,420.00	251,955.00	248,450.00
			85,820.00
53. Anatomy:			
Anatomical material.....	\$3,000.00	\$3,000.00	
General supplies, equipment and incidentals.....	2,720.00	2,600.00	
	5,720.00	5,600.00	
54. Pathology and Bacteriology:			
Supplies.....	3,000.00	4,800.00	
Apparatus.....	1,800.00		
Museum supplies.....	1,000.00		1,000.00
Clerical assistance.....	225.00	225.00	
	6,025.00	6,025.00	
Neuropathology:			
Supplies and apparatus.....	1,000.00	1,000.00	
	7,025.00	7,025.00	
55. Pathological Chemistry:			
Supplies.....	2,000.00	2,000.00	
Apparatus.....	100.00		
Repairs.....	150.00		
	2,250.00	2,000.00	
56. Pharmacy and Pharmacology:			
Supplies.....	1,950.00	1,850.00	
Apparatus.....	300.00	300.00	
	2,250.00	2,150.00	
57. Bio-Chemistry (including Zymology):			
Supplies.....	2,600.00	4,200.00	
Apparatus.....	1,600.00		
	4,200.00	4,200.00	
58. Physiology:			
Supplies.....	3,650.00	3,650.00	
59. Hygiene and Preventive Medicine:			
Supplies.....	700.00	840.00	
Apparatus.....	1,290.00	900.00	
Cleaner (part time).....	480.00	480.00	
	2,470.00	2,220.00	
60. Medicine:			
Supplies and chemicals.....	1,780.00	.....	1,500.00
Apparatus.....	1,500.00	.....	1,830.00
Books and periodicals.....	800.00	.....	800.00
Laboratory cleaning.....	500.00	.....	500.00
Sub-Department of Pediatrics:			
Supplies and chemicals.....	2,000.00	.....	1,850.00
Apparatus.....	1,000.00	.....	1,000.00
Chargeable to Eaton Endowment.....	7,580.00	.....	7,480.00
61. Surgery:			
Supplies and apparatus.....	1,700.00	1,600.00	
Course in Advanced Surgery (transferred to Salaries).....	500.00	.....	
Museum of Applied Anatomy.....	250.00	250.00	
	2,450.00	1,850.00	
62. Obstetrics and Gynaecology:			
Supplies and apparatus.....	\$ 500.00	\$ 500.00	
63. Ophthalmology:			
Supplies and apparatus.....	500.00	500.00	
64. Oto-Laryngology:			
Supplies and apparatus.....	400.00	150.00	
65. Therapeutics:			
Supplies and apparatus.....	50.00	50.00	
66. Psychiatry:			
Supplies and apparatus.....	250.00	50.00	
67. Medical Jurisprudence:			
Supplies.....	.....	.....	



68. Radiology:			
Supplies and apparatus.....	400.00	400.00	
69. Medical Building:			
Heat and light (supplied from Central Power Plant).....			
Gas.....	800.00	800.00	
Water.....	1,000.00	1,000.00	
Caretaker's supplies.....	300.00	275.00	
Cleaning.....	2,500.00	2,300.00	
Repairs and renewals.....	2,300.00	2,500.00	
Sundries.....			
Caretaker.....	1,450.00	1,450.00	
Do. for attendance at Council meetings..	50.00	50.00	
	8,400.00	8,375.00	
70. Banting Institute (including Lecture Room, Toronto General Hospital):			
Heat and light.....	6,000.00	6,000.00	
Gas and city current.....	5,500.00	5,500.00	
Water.....	700.00	500.00	
Caretaker's supplies.....	600.00	600.00	
Cleaning.....	5,500.00	5,300.00	
Repairs and renewals.....	2,000.00	2,000.00	
Laboratory alterations for Neuropathology....	5,000.00		
Caretaker (Laing).....	1,750.00	1,750.00	
	27,050.00	21,650.00	
71. Anatomical Building:			
Heat and light (supplied from Central Power Plant).....			
Gas.....	50.00	25.00	
Water.....	75.00	60.00	
Caretaker's supplies.....	250.00	250.00	
Cleaning.....	2,100.00	2,050.00	
Repairs and renewals.....	1,500.00	1,400.00	
Caretaker (Shepherd).....	1,400.00	1,400.00	
	5,375.00	5,185.00	
72. Hygiene Building:			
Heat and light (supplied from Central Power Plant).....			
Gas.....	800.00	600.00	
Water.....	750.00	800.00	
Caretaker's supplies.....	450.00	600.00	
Cleaning.....	4,600.00	4,400.00	
Repairs and renewals.....	1,800.00	1,800.00	
Caretaker (Mottram).....	1,400.00	1,400.00	
	9,800.00	9,600.00	
73. General Expenses:			
Sundry expenses of the Dean.....	400.00	400.00	
Stationery, office supplies and incidentals....	2,400.00	2,400.00	
Publications, Calendar, Dean's Report, Medical Bulletin, Lister Lecture.....	1,450.00	1,450.00	
Messenger service.....	800.00		
Cloak room attendance, T.G.H. } (transferred to salaries)	450.00		
Maintenance and equipment of Lecture Theatre, T.G.H., Lantern service, etc.....	250.00	250.00	
Artists' supplies.....	250.00	250.00	
Medals.....	50.00	50.00	
Association of American Medical Colleges, Membership fee.....	250.00	150.00	
	6,300.00	4,950.00	
74. School of Hygiene:			
(a) Salaries:			
(1) Administration:			
Director (Fitzgerald).....	\$5,000.00		\$5,000.00
Secretary (Miss Somerville).....	1,000.00		1,000.00
(2) Epidemiology and Biometrics:			
Associate Director, School of Hygiene, Professor, Hygiene and Epidemiology (Defries)	2,000.00		2,000.00
Assistant Professor, Hygiene and Epidemiology (McKinnon).....	1,000.00		1,000.00
Lecturer, Epidemiology (Craigie).....	500.00		500.00
Lecturer, Public Health Administration (part time—McCullough).....	250.00		250.00
Lecturer, Public Health Engineering (part time—Berry—paid also in Civil Engineering)	500.00		500.00
Demonstrator in charge of field work.....	1,500.00		
Clinical Associates, Epidemiology (part time):—			
A. L. McKay.....	250.00		250.00
J. T. Phair.....			300.00
Lecturer, Vital Statistics (Miss Ross).....	2,400.00		2,400.00
Demonstrator, Vital Statistics (2 months in 1932-33).....	267.00		
Laboratory Assistants, Vital Statistics:			
Mrs. Morgan.....	924.00		924.00
Miss McCausland.....	732.00		732.00
S. Raven.....	840.00		840.00
J. Jamieson.....	660.00		660.00
Secretary (Randall).....	900.00		900.00
Balance of appropriation of 1932-33.....	1,333.00		
(3) Physiological Hygiene:			
Acting Head of Department (paid in Physiology, etc.—Best).....			
Lecturer (part time—McHenry).....	1,000.00		1,000.00
Lecturer, Industrial Hygiene (Cunningham)...	1,000.00		1,000.00
Research Associate (MacLean).....	2,600.00		2,600.00
Research Associate (part time—Mrs. Partridge)	1,000.00		1,000.00
Research Assistant (Miss Gavin).....	1,500.00		1,500.00
Research Assistant, Industrial Hygiene (Barrett).....	1,500.00		1,750.00
Secretary (Miss Mahon).....	1,150.00		1,100.00
Senior Technical Assistant (part time—Cowan)	1,200.00		1,200.00
Technical Assistant (W. Staples).....	925.00		925.00
Technical Assistant (Brown).....	900.00		900.00
Technical Assistant (Miss Thompson).....	825.00		825.00
Laboratory Attendant (Mrs. Cathie).....	780.00		780.00
Balance of appropriation of 1932-33.....	75.00		
(4) Chemistry in Relation to Hygiene:			
Associate Professor (Moloney).....	4,000.00		4,000.00
Demonstrator (part time—Miss Taylor).....	500.00		500.00
Class Assistant (part time—Miss Smith).....	200.00		200.00
Class Assistant and Secretary (Miss Arnoldi)	1,000.00		1,000.00
Technical Assistant (Marsh).....	850.00		850.00
	41,061.00		38,386.00
(b) Maintenance of Departments:			
Epidemiology and Biometrics:			
Supplies and equipment, rent of sorting machine, etc.....	1,000.00		700.00
Physiological Hygiene:			
Apparatus and supplies.....	545.00		420.00
Chemistry in relation to Hygiene:			
Apparatus and supplies.....	1,000.00		1,000.00
	43,606.00		40,506.00
Less amount to be paid by Connaught Laboratories	4,606.00		3,506.00
	39,000.00		37,000.00



# VII. FACULTY OF APPLIED SCIENCE

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	AMOUNT VOTED FOR 1932-33.	TO BE VOTED FOR 1933-34.
75. Salaries:		
(a) Dean's Office:		
Dean of Faculty (Mitchell).....	\$6,000.00	\$6,000.00
(b) Electrical Engineering:		
Professor (Rosebrugh).....	6,000.00	6,000.00
Professor (Price).....	5,400.00	5,400.00
Associate Professor (Zimmer).....	3,800.00	3,800.00
Assistant Professor (Smith).....	2,850.00	2,850.00
Lecturer (Bayly).....	2,400.00	2,400.00
Instructor (Brown).....	1,700.00	1,700.00
Demonstrators.....	10,200.00	9,350.00
Mechanician (Lawson).....	2,000.00	2,000.00
Electrician (McKee).....	2,000.00	2,000.00
Assistant Electrician (Bakewell).....	1,050.00	1,050.00
Office Assistant and Librarian (part time—Mrs. Hammer- sley).....	575.00	575.00
	37,975.00	37,125.00
(c) Mechanical Engineering:		
Professor (Angus).....	6,000.00	6,000.00
Professor (Allcut).....	4,500.00	4,500.00
Associate Professor (Ross Taylor).....	3,600.00	3,600.00
Assistant Professor (McIntosh).....	3,050.00	3,050.00
Assistant Professor (Heard—resigned).....	2,950.00	.....
Lecturer (9 months from 1st October).....	.....	1,800.00
Lecturer (Graham).....	1,800.00	1,800.00
Instructor (Hally).....	1,700.00	1,700.00
do. (Wiren).....	1,700.00	1,700.00
Demonstrators.....	9,900.00	9,575.00
Engineer and Machinist (Hickey).....	2,000.00	2,000.00
Assistant Machinist (part time) } Fireman (part time) }	2,100.00	2,100.00
Laboratory Attendant (Odd).....	1,200.00	1,200.00
Office Assistant and Librarian (Miss Burt).....	1,100.00	1,100.00
	41,600.00	40,125.00
(d) Civil Engineering: Municipal and Structural:		
Professor (Young).....	5,200.00	5,200.00
Professor (Loudon).....	4,900.00	4,900.00
Associate Professor (Laing—retired).....	4,400.00	.....
Lecturer (Morrison).....	2,250.00	2,250.00
Lecturer (Lazier).....	2,150.00	2,150.00
Lecturer (Sagar).....	1,950.00	1,950.00
Special Lecturer, Municipal Engineering.....	.....	1,000.00
Special Lecturer, Sanitary Engineering (Berry—paid also in School of Hygiene).....	600.00	600.00
Demonstrator (Helwig).....	1,250.00	1,200.00
Mechanician (Simpson—ob. Aug. 1932).....	308.00	.....
Mechanician (Kubbinga).....	900.00	1,000.00
Laboratory Assistant (10 months—Brown).....	1,100.00	1,100.00
Office Assistant and Librarian (part time—Mrs. Hammer- sley).....	575.00	575.00
Balance of appropriation of 1932-33.....	1,542.00	.....
	27,125.00	21,925.00
(e) Civil Engineering: Surveying and Geodesy:		
Professor (Treadgold).....	4,500.00	4,500.00
Associate Professor (Crerar).....	4,000.00	4,000.00
Associate Professor (Banting).....	3,800.00	3,800.00
Assistant Professor (Melson).....	3,300.00	3,300.00
Demonstrators.....	1,800.00	1,750.00
Mechanician (6 months—part time—Harding).....	450.00	300.00
Office Assistant and Librarian (part time—Miss Cave).....	625.00	625.00
	18,475.00	18,275.00
(f) Mining Engineering:		
Professor (Haultain).....	6,000.00	6,000.00
Associate Professor (Dyer).....	4,000.00	4,000.00
Associate Professor (King).....	4,000.00	4,000.00
Instructor (Wolfe).....	3,300.00	1,600.00
Demonstrator.....	.....	950.00
Laboratory Assistant and Mechanician (Tozer).....	1,400.00	1,400.00
Laboratory Attendant, Assaying (Waybrant).....	1,250.00	1,250.00
Assistant Mechanician (part time, 25 weeks—Reilly).....	1,100.00	750.00
Laboratory Helper (part time).....	870.00	300.00
Office Assistant and Librarian (Miss Jordan).....	1,100.00	1,100.00
	23,020.00	21,350.00
(g) Metallurgical Engineering:		
Professor (Guess).....	\$ 5,700.00	\$ 5,700.00
Associate Professor (Newcombe).....	3,600.00	3,600.00
Associate Professor (Montgomery).....	3,450.00	3,450.00
Assistant Professor (Toomer).....	3,450.00	3,450.00
Laboratory Attendant (10 months—Ross).....	700.00	600.00
Office Assistant and Librarian (9 months, part time, also in Secretary's office—Miss Redmond).....	450.00	300.00
	17,350.00	17,100.00
(h) Chemical Engineering and Applied Chemistry:		
Professor (Bain).....	5,500.00	5,500.00
Professor (Boswell).....	4,900.00	4,900.00
Professor (Ardagh).....	4,500.00	4,500.00
Assistant Professor (Smith).....	3,000.00	3,000.00
Assistant Professor (McLaughlin).....	2,700.00	2,700.00
Instructor (Fitzgerald).....	1,600.00	1,600.00
Demonstrators and Assistants.....	6,000.00	5,750.00
Instructor, Technical German (part time—Boeschenstein— paid also in German).....	700.00	700.00
Lecture Assistant and Glass-Blower (Hunt).....	1,600.00	1,600.00
Laboratory Assistant (Westhead).....	1,200.00	1,100.00
Lecture Assistant (Hammond).....	950.00	900.00
Laboratory Attendants.....	2,050.00	2,050.00
Special Lecturer, Pulp and Paper (including expenses— Crossley).....	250.00	150.00
Office Assistant and Librarian (part time; also in Secretary's office—Miss D. Birkett).....	800.00	1,000.00
	35,750.00	35,450.00
(i) School of Architecture:		
Professor (Wright).....	6,000.00	6,000.00
Associate Professor (Madill).....	4,000.00	4,000.00
Associate Professor (also Lecturer in Town Planning—Arthur)	4,000.00	4,000.00
Lecturer (Carswell).....	2,100.00	2,100.00
Instructor in Painting (part time—Jefferys).....	1,750.00	1,750.00
Instructor in Modelling (part time—Coates).....	1,300.00	950.00
Librarian and Instructor in Architectural History and French (Miss Laing).....	1,850.00	1,850.00
Assistant in Modelling (part time—Simpson).....	650.00	.....
Attendant in Drafting Rooms (8 months—Arksey).....	800.00	800.00
Special Instructor, Architectural Design (6 months—Waters)	900.00	800.00
Special Lecturer, Landscape Architecture (Dunington- Grubb).....	200.00	.....
Office Assistant (9 months, part time—Miss Dyer).....	730.00	400.00
	21,280.00	22,650.00



(j) Engineering Drawing:		
Professor (Cockburn).....	4,900.00	4,900.00
Associate Professor (Smither).....	4,000.00	4,000.00
Associate Professor (also Lecturer in Technical English—Wright)	3,600.00	3,600.00
Lecturer (Dunbar).....	2,550.00	2,550.00
Lecturer (Jermyn).....	2,100.00	2,100.00
Lecturer (Spence).....	1,800.00	1,800.00
Instructors and Demonstrators.....	11,000.00	10,550.00
Attendant in Drafting Rooms (8 months—Brown).....	1,000.00	1,000.00
Office Assistant (9 months, part time—Miss Dyer).....	475.00	330.00
	31,425.00	30,830.00
(k) Engineering Physics and Photography:		
(a) Engineering Physics:		
Professor (Anderson).....	5,200.00	5,200.00
Assistant Professor (Jackson).....	2,700.00	2,700.00
Demonstrators (2).....	2,700.00	2,600.00
(b) Photographic Service:		
Chief Photographer (Crowther).....	1,450.00	1,450.00
First Assistant Photographer (Mrs. Milne).....	1,200.00	1,200.00
Second Assistant Photographer (9 months—Stark).....	1,100.00	900.00
Photographic Assistant (Vance).....	950.00	950.00
Bookkeeper, Photography (Mrs. Morley).....	1,100.00	1,100.00
Office Assistant (part time—Miss Mason).....	575.00	.....
Messenger and Studio Assistant.....	600.00	600.00
(c) Service common to (a) and (b) above (half to each):		
Office Assistant and Librarian (part time—Miss Cave).....	600.00	600.00
Mechanician (6 months—part time—Harding).....	600.00	450.00
	18,775.00	17,750.00
(l) Special Lectures:		
Limited Companies and Commercial Law (2 terms—Clute)...	\$ 500.00	\$ .....
Accountancy and Business (1 term—Grant).....	300.00	300.00
Engineering Law (1 term—Laidlaw).....	250.00	250.00
Technical English (2 terms—paid also in Engineering Drawing—Wright).....	300.00	300.00
Public Speaking (1 term—Kirkpatrick).....	250.00	250.00
Engineering Seminars, and Occasional Lecturers, including expenses.....	150.00	.....
	1,750.00	1,100.00
(m) Secretary's Office:		
Secretary (Wilson).....	3,100.00	3,100.00
Assistant Secretary (Miss E. Birkett).....	1,550.00	1,550.00
Assistant (Miss Fenton).....	1,150.00	1,150.00
Stenographer (9 months, part time—Miss Redmond).....	.....	300.00
do. (part time, also in Chemical Engineering—Miss Birkett).....	.....	200.00
	5,800.00	6,300.00
	289,325.00	275,980.00
76. Electrical Engineering:		
Supplies.....	2,700.00	2,000.00
Apparatus.....	1,800.00	100.00
Furniture, printing and incidentals.....	200.00	100.00
	4,700.00	2,200.00
77. Mechanical Engineering:		
Supplies.....	800.00	800.00
Apparatus, Thermodynamics and Aerodynamics.....	1,000.00	350.00
“ Hydraulics.....	1,000.00	350.00
Proportion of fuel for Experimental Plant.....	800.00	1,200.00
Furniture, printing and incidentals.....	200.00	200.00
	3,800.00	2,900.00
78. Civil Engineering: Municipal and Structural:		
Supplies.....	700.00	550.00
Apparatus.....	310.00	100.00
	1,010.00	650.00
79. Civil Engineering: Surveying and Geodesy:		
Supplies.....	350.00	200.00
Apparatus.....	400.00	.....
Summer Survey Camp:		
Equipment and improvements.....	550.00	75.00
Maintenance, including salaries of staff (\$2,050), caretaking (\$240), travelling expenses and miscellaneous items (\$685).....	3,385.00	2,975.00
	4,685.00	3,250.00
80. Mining Engineering:		
Supplies.....	2,200.00	1,200.00
Apparatus.....	250.00	50.00
	2,450.00	1,250.00
81. Metallurgical Engineering (including Ceramics):		
Supplies.....	400.00	600.00
Apparatus.....	100.00	100.00
	500.00	700.00
82. Chemical Engineering and Applied Chemistry:		
Supplies.....	6,900.00	6,000.00
Apparatus.....	700.00	100.00
	7,600.00	6,100.00
83. School of Architecture:		
Supplies.....	700.00	600.00
Apparatus (including books).....	200.00	100.00
Models for life class.....	75.00	40.00
Staff expenses, outdoor sketching classes (including travelling and meals).....	100.00	100.00
	1,075.00	840.00
84. Engineering Drawing:		
Supplies.....	\$ 400.00	\$ 300.00
Printing instruction sheets.....	150.00	100.00
	550.00	400.00
85. Engineering Physics and Photography:		
(a) Engineering Physics:		
Supplies.....	500.00	500.00
Apparatus.....	250.00	.....
(b) Photography:		
Supplies.....	2,200.00	2,000.00
Apparatus.....	300.00	100.00
	3,250.00	2,600.00



## 86. General Expenses:

Stationery and printing, Calendar, office supplies and incidentals .....	2,400.00	2,200.00
Clerical assistance .....	900.00	900.00
Messenger service .....	850.00	
Furniture, fixtures, books, etc. ....	150.00	100.00
	4,300.00	3,200.00

## 87. Mining Building (including Mill Building):

Heat and light (supplied from Central Power Plant) .....		
Gas .....	1,400.00	1,200.00
Water .....	600.00	550.00
Caretaker's supplies .....	350.00	325.00
Cleaning .....	4,400.00	4,100.00
Repairs and renewals .....	3,000.00	2,800.00
Sundries .....		
Caretaker (Clarke) .....	1,400.00	1,400.00
Balance of appropriation of 1932-33 .....	150.00	
	11,300.00	10,375.00

## 88. Engineering Building:

Heat and light (supplied from Central Power Plant) .....		
Gas .....	100.00	90.00
Water .....	200.00	225.00
Caretaker's supplies .....	225.00	200.00
Cleaning .....	2,000.00	1,900.00
Repairs and renewals .....	2,200.00	2,100.00
Sundries .....		
Caretaker (Baker) .....	1,400.00	1,400.00
	6,125.00	5,915.00

## 89. Electrical Building (including Mechanical Bldg. and Wind Tunnel):

Heat and light (supplied from Central Power Plant) .....		
Fuel for Experimental Plant .....	1,200.00	1,200.00
Gas .....	100.00	100.00
Water .....	300.00	300.00
Caretaker's supplies .....	225.00	200.00
Cleaning .....	2,400.00	2,200.00
Repairs and renewals .....	2,000.00	2,000.00
Sundries .....		
Caretaker (Hitchcock) .....	1,450.00	1,450.00
	7,675.00	7,450.00

## 90. Geodetic Observatory Building:

Heat and light (supplied from Central Power Plant) .....		
Water .....	25.00	25.00
Caretaker's supplies .....	30.00	25.00
Cleaning .....	125.00	125.00
Repairs and renewals .....	350.00	300.00
	530.00	475.00

## VIII. FACULTY OF DENTISTRY

	AMOUNT VOTED FOR 1932-33	TO BE VOTED FOR 1933-34
91. Salaries:		
(a) Regular Staff:		
Professors:		
Dean and Professor of Preventive Dentistry (Secombe)	\$6,000.00	\$6,000.00
Clinical Dentistry (Mason—paid also in Faculty of Medicine) .....	5,000.00	5,000.00
Prosthetic Dentistry (Lott) .....	5,000.00	5,000.00
Operative Dentistry (Webster) .....	4,000.00	4,000.00
Dental Technology and Metallurgy (Cowling) .....	2,000.00	2,000.00
Pathology and Bacteriology (Cameron) .....	3,000.00	3,000.00
Dental Anatomy (Crouch) .....	700.00	700.00
Dental Surgery (Paul) .....	680.00	680.00
Dental Praxis (Conboy) .....	500.00	400.00
do. (McLean—also Associate, Dentistry) .....		200.00
Crown and Bridge Prosthesis (without salary—Ante) .....		
Associate Professors:		
Dentistry (Switzer) .....	4,000.00	4,000.00
do. (Hoskin) .....	4,000.00	4,000.00
Orthodontia (also Librarian and Curator of Museum—Kennedy) .....	1,100.00	1,100.00
Orthodontia (Corrigan) .....	2,500.00	2,500.00
Medicine (Clarkson) .....	500.00	360.00
Oral Surgery (Risdon) .....	180.00	180.00
Prosthetic Dentistry (without salary—Grant) .....		
Assistant Professor:		
Surgery (Ryerson—paid also in Faculty of Medicine) .....	400.00	400.00
Associates:		
Dentistry (Richardson) .....	3,150.00	3,150.00
do. (Krueger) .....	1,500.00	1,500.00
do. (Coram) .....	1,400.00	1,400.00
do. (Ross) .....	500.00	500.00
do. (Beierl) .....	750.00	750.00
do. (Cole) .....	670.00	670.00
do. (Duff) .....	945.00	945.00
do. (Holmes) .....	1,000.00	1,000.00
do. (Hugill) .....	670.00	670.00
do. (Morton) .....	670.00	670.00
do. (Sheldon) .....	670.00	670.00
do. (Walker) .....	670.00	670.00
do. (Woollatt) .....	670.00	670.00
do. (McLean—paid also as Professor) .....	50.00	50.00
Histology, Bacteriology and Pathology (Miss Riddle) .....	2,160.00	2,160.00
Prosthetic Dentistry (Godfrey) .....	1,200.00	1,200.00
do. do. (Ellis) .....	2,200.00	2,200.00
Preventive Dentistry (also in Bio-Chemistry—Cox) .....	640.00	640.00
Dental Surgery and Anaesthesia (Johnson) .....	2,800.00	2,800.00
Periodontia (half time—Williams) .....	1,500.00	1,500.00
Demonstrators, Assistants, etc.:		
Dentistry (Anderson) .....	800.00	495.00
Instructor, Dental Technology (Rigsby) .....	240.00	240.00
Lecturer, Applied Chemistry and Metallurgy (part time—paid also as Secretary—Rous) .....	300.00	300.00
Fellow, Bacteriology and Pathology (Kreutzer) .....	1,000.00	1,000.00
Research Assistant (Miss Berry) .....	1,000.00	950.00
Prosthetic Dentistry (Scott) .....	750.00	750.00
Special Lecturers, Languages .....	640.00	640.00
Laboratory Assistants:		
Technician, Dentistry (10 months—Byrne) .....	1,900.00	1,900.00
Technician, Bacteriology and Pathology (Miss Bumby) .....	1,020.00	1,020.00
Technician, Histology (part time—Whittaker—paid also in Anatomy) .....	120.00	120.00
Histology (part time—Mrs. Gratton) .....	306.00	306.00
Infirmary (Aylward) .....	1,144.00	1,144.00
	72,595.00	72,200.00



(b) Infirmary Staff (including Nurses):		
Nurses (6).....	\$ 5,184.00	\$ 5,184.00
Records Clerk (10 months—Lucas).....	1,820.00	1,820.00
Laundress (part time—Mrs. Barraclough).....	658.00	658.00
	7,662.00	7,662.00
(c) Office Staff:		
Secretary (paid also as Lecturer—Rous).....	2,800.00	2,800.00
Secretary to Dean (Miss Cook).....	1,560.00	1,560.00
Assistant to Secretary (Miss Hopkins).....	1,200.00	1,200.00
Assistant in Library (Miss Anderson).....	1,200.00	1,200.00
Cashier (10 months—Miss Park).....	1,100.00	1,100.00
Stenographer (Miss Deacon).....	1,080.00	1,080.00
	8,940.00	8,940.00
	89,197.00	88,802.00
92. Post Graduate Courses, etc.:		
Training School for Dental Nurses.....	120.00	.....
93. Laboratory and Infirmary supplies, apparatus and equipment.....		
	24,000.00	23,000.00
94. General Expenses:		
Stationery, printing, Calendar, office supplies and incidentals.....	2,100.00	2,000.00
Extension Work in Western Canada.....	500.00	.....
Extra-mural lectures, Ontario.....	500.00	300.00
American Association of Dental Schools.....	50.00	50.00
	3,150.00	2,350.00
95. Dental Building:		
Fuel.....	2,000.00	1,900.00
Light.....	3,200.00	3,400.00
Water.....	400.00	400.00
Caretaker's supplies.....	600.00	600.00
Cleaning.....	3,800.00	2,400.00
Repairs and renewals.....	3,000.00	2,500.00
Sundries.....	.....	.....
Caretaker (Eades).....	1,400.00	1,400.00
Fireman.....	900.00	900.00
	15,300.00	13,500.00

### IX. FACULTY OF HOUSEHOLD SCIENCE

96. Salaries:		
(a) Household Science:		
Professor (with rooms, heat and light valued at \$280—Laird).....	\$ 4,200.00	\$ 4,200.00
Assistant Professor (Willard).....	3,450.00	3,450.00
Assistant Professor (Valentine).....	2,700.00	2,700.00
Lecturer (Park).....	2,400.00	2,400.00
Lecturer (Bennett).....	2,300.00	2,300.00
Lecturer (Rose).....	1,950.00	1,950.00
Lecturer (Courtice).....	1,950.00	.....
Assistant (Coatsworth).....	900.00	900.00
Assistant (Carter).....	850.00	850.00
Assistant (Lind).....	800.00	800.00
Research Assistant (Fleming).....	1,000.00	1,000.00
(b) Food Chemistry:		
Professor (with rooms, heat and light valued at \$280—Benson).....	4,200.00	4,200.00
Lecturer (Panton).....	1,950.00	1,950.00
Instructors (2—full time).....	2,500.00	2,500.00
Assistants (2—full time).....	2,500.00	1,700.00
Assistant (part-time).....	.....	400.00
	33,650.00	31,300.00
Less chargeable to M.-T. bequest.....	3,000.00	3,000.00
	30,650.00	28,300.00
97. Household Science—maintenance:		
Laboratory supplies, including food materials, fuel for cooking, etc.....	1,700.00	1,500.00
Laboratory attendance.....	1,600.00	1,500.00
Equipment and incidentals.....	150.00	150.00
Books and special equipment (from M.-T. bequest—\$1,000).....	.....	.....
	3,450.00	3,150.00
98. Food Chemistry—maintenance:		
Maintenance.....	1,300.00	1,000.00
Laboratory attendance.....	1,150.00	1,100.00
	2,450.00	2,100.00
99. General Expenses:		
Stationery, printing, office supplies and incidentals.....	400.00	300.00
Clerical assistance.....	2,200.00	1,850.00
	2,600.00	2,150.00
100. Household Science Building (including Women's Gymnasium and Swimming Pool):		
Heat and light (supplied from Central Power Plant).....	.....	.....
Gas.....	300.00	300.00
Water.....	450.00	400.00
Caretaker's supplies.....	200.00	200.00
Cleaning.....	2,100.00	2,000.00
Repairs and renewals.....	1,500.00	1,200.00
Sundries: (from M.-T. bequest—\$1,000.).....	.....	.....
Caretaker (with rooms, heat and light valued at \$420—Maycock).....	1,100.00	1,100.00
	5,650.00	5,200.00

### X. FACULTY OF FORESTRY

101. Salaries:		
Professor and Dean of Faculty (Howe).....	\$ 6,000.00	\$ 6,000.00
Professor (White).....	4,700.00	4,700.00
Associate Professor (Dwight).....	4,200.00	4,200.00
Associate Professor (Millar—resigned).....	3,750.00	.....
Lecturer (Hosie).....	2,400.00	2,400.00
Instructor, French (Assié—paid also in Arts and Dentistry).....	800.00	800.00
Special Lectures.....	.....	500.00
Secretary in Dean's office (Miss McArece).....	1,130.00	1,130.00
	22,980.00	19,730.00
102. Maintenance:		
Apparatus and Laboratory supplies.....	1,000.00	500.00
Office supplies, printing, Calendar, postage and incidentals.....	850.00	600.00
Practice Camp supplies, travel, etc.....	800.00	600.00
Collecting material for class work.....	500.00	50.00
Special Lectures.....	250.00	.....
Laboratory assistance.....	500.00	450.00
Clerical assistant (Miss Robinson).....	900.00	.....
	4,800.00	2,200.00



103. Forestry Building:		
Heat and light (supplied from Central Power Plant) .....	.....	.....
Light .....	25.00	15.00
Water .....	25.00	20.00
Caretaker's supplies .....	100.00	100.00
Cleaning .....	400.00	400.00
Repairs and renewals .....	400.00	400.00
Caretaker (Payne) .....	1,400.00	1,400.00
	2,350.00	2,335.00

## XI. FACULTY OF MUSIC

104. Salaries:		
Honoraria to Dean and Lecturers .....	1,000.00	1,000.00
Carillonneur .....	500.00	500.00
Secretarial allowance (Miss Patterson) .....	250.00	250.00
	1,750.00	1,750.00
105. Maintenance:		
Printing Calendar, postage, and incidental expenses .....	300.00	300.00

## XII. SCHOOL OF GRADUATE STUDIES

106. Salaries:		
Dean (Brett) .....	1,000.00	1,000.00
Secretary (Miss Mackenzie) .....	1,900.00	1,900.00
Assistant (Miss Bond) .....	900.00	900.00
	3,800.00	3,800.00
107. Maintenance:		
Stationery and office supplies, calendar, postage and incidental expenses .....	600.00	525.00

## XIII. SCHOOL OF NURSING

	AMOUNT VOTED FOR 1932-33	TO BE VOTED FOR 1933-34
108. Salaries:		
Director (Miss Russell) .....	\$ 3,400.00	\$ 4,000.00
Assistant Director (Miss Emory) .....	2,500.00	3,000.00
do. do. (Miss Nagle) .....	2,500.00	3,000.00
Lecturer in Nursing (Miss Chute) .....	.....	2,000.00
Secretary and Librarian (Miss Mortimer) .....	1,500.00	1,800.00
Typist (10 months) .....	500.00	700.00
Dietitian and Housekeeper .....	.....	1,800.00
	10,400.00	16,300.00
109. Special Teaching:		
Lecturers .....	400.00	500.00
Critic teachers in City Schools for practice-teaching purposes .....	600.00	500.00
University Departments including special medical lecturers .....	.....	2,500.00
Hospitals .....	.....	3,000.00
Public Health organizations .....	.....	1,000.00
	1,000.00	7,500.00
110. Maintenance:		
Wages, food, laundry and miscellaneous (Residence) .....	.....	8,400.00
Office supplies, printing, postage and incidentals .....	500.00	500.00
Travelling .....	.....	200.00
Entertainment .....	100.00	.....
Maintenance of Department .....	2,000.00	.....
	2,600.00	9,100.00
111. Building, No. 7 Queen's Park:		
Fuel .....	.....	1,200.00
Light .....	.....	700.00
Water .....	.....	200.00
Caretaker's supplies .....	.....	300.00
Cleaning and caretaking .....	2,500.00	1,050.00
Repairs and renewals .....	.....	1,000.00
Sundries: Telephones .....	.....	350.00
Grounds .....	.....	200.00
Furnishings .....	10,000.00	.....
	12,500.00	5,000.00
	26,500.00	37,900.00
Less Rockefeller Grant, \$17,500; Fees, \$7,200; Rooms and meals, \$8,200 .....	17,500.00	32,900.00
	9,000.00	5,000.00

## XIV. SOCIAL SCIENCE

112. Salaries:		
Acting Director (Urwick—paid also in Political Economy) .....	500.00	500.00
Assistant Director (Miss McGregor) .....	2,400.00	2,400.00
Assistant Professor (Cassidy) .....	3,450.00	3,450.00
Lecturer (Miss Finlayson) .....	2,400.00	2,400.00
Secretary-Librarian (Miss Bambridge) .....	1,350.00	1,350.00
Special Lectures .....	2,500.00	900.00
	12,600.00	11,000.00
113. Maintenance:		
Office supplies, printing, Calendar, postage and incidentals .....	800.00	700.00
Departmental Library .....	250.00	150.00
	1,050.00	850.00

## XV. EXAMINATIONS, ETC.

114. Examinations:		
Remuneration to Examiners .....	6,500.00	6,500.00
Presiding and attendance .....	6,000.00	6,000.00
Examination supplies and sundries, including incidental expenses of Examiners .....	3,000.00	3,000.00
Printing examination papers and class lists .....	6,000.00	6,000.00
	21,500.00	21,500.00



## XVI. UNIVERSITY EXTENSION AND PUBLICITY

115. Salaries:		
Director (Dunlop) .....	\$5,000.00	\$5,000.00
Supervisor, Correspondence Courses, and Evening Classes (Sharpe) .....	2,400.00	2,400.00
Secretary (Miss Latter) .....	1,800.00	1,800.00
Chief Clerk and Stenographer (Miss Finlay) .....	1,300.00	1,300.00
Clerk (Miss Milner) .....	1,250.00	1,250.00
Clerk (Mrs. Petersen) .....	1,200.00	1,200.00
Stenographer (Miss Anderson) .....	1,150.00	1,150.00
Stenographer (Miss Alexander) .....	1,000.00	1,000.00
Stenographer (Miss Smith) .....	1,000.00	1,000.00
	16,100.00	16,100.00
116. Maintenance of Department:		
(a) Extension:		
(1) Summer Session in Arts:		
Teachers' Course .....	6,500.00	6,500.00
Specialists' Courses .....	1,300.00	2,000.00
Drama .....		1,500.00
(2) Teachers' Classes .....	6,000.00	5,400.00
(3) Correspondence Courses:		
Teacher's Course .....	4,000.00	4,000.00
Secondary and Forestry .....	4,500.00	2,200.00
(4) Extension Lectures .....	5,000.00	
(5) Evening Classes (Urban and Rural) .....	10,000.00	4,000.00
(6) Workers' Educational Association Classes .....	6,000.00	
(7) Farmers' Classes .....	2,000.00	6,300.00
(8) Short Courses .....	500.00	300.00
(9) Course in Occupational Therapy .....	2,000.00	2,500.00
(10) One-year Course for Graduate Nurses .....	1,500.00	
(11) Course in Physiotherapy .....	1,200.00	1,250.00
(12) Social functions for courses and classes .....	200.00	200.00
(13) Books for loan to extension students .....	100.00	100.00
(14) Office expenses:		
Stationery, printing, postage, supplies and incidentals .....	2,500.00	2,500.00
Extra clerical assistance .....	800.00	800.00
	54,100.00	39,550.00
(b) Publicity:		
(1) Advertising and announcements .....	2,000.00	1,000.00
(2) Issue of University bulletins, exhibits, and other forms of publicity .....	3,000.00	1,700.00
(3) Travelling expenses of organizers and speakers .....	250.00	200.00
	59,350.00	42,450.00

## XVII. RESIDENCES AND WOMEN'S UNION

117. Men's Residences:		
(a) University (including North, East and South Houses):		
Heat and light (supplied from Central Power Plant) .....		
Gas and occasional fuel .....	100.00	100.00
Water .....	300.00	300.00
Caretaker's supplies .....	600.00	600.00
Cleaning and house service .....	7,600.00	7,200.00
Repairs and renewals .....	2,300.00	2,100.00
Sundries .....		
Caretaker (Pratt) .....	1,350.00	1,350.00
(b) University College (No. 73 St. George St.):		
Fuel .....	900.00	850.00
Light .....	25.00	15.00
Water .....	100.00	100.00
Caretaker's supplies .....	150.00	125.00
Cleaning and furnaceman .....	2,500.00	2,400.00
Repairs and renewals .....	600.00	600.00
	16,525.00	15,740.00
118. University College Women's Residences:		
Heat and light (supplied from Central Power Plant) .....		
Fuel for other buildings .....	\$ 1,500.00	\$ 1,500.00
Light .....	900.00	700.00
Water .....	600.00	600.00
Repairs and renewals .....	2,200.00	2,000.00
Sundries .....		
Furnace and boiler man .....	1,500.00	1,200.00
	6,700.00	6,000.00
119. Housekeeping account:		
(a) Whitney Hall:		
Provisions and housekeeping expenses .....	16,500.00	16,500.00
Cleaning and house service .....	15,000.00	12,800.00
Furnishings and sundry renewals .....	2,000.00	1,500.00
Piano and magazines .....	100.00	50.00
Dietitian .....		
Housekeeper Nurse at \$1,000.00 .....		
(Mme. Ledoux—share of salary) .....		
Financial Secretary .....		
(b) Hutton House (No. 94 St. George Street):		
Cleaning and house service .....	1,600.00	1,900.00
Furnishings and sundry renewals .....	400.00	400.00
Housekeeper Nurse .....		
Financial Secretary .....		
Hostess at \$750 .....		
(c) Graduate House (No. 49 St. George Street):		
Cleaning and house service .....	1,100.00	1,300.00
Furnishings and sundry renewals .....	200.00	200.00
Housekeeper Nurse .....		
Financial Secretary .....		
Hostess .....		
	40,100.00	36,550.00
120. University College Women's Union Building (79 St. George St.):		
Fuel .....	1,100.00	1,100.00
Light .....	450.00	400.00
Water .....	125.00	110.00
Repairs and renewals .....	1,000.00	1,000.00
Sundries .....		
Caretaker (Town) .....	1,350.00	1,350.00
Furnace and boiler man .....	400.00	300.00
	4,425.00	4,260.00
121. Housekeeping account:		
Provisions and housekeeping expenses .....	12,000.00	10,500.00
Cleaning and house service .....	6,500.00	4,600.00
Furnishings and sundry renewals .....	1,000.00	1,000.00
Piano, magazines, etc. ....	150.00	100.00
Infirmity service .....	100.00	100.00
Housekeeper and Dietitian (Miss Barber) .....		
Hostess (Mrs. Howard—share of salary) .....		
Financial Secretary .....		
	22,500.00	18,650.00



	AMOUNT VOTED FOR 1932-33	TO BE VOTED FOR 1933-34
122. (a) Operating expenses:		
Fuel.....	\$ 92,000.00	\$ 85,000.00
City current.....	30,000.00	30,000.00
Water.....	700.00	650.00
Engineer's supplies, removal of ashes, repairs and renewals and miscellaneous items.....	15,000.00	13,500.00
(b) Chief Engineer (Moseley).....	2,900.00	2,900.00
Assistant Engineers.....	7,000.00	7,000.00
Firemen and Trimmers.....	12,500.00	11,800.00
	160,100.00	150,850.00

## XIX. MISCELLANEOUS AND GENERAL

123. Central Stores:		
(a) Personnel:		
Storekeeper (Johnston).....	1,800.00	1,800.00
Assistant storekeeper (Suter).....	1,200.00	1,200.00
Clerk (Miss Mihell).....	1,000.00	1,000.00
Additional labour.....	500.00	.....
	4,500.00	4,000.00
(b) Expenses of Maintenance.....	500.00	.....
	5,000.00	4,000.00
124. Grounds:		
Foreman Gardener (Corbett).....	1,600.00	1,600.00
Labour, gravel, roadways, granolithic walks, flowers, shrubs and general expenses.....	20,000.00	18,500.00
	21,600.00	20,100.00
125. Protective service:		
Chief Constable.....	1,950.00	1,950.00
Constable.....	1,550.00	1,550.00
Constable.....	1,500.00	1,500.00
Relief Constable.....	500.00	500.00
Uniforms, clocks, dials, etc.....	700.00	600.00
Nightwatchmen (including relief and holidays).....	10,000.00	11,300.00
	16,200.00	17,400.00
126. Telephones:		
Exchange service.....	9,400.00	9,300.00
Operators, including relieving, holiday and sick leave.....	3,800.00	3,900.00
	13,200.00	13,200.00
127. Insurance:		
To cover insurance premiums chargeable to the year 1933-34..	25,000.00	25,000.00
128. Law costs:		
Legal expenses, valuator's reports, etc.....	1,000.00	1,000.00
129. Auditor's fees:		
To provide for annual audit.....	3,000.00	3,000.00
130. Travelling Expenses:		
President and Academic Staff.....	4,000.00	2,000.00
Board of Governors and the Senate.....	700.00	700.00
	4,700.00	2,700.00
131. Receptions to Societies and University Visitors:		
Appropriation for entertainment, etc., including honoraria for special lecturers.....	3,000.00	2,500.00
To provide for special course to be given by Professor McLennan.....	1,700.00	1,700.00
	4,700.00	4,200.00
132. Convocation expenses:		
Hoods, gowns, printing programmes, invitations, etc.....	800.00	600.00
Expenses in connection with garden party, reception, etc...	2,600.00	.....
	3,400.00	600.00
133. Aid to Publications and Societies:		
University Monthly.....	\$ 2,000.00	\$ 1,500.00
Royal Astronomical Society.....	150.00	150.00
Royal Society of Canada.....	500.00	400.00
Universities Bureau, London, England.....	300.00	300.00
British School of Archaeology, Jerusalem.....	100.00	100.00
British School at Athens.....	100.00	100.00
British School at Rome.....	100.00	100.00
American School of Oriental Research, Jerusalem.....	100.00	100.00
American School of Oriental Research, Bagdad.....	100.00	100.00
Association of American Universities.....	50.00	50.00
Conference of Canadian Universities.....	50.00	50.00
Students' Administrative Council (re student lodgings).....	100.00	100.00
Sundries.....	50.00	50.00
	3,700.00	3,100.00
134. Senate Elections:		
Scrutineers, clerical assistance, printing, postage, etc.....	3,000.00	.....
135. Contingencies:		
Appropriation to meet unforeseen and unprovided expendi- ture.....	18,000.00	19,000.00
To provide for workmen's compensation and incapacity allowances, sundry employees.....	2,000.00	1,000.00
	20,000.00	20,000.00

## XX. CAPITAL ACCOUNT CHARGES

136. (a) Annuity debentures, issue of July, 1909, for construction and equipment of Thermodynamics building, Library addition and Faculty of Education buildings (\$500,000, 40 years, 4%):		
Annual payment (\$25,260.00, less portion charged to Ontario College of Education \$10,000.00).....	15,260.00	15,260.00
(b) Annuity debentures, issue of January, 1911, for grant towards construction of Toronto General Hospital (\$300,000, 40 years, 4%):		
Annual payment.....	15,157.00	15,157.00



(c) Annuity debentures, issue of January, 1911, towards cost of erection and equipment of Pathological building on Hospital site (\$130,000, 40 years, 4%): Annual payment.....	6,568.00	6,568.00
(d) Annuity debentures, issue of April, 1915, for grant towards Gymnasium portion of Hart House (\$110,000, 40 years, 4½%): Annual payment.....	5,975.00	5,975.00
(e) Annuity debentures, issue of July, 1924, for erection and equipment of Forestry building (\$124,622, 20 years, 5%): Annual payment.....	10,000.00	10,000.00
(f) Annuity debentures, issue of January, 1929, for construction of a new building for Pathology and allied Departments—Banting Institute (\$800,000, 20 years, 5%): Annual payment.....	64,193.00	64,193.00
(g) Royal College of Dental Surgeons, interest on liability of \$50,000.....	2,500.00	2,500.00
(h) To provide for retirement of so much of deficit for year ending 30 June, 1933.....		65,000.00
	119,653.00	184,653.00

## XXI. SPECIAL RESEARCH

	AMOUNT VOTED FOR 1932-33	TO BE VOTED FOR 1933-34
137. Departmental Appropriations:		
Anatomy:		
Salaries.....	\$ 2,050.00	\$ .....
Expenses.....	.....	.....
Astronomy:		
Salaries.....	400.00	500.00
Expenses.....	400.00	
Observation of eclipse of sun.....	500.00	
Bio-Chemistry:		
Salaries.....	1,000.00	.....
Expenses.....	600.00	.....
Biology:		
Assistant Professor (part time—Harkness).....	800.00	.....
Salaries.....	4,200.00	3,900.00
Expenses.....	1,000.00	
Ontario Fisheries Laboratory:		
Salaries.....	2,500.00	4,000.00
Expenses.....	2,500.00	
Botany:		
Salaries.....	4,700.00	4,000.00
Expenses.....	3,350.00	
Chemistry:		
Salaries:		
Associate Professor (Ferguson).....	4,400.00	.....
Other Salaries.....	600.00	.....
Expenses.....	300.00	.....
Geology:		
Salaries.....	800.00	.....
Expenses.....	200.00	.....
History:		
Expenses.....	250.00	.....
Mineralogy:		
Salaries.....	2,400.00	.....
Expenses.....	700.00	.....
Palaeontology:		
Salaries.....	800.00	.....
Expenses.....	1,200.00	.....
Physics:		
Salaries.....	6,000.00	.....
Expenses.....	3,000.00	.....
Physiology:		
Salaries.....	2,320.00	.....
Expenses.....	580.00	.....
Political Economy:		
Expenses.....	800.00	.....
Psychology:		
Salaries.....	750.00	.....
Expenses.....	450.00	.....
Applied Science:		
Civil Engineering:		
Salaries.....	2,700.00	.....
Expenses.....	1,000.00	.....
Mining Engineering:		
Salaries.....	3,400.00	.....
Expenses.....	300.00	.....
Mechanical Engineering:		
Salaries.....	2,000.00	.....
Expenses.....	500.00	.....
Chemical Engineering:		
Salaries.....	4,200.00	.....
Expenses.....	400.00	.....
Electrical Engineering:		
Salaries.....	3,700.00	2,750.00
Expenses.....	100.00	
Metallurgical Engineering:		
Salaries.....	800.00	.....
Expenses.....	400.00	.....
Architecture:		
Salaries.....	800.00	.....
Expenses.....	200.00	.....
Engineering Physics and Photography:		
Salaries.....	.....	.....
Expenses.....	.....	.....
Contingencies, including bulletins and stenography.....	800.00	.....
Medicine, Clinical Departments:		
Salaries.....	\$ 3,200.00	\$ .....
Expenses.....	1,300.00	.....
Dentistry:		
Salaries:		
Professor, Periodontology, Dr. H. K. Box.....	5,000.00	3,000.00
Technician (Fenton).....	.....	1,000.00
Other Salaries.....	5,000.00	.....
	85,350.00	19,150.00
138. Banting and Best Department of Medical Research:		
Banting:		
Professor.....	5,000.00	5,000.00
Other Salaries.....	2,500.00	2,500.00
Best:		
Salaries.....	2,500.00	2,500.00
	10,000.00	10,000.00



May 4, 1933.

HART HOUSE

UNIVERSITY OF TORONTO

ESTIMATES FOR 1933 - 1934

EXPENDITURE

Salaries & Wages  
Depreciation  
Operating Renewals  
Repairs & Alterations  
Operating Expenses  
Administrative Expenses  
Committee Expenses  
Pension Fund  
Interest on Loan - Building Extension  
Sundry Expenses

REVENUE

\$ 57,900.00	Fees - Membership	\$ 42,900.00
5,500.00	Recoverable Expenses:	
3,300.00	Gymnasium Wing	\$4,200.00
2,700.00	Faculty Union	<u>1,600.00</u>
6,400.00	Barber Shop	5,800.00
2,600.00	Billiard Room	200.00
1,600.00	Guest & Staff Rooms	1,200.00
2,500.00	Special Revenue	600.00
700.00	Interest & Discounts	1,100.00
3,600.00	Tuck Shop	200.00
	Pack Shop	2,700.00
	Apple Machines	100.00
	Miscellaneous Revenue	200.00
		2,300.00
	Estimated difference between Revenue from Sale of Meals and Cost of Provisions purchased.	27,900.00
	<u>ESTIMATED DEFICIT</u>	<u>1,600.00</u>
\$ 86,800.00		\$ 86,800.00

Hart House  
Estimates 1933-34.  
(vide Paragraph 1(d) of Report)



# HART HOUSE

## UNIVERSITY OF TORONTO

### DETAILS OF SALARIES & WAGES FOR 1933-1934 ESTIMATES

#### GENERAL HOUSE

POSITION	ALLOWANCES	AMOUNT
Warden	Room & Meals	\$ 4,025.00
Comptroller	Meals on Duty	2,987.50
Assistant Comptroller	Meals on Duty	1,400.00
Secretary	Room & Meals	1,292.00
Assistant Secretary	Meals on Duty	2,331.25
Accountant	Meals on Duty	968.00
Bookkeeper	Meals on Duty	5,808.00
Stenographers (5)	Meals on Duty	1,850.00
Houseman	Meals on Duty	11,898.25
Attendants & Cleaners		1,560.00
Nightwatchman		1,280.00
Staff Meals		\$ 35,400.00

#### DINING HALL

Superintendent	\$ 2,812.50
Assistant Superintendent	1,560.00
Clerk	1,044.50
Ticket Collector	400.00
Stenographer	728.00
Chef	2,284.00
Storeman & Assistant	1,000.00
General Kitchen Help & Waitresses	12,671.00
	\$ 22,500.00
TOTAL SALARIES & WAGES FOR GENERAL HOUSE AND DINING HALL	\$ 57,900.00

HM.



## UNIVERSITY OF TORONTO ATHLETIC ASSOCIATION

## ESTIMATES 1933-34

	1932-33		1932-33		1933-34	
	Estimated		Actual		Estimated	
	Expenditure.	Receipts	Expenditure.	Receipts	Expenditure.	Receipts
General and Office)						
Expenses )	\$ 2,800.	\$ 500.	\$ 2,450.	\$ 600.	\$ 2,500.	\$ 500.
Grounds Account	6,000.	4,000.	6,400.	5,000.	6,000.	4,000.
Rugby Club )	12,800.	42,500.	12,490.	35,000.	11,500.	35,000.
Play-off Game			500.	1,973.		
Tennis Club	300.	75.	133.	82.	300.	80.
Track Club	500.	500.	290.	417.	500.	400.
Golf Club	50.					
Soccer Club	450.		454.		300.	
Harrier Club	250.		125.		225.	
Hockey Club	3,800.	3,000.	4,675.	3,000.	3,500.	2,500.
Swimming Club	800.	150.	775.	134.	425.	150.
Rowing Club	2,000.		1,900.		2,000.	
Basketball Club	1,200.	200.	1,010.	300.	1,000.	200.
Boxing, Wrestling )						
& Fencing Club )	1,250.	100.	890.	180.	720.	450.
Gymnastics Club	100.	25.	60.	48.	250.	
Lacrosse Club	100.					
Indoor Baseball Club	100.		25.		25.	
English Rugby Club	600.		425.		425.	
Annual Athletic At-Home	250.		250.		200.	
Trophies, Colours, etc.	750.		750.		750.	
Medical & Dental )						
Service, X-ray & )						
Hospital exps. )	1,500.		1,630.		1,500.	
Salaries:						
Secretary	5,500.					
Accountant	2,400.					
Clerk, Stenog.	1,200.					
Ath. Director	4,000.					
	13,100.					
(Less deductions)			12,703.		12,205.	
Pension Fund	1,000.		975.		975.	
Arena	12,500.	18,000.	15,000.	19,400.	12,500.	15,500.
Rink (Out-door) (Profit		4,000.				1,500.
(Deficit			1,500.			
Towel Supply &						
Laundry Account	1,850.	3,000.	1,750.	3,225.	2,000.	2,750.
Arena Loan:						
Principal & Interest	12,500.					
Interest Only			2,500.		2,600.	
	\$75,780.	76,050.	\$69,290.	69,974.	\$62,700.	63,030.
Balance Cr.	270.	Cr.	84.	Cr.	330.	
	\$76,050.	76,050.	\$69,974.	69,974.	\$63,030.	63,030.

## UNIVERSITY OF TORONTO ATHLETIC ASSOCIATION

## SPECIAL TRUST ACCOUNT

Balance at Credit, 30th June, 1932	\$ 2,165.46
Bank Interest, 1932-33	64.00
Transfer from Revenue Account	2,600.00
	\$ 4,829.46
Interest on Arena Loan, 30th June, 1933	2,600.00
Balance at Credit as of 30th June, 1933	\$ 2,229.46



F I N A N C I A L   E X H I B I T S  
O F  
THE JOINT EXECUTIVE STUDENTS' ADMINISTRATIVE COUNCILS  
S H O W I N G

1. A comparison - (a) of 1931-32 Actual to 1932-33 Actual.  
- (b) of 1932-33 Budget to 1932-33 Actual.
2. Budget estimates for the year 1933-34.

EXHIBIT A - Administration and Control  
B - Torontonensis  
C - Varsity  
D - Handbook

April 25, 1933.

E.A. Macdonald,  
General Secretary-Treasurer.

In view of general business conditions, the financial situation of the Students Administrative Council is very satisfactory. It is estimated that, exclusive of the \$1000.00 interest on investments, the net operating surplus for the year will be around \$400.00, after deducting \$200.00 estimated expenditure for the costs of the University Garden Party. This amount was not included in the 1932-33 budget.

This year the income from fees is at its lowest, as the three lower academic years are paying on the new \$2.00 basis, and the fourth year is still paying on the old \$3.00 basis instead of the new \$6.00 basis for the final year. This meant a considerable reduction in income from this source, but due to the reduction in the salary of the secretary, caused by the change in secretaries, and the fact that advertising revenue has decreased comparatively little, it has been possible to estimate a slight increase in actual net surplus for the year over the budget. Although it had been provided that \$1500.00 of the Torontonensis reserve might be drawn on for this year's edition, it is not estimated that this will be required.

An increase in fees is estimated for 1933-34, as the four-year course will be paying for Torontonensis in the final year entirely. The appropriation for the Sporting Activities Committee has been increased so that the band uniforms may be completed, and the same income from advertising revenue may reasonably be expected. In view of the fact that the University is unable to publish the Directory of staff and students for the year 1933-34, the Students' Council has budgeted \$1500.00 for this purpose, to be taken from the estimated surplus for next year. This will be reduced as much as possible by advertising and other means.

It is estimated that an additional \$1500.00 may be added to the Students' Loan Fund from the Interest and Capital account, but this will not be determined until the amount to be derived from fees is assured by the October registration figures.



## ADMINISTRATION AND CONTROL

## REVENUE:

## Fees from Bursar

## Direct

Held by Bursar re Secretary's Salary

Interest on investments, etc.

Sundry

1931-32 Actual	1932-33 Budget	1932-33 Actual	1933-34 Budget
12,726.00	12,000.00	12,000.00	14,000.00
301.00	300.00	270.00	250.00
2,084.00	2,149.00	1,784.37	1,900.00
1,036.85	1,000.00	1,024.72	1,000.00
	25.00		
<u>16,147.85</u>	<u>15,474.00</u>	<u>15,079.09</u>	<u>17,150.00</u>

## EXPENDITURE:

Salary - Secretary-Treasurer  
 - Associate Secretary  
 - Stenographer  
 - Assistant Stenographer  
 - Office Boys  
 Grant - Comm. on Sporting Activities)  
 Literary and Debates Comm.)  
 - Committee on Women's Affairs  
 M.F.C.U.S. - 10¢ per student  
 - Debate (Men)  
 - Debate (Women)  
 Lit. Issues, Varsity Prizes, etc.  
 Dinner - Joint Executive to Varsity  
 Wreath - Soldier's Tower  
 Audit  
 Telephones  
 Stamps  
 Interest and Discount  
 General Office Expenses  
 Sundry  
 Office Equipment  
 Students Directory  
 Convocation Garden Party  
 Depreciation - Furniture and Fixtures

2,084.00	2,149.00	1,784.37	1,900.00*1,760.00
775.00	800.00	775.00	800.00
867.00	1,040.00	1,040.00	1,040.00 *986.00
336.90	250.00	209.00	250.00
483.30	500.00	428.33	500.00
300.00	300.00	300.00	350.00
			50.00
200.00	200.00	200.00	200.00
608.20	600.00	600.00	600.00
132.14	200.00	157.17	150.00
		73.31	
36.00	50.00	46.00	50.00
75.13	100.00	70.85	100.00
35.00	35.00	35.00	35.00
200.00	200.00	200.00	200.00
188.36	200.00	179.33	200.00
80.62	100.00	102.64	100.00
63.75			
384.34	350.00	348.49	350.00
264.51	100.00	118.64	150.00
		3.20	
			1,500.00
303.34	319.55	200.00	309.65
		301.41	
<u>7,416.69</u>	<u>7,493.55</u>	<u>7,172.74</u>	<u>8,824.65</u>
8,731.16	7,980.45	7,906.35	8,325.35
6,773.48	6,877.00	6,512.87	6,984.00
<u>1,957.68</u>	<u>1,103.45</u>	<u>1,393.48</u>	<u>1,341.35</u>
			194.00
			<u>1,535.35</u>

Gross Surplus

Less Amount for Publications

Net Surplus on Regular Salary Basis

Amount to be added from Salary reductions

Net Surplus



T O R O N T O N E N S I S

	<u>1931-32</u> <u>Actual</u>	<u>1932-33</u> <u>Budget</u>	<u>1932-33</u> <u>Actual</u>	<u>1933-34</u> <u>Budget</u>
<u>REVENUE:</u>				
Advertising	930.00	850.00	900.00	900.00
Space Contracts	2,629.50	2,500.00	2,456.00	2,400.00
Subscriptions	406.00	350.00	351.00	350.00
Sundry	115.99	100.00	102.79	100.00
	<u>4,081.49</u>	<u>3,800.00</u>	<u>3,809.79</u>	<u>3,750.00</u>
<u>EXPENDITURE:</u>				
Printing	3,338.71	3,500.00	2,905.00	3,200.00
Engraving	1,754.20	1,500.00	1,590.00	1,700.00
Binding	1,219.61	1,260.00	945.00	1,100.00
Advertising Commissions: Agency	32.25	35.00	45.75	45.00
Office	93.00	85.00	90.00	90.00
Editor 's salary and bonus	215.00	215.00	215.00	215.00
Photographic Costs	11.06	25.00	31.20	25.00
Staff Party	22.19	20.00	20.00	20.00
Stamps	3.50	2.00	1.50	2.00
Advertising	119.58	120.00	165.08	125.00
Sundry Expenditures	45.22	100.00	46.64	50.00
Bad Debts written off			11.00	
	<u>6,854.32</u>	<u>6,862.00</u>	<u>6,066.17</u>	<u>6,572.00</u>
Amount to be made up from fees	2,772.83	3,062.00	2,256.38	2,822.00

V A R S I T Y

	<u>1931-32</u> <u>Actual</u>	<u>1932-33</u> <u>Budget</u>	<u>1932-33</u> <u>Actual</u>	<u>1933-34</u> <u>Budget</u>
<u>REVENUE:</u>				
Advertising	7,080.33	6,750.00	6,292.88	6,300.00
Subscriptions	59.12	50.00	44.50	40.00
Sundry	26.71	15.00	20.10	15.00
	<u>7,166.16</u>	<u>6,815.00</u>	<u>6,357.48</u>	<u>6,355.00</u>
<u>EXPENDITURE:</u>				
Printing	7,711.60	7,000.00	7,243.53	7,000.00
Editorial Expenses	214.13	150.00	170.60	175.00
Advertising Costs	270.71	250.00	139.37	250.00
Staff Salaries	1,289.75	1,275.00	1,277.75	1,325.00
Advertising Commissions: Agency	263.77	250.00	202.27	210.00
Office	702.49	675.00	629.29	630.00
Stamps	121.10	125.00	96.50	100.00
Bicycle	8.39	10.00	16.35	30.00
Staff Party	75.00	75.00	75.00	75.00
General Expenses, Supplies	117.56	150.00	135.03	150.00
Sporting Editor's Travelling Allowance	97.35	100.00	95.95	100.00
Passes	280.08	300.00	181.45	200.00
Mailing List	57.51	70.00	69.90	70.00
Discount	63.75	75.00	61.53	65.00
Advertising	47.50	50.00	50.10	50.00
Sundry	22.81	25.00	23.60	25.00
Bad Debts written off	27.55	100.00	162.50	100.00
	<u>11,370.95</u>	<u>10,680.00</u>	<u>10,630.72</u>	<u>10,555.00</u>
Amount required to be met by fees	4,204.79	3,865.00	4,273.24	4,200.00



H A N D B O O K

	<u>1931-32</u> <u>Actual</u>	<u>1932-33</u> <u>Budget</u>	<u>1932-33</u> <u>Actual</u>	<u>1933-34</u> <u>Budget</u>
<u>REVENUE:</u>				
Advertising	2,012.00	1,900.00	1,781.50	1,800.00
Subscriptions	23.00	20.00	54.00	40.00
	<u>2,035.00</u>	<u>1,920.00</u>	<u>1,835.50</u>	<u>1,840.00</u>
<u>EXPENDITURE:</u>				
Printing, Binding, etc.	1,403.85	1,450.00	1,420.14	1,400.00
Advertising Costs		10.00		10.00
Commissions: Office	402.40	380.00	356.30	360.00
Agency	11.40	20.00	6.90	12.00
Sundry Expenditures	13.21	10.00	10.41	10.00
Bad Debts written off from previous years			25.00	10.00
	<u>1,830.86</u>	<u>1,870.00</u>	<u>1,818.75</u>	<u>1,802.00</u>
<u>SURPLUS</u>	204.14	50.00	16.75	38.00

The meeting adjourned at 5.40 p.m., to  
Wednesday, 7<sup>th</sup> June, at the usual hour.

*W. M. Macdonald*  
Chairman.

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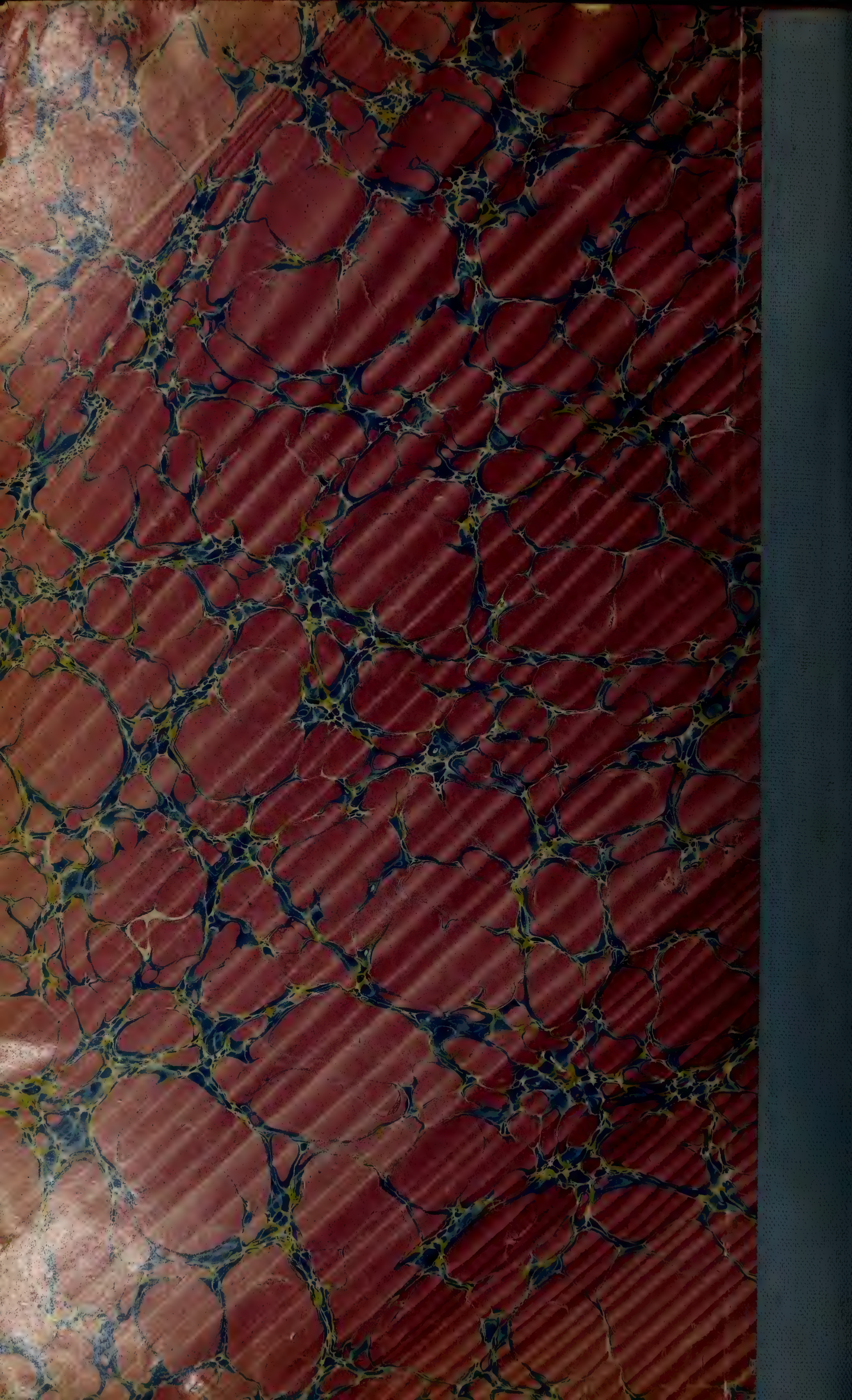








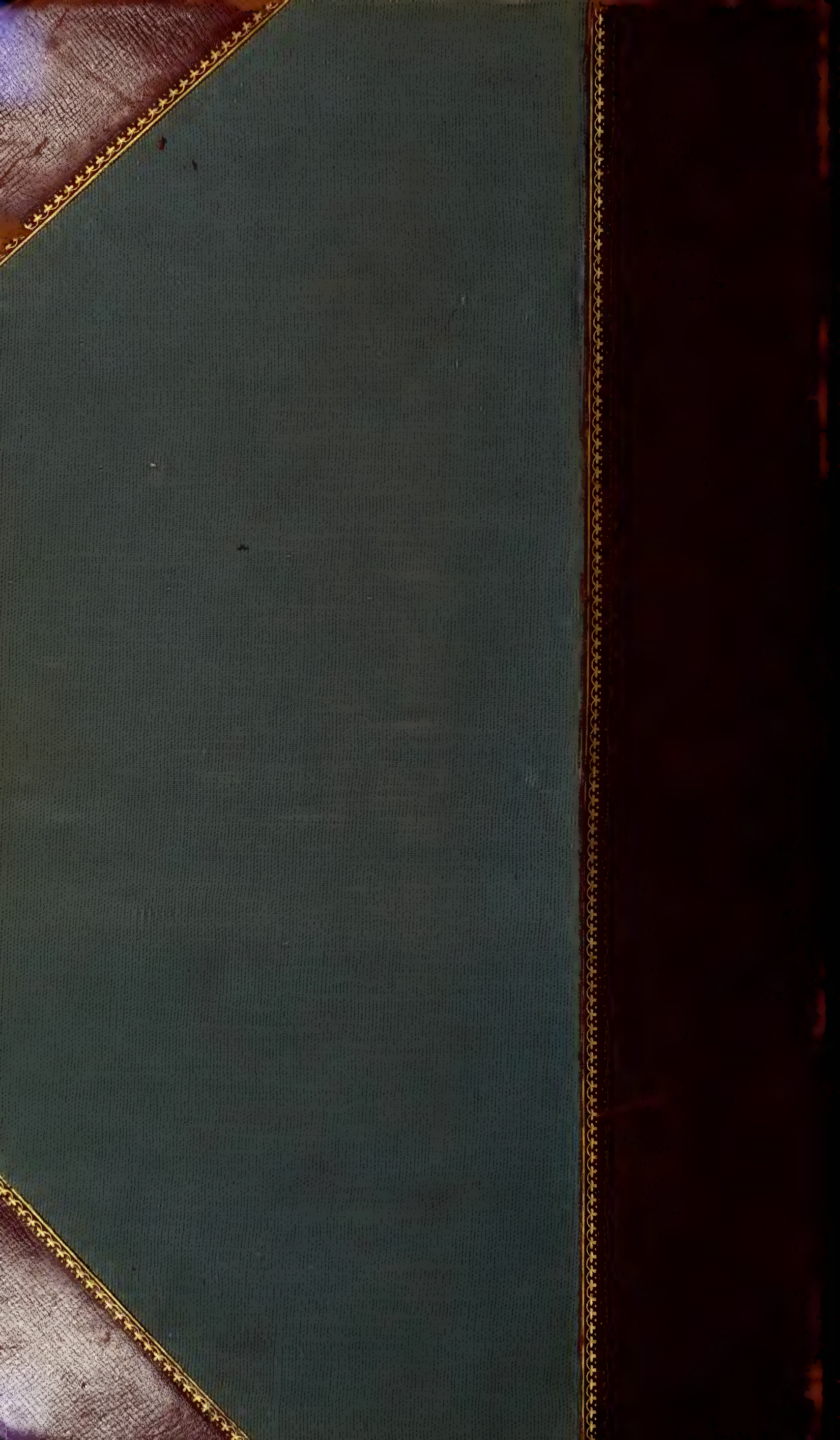






















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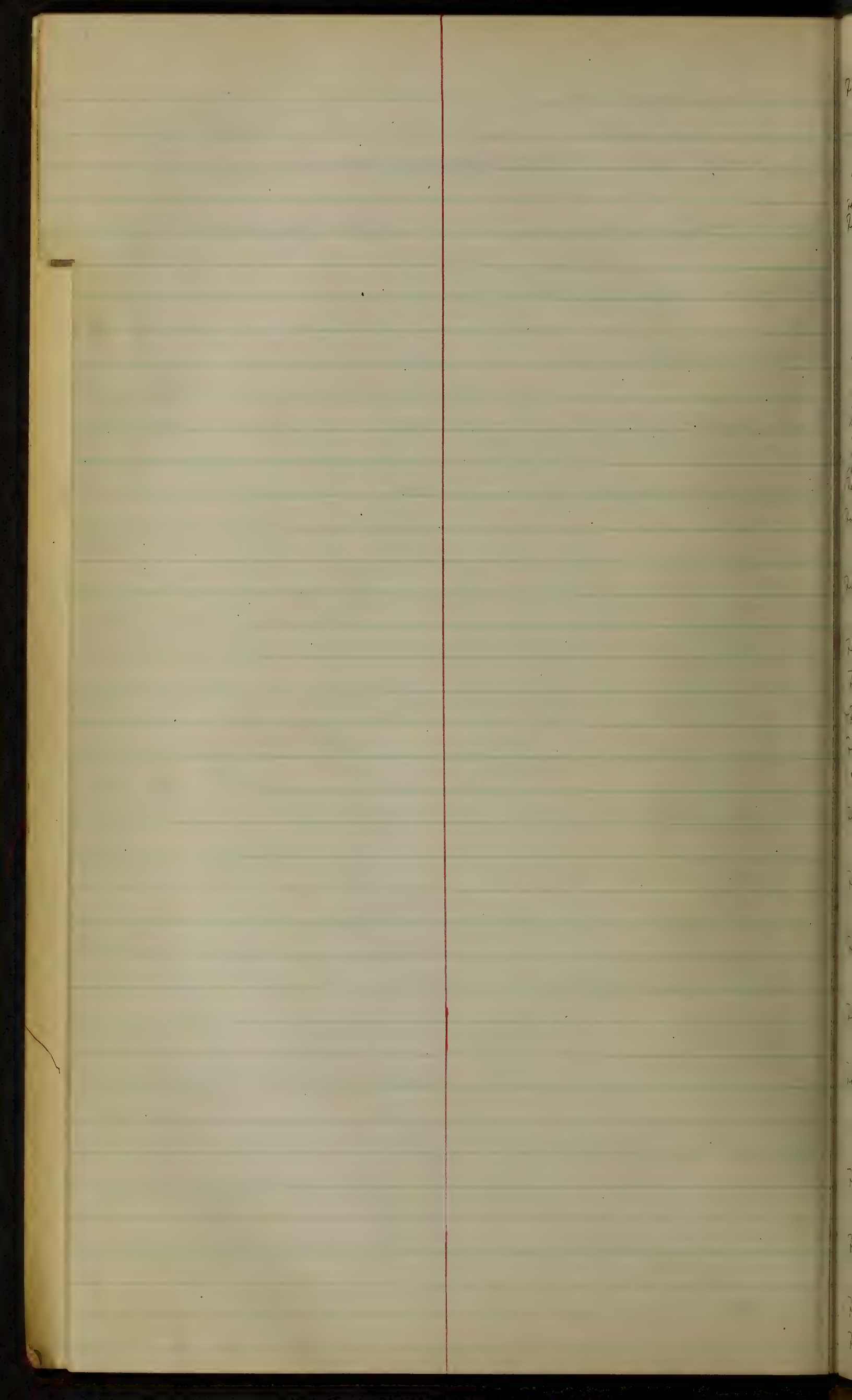
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